

PLAUD NB-100 ChatGPT Empowered AI Voice Recorder Instructions

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Thank You Letter

Thank you for purchasing the PLAUD NOTE.

We are dedicated to making this product the best AI voice recorder for your daily and professional note space experience. Your satisfaction is our highest priority!

For the most straightforward instructions on using this product, we strongly recommend you visit our website at www.plaud.ai.

Contents

- [1 Product Package](#)
- [2 Product Elements](#)
- [3 Check Battery Situation](#)
- [4 Product Warranty](#)
- [5 For Products that Include Batteries](#)
- [6 Competitor Statement](#)
- [7 Documents / Resources](#)
 - [7.1 References](#)
- [8 Related Posts](#)

Product Package

- PLAUD NOTE
- MagSafe Case
- MagSafe Ring
- Charging Cable
- Quick Guide
- User Guide

Product Specification

- **Size:** 3.37*2.13*0.117 inch
- **Weight:** 30g

- **Charging Type:** Magnetic Charging Cable
- **Storage Capacity:** 64GB
- **Battery:** 3.8V/400mAh
- **Maximum Continuous Recording Time:** Up to 30 hours
- **Maximum Standby Time:** Up to 60 Days
- **File Format:** WAV

Product Elements

- One-Press Record Button: The magic button for you to achieve the one-press recording.
 - Short Press:
- Battery status
- Long Press:
 1. Time Vibration: Start recording
 2. Times Vibration: Stop recording
- Dual Engine Switch: Toggle up the Switch to turn on Phone Call Recording Mode.
- Indicator Light: The light that indicates the battery of PLAUD NOTE, and recording status.
 - App Binding Status:
- White Light ON & Flashing: Waiting to Bind PLAUD App
- White Light ON: PLAUD App Bind Successfully
 - Recording Status:
- Red Light ON: Recording ON
- Red Light OFF: Recording OFF
- Red Light ON & Flashing: VAR Mode ON
 - Battery Status:
- White Light ON for 5 seconds: Battery > 10%
- Purple Light ON & Flashing for 5 seconds: Battery < 10%
 - Charging Status
- Green Light ON: Battery = 100%
- Purple Light ON: Battery Charging
 - Storage
- Yellow Light Flashing: Out of Storage

PLAUD NOTE Set Up

To customize your recording preferences, we have developed the PLAUD App that can control the device in Bluetooth range, and you can access and manage the recorded files through the PLAUD App

Search for PLAUD in the App Store or Google Play

Registration and Sign in

Please register and sign into the PLAUD App. Then bind the device through Bluetooth. Then you can customize the settings through the PLAUD App.

Start Recording

To start recording on PLAUD NOTE, simply press and hold the button for 1 second and wait for the 1 quick vibration. You will also see the red light on for recording status.

Stop Recording

During recording, press the button for 1 second again and wait for the 2 quick vibrations, and it will stop recording. The red light will be off.

Check Battery Situation

The light indicates the battery situation:

- **Green Light ON:** Battery = 100% (While charging)
- **White Light ON:** Battery > 10%
- **Purple Light ON:** Battery < 10%

Playback Recording

- **Method 1:** Playback recordings through the App. You can allow fast sync of the recordings by enabling a Wi-Fi connection on the App for long recordings; the speed of Wi-Fi transfer is 20 times faster than that of Bluetooth.
- **Method 2:** Connect to Mac or Windows computer via cable and wait for a few seconds before the U Disk is identified. The recordings are in the folders according to your scene setting of PLAUD NOTE.
- **Method 3:** Use a USB adapter to connect with phones via its OTG function.

Out of Storage

When you see yellow light flashing, the PLAUD NOTE storage is full. Please either sync your file to the PLAUD app and delete your files in the recorder or connect your PLAUD NOTE to compute to delete your file in U Disk.

Out of Battery

When your product is out of battery, please recharge it and connect it to your PLAUD app to sync the accurate time zone.

Product Warranty

12 Months Worry-Free Warranty

Customers of the PLAUD NOTE Voice Recorder enjoy 12 months of warranty service as of the date of purchase. Customers shall show valid invoices to enjoy the warranty service. The warranty service applies if

- The Recorder is not dismantled, repaired, maintained, or modified without permission;
- The Recorder is not operated in an abnormal environment;
- The Recorder is not damaged due to a violation of the user's manual;
- The Recorder has not experienced a collision, falling, or bending due to improper storage or faults and significant deformations due to liquid leakage in humid places.

If you encounter problems using this device, please get in touch with us through our customer support email at support@plaud.ai or directly reach out to us over the customer service menu in the PLAUD App. Please provide your order ID, SN Number, and the App version for a more effective reply

Privacy Policy

We care about your privacy. For more details, please visit www.plaud.ai/privacy for more information.

Privacy Protection

All data is only stored on the device or phone if you do not use our cloud services. Additionally, the recordings that you upload to the cloud are encrypted and safely protected.

Product Disclaimer

- **Legal Restrictions**

Please strictly abide by the relevant laws and do not use this product illegally. The company does not make any commitments or take any responsibility for the consequences of illegal acts.

- **Data Safety**

The company is not responsible for the loss or damage of personal data caused by the mishandling of hardware, software, product maintenance, battery replacement, or other unexpected situations. It does not take liability for other indirect losses caused by this.

- **Product Settings**

The actual settings and usage of this product may be inconsistent with this manual due to the upgrade of the firmware program. Please understand that changes may occur due to the performance and function of this product without prior notice.

Important Notice

- **Safety**

Keep the device and the accessories away from children, as they may lead to suffocation or other injuries. Do not expose the batteries (battery pack or batteries installed) to fire or excessive heat, such as sunshine and the like, for a long time.

- **Maintenance**

Do not clean the Recorder with chemicals or reagents, as they will damage the surface of the Recorder and corrode it.

- **Recording Backup**

Back up your recordings regularly, and the manufacturer is not held accountable for any data loss.

- **Battery**

If the product is not used for a long time, please charge and discharge the product once every three months to prevent battery damage.

- **Storage Capacity**

The system software will occupy a small portion of the storage space. The actual usable capacity will be slightly smaller than the capacity indicated in the specifications.

FCC Regulatory Conformance

This device complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions:

1. This device may not cause harmful interference.
2. This device must accept any interference received, including interference that may cause undesired operation.

NOTE: This equipment has been tested and found to comply with the limits for a Class B digital device under part 15 of the FCC Rules. These limits are designed to protect reasonably against harmful interference in a residential

installation.

This equipment generates uses and can radiate radio frequency energy and, if not installed and used under the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and the receiver.
- Connect the equipment to an outlet on a circuit different from the receivers.
- Consult the dealer or an experienced radio/TV technician for help.

If you cannot eliminate the interference, the FCC requires that you stop using your product.

Changes or Modifications not expressly by the party responsible for compliance could void the user's authority to operate the equipment.

NOTE: The manufacturer is not responsible for any radio or TV interference caused by unauthorized modifications to this equipment. Such changes could void the user's authority to operate the equipment.

RF Exposure: The device has been evaluated to meet general RF exposure requirements. The device can be used in portable exposure conditions without restriction.

IC Statement: CAN ICES-3(B)/NMB-3(B)

This device complies with Industry Canada license-exempt RSS standard(s). Operation is subject to the following two conditions: (1) this device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

FCC/IC Radiation Exposure Statement

This equipment complies with FCC/IC RSS-102 radiation exposure limits set forth for an uncontrolled environment.

EU Compliance

Nicebuild LLC hereby declares that this wireless device is in compliance with Directive 2014/53/EU and Radio Equipment Regulations 2017.



WEEE Notice



PLAUD Statement:

The symbol above indicates that this product and/or battery should not be disposed of with household waste. When you decide to dispose of this product and/or its battery, do so in accordance with local environmental laws

and guidelines.

Competitor Statement:

The Directive on Waste Electrical and Electronic Equipment (WEEE), which entered into force as European law on 14/02/2014, resulted in a major change in the treatment of electrical equipment at end-of-life.

The purpose of this Directive is, as a first priority, the prevention of WEEE, and in addition, to promote the reuse, recycling and other forms of recovery of such wastes so as to reduce disposal.

The WEEE logo on the product or on its box indicating collection for electrical and electronic equipment consists of the crossed-out wheel bin, as shown below.

This product must not be disposed of or dumped with your other household waste. You are liable to dispose of all your electronic or electrical waste equipment by relocating over to the specified collection point for recycling of such hazardous waste. Isolated collection and proper recovery of your electronic and electrical waste equipment at the time of disposal will allow us to help conserving natural resources. Moreover, proper recycling of the electronic and electrical waste equipment will ensure safety of human health and environment. For more information about electronic and electrical waste equipment disposal, recovery, and collection points, please contact your local city center, household waste disposal service, shop from where you purchased the equipment, or manufacturer of the equipment.



RoHS Compliance

This product is in compliance with Directive 2011/65/EU and 2015/863/EU of the European Parliament and of the Council of 8 June 2011 on the restriction of the use of certain hazardous substances in electrical and electronic equipment.

REACH

REACH (Regulation No 1907/2006) address the production and use of chemical substances and their potential impacts on human health and the environment. Article 33(1) of REACH Regulation requires suppliers to inform the recipients if an article contains more than 0.1% (per weight per article) of any substance(s) on the Substances of Very High Concern (SVHC) Candidate List ('REACH candidate list'). This product contains the substance ...

For Products that Include Batteries

PLAUD Statement:

Battery Caution & Disposal Information

Please take care of your battery. Do not; disassemble, burn, puncture, crush or bend your battery. Improper operation of the battery may produce smoke. In such an event, ventilate the area. Extinguish any flames with carbon dioxide, dry-powder fire extinguisher, or cover with sand or mud. Take care to avoid conditions of excessive moisture for prolonged periods and do not immerse. Do not expose to temperatures above 50°C/122°F. Charge the battery fully before storage or if stored for longer than three months. The operating temperature of this product is 0°C (32°F) to 35°C(95°F). Ambient temperature should not exceed 45 C (113 F).

Disposal

At the end of its life, please take care to dispose of this product responsibly. Electronic products and batteries contain materials that can be harmful to the environment. Please do not dispose to unsorted waste. Take your electronic waste to a designated collection or recycling facility to be recycled properly. Your local council authority will be able to tell you where your nearest facilities are. There may be one at your local supermarket.

Competitor Statement

- **EU Batteries Directive 2013/56/EU**

- A new battery directive 2013/56/EU on Battery and Accumulator replacement directive entered into force on 01/07/2015. The directive applies to all types of batteries and accumulators (AA, AAA, button cells, lead acid, rechargeable packs) including those incorporated into appliances except for military, medical, and power tool applications. The directive sets out rules for the collection, treatment, recycling, and disposal of batteries, and aims to prohibit certain hazardous substances and to improve the environmental performance of batteries and all operators in the supply chain.

- **Instructions for Users on Removal, Recycling, and Disposal of Used Batteries**

- To remove the batteries from your equipment or remote control, reverse the procedure described in the owner's manual for inserting batteries. For products with a built-in battery that lasts for the lifetime of the product, removal may not be possible for the user. In this case, recycling or recovery centers handle the dismantling of the product and the removal of the battery. If, for any reason, it becomes necessary to replace such a battery, this procedure must be performed by authorized service centers. In the European Union and other locations, it is illegal to dispose of any battery with household trash. All batteries must be disposed of in an environmentally sound manner. Contact your local waste-management officials for information regarding the environmentally sound collection, recycling, and disposal of used batteries.



WARNING: Danger of explosion if the battery is incorrectly replaced. To reduce the risk of fire or burns, don't disassemble, crush, puncture, short external contacts, expose to temperatures above 60°C (140°F), or dispose of in fire or water. Replace only with specified batteries. The symbol indicating 'separate collection' for all batteries and accumulators shall be the crossed-out wheeled bin shown below:

Simplified EU Declaration of Conformity (For all products with Wireless Operation)

Hereby, Nicebuild LLC, PLAUD declares that the radio equipment type [designation of the type of radio equipment] is in compliance with Directive 2014/53/EU.

Simplified EU Declaration of Conformity (For all products except those with Wireless operation)

Hereby, Nicebuild LLC, PLAUD declares that this equipment is in compliance with the LVD 2014/35/EU Directive.

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Documents / Resources

