



TIMETRAX EZ Swipe Card Time Clock System User Guide

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Instructions

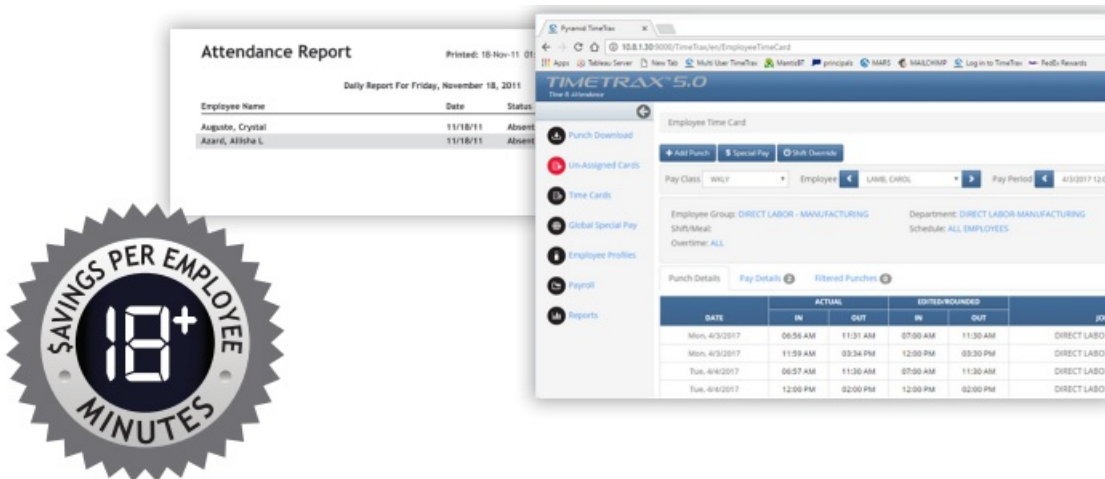
EZ to work with.

Exceptional analytical skills.

The TTEZEK Swipe Card Time Clock system simplifies and automates employee time and attendance processing. The system uses magnetic stripe swipe cards to instantly record employee punches. Manages weekly, bi-weekly, semi monthly, or monthly pay periods. Includes TimeTrax™ time and attendance software download and 50 swipe cards. Edit employee time cards and run reports including: Payroll, Time Card, Attendance, Employee Punch, Detail Payroll, Employee Detail, Hourly Summary and Employee Seniority reports. Automatically calculates employee hours, overtime and holiday hours. Creates export files for most major payroll provider, including ADP®, Fidelity®, Heartland®, PayChex Preview®. Directly syncs with Quickbooks®. Simple to setup and easy to expand with employee upgrade packages, additional swipe cards, and/or TTEZET Add-On Time Clock Terminals.

- Reads magnetic stripe swipe cards
- Audible beep and card number screen display confirms successful employee punch
- Eliminates need for paper time sheets or time cards
- Includes TimeTrax™ time and attendance software download and 50 swipe cards
- Automatically downloads employee punches to PC software
- Accommodates up to 500 employees with Employee Upgrades and additional swipe cards¹
- Enables employee time card editing
- Features payroll reports
- Manages weekly, bi-weekly, semi-monthly or monthly pay periods

1TTEZEK kit includes terminal,RJ45 cable, UL power supply, 50-employee software download package & 50 swipe cards. Employee software upgrades & additional terminals & swipe cards sold separately.



SPE (Savings Per Employee): Average Annual Savings of \$2,388 per employee based on 18 minutes saved per day @ US Dept. of Labor 2012 Average Hourly Wage including Benefits.

- TimeTrax™ software enables payroll management, reporting and exporting to most major payroll providers
- Flexible payroll period options (weekly, bi-weekly, semimonthly and monthly)
- Holiday and bonus hours for global or select employee groups

- Care free automatic reset for short months, leap year and daylight saving time
- Internal battery backup safeguards data and settings for up to 7 days without power
- 1-Year manufacturer's limited warranty and 90-day free software support. Extended service/support and hardware warranty available

SPECIFICATIONS

Part#	TTEZEK
Size (WXHxD)	5" x 5.75" x 2"
Weight	.7lbs
Power	100-240VAC, 50/60Hz
Color	Black
Mounting	Wall or desktop
Warranty	1-year manufacturer's limited warranty and 90-day free software support. Extended service/support and hardware warranty available.
Punch Type	Magnetic Swipe Card
Audio/Visual Punch Verification	Beep, Card# displayed on screen
Connectivity	Ethernet
Base Employees	50
Maximum Employees	5001

Standard Reports	17
Pay Class	1
Employee Groups	4
Pay Types	7
Pay Periods	Weekly, Bi-Weekly, Semi-Monthly or Monthly
Exporting	Most Major Payroll Providers
Operating	Windows 8 or higher

Kit includes 50 Swipe Cards. Additional cards sold separately.



Time Clock
System



Swipe
Card



Ethernet
Ready



Software
Included



Expandable



Daylight
Saving



Battery
Backup



REPORTS

Detail Payroll	Employee Punch	Hourly Summary	Payroll Summary
Time Card	Attendance	Birth Date	Emergency Contact
Employee Card	Employee Seniority	Employee Detail	Hire Date
Phone Directory		Termination	Department Hours
Department List			

Job Code Reports are available with Job Code upgrade purchase.

ACCESSORIES

PART #	DESCRIPTION
41302	Replacement Cards (1-25)
41303	Swipe Cards (26-50)
41304	Swipe Cards (51-100)
500-12	12-Pocket Badge Rack
500-24	24-Pocket Badge Rack
500-4	40-Pocket Badge Rack



- TTEZET Terminal
- TimeTrax™ Software Download
- 50 Swipe Cards
- Cable (RJ45)
- UL Power Supply
- Quick Start Guide



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Documents / Resources



[TIMETRAX EZ Swipe Card Time Clock System](#) [pdf] User Guide

EZ Swipe Card Time Clock System, EZ Time Clock System, Swipe Card Time Clock System, Card Time Clock System, Swipe Clock System

References

- [Home - Pyramid Time Systems](#)

[Manuals+](#).