



MicroIQ Prox Keypad Local Administration Instructions

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Introduction

This document details how to set up and use the MicroIQProx lock with either the MicroTraQ app or the keypad on the lock. These instructions are specific to locks in station mode. Close proximity to the lock is required.

Modes

The MicroIQProx lock can operate in two modes: station mode or locker mode. It is easy to switch the mode of the lock if needed.

Station mode refers to a workstation or office environment where there are one or more daily users of the lock. The lock is accessed repeatably with a ProxCards or keypad code.

Locker mode refers to an environment such as a club, hotel, or school where a single user selects a temporary code or uses ProxCards to access a given locker or storage unit before each use. After accessing the lock, the ProxCards or keypad code is erased.

Access

The MicroIQProx Model B lock can be accessed with:

- Keypad codes (master, supervisor, or user)
- Smartphone app (subscription only)

Note: The default master code is 135243 and the default supervisor code is 123. There is no default user code.


Unlocking

With the keypad: Enter a valid keypad code. The green LED will illuminate and the knob can be turned to the unlocked position. The lock will remain unlocked for 5 seconds.

Keypad Administration

Set up and administration of the MicroIQProx can also be performed directly with the keypad. If the lock was commissioned with the MicroTraQ app, it will have to be decommissioned to use the keypad for programming.

Programming Chart


 = press program button

   Solid color indicates LED is lit

   Indicates LED is flashing

(Nx)-indicates flashes N times

1, 2, 3, 4, 5 Indicates the button number to press

Note: If any there are any errors in executing the steps below or too much time elapses between the steps,  (3x) and the lock will exit the programming mode.

MicroIQ when flashing indicates an RFID read attempt or a smartphone connection

 (Hold 5 seconds)  FUNCTION CODE  1st ENTRY    2nd ENTRY     3rd ENTRY     (x 3)

FUNCTION	5 SEC HOLD	FUNCTION CODE	PRESS	1ST ENTRY	PRESS	2ND ENTRY	PRESS	3RD ENTRY	PRESS
change master code	P	11	P	current master code	P	new master code	P	new master code	P
change supervisor code using master code	P	12	P	master code	P	new supervisor code	P		
change supervisor code using supervisor code	P	13	P	current supervisor code	P	new supervisor code	P		
add user code	P	21	P	supervisor code	P	user code			
delete user code	P	22	P	supervisor code	P				
add user ProxCards	P	31	P	master code	P	present ProxCards to lock (reference Fig. 1)			
delete ALL user ProxCards	P	32	P	master code	P	master code	P		
add master ProxCards	P	33	P	master code	P	present ProxCards to lock (reference Fig. 1)			
delete master ProxCards	P	34	P	master code	P	master code	P		
delete a ProxCards	P	35	P	master code	P	master code	P	present ProxCards to lock	
commission lock for MicroTraq app	P	41	P						
switch from station to locker mode (lock must be unlocked)	P	51	P	master code	P				
switch from locker mode to station mode (lock must be unlocked)	P	52	P	master code	P				

FCC: This device complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) this device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation of the device.

MPE Statement: This equipment complies with FCC radiation exposure limits set forth for an uncontrolled environment and meets the FCC radio frequency (RF) Exposure Guidelines in Supplement C to OET 65, and CFR 47, Section 2.1093. This equipment has very low levels of RF energy that it deemed to comply without maximum permissive exposure evaluation (MPE).

Co-location: This transmitter must not be co-located or operated in conjunction with any other antenna or

transmitter. Information to User Alteration or modifications carried out without appropriate authorization may invalidate the user’s right to operate the equipment.

Information to User: Alteration or modifications carried out without appropriate authorization may invalidate the user’s right to operate the equipment.

Note:

This equipment has been tested and found to comply with the limits for a Class A digital device, pursuant to part 15 of the FCC Rules.


These limits are designed to provide reasonable protection against harmful interference when the equipment is operated in a commercial environment. This equipment generates, uses, and can radiate radio frequency energy and, if not installed and used in accordance with the instruction manual, may cause harmful interference to radio communications. Operation of this equipment in a residential area is likely to cause harmful interference in which case the user will be required to correct the interference at his own expense.

Canada ISSED: This device complies with Industry Canada licenseexempt RSS standard(s). Operation is subject to the following two conditions: (1) this device may not cause interference, and (2) this device must accept any interference, including interference that may cause undesired operation of the device.

RSS—102 CAUTION: This equipment complies with IC radiation exposure limits set forth for an uncontrolled environment and meets RSS-102 of the IC radio frequency (RF) Exposure rules. This equipment has very low levels of RF energy that it deemed to comply without maximum permissive exposure evaluation (MPE).



Documents / Resources

 The image shows the cover of a document titled "MicroIQ Prox Keypad Local Administration Instructions". It features the MicroIQ Prox logo and a keypad icon. A large "DRAFT" watermark is overlaid diagonally across the page.	<p>MicroIQ Prox Keypad Local Administration [pdf] Instructions 2BDMF-MIQPROX, 2BDMFMIQPROX, Keypad Local Administration, Local Administration, Administration</p>
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References

- [User Manual](#)

[Manuals+](#), [Privacy Policy](#)

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