

MOUD/SUD Consent and Opt-Out Appointment for All Ambulatory Staff

Oracle Health Revenue Cycle EDUCATION

The confidentiality level of MOUD/SUD encounters created on or after July 22, 2025 will default to **Restricted**. This makes the encounters accessible to all Munson Healthcare staff and shareable through the Health Information Exchange (HIE). An exception is that all Munson Outpatient Behavioral Health clinic MOUD/SUD encounters will continue to have a Secure status. Patients who do not want their information shared through the HIE can be scheduled under an Opt-Out visit type. These visits will remain Restricted and visible to Munson Healthcare staff but will not be shared externally through the HIE.

Patient Consent and Opt-Out MOUD/SUD Appointment

Review Patient Chart:

Within PowerChart, verify that a valid Consent for Treatment has been collected at a facility under the same certified hospital within the past twelve months. If the Consent to Treat is current, the existing process for MOUD/SUD appointments will remain unchanged.

Documentation	Service Date/Time	Type	Facility
Interactive View	1/26/2025 4:37:00 PM EST	HIPAA Privacy Document	Munson Family Practice
Clinical Notes	1/26/2025 4:37:00 PM EST	Consent for Treatment	Munson Family Practice
Outside Records	1/26/2025 12:57:49 PM EST	Patient Instructions - ED	MMC
	1/26/2025 12:57:48 PM EST	Patient Education - ED	MMC


Obtain New Signature:

If the Consent to Treat signature on file is more than twelve months old, the patient must sign a new consent form. Once the updated consent is obtained, the check-in process remains unchanged. If a patient is hesitant to sign, discuss their concerns with them.

I ACKNOWLEDGE THAT I HAVE BEEN OFFERED A COPY OF THE FACILITY'S NOTICE OF PRIVACY PRACTICES. You are receiving health care at a facility that is part of Munson Healthcare. Munson Healthcare includes the following and is named within this document as "facility."

<input type="checkbox"/> Kalkaska Memorial Health Center	<input type="checkbox"/> Munson Healthcare Grayling Hospital	<input type="checkbox"/> Munson Healthcare Paul Oliver Memorial Hospital
<input type="checkbox"/> Munson Healthcare Cadillac Hospital	<input type="checkbox"/> Munson Healthcare Manistee Hospital	<input type="checkbox"/> Munson Home Health
<input type="checkbox"/> Munson Healthcare Charlevoix Hospital	<input type="checkbox"/> Munson Healthcare Otsego Memorial Hospital	<input checked="" type="checkbox"/> Munson Medical Center

I HAVE READ OR HAD READ TO ME AND UNDERSTAND THE CONTENT OF THIS CONSENT FORM IN ITS ENTIRETY. ALL OF MY QUESTIONS HAVE BEEN ANSWERED TO MY SATISFACTION.

X  1/26/2025 8:00 am

SIGNATURE OF PATIENT/PARENT OF MINOR/LEGAL GUARDIAN OR REPRESENTATIVE (RELATIONSHIP, IF NOT PATIENT) DATE TIME

Address Hesitations:

If a patient is hesitant to sign the Consent to Treat because they do not want their MOUD/SUD visit information shared, explain that while this information can be restricted from being released to the Health Information Exchange (HIE), it cannot be blocked from Munson Healthcare staff. This ensures that all relevant healthcare providers within Munson Healthcare have access to the essential information needed to deliver comprehensive care.

Declines to Sign:

If the patient continues to decline to sign a new consent, cancel the MOUD/SUD appointment and the patient cannot be seen.

Opt-Out Appointment:

If the patient chooses to proceed with the visit and restrict their information from being released to the HIE, they must still sign Consent to Treat. After the signed documents are collected:

Future Appointments X Past Appointments Standby R

Past Cancellations by Patient: 0 Past No Sh

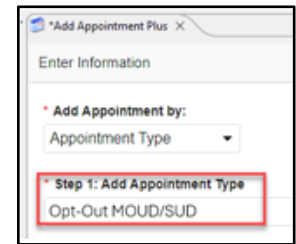
Filters: <No filters selected>

Date	Tue Jan 28, 2025
Modify Appointment	
Modify Appointment Type	
Reschedule Appointment	
Cancel Appointment	
Check Medical Necessity	

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- Cancel the MOUD/SUD appointment.
- Schedule the patient for an Opt-Out MOUD/SUD appointment type.
 - If the original appointment was a MOUD/SUD New Patient visit, along with the reason, note 'New Patient' in the Reason field.
- Follow the standard check-in process for the Opt-Out MOUD/SUD appointment.
- Following current procedures, submit a list of patients who opt out to both the Population Health Sr. Coordinator and the Systems Director of Digital Health.
- **Use the Opt-Out MOUD/SUD appointment type for subsequent visits.**



The screenshot shows a software window titled "Add Appointment Plus" with a close button (X). Below the title bar is a section labeled "Enter Information". There are two main sections: "Add Appointment by:" with a dropdown menu currently showing "Appointment Type", and "Step 1: Add Appointment Type" which has a red rectangular box around it containing the text "Opt-Out MOUD/SUD".