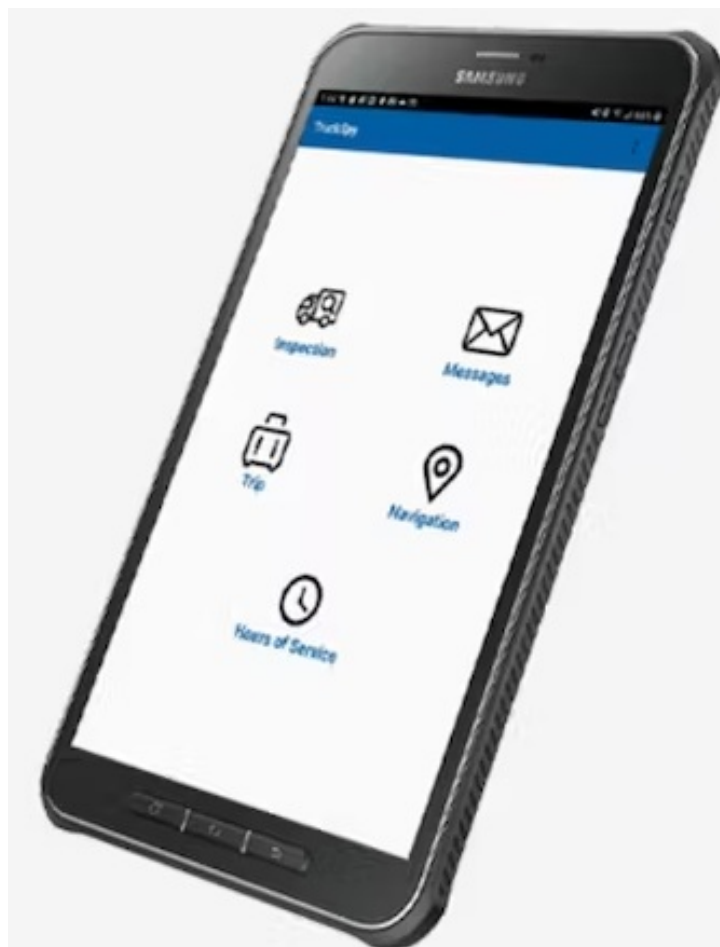


TruckSpy Driver App User Manual

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**Driver App
User Manual**



Driver App User Manual

803-627-1017 | support@truckspy.io | truckspy.io

Starting Your Day

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Logging In

Check Vehicle For ELD Materials


You should have these materials in the vehicle at all times to be compliant:

- This user manual
- At least 8 days of blank record of duty graphs
- TruckSpy DOT Instruction Sheet

Log In

Login with the credentials provided by your carrier. If you've forgotten or haven't been provided credentials contact your carrier.

Login

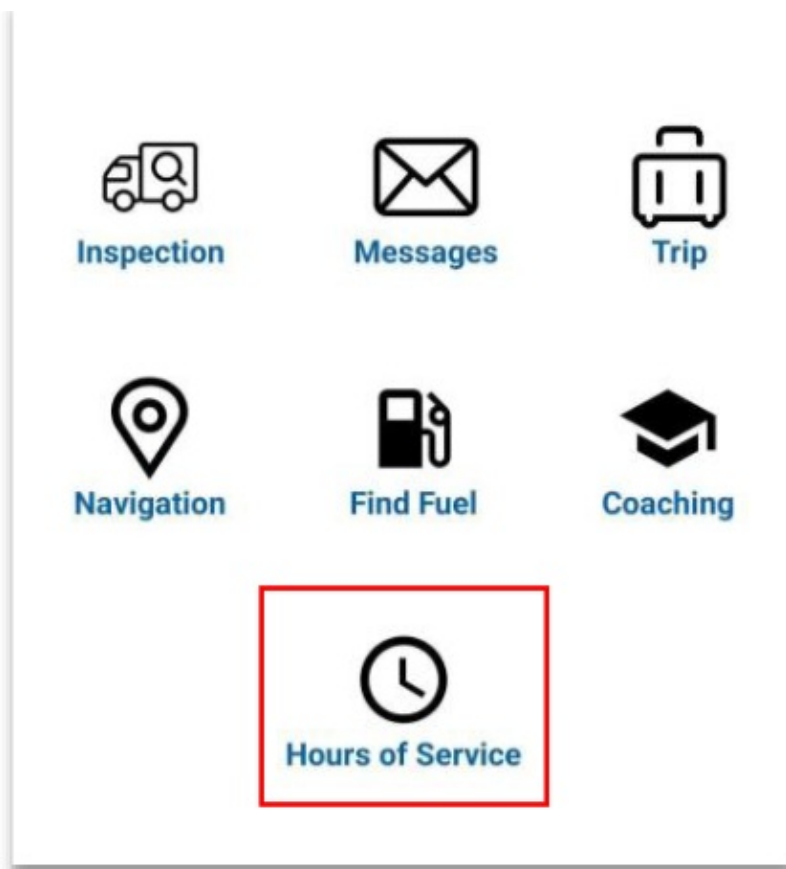
Password 

Vehicle: 2275

LOGIN

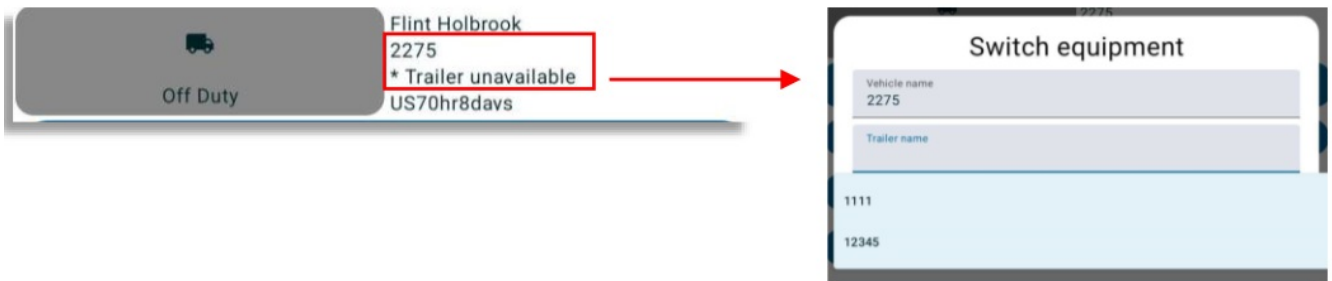
Going On Duty

1. Tap Hours of Service



2. Ensure truck and trailer are assigned

Your vehicle and trailer, it should be prepopulated based on your carriers settings. If its not set or set incorrectly, tap the vehicle number and select a vehicle from the list.



3. Check VBUS Connection

Your device must be connected to your truck to remain compliant. If you're not connected, you'll see a yellow warning bar.



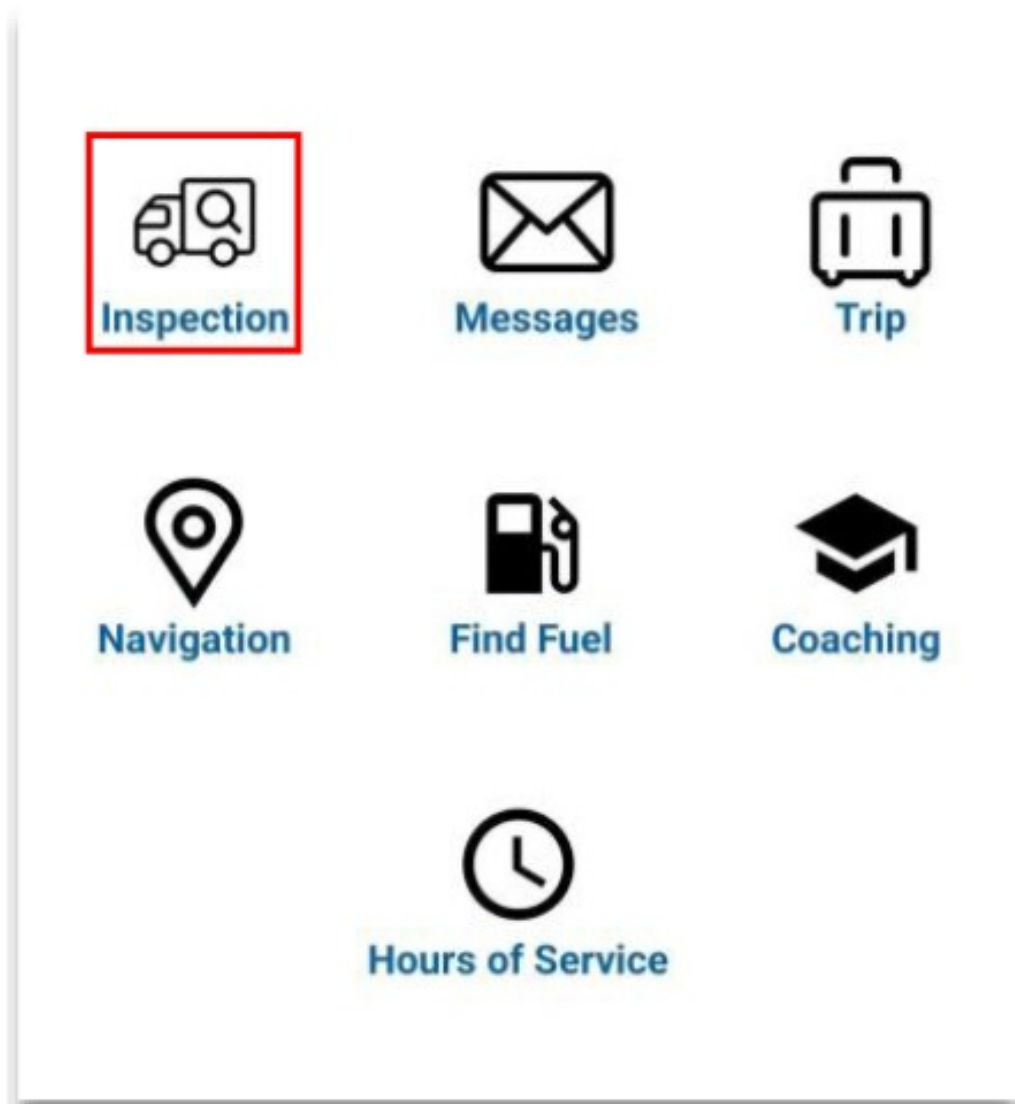
If you see this warning, refer to pg 14 for detailed instructions on getting connected.

4. Tap your duty status and select On Duty ND



Complete Pre-Trip DVIR

1. From the home screen tap `Inspection`



2. Select your inspection type

Your trailer(s) should be pre-populated. But if they aren't enter your trailer number(s).

Tap `Start Inspection`

☐ Pre-Trip

☐ Post-Trip

☐ Equipment Change

Trailer 1

Trailer 2

Trailer 3

3. Perform your inspection

Thumbs up indicates no issue and thumbs down means there is an issue. If you identify an issue enter an issue description and take a photo.



1

Tractor 2275



Click next when you're done

NEXT


Is the windshield cracked?





Are the taillights working properly?





description of issue



Are the tires inflated?



Are the headlights working?



4. Confirm if vehicle is safe to operate

Sign in the box below and tap next to complete your DVIR.

1

Tractor 2275

Click next when you're done

NEXT

Is this vehicle safe to operate?

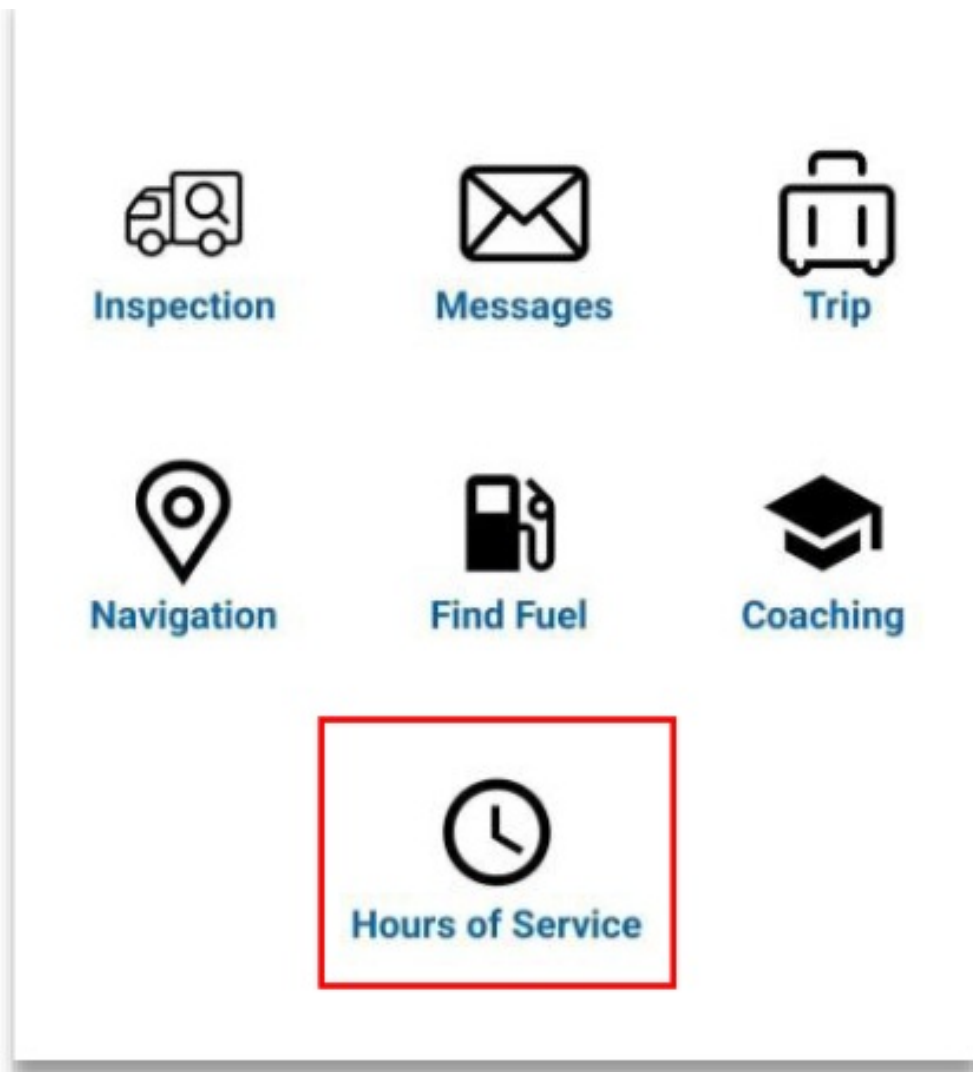
YES

NO

Signature

Add Shipment Data, Then Get On The Road

1. Tap on Hours of Service



2. Tap Options



3. Tap Shipping Docs

Enter your shipment information.

A screenshot of a form titled 'Enter Shipping Docs'. It has a light gray background with a white rounded rectangle in the center. Inside the rectangle, there is a text input field labeled 'B/L or Manifest No:'. Below the input field are two buttons: a blue 'Cancel' button and a gray 'OK' button.

4. Start Driving

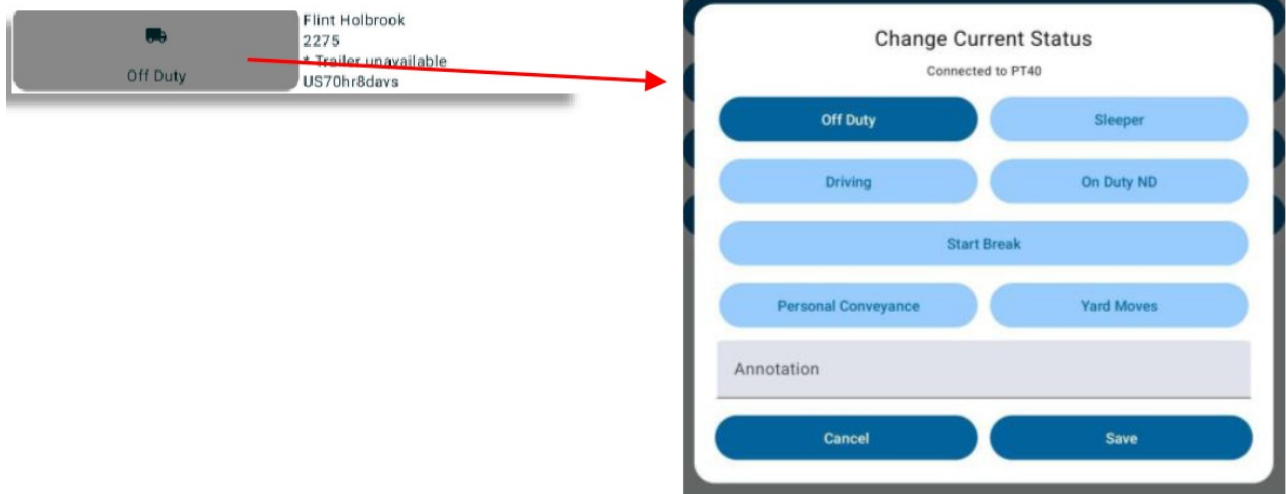
Now that you've completed all the pretrip tasks, you're ready to drive.

When the vehicle begins moving, your duty status will be automatically switched to driving, in accordance with the ELD mandate.

During the Day

Managing Duty Status

1. From the Hours of Service Screen tap your duty status.



2. Tap a status or special driving condition

Use the annotation at the bottom of the duty status selector to add an annotation to the record.

If your vehicle starts moving, your status will automatically be transitioned to Drive in accordance with the ELD mandate.

Special Driving Conditions

If your carrier has enabled your profile to use special driving conditions including Yard Moves or Personal Conveyance they will be available. To enable either special driving condition an annotation is required.

Yard Moves: When this condition is selected your duty status will not automatically transition to drive. **Personal Conveyance:** When this condition is selected your duty status will be automatically set to Off Duty and will not be automatically transitioned to drive.

When either special driving condition is in place, you'll see a banner at the top of your screen as a reminder. At the appropriate time, click 'Disable' to remove the condition.



DOT Inspection

During a roadside inspection, present your electronic logging device and the TruckSpy DOT instruction sheet to the official.

1. From the Hours Of Service screen, tap 'Roadside Inspection'



2. Hand Device and instruction sheet to official for review
3. Tap the device's physical back button once the review is complete

Data Transfer

1. From the DOT Inspection screen, tap `Data Transfer`

Regulation Mode: ELD 395.20

Review logs for the current cycle

Tap "Start Review" button and give your device to the safety official

Start Review

Data Transfer

Transfer data of the compilation of the driver's ELD records

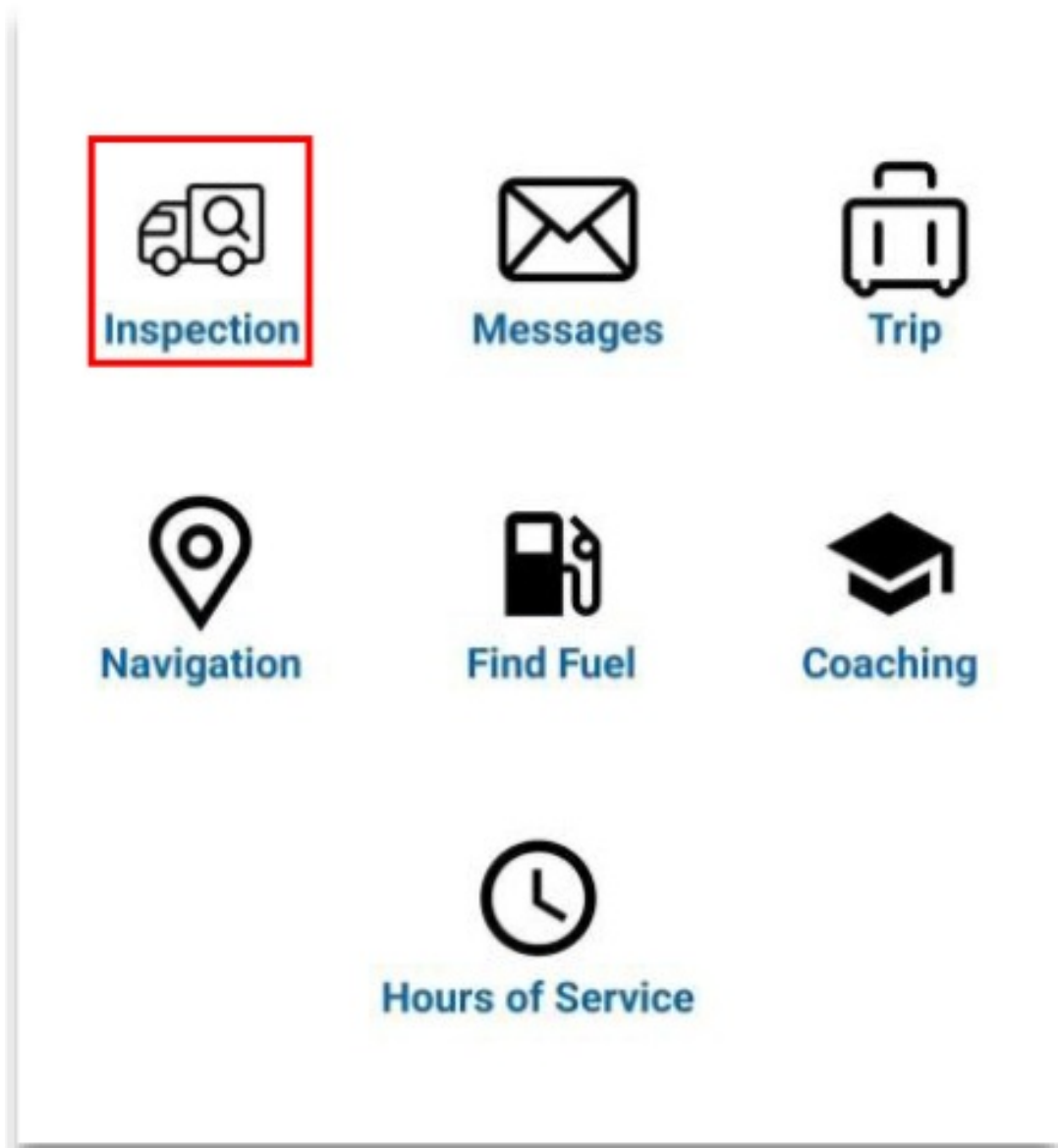
Data Transfer

2. Select Email or Web-Service and enter the investigation code provided by official

A screenshot of a 'Data Transfer' dialog box. At the top, the title 'Data Transfer' is centered. Below the title are two radio buttons: 'Email' (which is selected, indicated by a blue dot) and 'Web Service'. Underneath the radio buttons is a light gray rectangular input field with the placeholder text 'Investigation Code'. At the bottom of the dialog are two buttons: a blue 'Cancel' button on the left and a light gray 'OK' button on the right.

Complete Post-Trip DVIR

1. From the home screen tap `Inspection`



2. Select your inspection type

Your trailers should be pre-populated. But if they aren't enter your trailer number(s).

Tap Start Inspection

☐ Pre-Trip
 ☐ Post-Trip
 ☐ Equipment Change

Trailer 1

×

Trailer 2

×

Trailer 3

×

START INSPECTION

3. Perform your inspection

Thumbs up indicates no issue and thumbs down means there is an issue. If you identify an issue enter an issue description and take a photo.

1

Tractor 2275

Click next when you're done

NEXT

Is the windshield cracked?

☒
☐

Are the taillights working properly?

☐
☒

description of issue

Are the tires inflated?

☐
☐

Are the headlights working?

☐
☐

4. Confirm if vehicle is safe to operate

Sign in the box below and tap next to complete your DVIR.

1

Tractor 2275

Click next when you're done

NEXT

Is this vehicle safe to operate?

YES

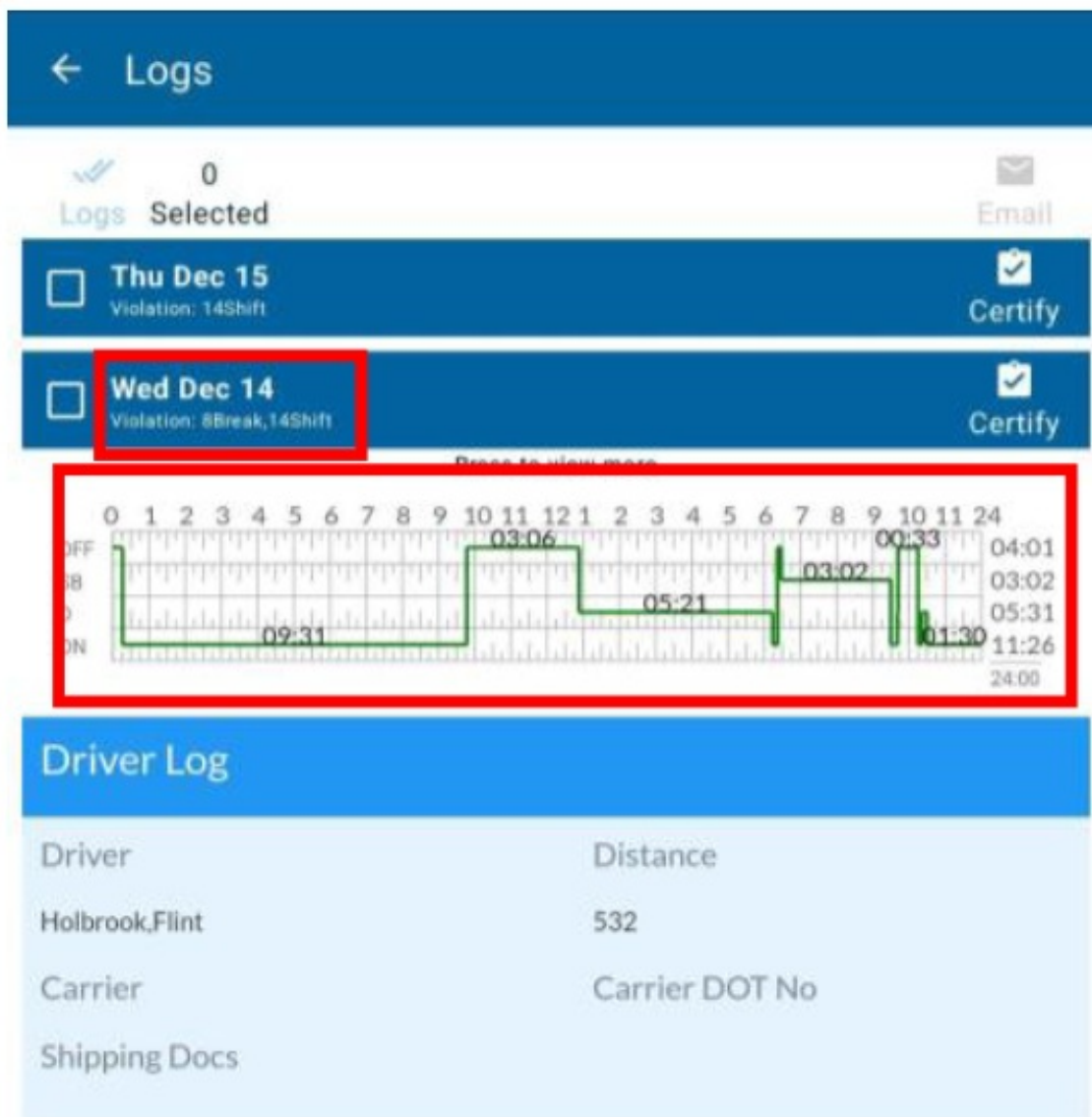
NO

Signature

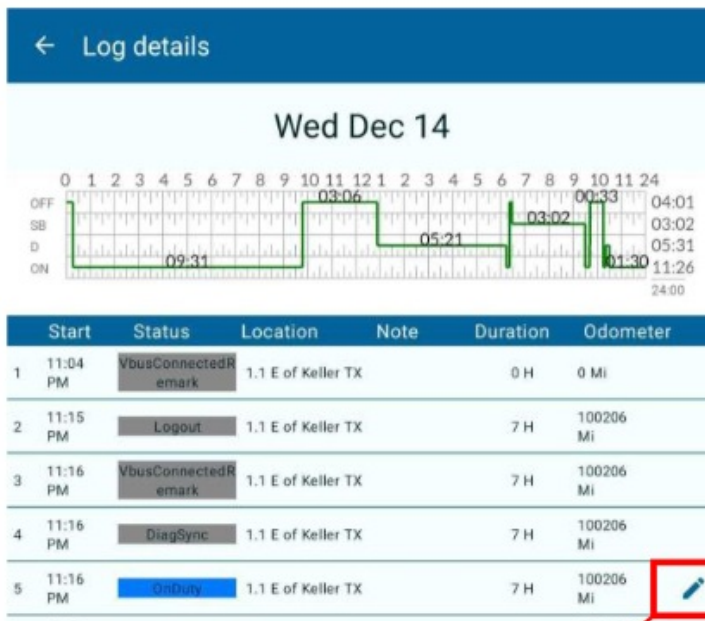
Editing Logs

Automatically recorded drive time cannot be edited in accordance with the ELD mandate.

1. From the HOS screen, tap `Logs`.
2. Tap on the date of the log you want to edit
3. Tap the graph



4. Editing an Existing Status



Edits an existing status

Edit log for Mon Dec 19

Start: 09:01 PM End: 09:01 PM Duration: 00:00

Off Duty

Sleeper

Driving

On Duty ND

Location
1.1 E of Keller TX

Odometer (mi)
100219.0

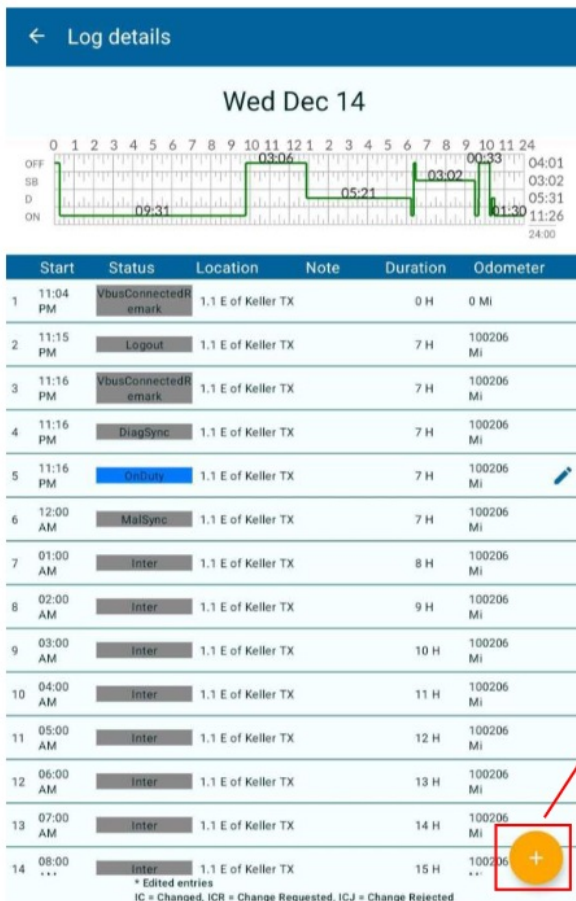
Annotation

Reason

Cancel

Save

5. Adding a new status



Edit log for Thu Dec 15

Start at: 05:16 AM
Status: OnDuty

Begin
05:16 AM

End

Off Duty

Sleeper

Driving

On Duty ND

Location

Odometer (mi)

Annotation

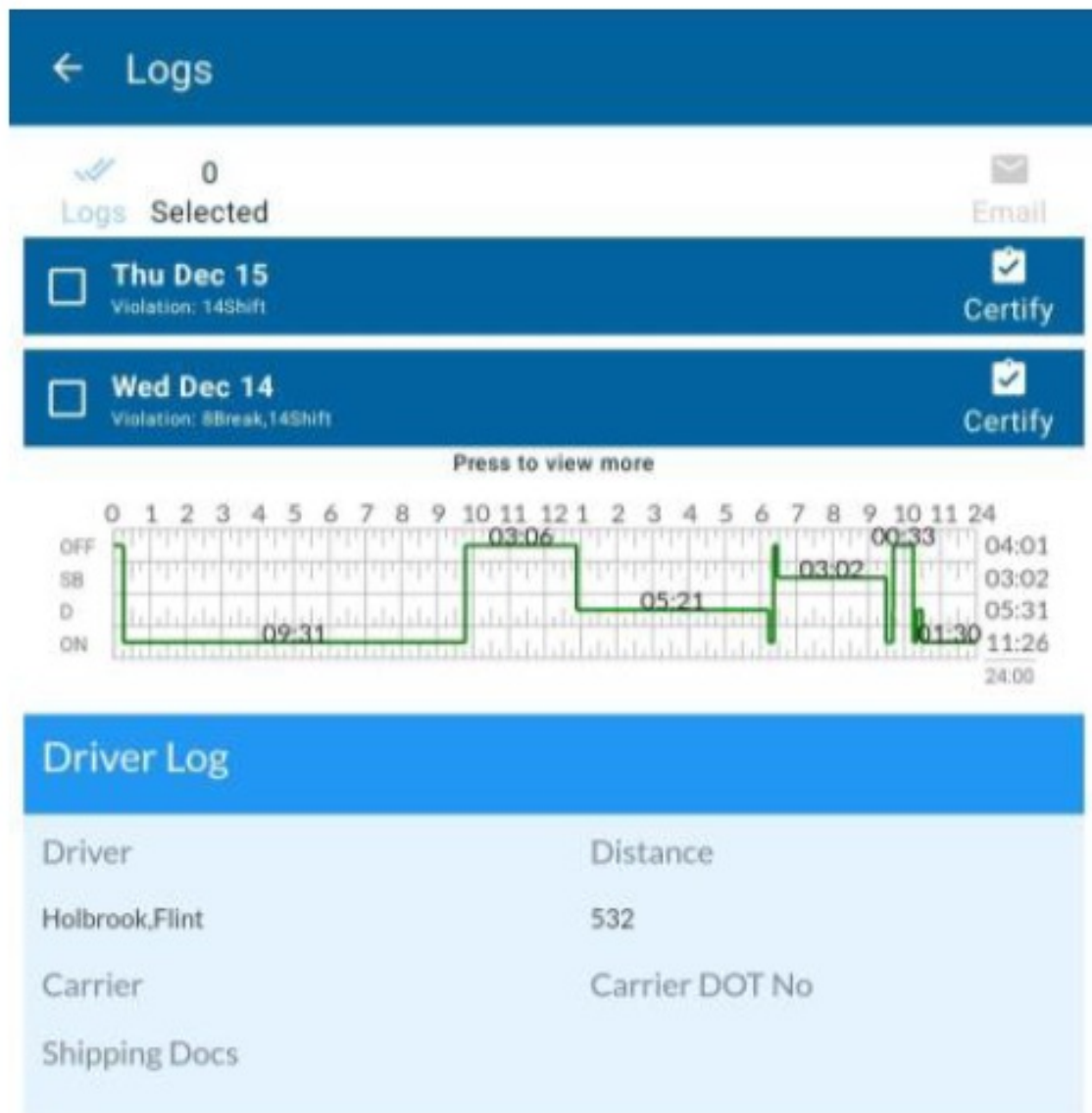
Cancel

Save

You will never be able to edit any automatically detected drive time according to the ELD mandate.

Certify Logs

1. From the HOS screen, tap `Logs`.
2. Tap on the date of the log you want to certify



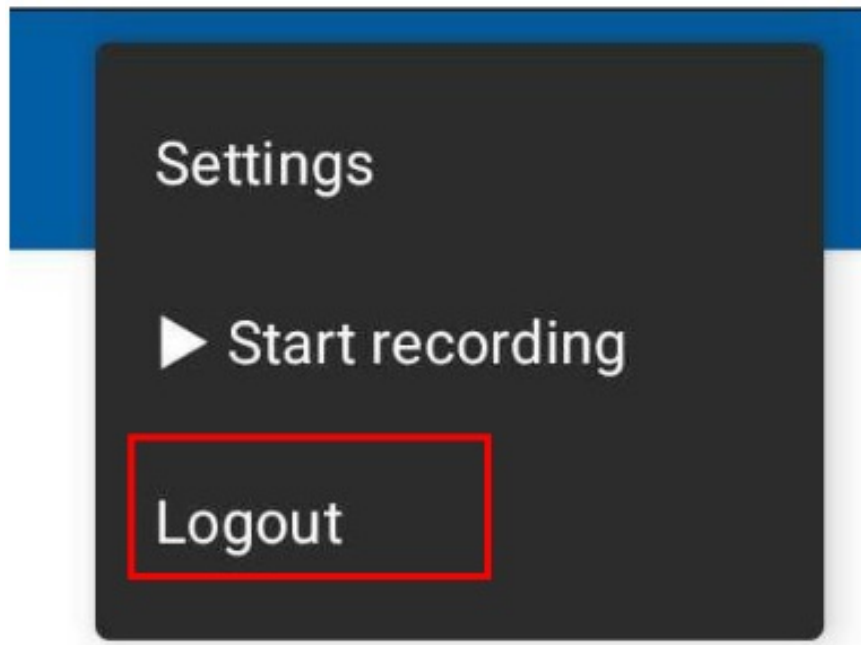
1. Review the log to ensure correctness
2. Tap 'Certify'
3. A popup will appear, tap 'Confirm Certification'

Logout

1. Tap the three dots in the top right of any screen



2. Tap 'Logout'



Exceptions

If your carrier has approved your profile for exceptions then you'll be able to apply them within the driver app. Exceptions impact your logs in different ways and its your responsibility to use them appropriately. How to add an exemption:

1. From the HOS screen, tap `Options`



2. Tap `Exception`

Add Exception

- ☐ 2 Hour Driving Extension for Adverse Driving Conditions
395.1(b)(1) - Adverse Driving Conditions
- ☐ No Logs For Agricultural Operations
395.1(k) - Agricultural Operations
- ☐ 30 Minute Break Exemption for Commercial Bees and Livestock Haulers
395.1(u,v) - Transport of Commercial Bees, Livestock
- ☐ 30 Minute Break Exemption for Oversize/Overweight Loads
395.1(a)(3)(ii) - Oversized/Overweight Loads
- ☐ 30 Minute Break Exemption for Short-haul Drivers (14 hour shift)
395.1(e)(1) - Short-haul No Break
- ☒ Relief From All Driving Rules For Emergency Conditions
395.1(b)(2) - Emergency Conditions
- ☐ 30 minute On-duty Break for Hazmat Drivers
395.1(q) - HazMat in-attendance break
- ☐ No Logs For Non Commercial Vehicle
Non-CMV
- ☐ Relief from Driving Rules for State Of Emergency
390.23 - State of Emergency
- ☐ No Logs For Short Haul
395.1(k) - Short haul operations within 150 air-mile radius
- ☐ No Logs For Short-haul Asphalt or Ready-Mix Concrete Drivers

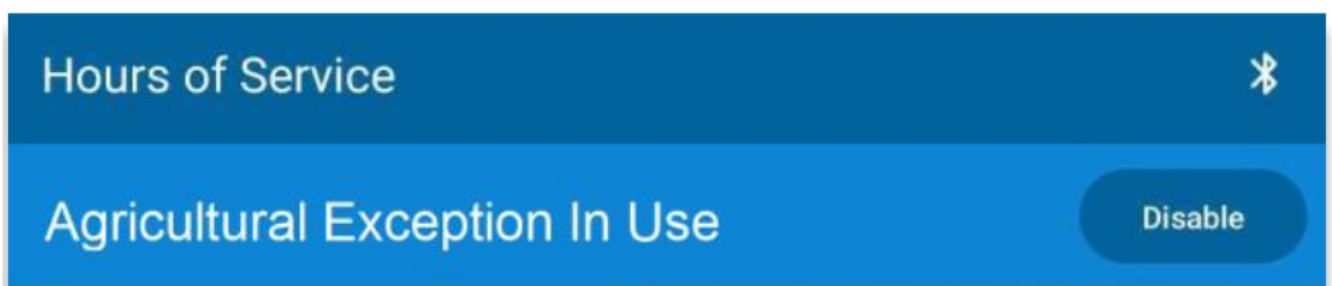
Enter reason for exception(s)

Cancel
OK

Select the exception you wish to use from the list, enter the required annotation and tap `OK`.

3. The Exception is now applied

While the exception is in use, you'll see a reminder at the top of the screen. Tap `Disable` to remove the exception at the appropriate time.



Approval of Carrier Edits

Upon logging in you may be prompted to accept or reject edits that your carrier has made on your behalf.

1. Review each edit by tapping on anywhere on the row

Pending Edit Request(s) Tap each event to view details					
Event	Start	Date	From	Actions	
1 Driving	04:00 PM	Nov 20, 2018	Personnel	Accept	Reject
2 Sleeper	06:45 PM	Nov 20, 2018	Personnel	Accept	Reject
3 Driving	12:39 AM	Nov 28, 2018	Unidentified	Accept	Reject
4 Driving	12:40 AM	Nov 28, 2018	Unidentified	Accept	Reject
					Cancel

2. Tap Accept or Reject appropriately

Unassigned Driving

If your vehicle is moving and you aren't logged in, you'll receive on-screen and audible alerts.

1. Unassigned Driving Alert



2. Claim Unassigned Drive Time

If the vehicle has unassigned drive time, you'll be presented with a list of unassigned drive events once you login. You can claim or reject as appropriate.

Malfunctions & Diagnostics

Diagnostic and Malfunction indicators are displayed on the hours of service screen.

You can view the source of the error by tapping 'D' (diagnostic) or 'M' (malfunction).
Be sure to contact your carrier administrator to resolve the malfunction.



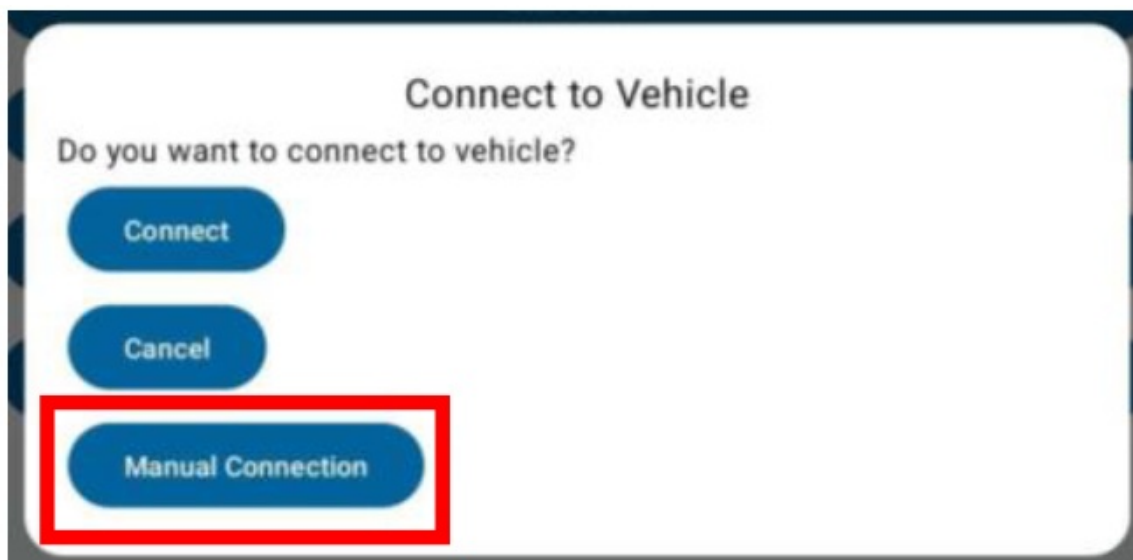
Connecting to VBUS

The ELD should remain connected to your vehicle via Bluetooth to ensure compliance. If for some reason your device becomes disconnected, here's how to re-connect it.

1. Click 'Connect' in the yellow bar

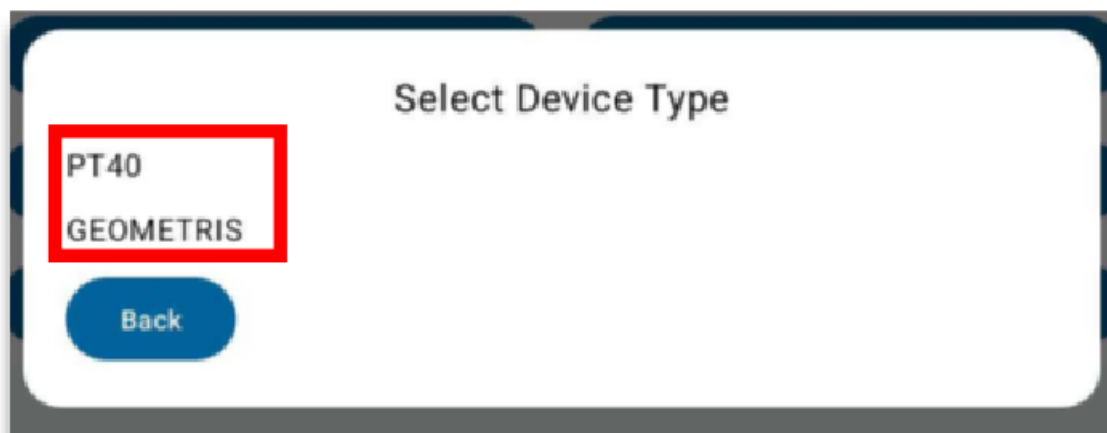


2. Tap 'Manual Connection'

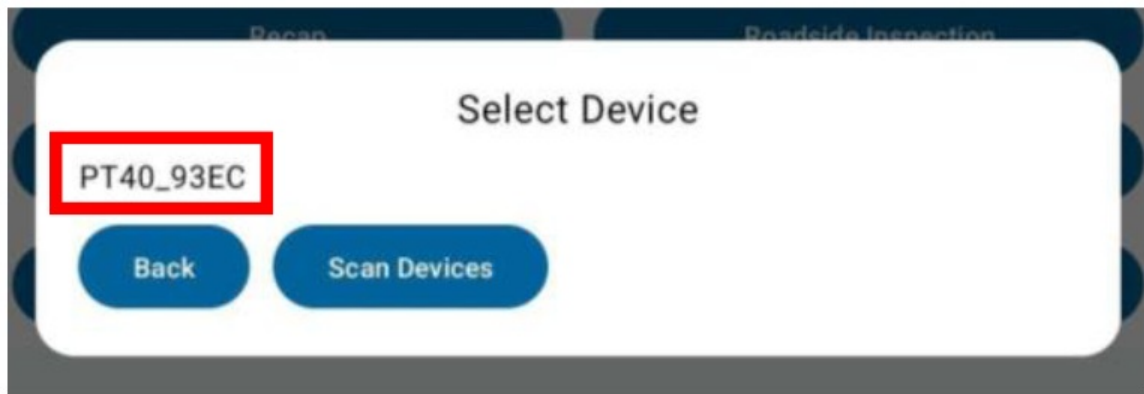


3. Select your vehicles relay type

If you're unsure of your device type, ask your carrier.




4. Tap the device name to connect



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truckspy.io

Documents / Resources

 Driver App User Manual	TruckSpy Driver App [pdf] User Manual Driver App
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References

-  [TruckSpy - Transform your fleet](#)

[Manuals+](#)