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RAVEN Compact Document ScannerCompact Document Scanner User Guide
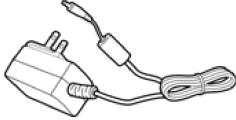
RAVEN Compact Document ScannerCompact Document Scanner

Contents

What's in the box:
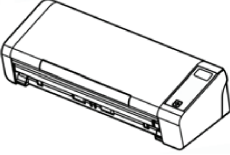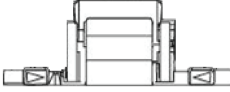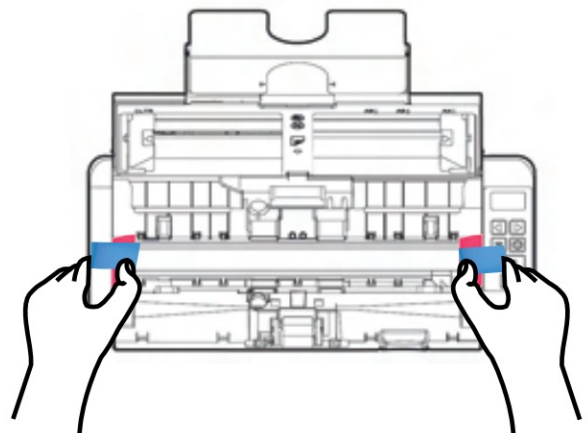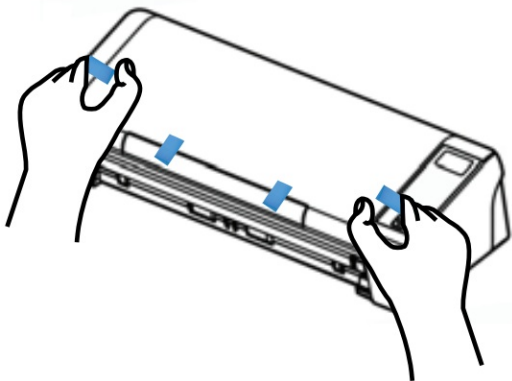
Scanner	Rear Input Tray (optional	Replacement Pad Module (After 10,000 scans)	AC Power Adapter & Cable	Micro USB Cable

Install the scanner:

2.1 Remove all protective tapes and wrapping from the inside and outside the scanner

2.1

2.2 If you plan to feed documents using the rear input tray (not required), attach the rear input tray to the back slot of the scanner as indicated. If not, only use the ADF and/or the front input tray.
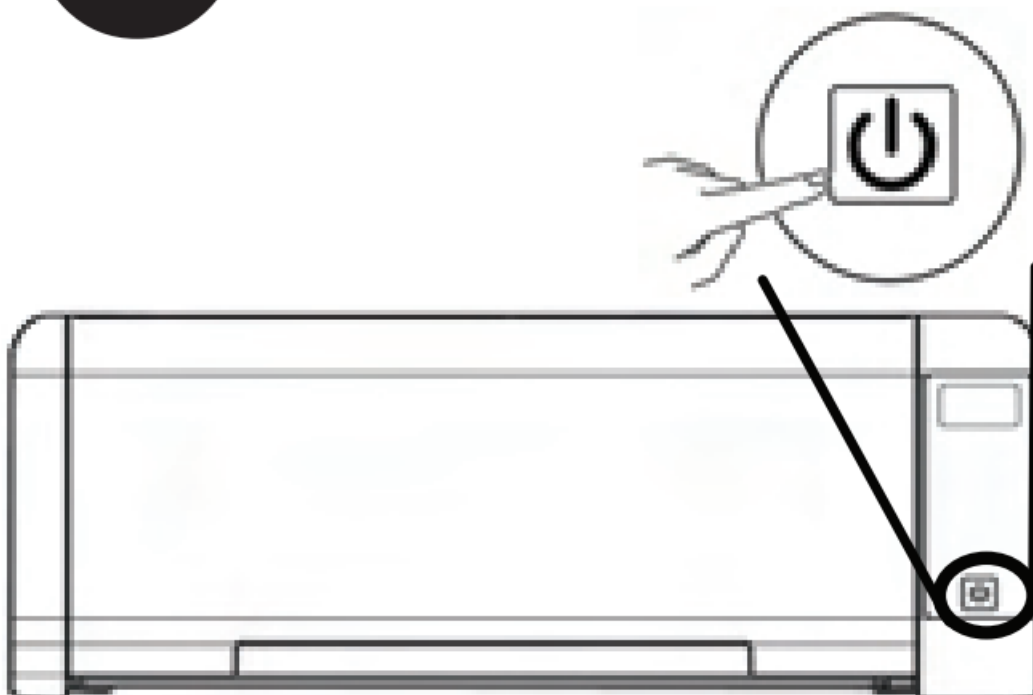
2.3 Plug the small end of the power adaptor into the power jack of your scanner. Insert the other end to an appropriate power outlet.

**2.4** Press the Power button on the front panel and wait for the LED indicator to stop flashing.

2.5 For USB connection, connect the micro-USB end of the USB cable into the micro-USB port on your scanner. Plug the rectangle end to the USB port at the rear side of your computer. For WiFi connection (optional), proceed with Raven Desktop installation and follow steps shown.
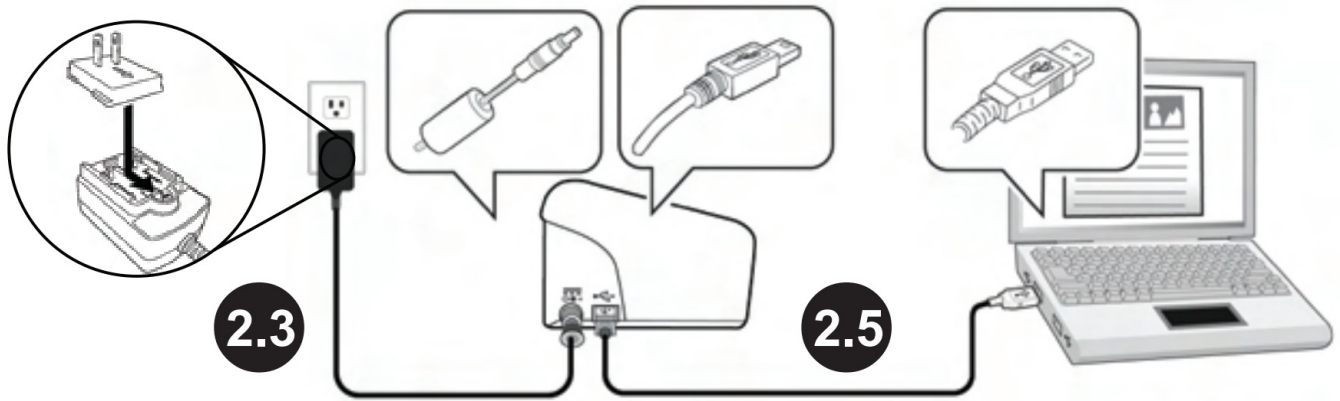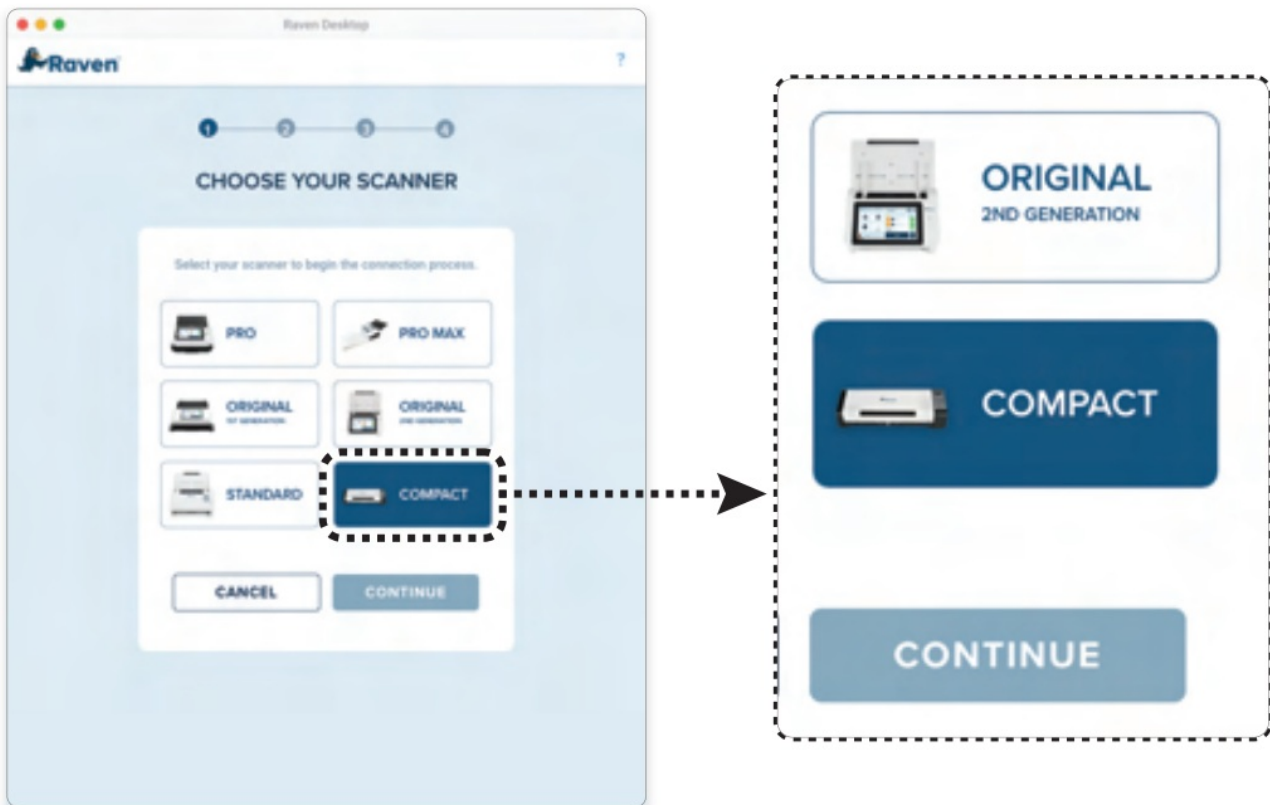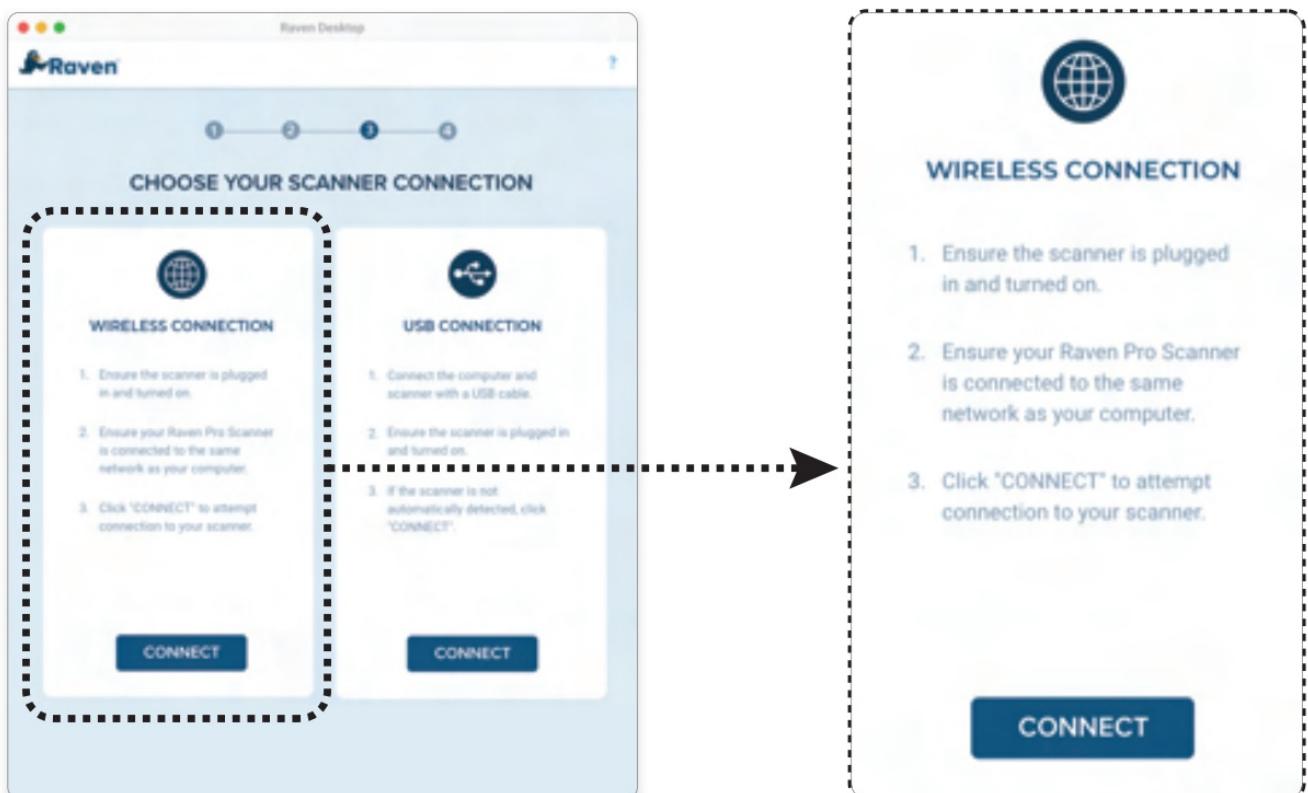

Installing Raven Desktop and Scanner Drivers:

- **3.1** Visit **Raven.com**/**Desktop** to download Raven Desktop and drivers to your Mac or PC.
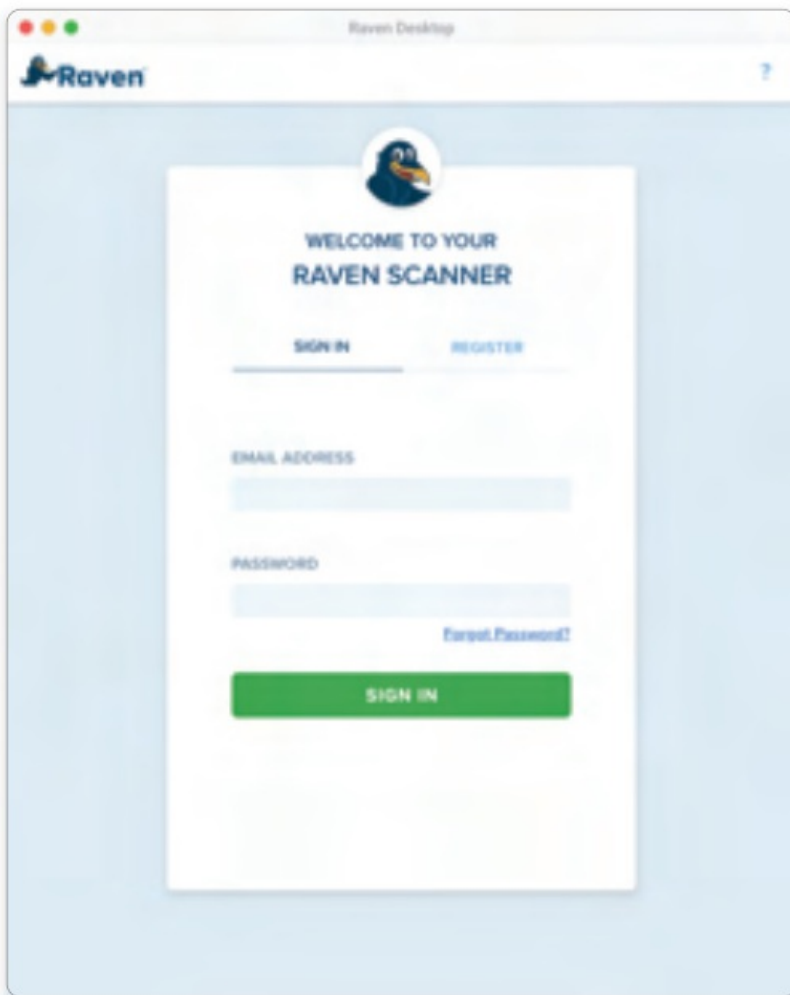
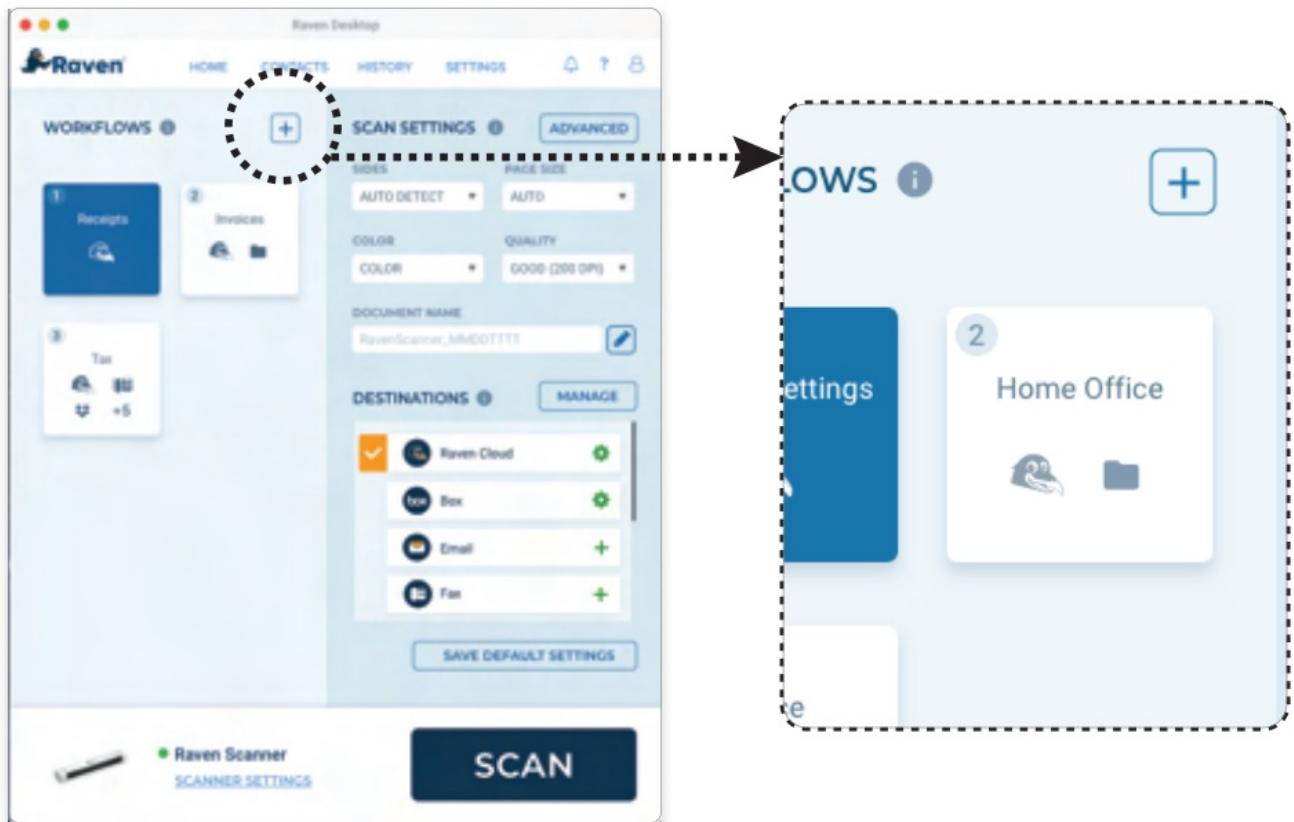- 3.2 Choose the Compact Scanner in the installation wizard.

- 3.3 Choose USB connection method to your scanner, using the USB cable included in the box, or Wireless to set up WiFi connection to your scanner.
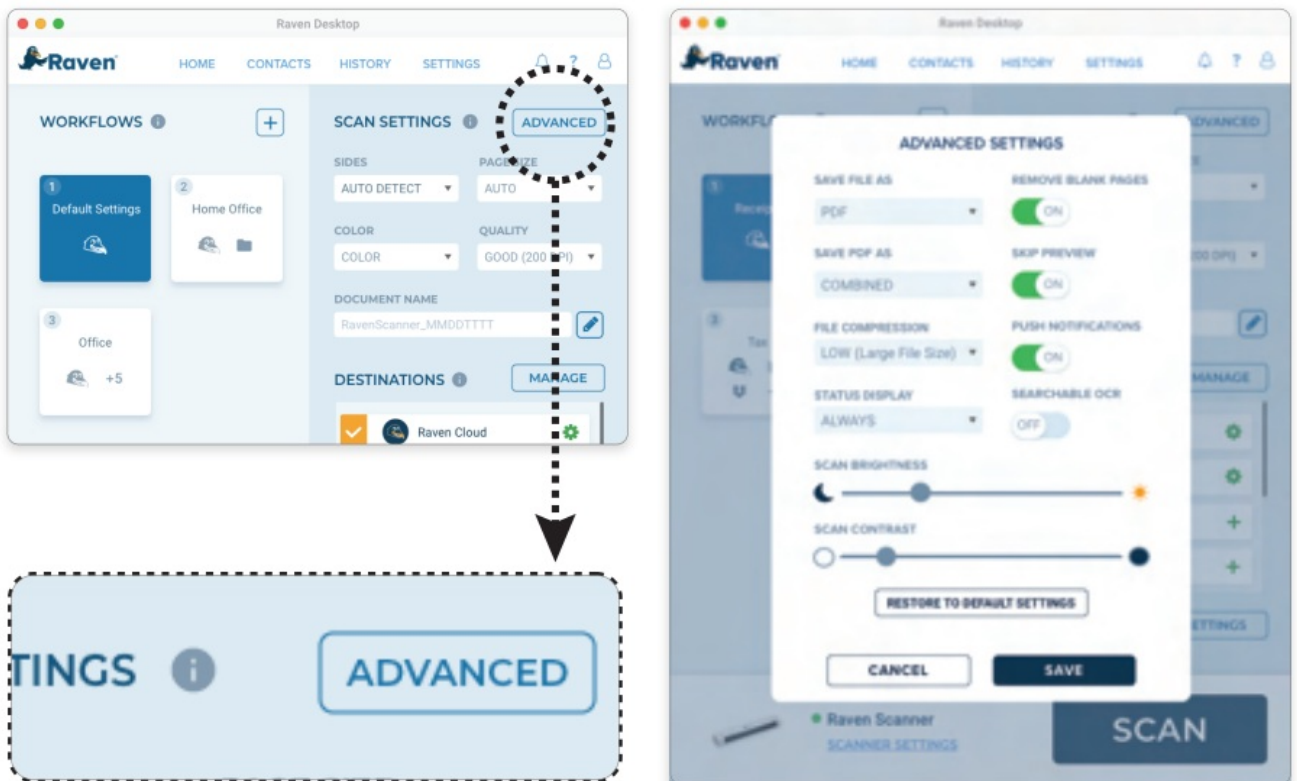

Scanning with Raven Desktop:
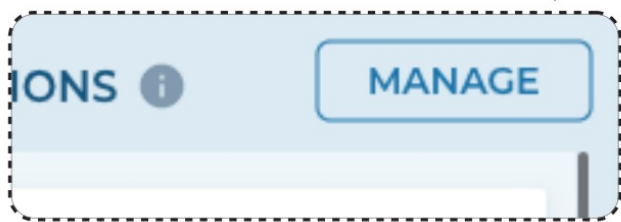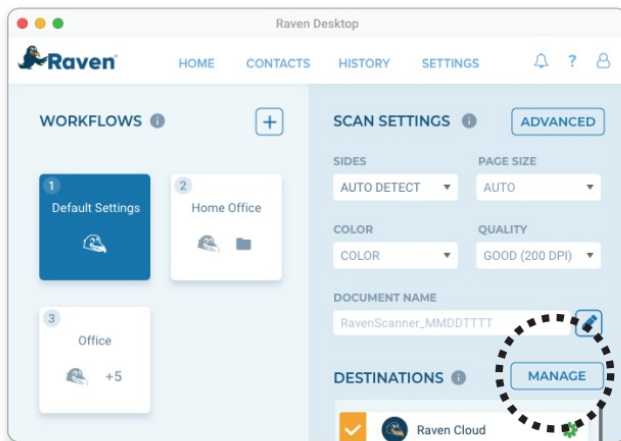
- 4.1 Home screen shows available workflows, scan settings and destinations. Create custom workflows by clicking the button.

- 4.2 Click the MANAGE button to choose additional scan settings.

- 4.3 Set up and manage destinations by clicking ADVANCED the button. Click the + button to save to folders on your computer.

Three ways to scan:

- **5.1** To use the Automatic Feeder, unfold the document feeder and its extension and raise the paper guide to hold your document. Load the stack of document Facing Down with the top of the pages pointing into the feeder and verify that the paper guides are aligned with the edges of the stack.
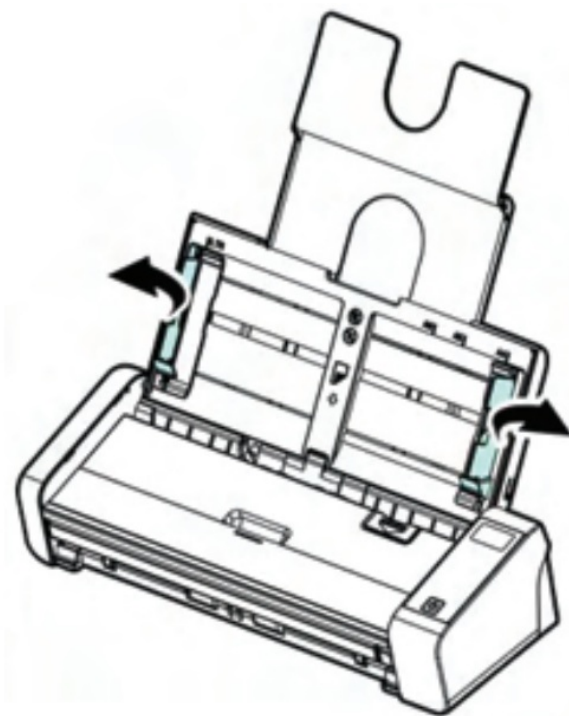
- **5.2** To scan a single page document or ID card with the front input tray, open the cover of the front input tray and load your single-page document to the front input tray with the top of the page pointing to the front input tray. Load documents facing up and center your document with the paper size marks.
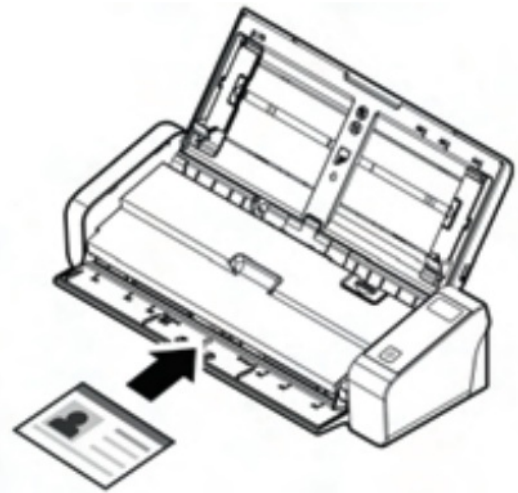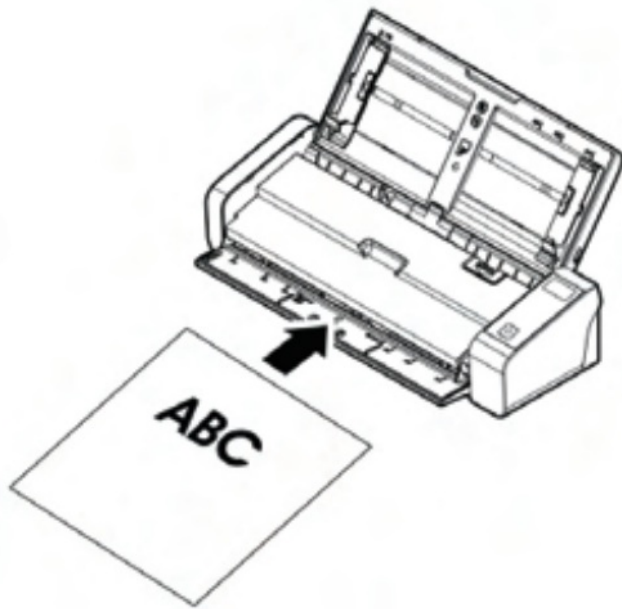
- **5.3** To scan a single page document or ID card with the rear input tray, load your single-page document face down, top edge first into the rear feed tray, align it to the paper size mark, and gently push document into the feed tray as indicated. After scanning, the document will be ejected to the same side of the input tray.
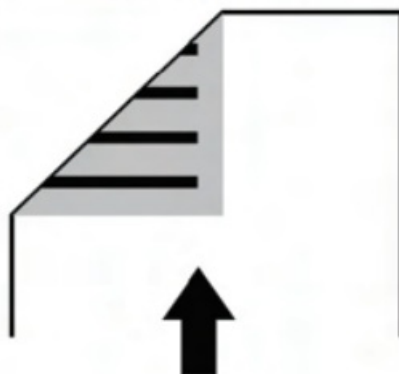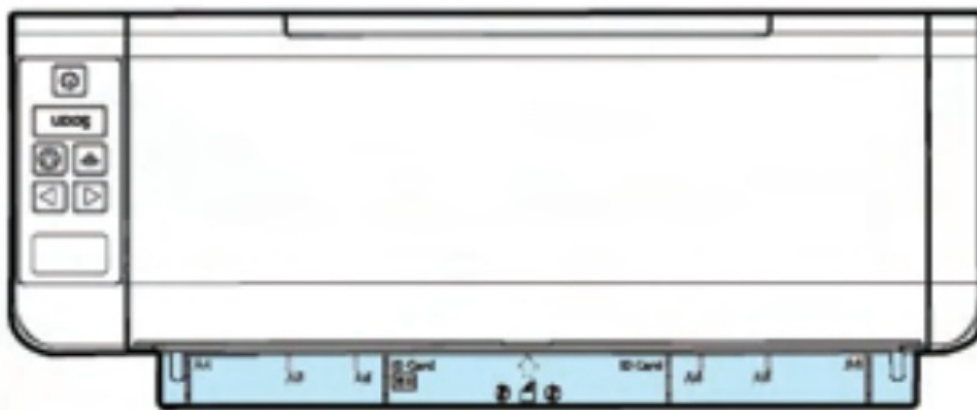
Tips for seamless scanning:

6.1 To avoid occasional multi-feeds or paper jams, please fan your documents by holding both ends of the documents and fanning them a few times. Align the top edges in a step-like pattern before feeding them into the scanner.

6.2 Only one sheet of paper is allowed to load in the front paper tray. The automatic feeder can support up to 20 sheets.

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Step-like

Scanning Direction
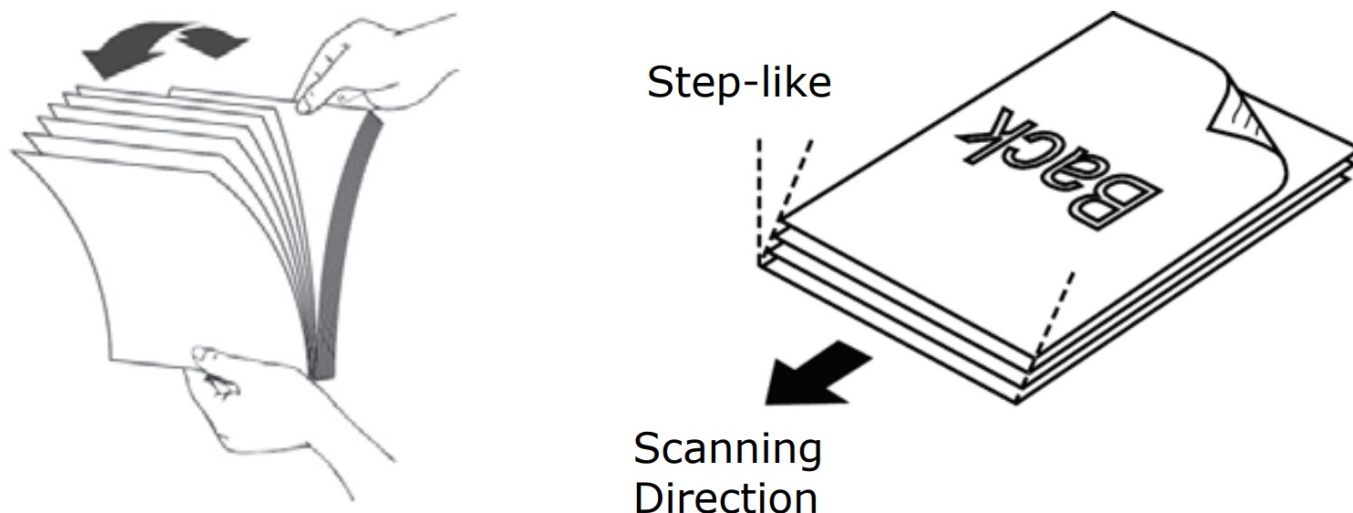
Download the user manual at **raven.com/user-manuals**
Our support team is available to answer any questions and take your feedback.
Call us at 1-800-713-9009 or email **support@raven.com**

Documents / Resources

RAVEN Compact Document ScannerCompact Document Scanner [pdf] User Guide
Compact Document Scanner, Compact Document Scanner, Document Scanner

References

- 🐦 **Raven Desktop**
- 🐦 **Free Gift**
- 🐦 **Downloads**