

# App Setup Guide

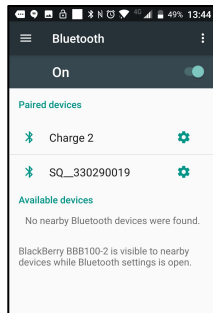


## Introduction

Thank you for choosing the FleetConnect ELD solution. The FleetConnect solution from Car Delivery Network Ltd will connect your truck to your fleet and collect ELD information as well as other Truck based data. This guide will help you to install the application and connect it to both the Truck and to the FleetConnect web portal.

For more information go to:

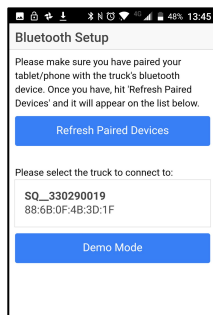
[www.FleetConnect.com](http://www.FleetConnect.com)



## Device setup and App install

Once your FleetConnect ELD box has been installed into the truck you will need to pair your device to the ELD using bluetooth. Please use your device handbook to see how to pair bluetooth devices. The device will appear as your truck name or as the serial number of the ELD device "SQ\_XXXXX"

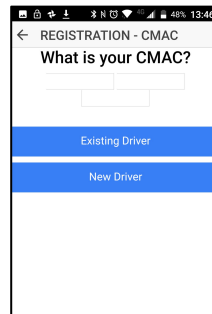
Once you have paired the device you will then need to install the FleetConnect application. Search for an application called "FleetConnect" in your Google play or Apple app store and install it ensuring to accept all permissions requested. Once installed, click on the application to start the connection process.



## Connect to the ELD Device

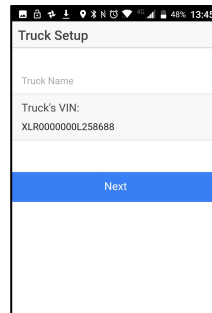
If you have successfully paired your device to the FleetConnect ELD box, you should see your ELD Box OR SQ-number appearing in the Truck List..

Please note that there may be many trucks in your list and many other bluetooth devices in range. If you select the wrong ELD device you will need to remove the FleetConnect application and reinstall it. When you tap on the correct truck ELD device you will be taken to the Registration screen.



## Connect the ELD to your fleet

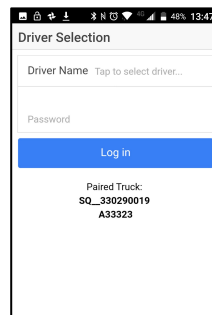
Now that you have connected the ELD device to your mobile app, you need to connect the app to your Fleet. To do this you need to enter your CMAC (Carrier Mobile Access Code). This code is available via your FleetConnect login at [www.FleetConnect.com](http://www.FleetConnect.com). Write it here for future use. Once you have entered your CMAC code select Existing Driver.



## Register your truck

Once your app is registered to your Fleet you will now need to setup your truck. Please enter your truck name, this will be used to identify the truck in the fleet and should be unique to your company.

The ELD will automatically connect to the trucks on board computer and extracts its Vehicle Identification Number. This confirms that the software is able to communicate with the truck to extract ELD information. Check that the VIN is correct if it is not correct or not available this would indicate that the ELD is not installed correctly, that it is not able to read the Canbus or the Canbus is encrypted. Please contact support at [www.FleetConnect.com](http://www.FleetConnect.com) for more information or assistance.



## Login to FleetConnect

The final step is to login to the app and begin working. Your driver details should have already been setup for you on [www.FleetConnect.com](http://www.FleetConnect.com), simply start typing your name into the Driver Name field and enter the password you have been given. If you do not know this information refer to your fleet administrator.

It is important to note that all times displayed in the app are automatically converted to your "Home Terminal" time zone. The time set on your device must be accurate to within 10 minutes and will be compared to the time received from GPS satellites..

# App User Reference



## Introduction

Thank you for choosing the FleetConnect ELD solution. The FleetConnect solution from Car Delivery Network Ltd will ensure FMCSA compliance. This guide will help give you some quick references that apply to the correct use of the app.

For more information go to:

[www.FleetConnect.com](http://www.FleetConnect.com)

**\*\* NOTE: Refer to your FleetConnect User Manual that was included.\*\***

## Hours of Service

Once you log in to the FleetConnect app you should tap "OnDuty" when you are ready to begin your day. Your (14 hour) on duty shift will begin, your first task should be to perform your Pre-Trip Inspection. You will also notice your Break, Shift and Cycle wheels begin to count down.

Your Drive wheel will not start counting down until you begin driving.

## Pre/Post Trip DVIR Inspection

Once you have placed yourself "on Duty" you can now perform your Pre-Trip Inspection. By tapping the Menu > DVIR > Scroll and identify defects found > Save Inspection even if no defects are found.

If you found defects you must identify whether the truck is drivable then SAVE your Inspection.

## Begin Driving

Once your Pre-trip Inspection is complete and you have ensured the vehicle is safe for operation, you can begin Driving. Once you begin driving at a speed of 5MPH, the app will automatically take you to a "Driving" mode. You will begin to see your 11 hour wheel begin to count down. This ensures your app is functioning properly and Driving and On Duty times are being recorded in accordance to FMCSA rules.

## Taking a break

When you go from a "Driving" status back to "On Duty" status, the app will ask you if you are still driving or want to go On-Duty, if you do not respond after 1 minute you will be automatically set to On-Duty.

If you are stuck in traffic and the truck is motionless for 5 minutes consistently, the app will ask if you want to change from "Driving" status to an "On Duty" status. If you are still driving you can specify your driving and the app will maintain a "Driving" status. It will ask you again if 5 minutes if you still have not moved over 5mph. If you are not "Driving" you can confirm you are no longer driving and select the reason from the dropdown that you are going into an "On Duty" status.

## Seven days of Logs

The FleetConnect app is setup to maintain an ongoing 7 days of logs at all times. At the end of each 24 hour period, the seventh day is dropped from the app history but is maintained in your company website history for the required 6 months.

You can scroll through your logs by tapping the arrows.

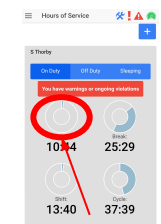
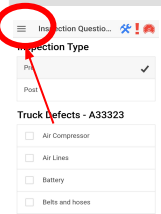
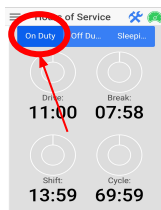
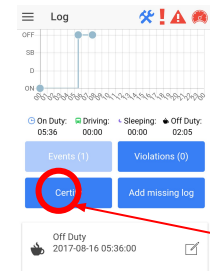
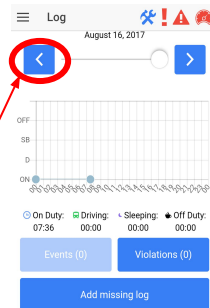
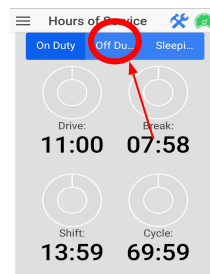
This information will be displayed to an officer if you have a roadside inspection (Menu > Roadside inspection), will be sent to FMCSA if the driver logs are requested and will be saved on the FleetConnect website for your records..

## Certify and Exit

The final steps when your day of work is completed is to "Certify" your log and Exit the app from the Menu button.

If the ELD device in the truck finds truck movement without a driver logged it will flag them as unidentified logs and you should either add these to your logs or assign them to another driver.

You can also edit your driver log (except driving time) using the app and approved edits on your log. See full user manual for more information.



# App Advanced Guide



## Introduction

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## Roadside inspection

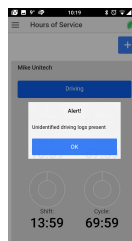
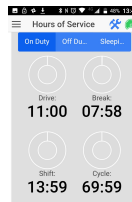
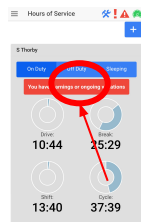
If you get stopped by an officer to inspect your logs you will need to select the Roadside inspection item from the menu bar. The officer can then look at your logs and inspect your HoS details. If the officer wants to he can then enter a email address and have the logs sent to FMCSA for further inspection.

## ELD connectivity

The app will automatically connect to the Truck once it has been paired via bluetooth. When out of bluetooth range you will see the Red - Disconnected icon. When the device come into range it will begin connection and you will see the, Green line icon, Once it has connected to the ELD device and is receiving truck messages you will see the Connected green icon.

## HoS Violations

The app will automatically calculate your HoS rules and record any violations. It will also start to warn 1 hour you before you are in violations. You can see and warnings and current violations by tapping on the Violations Icon or by tapping on the warning message. If you are in violation you should immediately resolve the violation as per FMCSA HoS rules..



## Special situations

**Authorised Personal use** This is supported but must be activated on the FleetConnect website for each driver. To set Personal use, set yourself to OffDuty then select "Personal Use". If you start driving with "Personal Use" selected this will not affect your driving hours. This special status will persist until the ignition is turned off and back on again.

**Yard Moves** his is supported but must be activated on the FleetConnect website for each driver. To set Yard moves set yourself to OnDuty then select Yard moves. If you start moving with Yard moves your driving hours will not be updated. This special status will persist until the ignition is turned off and back on again.

## Unidentified Driving logs

If the truck moes for any reason a record will be created indicating the truck has moved. If the truck is moved without a Driver logged into the app then an Unidentified Driver log will be created. This driver log can be claimed by a Driver and added to his logs. If the log entry is not claimed by a driver it will be flagged as unidentified in the logs and on the Fleetconnect website. This entry will also be sent to FMCSA if your logs are requested during a roadside inspection. To claim unidentified logs goto the menu item., select Unidentified logs and select unclaimed. You can now add the log entries to your log, this will automatically update your logs with the new data. If its not your log entry select the X and they will be added to the dismissed view. You can also claim a dismissed entry.

## Malfunctions and Data Diagnostics

**Time:** The time on your device must be within 10 minutes of GPS time, If this is not the case a malfunction status will be set and will remain until time is set correctly.

**Location:** When your HoS status changes the system will get a GPS location. If the app can't get a location you will be prompted to enter one. If one is not entered it will be flagged as a malfunction. Taping on the icon will tell you what the concern is and what you can do to clear it.