**Tektronix Smart Easy Calibration Program Management** 





# **Tektronix Smart Easy Calibration Program Management User Guide**

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# **Tektronix Smart Easy Calibration Program Management**



# **Specifications**

- Product Name: CalWeb Calibration Program Management
- · Manufacturer: Tektronix

• Features: Online portal for managing calibration programs, asset information storage, service ordering and tracking, reporting tools, audit compliance support, managed assets programs support

# **Product Usage Instructions**

#### **Setting Yourself Up for Easy Information Access**

Store all your asset information in the CalWeb portal to simplify program management. Accessible from anywhere, this tool makes it easy to manage your calibration program efficiently.

## **Smooth Service Ordering and Tracking**

Utilize the portal to schedule service and track your units undergoing calibration service, whether serviced onsite, at a local lab, or at the Tektronix factory. The dashboard offers instant visibility into your program status.

#### **Analyze and Optimize Your Program for Efficiency**

Use CalWeb's reporting tool to understand important trends within your calibration service program. Identify areas for optimization to enhance efficiency.

#### **Pass Audits with Ease**

By managing your program with CalWeb, all necessary information for audit compliance is readily available at your fingertips for instant access. Simplify the audit process and ensure compliance effortlessly.

#### **Support for Managed Assets Programs**

Efficiently manage ordering and replacement of assets covered by Active Exchange equipment replacement, Assets on Demand asset pool management, and Field Fulfillment Store with CalWeb's seamless support for managed assets programs.

#### **CalWeb Options**

**CalWeb Essential:** Provides essential tools for global service management included with your Tektronix service contract.

**CalWeb Ultra:** Combines Essential features with Asset Management and Out of Tolerance Case Management. Easily upgrade from CalWeb Essential to access additional valuable features.

# Frequently Asked Questions (FAQ)

Q: What is CalWeb?

**A:** CalWeb is an online portal by Tektronix that simplifies calibration program management, offering tools for asset information storage, service ordering and tracking, reporting, audit compliance support, and managed assets programs.

Q: How can I access CalWeb?

A: You can access CalWeb at <a href="Tek.com/CalWeb">Tek.com/CalWeb</a> as part of your Tektronix service contract.

Q: What are the key benefits of CalWeb Ultra?

**A:** CalWeb Ultra combines all features of CalWeb Essential with Asset Management and Out of Tolerance Case Management, providing enhanced capabilities for efficient calibration program management.

Calibration Program Management
Only from the experts at Tektronix

The CalWeb online portal frees you from the manual management of your entire calibration program. Simplify

workflows, eliminate overdue calibrations, and streamline audit compliance with CalWeb. With instant, anywhere online access to data and tools, you'll save time and reduce calibration program complexity. Every day, thousands of Tektronix calibration service customers in mission-critical industries rely on CalWeb for audit compliance and increasing engineering uptime.

## **Efficiently Prepare for Service**

Store all your asset information in this simple, configurable tool to make it easy to manage your program, from anywhere.

- Know what's due for calibration, and when, with auto notifications and reporting
- Generate a quote request and view received quotes
- · Understand your current and forecasted costs
- · Create barcode stickers for all your equipment, setting yourself up for easy information access





## **Smooth Service Ordering and Tracking**

Use the portal to schedule service and track your units that are in for calibration service, whether your equipment is serviced onsite, at a local lab, or at the Tektronix factory. The dashboard provides instant visibility into your program.

- Order and schedule calibration service online
- · Check assets in and out with ease, using barcode scanning
- Generate any necessary documents shipping labels, packing list, etc.

- · Receive updates on calibrations in process
- · Communicate with technicians about your assets
- Receive Out of Tolerance notifications and other calibration service results
- Case management for Out of Tolerance events

## **Analyze and Optimize Your Program for Efficiency**

CalWeb's reporting tool makes it easy for you to understand the important trends of your calibration service program.

- Utilize the included standard reports, including calibrations due, work in process, and delivery metrics
- Satisfy your company's internal metrics by creating custom reports
- Analyze your service history which units require calibration more often, which units are aging out?
- Analyze your billing history which units are costing the most, or might need replacement? What is the billing pattern from your calibration service provider?

#### **Pass Audits with Ease**

When you manage your program with CalWeb, everything you need for audit compliance is stored at your fingertips for instant access.

- Scan the equipment barcode or use the advanced search function to easily find your equipment details, and access equipment certificates and datasheets
- Instantly produce audit logs, asset history, service history, and payment history on demand

#### **Support for Managed Assets Programs**

Customers can seamlessly manage ordering and replacement of their assets covered by Active Exchange equipment replacement, Assets on Demand asset pool management, and Field Fulfillment Store.

# **CalWeb Options**

- CalWeb Essential provides all the essential tools to make global service management easy, efficient, and stress-free for your team. It is included with your Tektronix service contract.
- CalWeb Ultra combines all the benefits of CalWeb Essential with valuable features such as Asset Management and Out of Tolerance Case Management. You can easily upgrade to CalWeb Ultra from within CalWeb Essential.

#### **VIEW COMPARISON HERE**

#### **About Tektronix**

Tektronix is the leading accredited calibration services provider with 75+ years of experience in serving the world's largest mission-critical manufacturers in aerospace and defense, semiconductor, automotive, medical, communications, and other industries. Tektronix works as a strategic partner, delivering tailored solutions that save time and cost in achieving accredited and/or compliant calibrations on over 140,000 different electronic test & measurement equipment models from more than 9,000 manufacturers. Tektronix employs over 180 ISO/IEC 17025 accredited parameters and offers an extensive global service network that encompasses 100-plus locations with more than 1,100 experienced technical associates.

#### Tektronix – CalWeb – Comparison of Essential and Ultra Benefits

Benefits	Description	CalWeb Essential	CalWeb Ultra
Global Program View	View all your assets from different global locations in a single view	✓	✓
Cal Due Reports	Run reports to identify assets that need calibration on a specific date or within a date range	✓	✓
Cal Due Notifications to Asset Owners	Set up automated emails to asset owners notifying them that calibration is due on their asset	✓	✓
Generate Quote Requests & View Received Quotes	Submit quote requests for calibration and view the received quotes	✓	1
Next 12 months' Forecasted Cost	View an estimate of your calibration expense for the next 12 months	✓	✓
Schedule Service Events	Select assets for calibration and manage service dates	✓	✓
Prepare Shipping Documents	Generate a packing slip and print shipping labels	✓	✓
Monitor Work In Process	Check the service status of assets submitted for calibration	✓	✓
Out Of Tolerance (OOT) Reports	Generate reports to identify assets that were found to be Out Of Tolerance	✓	✓
Summary Dashboard	View a summary of your assets, including total count and WIP count, further broken down by WIP status and Out Of Tolerance event status	✓	✓
Custom Reports, Including Scheduling	Create custom reports by combining criteria, and schedule report generation	✓	✓
Advanced Search	Search for your assets using one or more criteria	✓	✓
Barcode Printing and Barcode Search	Scan a CalWeb generated barcode affixed to your asset for quick access to asset details and calibration certificates	✓	✓
Access Certificates, Audit Logs & Data Sheets	Access present and past calibration certificates, audit logs, and data sheets for your assets	✓	✓
Service History & Asset History	Keep track of when you first started using the asset, when it was serviced and related details	✓	✓
Billing History	View billing information, including invoice status and amounts	✓	✓
Asset Management	Conveniently manage all your assets that are not serviced by Tektronix		✓
OOT Case Management	Track Out Of Tolerance events as you investigate them to resolution		✓
API	Programmatically integrate your IT application with CalWeb		✓
Bonded Assets	Easily track preventative maintenance on your assets serviced by Tektronix		✓

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## **Documents / Resources**



<u>Tektronix Smart Easy Calibration Program Management</u> [pdf] User Guide Smart Easy Calibration Program Management, Easy Calibration Program Management, Calibration Program Management, Management

## References

- Tektronix Calibration Services | Tektronix
- © CalWeb | Tektronix
- User Manual

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