



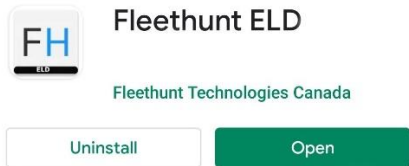
ELD Instruction Guidebook

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Downloading the App and Logging in

1. Download the app from the Google Play Store



2. Enter your email/ username and password assigned to you by your Fleet Administrator



Username

nori@fleethunt.ca

Password

.....

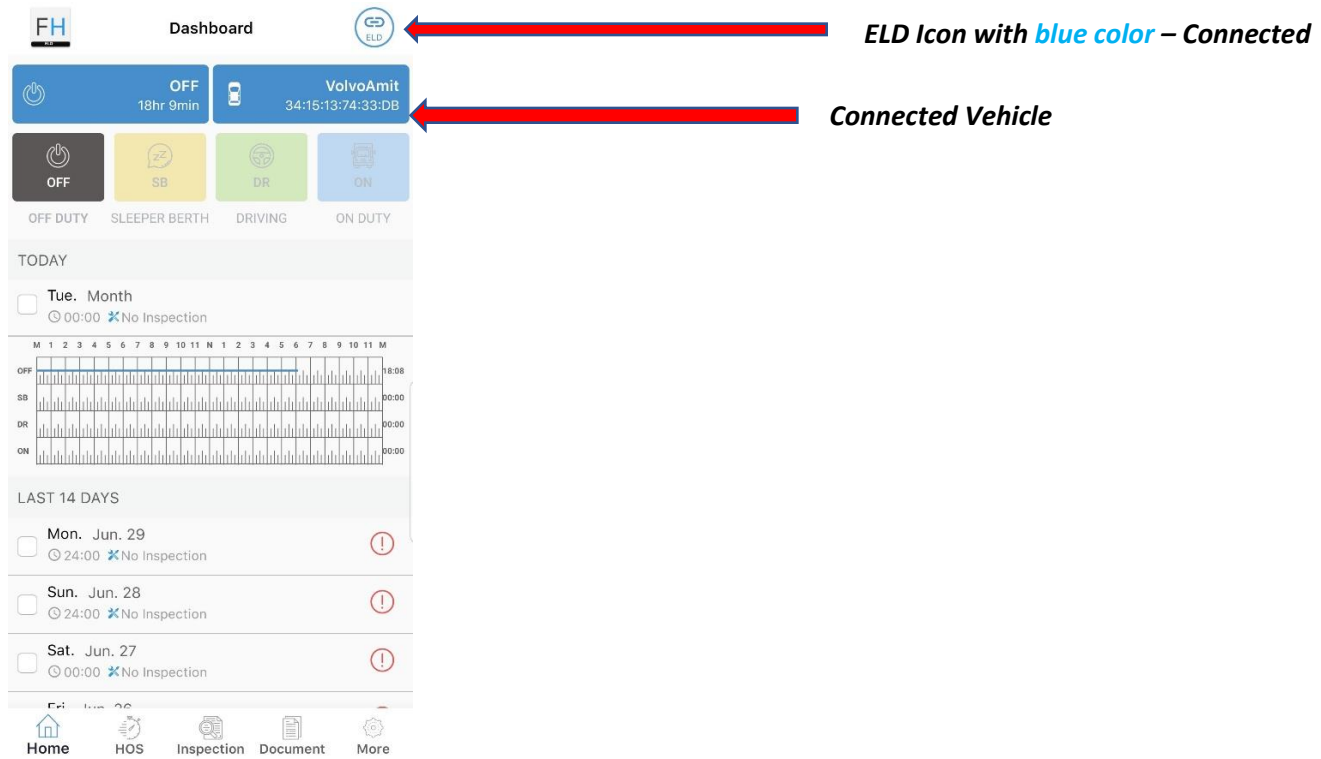
[Forgot Password?](#)

Login to my account

Connecting your App with the ELD

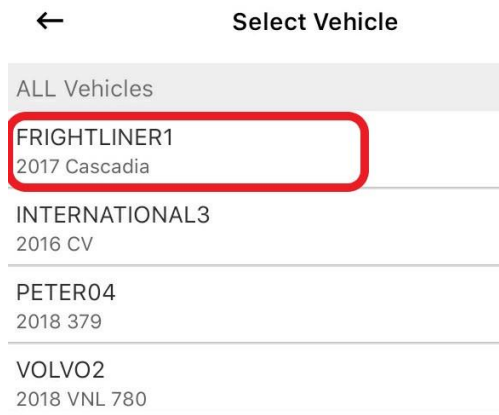
Please ensure that your device Bluetooth is turned on

Your FleetHunt ELD App will automatically connect with your vehicle's ELD using Bluetooth.



If the ELD icon doesn't turn blue after 20 seconds automatically, follow the steps mentioned below for a establishing a manual Bluetooth connection:

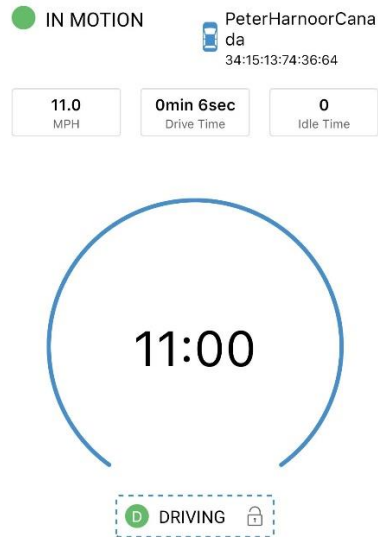
1. Select the ELD icon  to see a list of vehicles on your app. Select the vehicle which you want to drive.



2. Upon selecting the vehicle, the Bluetooth connection will be established.

Recording your Hours of Service

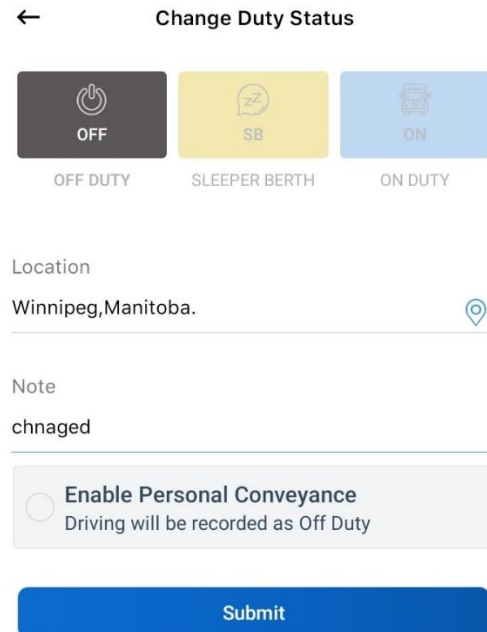
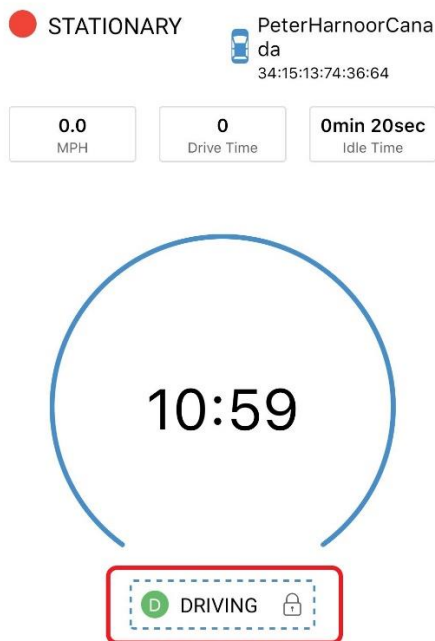
1. Once your vehicle is in motion and goes above the speed of 8 km/h, your duty status will automatically be set to 'Driving'.



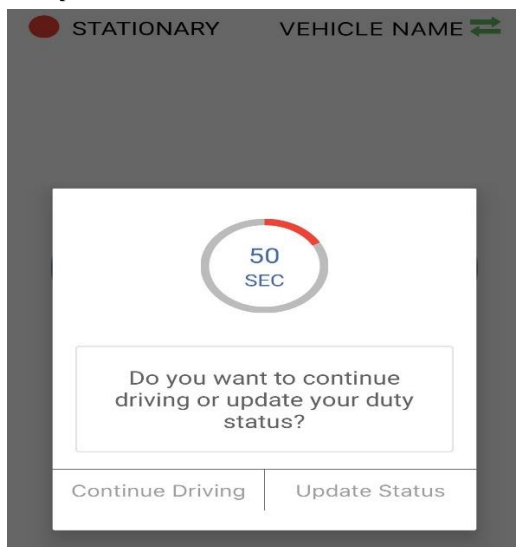
2. When your vehicle is at 0 Km/ H, the status will change to 'Stationary'.



3. To change the duty status manually, tap on the '**Driving**' prompt on screen. Select the appropriate duty status and enter the location and annotation while changing the duty status.

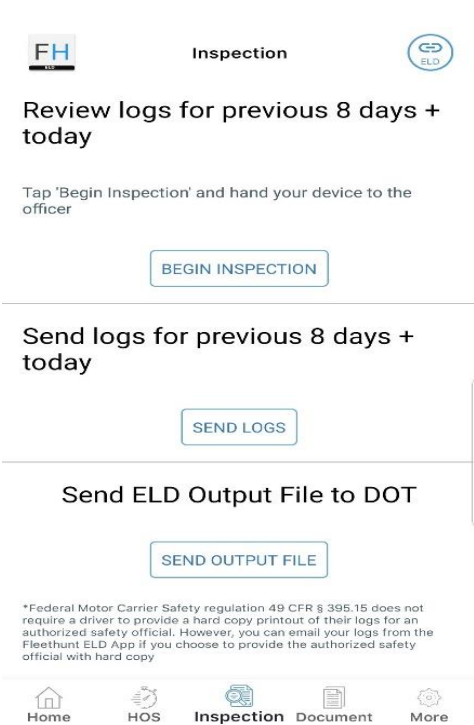
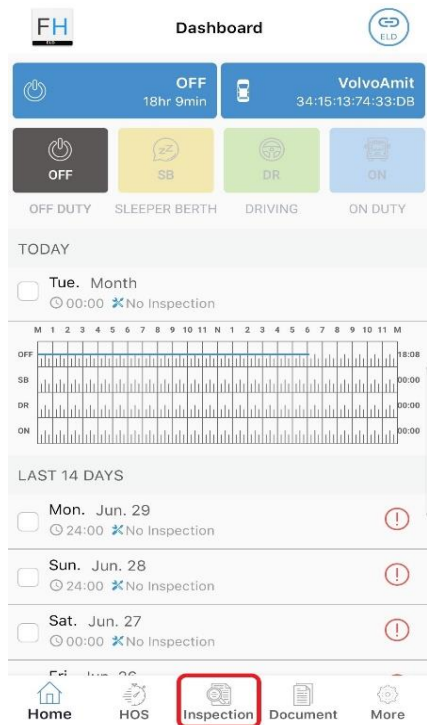


4. If the vehicle remains stationary for five minutes, a pop-up window will appear if you would like to change your duty status. To update the duty status, select '**Update Status**'. To remain in driving status, select '**Continue Driving**'. If nothing is selected, your duty status will automatically be changed to '**ON Duty**'.

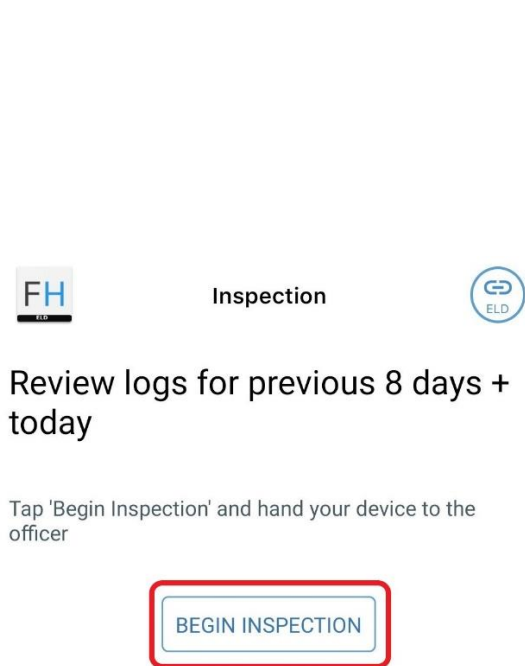


Roadside Inspection

1. Tap on the inspection menu icon on the main screen



2. To let an officer, inspect your logs directly from your device. Select ‘Begin Inspection’



3. To send ELD output files to the DOT via email or web service, tap 'Send Output File'

Send ELD Output File to DOT



4. To email or fax a copy of your logs to an officer, select 'Send Logs' option

Send logs for previous 8 days + today



←

Send Logs And Inspections

Email

Fax

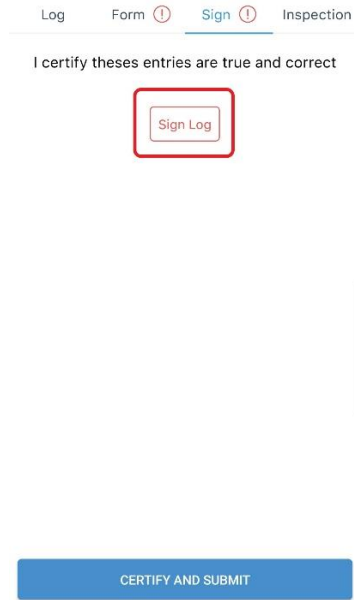
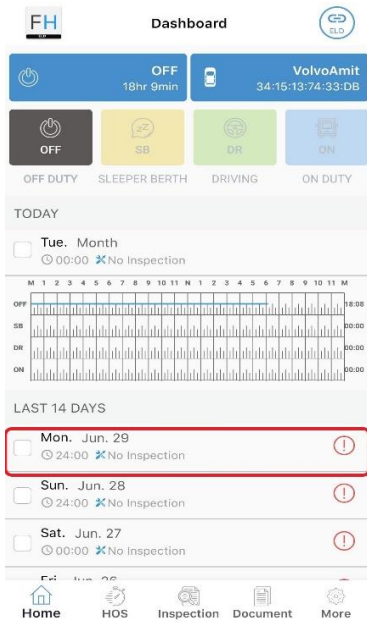
Email 8 Logs & Inspection

RECIPIENT EMAIL

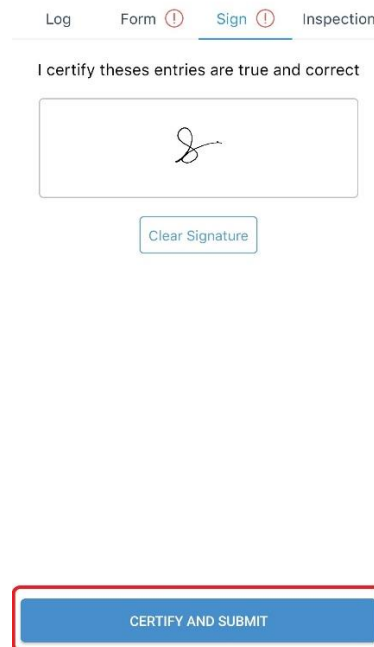
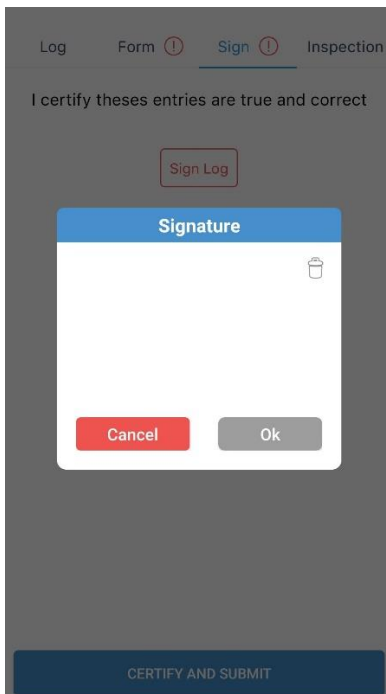
Send

Certifying your Logs

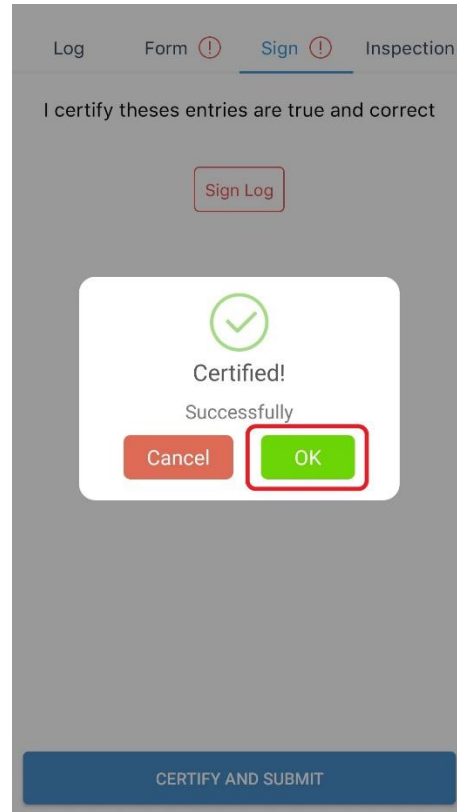
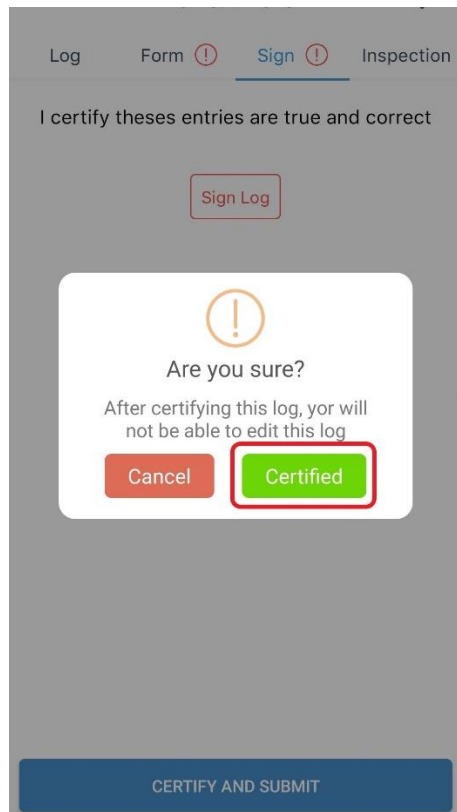
1. Click on the date for which you would like to certify your logs. Select the 'Sign' option from the screen menu and press the 'Sign Log' button.



2. Draw your signatures and press 'OK'. Press the 'Certify and Submit' button.



3. A popup window will appear asking you to confirm your submission, select '**Certified**'. Your Log Certification will be confirmed with a dialog box. Select '**OK**' to complete the process.



Driver Vehicle Inspection Reports (DVIR)

1. Select a date from the main screen and go to the 'Inspection' tab.

The screenshot shows the FH Dashboard app interface. At the top, there's a header with 'FH' logo, 'Dashboard', and a user icon. Below this, there are status cards for 'OFF' (18hr 9min), 'VolvoAmit' (34:16:13-74:33:DB), and 'OFF' (18hr 9min). There are also icons for 'SB', 'DR', and 'ON'. Below these are tabs for 'OFF DUTY', 'SLEEPER BERTH', 'DRIVING', and 'ON DUTY'. The main section is titled 'TODAY' and shows a calendar for 'Tue. Month' with a 'No Inspection' status. Below this is a 'LAST 14 DAYS' section with a list of dates: 'Mon. Jun. 29', 'Sun. Jun. 28', and 'Sat. Jun. 27'. The 'Mon. Jun. 29' entry is highlighted with a red box. At the bottom, there are icons for 'Home', 'HOS', 'Inspection', 'Document', and 'More'.

The screenshot shows the 'Create New Inspection' screen. At the top, there's a header with 'Log', 'Form', 'Sign', and 'Inspection' tabs. The 'Inspection' tab is selected and highlighted with a red box. Below the header, there's a large icon of a document with a clock and a bar chart. Below the icon, the text 'Create New Inspection' is displayed. At the bottom, there's a blue button labeled 'Create'.

2. Select 'Create' to fill in the details of your inspection. After completing the 'General' inspection form, tap on the 'next' button on screen to navigate to 'Defects' form.

This screenshot is identical to the one above, showing the 'Create New Inspection' screen. The 'Create' button at the bottom is highlighted with a red box.

The screenshot shows the 'New Inspection' form. At the top, there's a header with '←', 'New Inspection', and 'Sign' tabs. Below this, there are three tabs: 'General', 'Defects', and 'Sign'. The 'General' tab is selected. The form contains several input fields: 'Vehicle' (T-799), 'Trailers' (trailer33), 'INSPECTION TYPE' (Pre-Trip), 'ODOMETER' (235461), and 'ADDRESS' (Winnipeg, Manitoba). At the bottom right, there's a blue button labeled 'Next' highlighted with a red box.

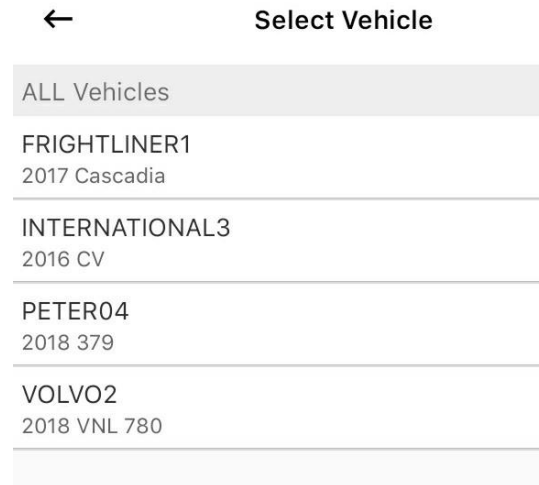
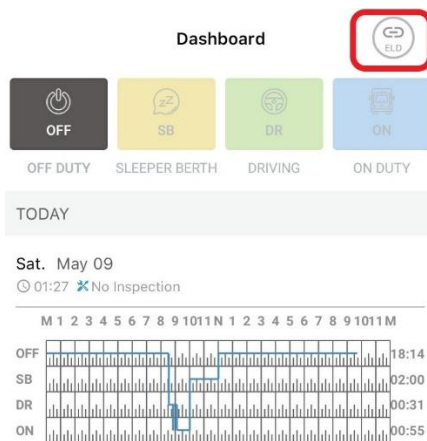
3. After completing the 'General' and 'Defects' forms, use the '**Next**' button to go to the 'Sign' menu. A pop-up signature pad will appear. After signing, press '**OK**' and then press the '**Submit**' button to complete the process.

This screenshot shows the 'New Inspection' app interface with the 'Sign' tab selected. A 'Driver Signature' box is visible at the top. A 'Signature' pop-up window is centered on the screen, featuring a white signature area with a trash icon in the top right corner. At the bottom of the pop-up are two buttons: a red 'Cancel' button and a grey 'Ok' button, which is highlighted with a red rectangular box. At the bottom of the app screen are two buttons: a grey 'Prev' button and a blue 'Submit' button.

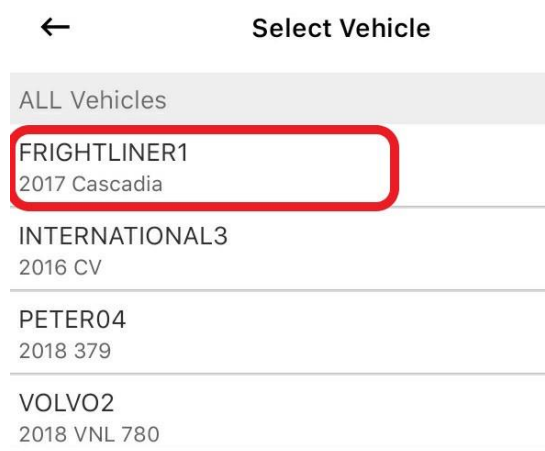
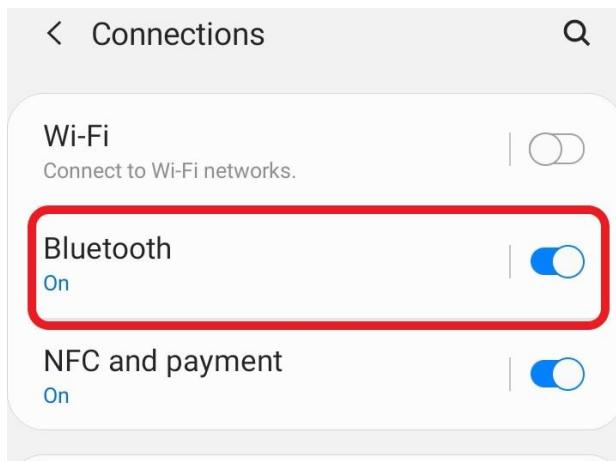
This screenshot shows the 'New Inspection' app interface with the 'Sign' tab selected. The 'Driver Signature' box now contains a handwritten signature. At the bottom of the app screen, the 'Submit' button is highlighted with a red rectangular box, while the 'Prev' button remains grey.

Troubleshooting ELD Connection Issues

1. Tap on the (ELD Icon) on the top right corner of your home screen. If there is a currently selected vehicle, select '**Leave Vehicle**'. Then **reselect** the vehicle you are trying to connect with. If a pairing request dialog appears on screen or in a system tray, select the option to pair with the ELD. If the app still doesn't connect with the ELD, then close the dialog box and follow to step 2.



2. Tap on the ELD icon on the top right corner of your screen. If there's a currently selected vehicle then select '**Leave vehicle**'. Go to your device's Bluetooth settings and reset the Bluetooth connection by turning it off and then turning it back on. Now, **reselect** the vehicle you want to connect to. The connection dialog box should appear and connect the ELD to your app. If this step doesn't resolve the connection issue, then follow step 3.



3. Unplug the ELD device safely from your vehicle and wait for 10 seconds before plugging the device again. Reboot your phone or tablet before attempting to establish a connection with the ELD device. Once, the lights on the device are blinking, try to reconnect with the ELD with steps mentioned in point 1.

ELD Malfunctions

How to Identify if the ELD is Malfunctioning

The LED lights on the ELD device will serve as indicators to identify any possible malfunctions.

1. Amber Light – Cellular Network

- A **blinking** Amber light represents a **good cellular network**.
- The Amber Light will be **OFF** when the ELD device is **not connected to a cellular network**.

2. Green Light – GPS Connection

- A **blinking** Green light indicates a **successful connection** with the GPS satellite.
- A **solid** Green light will appear when the device is **searching for a GPS satellite connection**.

3. Blue Light – Bluetooth Connection

- **Blinking** Blue Light represents a **successful Bluetooth Connection**.
- The Blue Light will be **OFF** when the ELD Device **has not established a Bluetooth Connection**.

LED Definition

BASE UNIT	LED	Description	Status
	Cellular (Amber)	Searching for Cellular Network	LED OFF
		Cellular Carrier Lock	Blinking
	GPS (Green)	Searching for satellite	Solid
		GPS Lock	Blinking

In case of a malfunction

A Driver must do the following:

- (1) Contact FleetHunt ELD support at 888-448-4868 or support@fleethunt.ca for troubleshooting the issue.
- (2) Note the malfunction of the ELD and provide written notice of the malfunction to the motor carrier within 24 hours.
- (3) If the ELD records are not retrievable from the ELD, reconstruct the record of duty status for the current 24-hour period and the previous 7 consecutive days.
- (4) Manually prepare a record of duty status until the ELD is serviced and no longer malfunctioning.

The Motor Carrier should do the following:

If a motor carrier receives or discovers information concerning the malfunction of an ELD, the motor carrier must take actions to correct the malfunction of the ELD within 8 days of discovery of the condition or a driver's notification to the motor carrier, whichever occurs first.

The ELD provider, i.e. FleetHunt should do the following:

Send a new ELD device upon notification from the carrier