



stryker VL03N Reprint CoC Purchase Order Confirmation Partial SAP Business Network Functional Training Instructions

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Purchase Order
Confirmation – Partial

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Description	Screenshot
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Creation – Confirm order Search for the Purchase Order in the inbox in Orders and Releases Click the radio button for the order Click create order confirmation button Click confirm entire order (To confirm purchase order line items as is for quantity and delivery date)

The screenshot shows the 'Orders and Releases' section of a software interface. At the top, there are tabs for 'Orders and Releases', 'Items to Confirm', 'Items to Ship', and 'Return Items'. Below these is a search filter section with a dropdown for 'All Customers' and a text input for 'Order Number'. A 'Search' button is present. Below the search section is a table titled 'Orders and Releases (1)'. The table has columns for 'Type', 'Order Number', 'Customer', 'Invoice', 'Ship To Address', 'Ordering Address', 'Amount', 'Date', 'Order Status', 'Company Code', 'Purchasing Organization', 'Purchasing Group', 'Settlement', 'Amount Invoiced', 'Invoice', and 'Actions'. One order is listed with 'Order Number' 4000000000 and 'Customer' Styler Corporation - TEST. Below the table, there are buttons for 'Create Order Confirmation', 'Create Ship Invoice', 'Create Service Order', 'Create Invoice', 'Web', 'Show', and 'Reprint Order Confirmation'. On the left side, there are links for 'Confirm Order Confirmation', 'Update Order Items', and 'Report Order Confirmation'.

Creation – Confirm Partial Order Insert Confirmation Number Click calendar icon and select estimated shipping date at header level (will be applied to all line items of order confirmation) Click calendar icon and select estimated delivery date at header level (will be applied to all line items of order confirmation).

Adding Attachments

If there are any attachments necessary for your purchase order confirmation, click on Choose file to upload.

The screenshot shows the 'Confirming PO' interface. At the top, there are 'Exit' and 'Next' buttons. Below is a section titled 'Confirming PO' with a sub-section 'Order Confirmation Header'. This section contains fields for 'Confirmation #', 'Associated Purchase Order #', 'Customer', and 'Supplier Reference'. Below this is a 'Shipping and Tax Information' section with fields for 'Est. Shipping Date', 'Est. Shipping Cost', 'Est. Delivery Date', and 'Est. Tax Cost'. There is also a 'Comments' text area. Below the shipping and tax information is an 'Attachments' section with a table with columns 'Name' and 'Size (bytes)'. At the bottom of the attachments section, there is a 'Choose File' button, a 'No file chosen' message, and an 'Add Attachment' button. A note at the bottom states 'The total size of all attachments cannot exceed 10MB'.

Adding Attachments

Search for the file within your computer. Click on Add Attachment (be aware that only PDF format documents can be uploaded.)

Creation – Updating Line Items

Follow the same process to confirm your order, but select 'Update Line Items' in the drop-down menu

This allows you to change the quantity on the confirmation

The screenshot shows the 'Attachments' section of the interface. It has a table with columns 'Name' and 'Size (bytes)'. One attachment is listed with 'Name' P_SLP_ADP19-3015_20230616_20230630_00_V2_0000_00000_FILE_1037019_JIMENEZVANEG. Below the table, there is a 'Delete' button. At the bottom of the attachments section, there is a 'Choose File' button, a 'No file chosen' message, and an 'Add Attachment' button. A note at the bottom states 'The total size of all attachments cannot exceed 10MB'. Below the attachments section is a table titled 'Orders and Releases (1)'. The table has columns for 'Type', 'Order Number', 'Customer', 'Invoice', 'Ship To Address', 'Ordering Address', 'Amount', 'Date', 'Order Status', 'Company Code', 'Purchasing Organization', 'Purchasing Group', 'Settlement', 'Amount Invoiced', 'Invoice', and 'Actions'. One order is listed with 'Order Number' 4000000000 and 'Customer' Styler Corporation - TEST. Below the table, there are buttons for 'Create Order Confirmation', 'Create Ship Invoice', 'Create Service Order', 'Create Invoice', 'Web', 'Show', and 'Reprint Order Confirmation'. On the left side, there are links for 'Confirm Order Confirmation', 'Update Order Items', and 'Report Order Confirmation'.

Confirming PO

Enter the Confirmation Number Enter the Estimated Delivery Date (required)

Updating Quantity and/or Price

Here is where you will enter the deviating quantity and pricing for the partial confirmation.

Partial confirming Purchase Order

If you deviate from the quantities or dates in the purchase order, you will receive alerts in the review page that you are deviating from the original amount. This will trigger a buyer approval process. If you agree with all of the information added, click on submit. Otherwise, click on previous and fix/change any information required.



Documents / Resources

	<p>stryker VL03N Reprint CoC Purchase Order Confirmation Partial SAP Business Network Functional Training [pdf] Instructions</p> <p>5.2 POC Partial.pdf, VL03N Reprint CoC, VL03N Reprint CoC Purchase Order Confirmation Partial SAP Business Network Functional Training, VL03N, Reprint CoC Purchase Order Confirmation Partial SAP Business Network Functional Training, CoC Purchase Order Confirmation Partial SAP Business Network Functional Training, Purchase Order Confirmation Partial SAP Business Network Functional Training, Order Confirmation Partial SAP Business Network Functional Training, Confirmation Partial SAP Business Network Functional Training, Partial SAP Business Network Functional Training, SAP Business Network Functional Training, Business Network Functional Training, Network Functional Training, Functional Train</p>
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References

- [User Manual](#)

[Manuals+](#), [Privacy Policy](#)

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