



Mailcoms App User Guide

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Mailcoms App



Mailhubdownload instructions

Note: Your franking machine must be connected via LAN or modem.

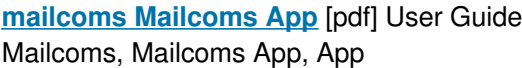
- The 2024 tariff change will be effective from 1st July 2024.
- THESE INSTRUCTIONS MUST BE CARRIED OUT BETWEEN THE 12TH MAY AND 1ST JULY TO ENSURE THE CORRECT TARIFF IS LOADED FOR 1ST JULY 2024.
- For further details of the new Royal Mail postal tariffs please refer to www.royalmail.com/prices2024.
- If you experience any problems after loading the new tariff, turn the machine OFF then ON.
- **Call our support on:** 01543 572 776 or
- **Email:** info@mailcoms.co.uk.

Instruction

1. FROM YOUR HOME SCREEN 1 PRESS MENU
2. SCROLL DOWN TO ONLINE SERVICES 2 2 AND PRESS OK
3. SCROLL DOWN TO GENERIC 3 CALL AND PRESS OK
4. A 'SERVER CALL SUCCESSFUL'
 - MESSAGE WILL BE DISPLAYED WHEN THE CALL IS COMPLETE
 - AND THE NEW RATE HAS BEEN DOWNLOADED
 - PRESS OK TO CONTINUE
 - PRESS CONTINUE
5. PRESS YOUR HOME BUTTON TO RETURN TO YOUR HOME SCREEN

For reduced priced FRANKING MACHINE INK CARTRIDGES and LABELS call 01543 572776 or visit www.mailcoms.co.uk

Documents / Resources



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