



## RDM EC9100i Image Check Scanner User Guide

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### **RDM** by deluxe EC9100i ® Scanner Quick Start Guide



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## What's in the box?

- Quick start guide
- EC9100i scanner
- USB cable
- Power supply and cable
- 5-pack inkjet blotter (inkjet models only)
- 3" thermal receipt paper roll (printer models only)
- Cleaning card sample

## Getting your scanner ready

### Choose location

- Flat surface
- Adequate ventilation
- Protection from elements
- Near electrical outlet
- Away from electromagnetic sources  
(e.g. fans, power supplies)

## Connecting your scanner

1. Power up your scanner
  - To connect the power cord, insert the round power connector into the power port on the back of the scanner with the flat side facing up.

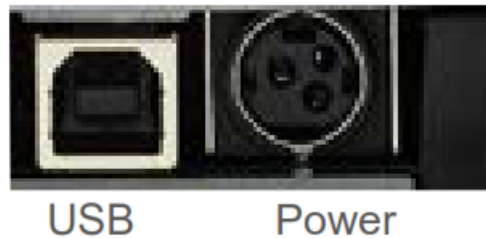


- Make sure the power switch is in the on position.



2. Wait for your application to instruct you BEFORE connecting the USB cable to your computer and scanner.
3. Drivers for the EC9100i scanners are installed on your computer during your payment application setup.
4. Please refer to your payment application requirements for complete setup information.

### Connection ports



### Understanding LED signals

The scanner's status is shown through a single multistate LED signal. The table below describes typical status signals/meanings.

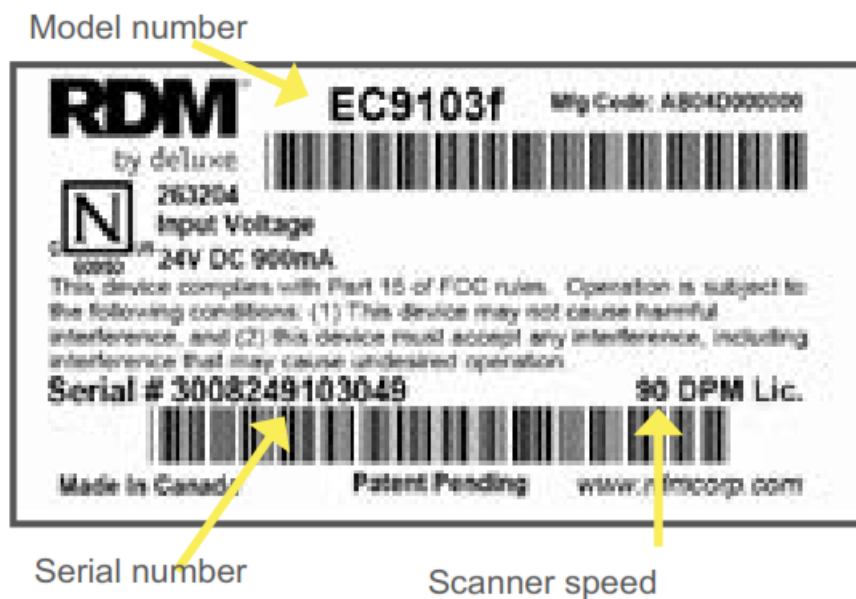
Status/Signals	Meaning
Booting: Varying green/red flashing cycles	The scanner is being configured by the scanning application.
Idle: Green solid	The scanner is ready and idle.
Scan Prompt: Green flashing	The scanner is waiting for the user to insert a document into the feeder.
Scanning: Green and red flashing cycle	The scanner is processing the documents. Wait for the scanner to finish.
Scanning: Red flashing	Error during document processing. Check your application for instructions.

### Identifying your scanner

There is a label on your scanner that includes the following details:

- Scanner model number
- Scanner serial number
- Speed of your scanner
- If the scanner is licensed for OCR A/B (optical character recognition)

You can locate the label on the bottom or back of your scanner, depending on the model.



## Installing optional accessories



### Franker

#### (optional – franker models only)

- Pull up to remove the front cover
- Lift the blue latch on the back of the scanner and insert the franker cartridge
- Make sure the top of the metal plate fits into a slot in the franker cartridge (as pictured)
- Secure franker cartridge by lowering blue latch over the cartridge

**Note:** Franking cartridges are available separately

### Inkjet endorser

#### (optional – inkjet models only)

- Remove the endorsement printer cover
  - Pull the inkjet latch back and place the inkjet cartridge into the holder
  - Push down to snap into place
- (Cartridge needs to be at an angle so that the top is further back than the front)


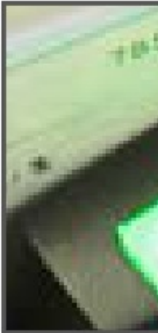
**Note:** Endorsement inkjet printer cartridge available separately

## Preparing documents

In order to reduce the possibility of errors and damage to the unit, you should:

- Smooth all folds and creases in the document
- Remove any paper clips and staples from the document
- Verify that documents are not stuck together
- Ensure that documents are dry
- Ensure documents are all facing the same direction
- Align documents on the bottom and leading-edge

Feeding documents

	<p>Do not push documents past the insertion point</p> 
<p><b>Single-feed (SF) models</b></p> <ul style="list-style-type: none"><li>• Click Scan on your application to initiate the scanning process</li><li>• Insert the document into the feeder (as shown) until the scanner pulls the document into the transport</li></ul>	<p><b>Auto-feed (AF) models</b></p> <ul style="list-style-type: none"><li>• Place up to 30 documents into the feeder</li><li>• Pushing documents past the check the insertion point</li><li>• Click Scan on your application to initiate the scanning process</li></ul>

Adjust the insertion and exit extension (SF models) or pocket stop (AF models) according to document length.


For more information, please contact your application provider.

Visit [www.rdmcorp.com/support](http://www.rdmcorp.com/support) to download an electronic copy of this quick start guide, EC9100i user guide, and to view our how-to videos.



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Documents / Resources

	<p><a href="#">RDM EC9100i Image Check Scanner</a> [pdf] User Guide EC9100i, Image Check Scanner</p>
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References

Manuals+.