



SHARP Synappx Go App User Guide

[Home](#) » [Sharp](#) » SHARP Synappx Go App User Guide 

Contents

- [1 SHARP Synappx Go App](#)
- [2 Product Information](#)
- [3 Pre-Install Check](#)
- [4 Installation and Configurations](#)
- [5 Documents / Resources](#)
 - [5.1 References](#)
- [6 Related Posts](#)

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SHARP Synappx Go App



Product Information

The Synappx™ Go is a productivity tool designed for Google Workspace users. It offers various features to enhance meeting room experiences, such as full-screen mode, laptop start on display, and room management settings. The product consists of multiple components, including the Synappx Admin Portal, Synappx Go Agent, and Synappx Go client application.

Pre-Install Check:

1. Ensure that the primary Synappx Go administrator is a Google Workspace administrator.
2. Configure necessary permissions in the Google Workspace admin console.
3. Create a Synappx tenant and agree with the permissions at the initial login to Synappx Admin Portal.
4. Create a Google Workspace user account for meeting rooms and map target meeting rooms to its calendar (up to 5 rooms can be linked).
5. Add the user account for the meeting room to the Google Workspace User Accounts for Rooms under the Settings in the Synappx Admin Portal. Note that certain features will not be available if the room is not linked to a user account.
6. Import and assign Google Workspace with the Synappx room license in the Synappx Admin Portal.
7. Install Synappx Go apps on the administrator's mobile and laptop.
8. Register admin users and assign a Synappx Go license to them in the Synappx Admin Portal.

Installation and Configurations:

1. Install and set Chrome web browser as the default browser on the meeting room's computer. Login with the user account for the meeting room. Optionally install other software such as Microsoft 365 apps, Pen Software, and/or Zoom client app.
2. Download and install the Synappx Go Agent from the Synappx Admin Portal.
3. Install the Synappx Go client application from the Windows Store. Alternatively, use the Synappx Go Installer available for download from the Synappx Admin Portal. Login with the meeting room resource account.
4. Test and validate the installation. If NFC is used, map the NFC tag to the room using the Synappx Go mobile app.
5. In the Settings of the Synappx Go Windows app, turn on full-screen mode, application, Inroom PC security, and reset room when desired. Adjust Windows power settings to prevent sleep or shut down for optimal user experience.
6. After installation and configuration, import users to the Synappx Admin Portal and assign licenses. Users will be notified via email about the assigned Synappx license.

For more details and support, visit the Synappx Support Site.

Pre-Install Check

1. Check that the primary Synappx Go administrator is a Google Workspace administrator.
2. Ensure that necessary permissions are configured in the Google Workspace admin console.
3. Synappx tenant is created (by ordering) and the primary administrator receives an email from Synappx. At the initial login to Synappx Admin Portal, the primary admin is asked to agree with the permissions.
4. Create a Google Workspace user account for meeting rooms and map target meeting rooms to its calendar (up to 5 rooms can be linked).
5. The user account for the meeting room is added to the Google Workspace User Accounts for Rooms under the Settings in the Synappx Admin Portal

Note: If the room is not linked to a user account features such as full screen mode and laptop Start on Display will not be available.

6. In the Synappx Admin Portal, Workspace is imported and assigned with the Synappx room license.
7. Synappx Go apps are installed on the administrator's mobile and laptop.
8. Register admin users and assign a Synappx Go license to the admin in the Synappx Admin Portal.

Installation and Configurations

1. Ensure all hardware equipment is ready or installed (Display, Audio/camera, Windows® 10/11 In-room PC).
2. Install and set Chrome web browser as a default browser and login with the user account for the meeting room. Optionally install other software such as Microsoft 365 apps, Pen Software and/or Zoom client app (need to be logged in with the user account and Waiting Room is off). Note: It is strongly recommended to place security and privacy such as disabling chat, etc.
3. Download and install Synappx Go Agent from the Synappx Admin Portal (when downloaded, the file is linked to the tenant).
4. Install Synappx Go client application from the Windows Store, login with the meeting room resource account. Alternatively, you can use Synappx Go Installer. The installer is available for download from the Synappx Admin Portal.
5. Test and validate (if you are using NFC, the tag needs to be mapped to the room using Synappx Go mobile app).
6. From the Settings on the Synappx Go Windows app, turn on full screen mode, application, In-room PC security, and reset room when desired. It is recommended to set Windows power settings not to go sleep or shut down for optimal user experience.

Note: Google Meet uses the Chrome browser and uses cached user account for rooms for optimal experience.

7. When install and configuration is completed, import users to Synappx Admin Portal and assign license. The users will be notified via email that Synappx license is assigned.



For In-Room PCs and Laptops



For iOS Mobile Device



For Android Mobile Device

For more details, go to the Synappx Support Site.

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Synappx™ Go Quick Start Guide for Google™ Workspace

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Synappx™ Go Quick Start Guide

For Google™ Workspace

Prerequisites

1. Verify that your device is compatible with Google Workspace applications.

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5. Verify that your device is compatible with Google Workspace applications.

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7. Verify that your device is compatible with Google Workspace applications.

8. Verify that your device is compatible with Google Workspace applications.

9. Verify that your device is compatible with Google Workspace applications.

10. Verify that your device is compatible with Google Workspace applications.

Installation and Configuration

1. Download the Synappx Go App from the Google Play Store.

2. Install the Synappx Go App on your device.

3. Open the Synappx Go App and sign in with your Google account.

4. Follow the on-screen instructions to complete the setup.

5. Verify that the Synappx Go App is installed and running correctly.

6. Verify that the Synappx Go App is installed and running correctly.

7. Verify that the Synappx Go App is installed and running correctly.

8. Verify that the Synappx Go App is installed and running correctly.

9. Verify that the Synappx Go App is installed and running correctly.

10. Verify that the Synappx Go App is installed and running correctly.

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Synappx Go App, Go App, App

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