

SolisCloud Software User Guide

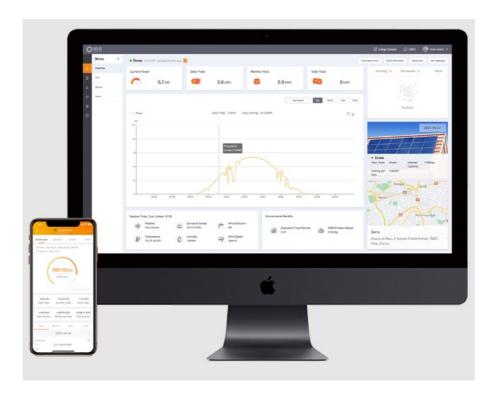
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SolisCloud Software



SolisCloud Product Information and Usage Instructions

SolisCloud is an online platform that allows you to manage and monitor your solar power plants. It provides real-time power information, daily yield, and alarm notifications. Here are the steps to use SolisCloud:

Registration

To use SolisCloud, you need to register first. Follow these steps:

- 1. Open your web browser and go to https://www.soliscloud.com/
- 2. Click on "Sign up now" to register
- 3. If you are an installer, register as an organization. If you are an owner, register as an owner.

Adding a New Plant

To add a new plant to SolisCloud, follow these steps:

- 1. Click on "Plant Overview" and then "Add plant"
- 2. Add the owner and visitor information
- 3. Enter the basic information of the plant
- 4. Click on "Create a plant" at the bottom to create a new plant
- 5. You can bind datalogger to the new plant by opening single plant and clicking "Add datalogger"

Viewing Plant Information

To view plant information, follow these steps:

- 1. Click on "Plant Overview" to see the list of plants
- 2. Click on "Data" to view and edit plant data
- 3. Click on "Device" to view and manage inverter and datalogger

Managing Users and Organizations

To manage users and organizations, follow these steps:

- 1. Click on "Service" and then "Organization manage"
- 2. Click on "New organization" to create a new organization
- 3. Click on "Add member" to create an account for a new member
- 4. You can accept the member's application and choose a proper role for them

Generating Reports

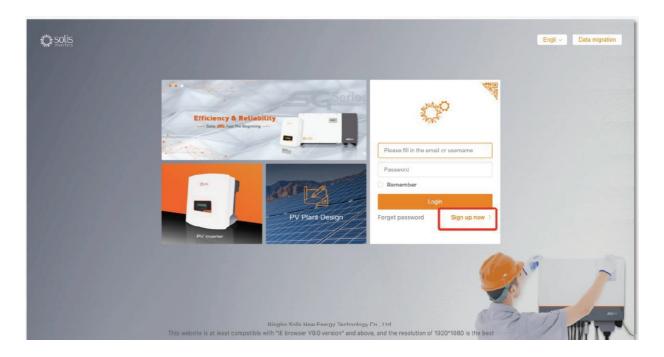
To generate reports, follow these steps:

- 1. Click on "Report" and then "Plant report" or "Electricity report"
- 2. Choose the type of report you want (daily, monthly, annual, cumulative)
- 3. Select the plants you want to include in the report and set a time range
- 4. Click on "Export" to generate the report

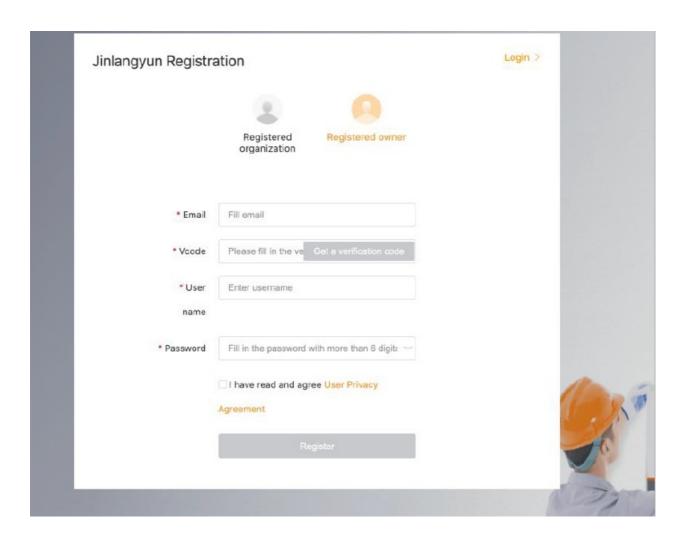
Register a account

Open Web: https://www.soliscloud.com/

Step 1: Click "Sign up now", to jump to the "register" interface.

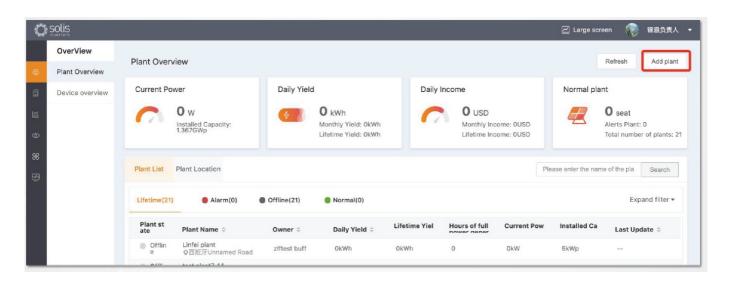


Step 2: If you are a installer, you need register as organization; If you are a owner, you need register as owner

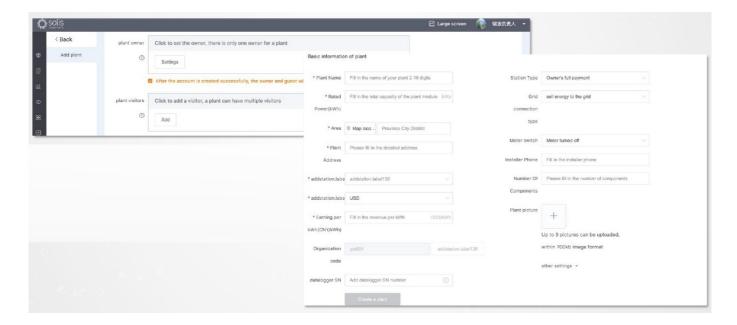


Add a new plant

Step 1: Click "Plant Overview > Add plant", to jump to the "Add Plant" interface.

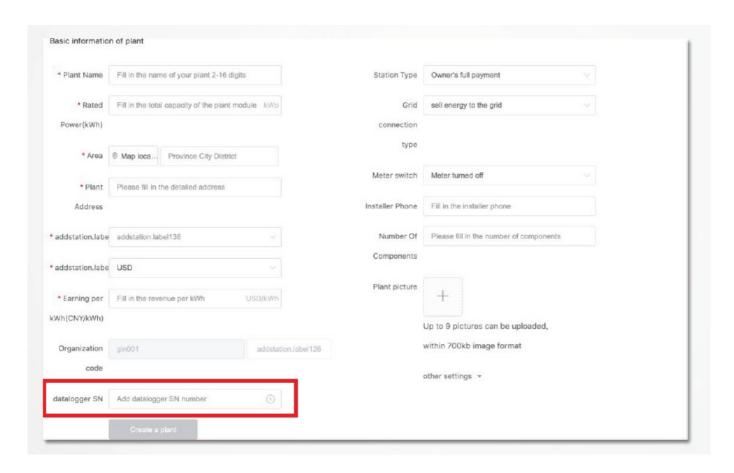


- Step 2: Add Owner and Visitor
- Step 3: Enter Basic information of plant.
- Step 4: Click "Create a plant" at the bottom. Then you will get a new plant.

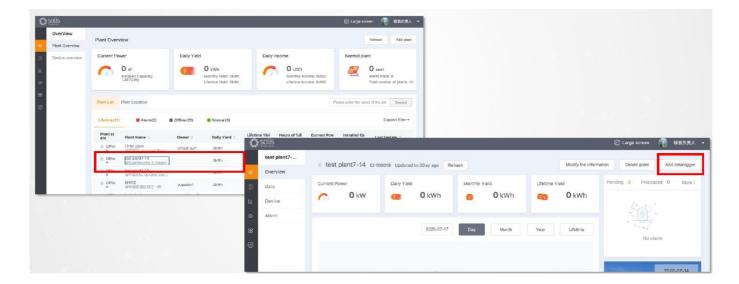


Bind the datalogger

When you add a new plant, you can bind datalogger to the new plant.

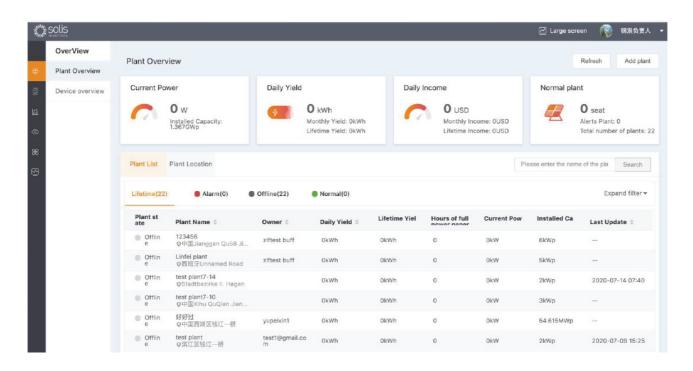


Besides, you can conduct the following steps as below: Open single plant, click "Add datalogger"

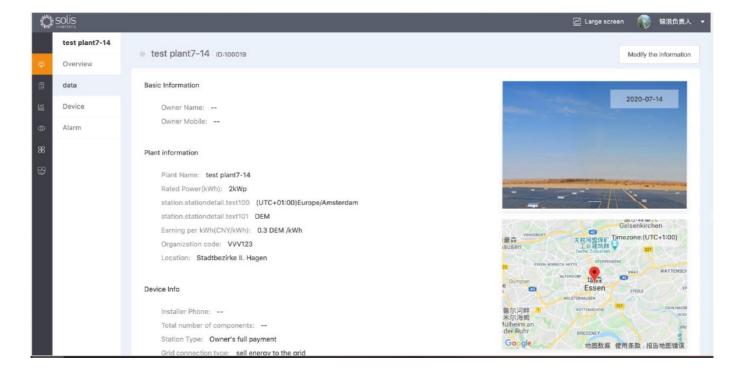


View plant information

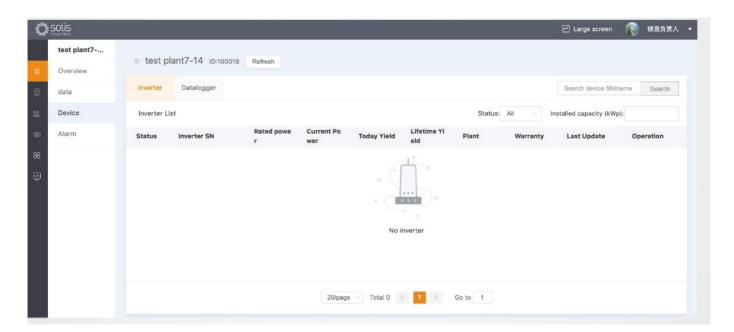
Click "Plant Overview", to jump to the plant list interface, on which information such as power installed, real-time power, daily yield, and alarm is displayed.



Click"data", to jump to the plant data interface. view and edit plant data.



Click"Device", to jump to the device interface. view and manger inverter and datalogger.

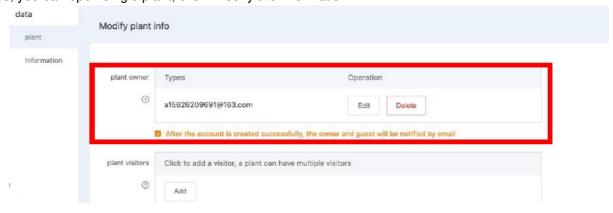


Relate the the owner to plant

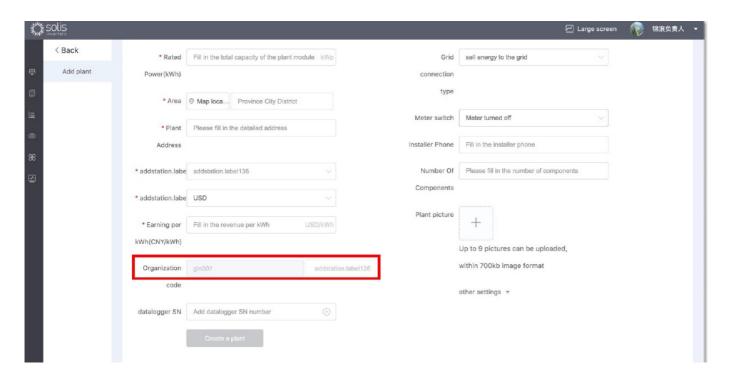
When you add a new plant, you can relate the the owner to the new plant.



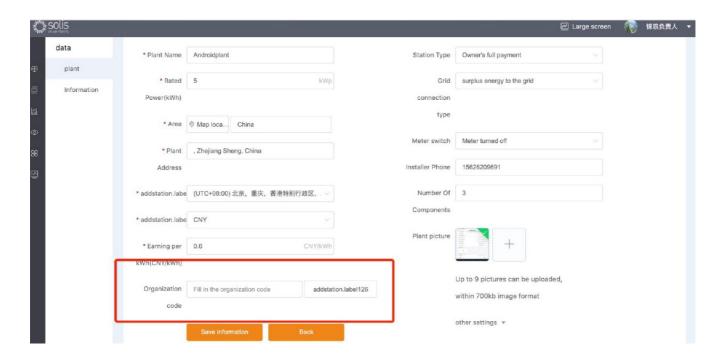
Besides, you can open single plant, click "Modify the information"



When you add a new plant, you can relate the the installer to the new plant.



Besides, you can open single plant, click "Modify the information"

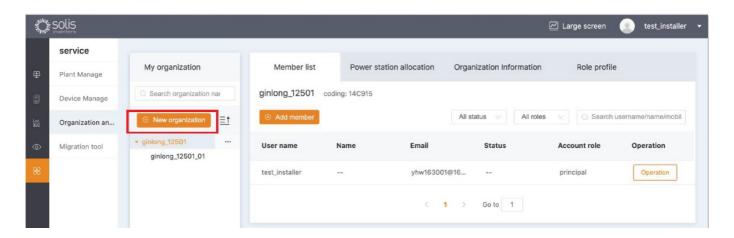


Add sub-leve organizations

- Step 1: Click "service -> Organization manage -> New organization"
- Step 2: Fill in information in right side -> create organization

Notes:

- Please ensure that the representative's full name of the sub-level distributor is completely correct because it will be used for authentication.
- . An email will be sent automatically to the email address you filled in

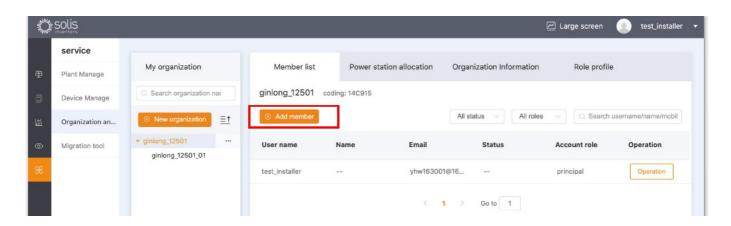


Add member for your organizations

- Step 1: Click" service -> Organization manage -> Add member"
- Step 2: Fill in information in right side -> Create an account

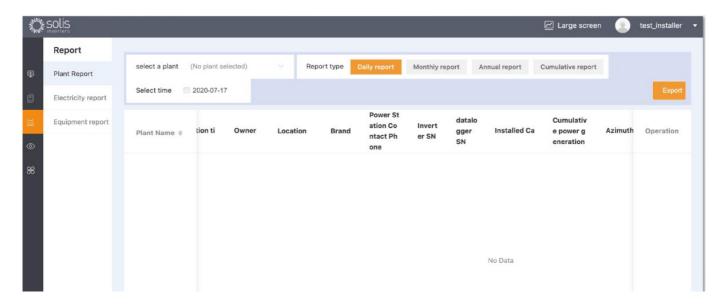
Notes:

There are 6 types of account role. You can check the differences on the page of "Role profile".
If your member registered account on the website or APP as a member user, you can accept his application and choose a proper role for him.



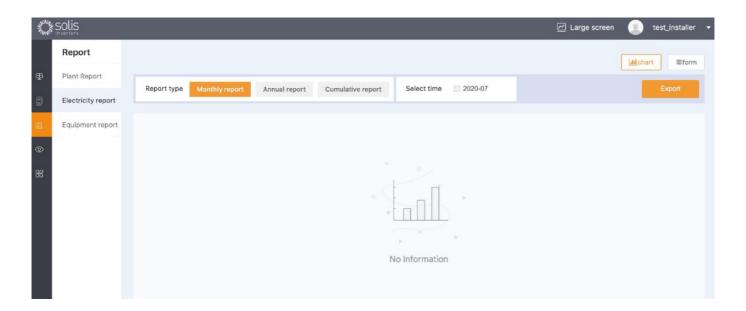
Add member for your organizations

- Step 1: Click "Report -> plant report
- Step 2: Choose "Daily Report "or "Monthly Report "or "Annual Report "or "Cumulative Report" -> selected



Get plant report

- Step 1: Click" Report -> electricity report
- Step 2: Choose "Monthly Report" or "Annual Report "or "Cumulative Report" -> set a time range -> Click "Export"



Documents / Resources



References

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• Solis Cloud Monitoring

Manuals+,