

xerox
C325 Color
Multifunction Printer



xerox C325 Color Multifunction Printer Instruction Manual

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Xerox C325 Color Multifunction Printer



Is ease, reliability, and security too much to expect from your printer? What about seamless connectivity and vibrant color? Not if you're a small or medium-sized business with remote employees. You need a hardworking printer that supports productivity instead of getting in the way. Say hello to the Xerox® C325 Color Multifunction Printer (MFP). With a minimal learning curve, this device has everything small work teams and home offices need.



A NEW STANDARD OF EASE

The Xerox® C325 Color Multifunction Printer comes with everything you need and nothing you don't. And with an intuitive user interface (UI) that works just like your favorite tech, every interaction is faster and simpler. The Xerox® Easy Assist App simplifies installation, monitoring, and management of your MFP right from your mobile phone. Xerox® Print Drivers and the Xerox® Print and Scan Experience App provide streamlined scanning, print functionality, and printer presets from your laptop or desktop. Easy access to the optional Xerox® Workflow Central Platform helps tame document-centric challenges, such as converting physical and digital files into usable formats.

MOBILITY THAT MOVES YOU

Built-in mobile connectivity, Apple AirPrint, Mopria Print Service, and Wi-Fi Direct® give you the power to print how you please from all your devices — smartphones, tablets, desktops, laptops, or Chromebooks.

COMPACT MEETS QUIET

Get more out of your time and office space. This device is small enough to fit in tight spaces, and features a Quiet Mode for ultra-quiet operation and fewer interruptions.

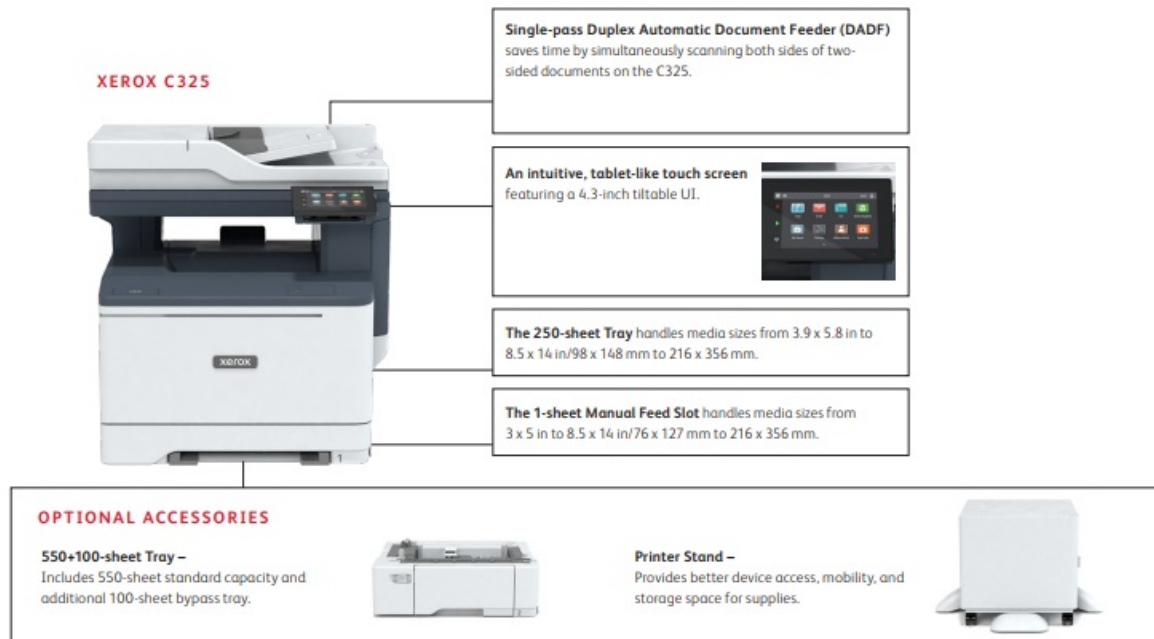
SMARTER SUSTAINABILITY

This device includes more than 30% post-consumer recycled plastic content. It meets globally recognized standards for product environmental performance, including EPEAT and ENERGY STAR®. In addition to easy cartridge recycling through our Green World Alliance®1 program, customizable Print From Sleep Mode reduces energy usage.

COMPREHENSIVE SECURITY

End-to-end security features, such as authentication and encryption, protect against rising and increasingly sophisticated cyber threats, keeping your sensitive data and documents safe.

Capabilities that make hard work easier.



XEROX C325

Single-pass Duplex Automatic Document Feeder (DADF)
saves time by simultaneously scanning both sides of two-sided documents on the C325.

An intuitive, tablet-like touch screen
featuring a 4.3-inch tiltable UI.

The 250-sheet Tray handles media sizes from 3.9 x 5.8 in to 8.5 x 14 in/98 x 148 mm to 216 x 356 mm.

The 1-sheet Manual Feed Slot handles media sizes from 3 x 5 in to 8.5 x 14 in/76 x 127 mm to 216 x 356 mm.

OPTIONAL ACCESSORIES

550+100-sheet Tray –
Includes 550-sheet standard capacity and additional 100-sheet bypass tray.

Printer Stand –
Provides better device access, mobility, and storage space for supplies.

Small and mighty, there's little the C325 Color MFP can't do.

- Convert documents to Microsoft Office formats (.docx, .pptx, .xls).
- Perform auto redaction on personally identifiable information.
- Instantly translate your documents to a language of your choice.
- Transform your document into an audio file to listen to anywhere.
- Convert handwriting or notes into an editable document.
- Automatically create a summarized document for quicker reading.
- Combine up to 5 different formats into one concise document.
- Add document rights management to any file, allowing users to track views and viewers, and track protected documents.
- Convert any file to a text-searchable PDF and/or PDF/A format.
- Fax digitally and securely using cloud fax technology.



Create your automated workflows that can monitor input destinations for set conditions, then process files in the background with the chosen workflow. Ready to find out what your new assistant can do? Learn more and try it for yourself at xerox.com/WorkflowCentral.

XEROX® PRINT AND SCAN EXPERIENCE APP



Struggling to print and scan from your Windows 10/11 and macOS systems? Streamline repetitive tasks, eliminate tedious processes, and put painless scanning and printing at your fingertips, right from your desktop or laptop. Learn more at xerox.com/PrintScanExperience.

XEROX® EASY ASSIST APP



Easily and securely manage your device on the go, right from your mobile phone, with real-time monitoring of printer performance and instant access to self-support services — all without help from IT. Learn more at xerox.com/EasyAssist.

Specifications

DEVICE SPECIFICATIONS	XEROX C325
Speed ¹	Up to 35/33 color/B&W ppm Letter/A4
Scan Speed	40/38 ppm (black-and-white) Letter/A4 30/28 ppm (color) Letter/A4
Duty Cycle ²	Up to 65,000 pages/month
Processor	1.2 GHz Quad Core
Memory/Storage	2GB RAM/8GB eMMC

Connectivity	Hi-Speed USB 2.0 (Type A port 1 front, 1 rear), Hi-Speed USB (Type B port 1 rear), Gigabit Ethernet, Wireless 802.11 b/g/n
Weights and Dimensions (H x W x D)	19.3 x 18.9 x 18.7 in/60 lbs 491 x 479 x 475 mm/27 kg
<u>Copy and Print Resolution</u>	Copy: 600 x 600 dpi Print: 1200 x 1200 dpi, 4800 Color Quality
First-copy-out Time	As fast as 7.1 seconds color/6.8 seconds B&W
First-print-out Time	As fast as 7.5 seconds color/7.2 seconds B&W
<u>Page Description Languages</u>	PostScript® 3 Emulation, PCL5/6 Emulation, XPS
Print Features	One Touch UI, Print Quality, Normal, Secure, Saved, and Sample Set Job Types, Duplex, Orientation, Collation, Print Job ID in Margins, Draft Mode, N-up, Booklet Layout, Watermark, Tray and Toner Status, Rotate Image 180 Degrees, Saved Settings, Earth Smart Settings
Mobile Printing	Apple AirPrint, Mopria Print Service, Chromebook, Wi-Fi Direct®
Scan	Scan Destinations: Email, front-side USB drive, FTP, Network or USB-connected computer, Windows Network folder. Scan Formats: PDF (Searchable PDF available via the Xerox® Print and Scan Experience App), TIFF, JPEG, BMP, XPS
Fax	Max 33.6 Kbps, V.34 Half-Duplex Kbps. MH/MR/MMR/JBIG/JBIG2/JPEG Compression Auto Answer, Auto Redial, Auto Reduction, Broadcast Send, Junk Fax Filter, Fax Address Book, Fax Forward includes: Fax, Email, FTP, Network Folder, Called Number.
Security	Digitally Signed Firmware Updates, Trusted Platform Module (TPM 2.0), WPA3, TLS 1.3, FIPS 140-2, Certificate Management, Secure Password Reset, TCP Connection Filtering, Port Filtering, Access Controls, Confidential Print, Non-Volatile Memory Wipe, Fax/Network Separation, Protected USB Ports, Auto-insertion of Sender's Email Address, Login Restrictions, Audit Log, Syslog
Print Drivers	Windows® 11, Windows® 10, Windows Server 2022, Windows Server 2019, Windows Server 2012 R2, Windows Server 2012. macOS 13.x, macOS 12.x, macOS 11.x. Microsoft Universal Print with Print Support Application. For the latest information about supported operating systems Systems, please visit our Drivers & Downloads page and specify your device at support.xerox.com
<u>Optional Cloud Services</u>	Do more with Xerox Workflow Central Platform

MEDIA HANDLING

Main Tray		Up to 250 sheets of 20 lb bond/75 gsm; Custom sizes: 3.9 x 5.8 in to 8.5 x 14 in/98 x 148 mm to 216 x 356 mm
Manual Feed Slot		1 sheet of 20 lb bond/75 gsm; Custom sizes: 3 x 5 in to 8.5 x 14 in/76 x 127 mm to 216 x 356 mm
550+100-Sheet Tray (optional)	100 Sheet Tray 550 Sheet Tray	Up to 100 sheets of 20 lb bond/75 gsm; Custom sizes: 3 x 5 in to 8.5 x 14 in/76 x 127 mm to 216 x 356 mm Up to 550 sheets of 20 lb bond/75 gsm; Custom sizes: 5.8 x 8.3 in to 8.5 x 14 in/148 x 210 mm to 216 x 356 mm
Paper Output		Up to 200 sheets of 20 lb bond/75 gsm, face down
Media Types		Plain Paper, Light Paper, Heavy Paper, Card Stock, Labels (Paper and Vinyl Labels), Envelope, Colored Paper, Letterhead, Preprinted, Bond, Glossy, Rough/Cotton, Recycled
Single-pass Duplex Automatic Document Feeder (DADF)		Up to 50 sheets of 20 lb bond/75 gsm; Custom sizes: 4.1 x 5.8 in to 8.5 x 14 in/105 x 148 mm to 216 x 356 mm
Media Weights		52 to 120 gsm
Single-pass Duplex		60 to 216 gsm
Automatic Document Feeder (DADF)		60 to 216 gsm
Main Tray		60 to 176 gsm
Manual Feed Slot		
550+100-Sheet Tray		
Device Management		Xerox® Embedded Web Server, Xerox® CentreWare® Web Software, Email Alerts, Apple Bonjour®, Xerox Easy Assist App, Xerox Print and Scan Experience App, Xerox Workflow Central Platform

WHAT COMES IN THE BOX

- Xerox C325 Product
- Pre-installed Starter Capacity CMY Print Cartridges: 1,000 print capacity⁴; Black cartridge: 1,500 print capacity⁴
- Software and Documentation CD (with User Manual, Quick Install Guide, Safety, Regulatory, Recycling and Print Drivers, and Warranty Statement)
- Installation Guide Product Safety Sheet
- Quick Use Guide
- Power Cord

Built-in Ease and Features

The Xerox C325 is designed to offer ease, reliability, and security to small and medium-sized businesses. It provides seamless connectivity, vibrant color output, and supports productivity with its hardworking features.

Compact and Quiet Operation

The device is compact enough to fit in tight spaces and features a Quiet Mode for ultra-quiet operation, reducing interruptions in the workplace.

Security and Sustainability

The Xerox C325 offers comprehensive security features like authentication and encryption to protect sensitive data and documents from cyber threats. It also promotes smarter sustainability practices.

Main Features

- Single-pass Duplex Automatic Document Feeder (DADF) for efficient scanning of two-sided documents.
- 4.3-inch tiltable touch screen for easy navigation.
- Main Tray handles media sizes from 3.9 x 5.8 in to 8.5 x 14 in.
- Manual Feed Slot handles media sizes from 3 x 5 in to 8.5 x 14 in.

Optional Accessories and Functions

The Xerox C325 Color MFP offers optional accessories for enhanced functionality, allowing users to create automated workflows, streamline tasks, and access printing and scanning features easily.

FAQs


Q: Can I print and scan from Windows 10/11 and macOS systems?

A: Yes, you can streamline printing and scanning tasks from your Windows or macOS devices. Visit xerox.com/PrintScanExperience for more information.

Q: How can I manage the device remotely?

A: You can easily and securely manage the Xerox C325 from your mobile phone, monitor printer performance, and access self-support services without IT assistance. Learn more at xerox.com/EasyAssist.

Documents / Resources

	xerox C325 Color Multifunction Printer [pdf] Instruction Manual C325_DNI, C325V_DNI, C325 Color Multifunction Printer, C325, Color Multifunction Printer, Multifunction Printer, Printer
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References

- [Workplace and Digital Printing Solutions | Xerox](#)
- [User Manual](#)