



manhattan SE AS Portal Testing Walkthrough User Guide

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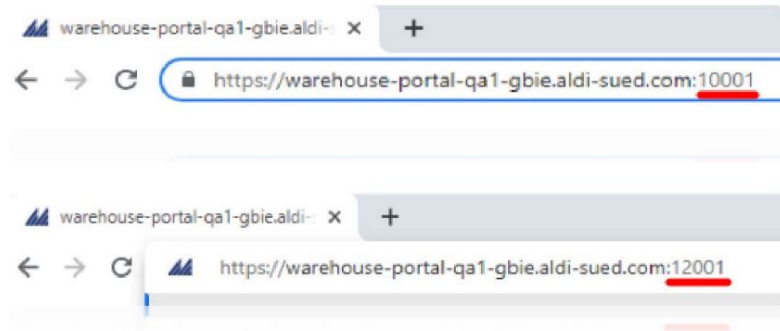
Manhattan SE AS Portal Testing Walkthrough



1. Log into the Supplier Enablement/Appointment Scheduling (SE/AS) Portal using your EmpowerID username and password



2. . Amend the URL from “10001” to “12001” and press enter.

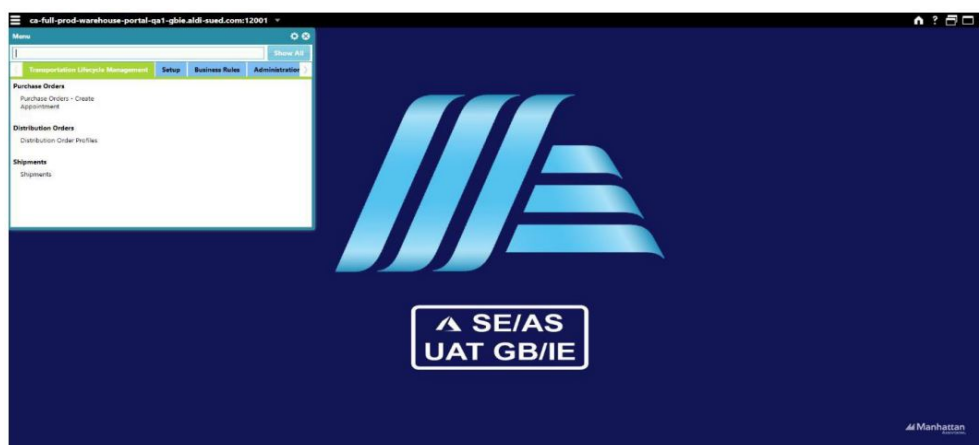


3. With the SE/AS homepage loaded, bookmark the website. Using this bookmarked link to access the site thereafter will avoid needing to change the URL.



NOTE: Ensure the bookmarked site is updated to the Live environment when this is released

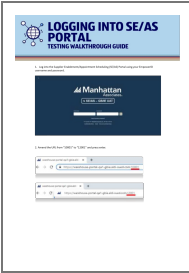
4. Click on the menu  in the top left-hand corner to show the below:



5. This displays the Search Bar and Quick menu:

You are now ready to start using the SE/AS Portal. If you require any further support, please contact the Business Partner Enablement Team via; businesspartnerenablement@aldi.co.uk

Documents / Resources

	<p>manhattan SE AS Portal Testing Walkthrough [pdf] User Guide</p> <p>SE AS Portal Testing Walkthrough, Portal Testing Walkthrough, Testing Walkthrough, Walkthrough</p>
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References

- [User Manual](#)

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