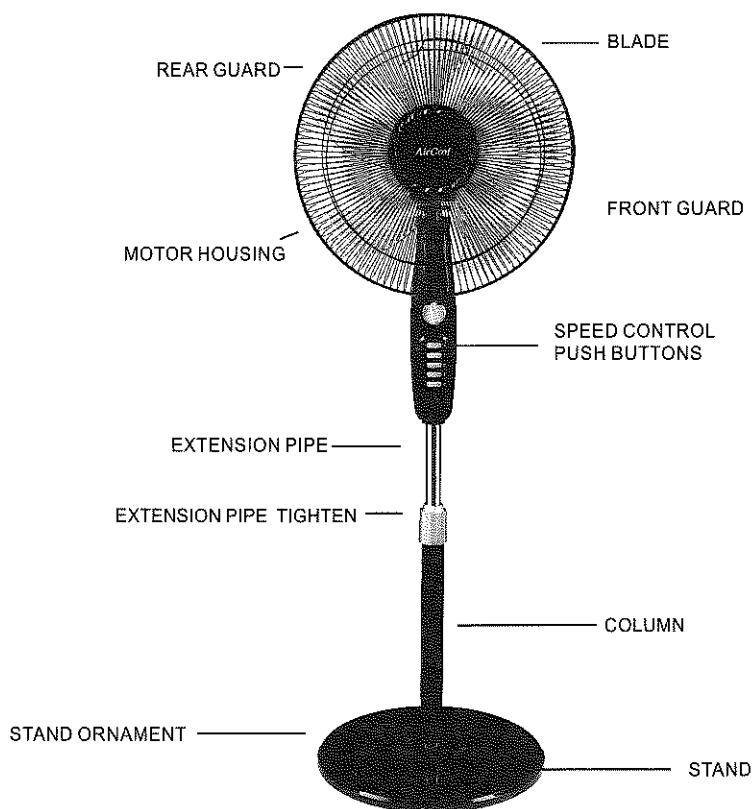


MODEL NO.:AC-16BK

Operating Instructions

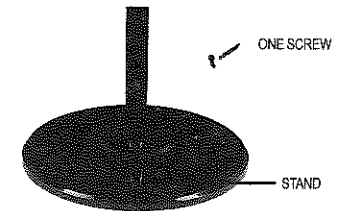
Save these instructions Read rules
for safe operation carefully

PARTS DESCRIPTION



STAND ASSEMBLY

1. REMOVE ALL PARTS FROM CARTON
2. REMOVE PLASTIC COVERING FROM STAND LEGS, AND SNAP TOGETHER THE TWO PARTS OF STAND AS SHOWN



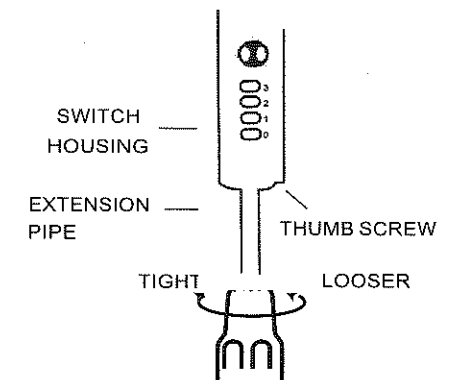
COLUMN ASSEMBLY

1. LOOSEN THE EXTENSION POLE TIGHTENER BY TURNING COUNTER-CLOCKWISE
2. PUSH UP THE STEEL EXTENSION PIPE, WHICH IS STORED INSIDE THE COLUMN POLE. TO DO THIS, PUSH THE EXTENSION PIPE UP, BY INSERTING A SCREWDRIVER INTO THE BASE OF THE COLUMN PUSH UNTIL YOU CAN SEE THE STEEL EXTENSION PIPE ABOVE THE TIGHTENER. PULL THE PIPE UP. POLE TIGHTENER CLOCKWISE THIS WILL LOCK THE EXTENSION PIPE IN PLACE
3. ATTACH THE COLUMN TO THE STAND LEGS BY REMOVING THE 4 SCREWS. LINE UP THE FOUR SMALL HOLES IN THE COLUMN BASE WITH THE FOUR SCREW HOLES IN THE CROSS STAND LEGS. INSERT THE SCREWS AND TIGHTEN.
4. REMOVE THE EXTENSION POLE TIGHTENER BY TURNING COUNTER-CLOCKWISE. PLACE THE STAND ORNAMENT OVER THE EXTENSION PIPE AND DROP DOWN OVER THE COLUMN AND ALIGN THE SLOTS TO FIT OVER THE STAND LEGS.
5. REPLACE YOUR EXTENSION POLE TIGHTENER AND TIGHTEN SO THE EXTENSION PIPE DOES NOT SLIDE DOWN AS YOU MOUNT THE MOTOR AND SWITCH HOUSING ASSEMBLY

MOTOR AND SWITCH HOUSING ASSEMBLY

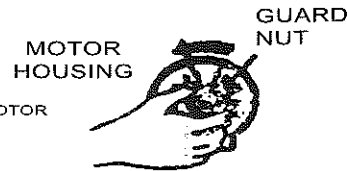
1. LOOSEN THE THUMB SCREW AT THE BOTTOM REAR OF THE SWITCH HOUSING.
2. PLACE SWITCH HOUSING AND MOTOR ASSEMBLY ON EXTENSION PIPE 2
3. TIGHTEN THE THUMB SCREW SO THAT IT ENGAGES INTO THE GROOVE ON THE EXTENSION PIPE.

CAUTION:
DO NOT LOOSEN THE EXTENSION PIPE TIGHTENER BEFORE THE SWITCH HOUSING IS ATTACHED TO THE EXTENSION POLE. THIS MIGHT RESULT IN INJURY OR DAMAGE TO THE MOTOR AND SWITCH HOUSING ASSEMBLY



BLADE AND GUARD ASSEMBLY

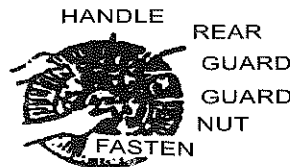
1. REMOVE THE BLUE PLASTIC SPINNER KNOB BY TURNING CLOCKWISE.



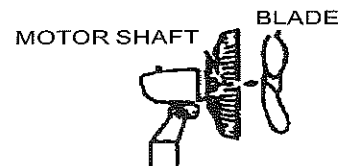
2. REMOVE THE WHITE GUARD NUT FROM THE MOTOR HOUSING BY TURNING COUNTER CLOCKWISE.

3. ASSEMBLE THE REAR GUARD SCREEN TO THE MOTOR HOUSING MAKING CERTAIN THAT THE THREE PLASTIC PINS ENGAGE THE MATCHING HOLES IN THE REAR GUARD SCREEN.

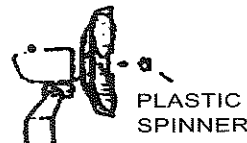
FASTEN IN PLACE BY REPLACING THE GUARD NUT AND TURNING IN A CLOCKWISE DIRECTION UNTIL TIGHT.



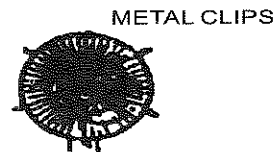
4. SLIDE BLADE ONTO THE MOTOR SHAFT



5. SCREW ON THE BLUE PLASTIC SPINNER IN A COUNTER CLOCKWISE DIRECTION TO RETAIN THE BLADE.



6. HANG THE FRONT GUARD SCREEN ON TO THE REAR GUARD AND LOCK IN PLACE WITH THE FOUR METAL CLIPS ATTACHED TO THE FRONT GUARD SCREEN

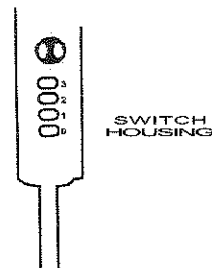


OPERATION

1. SPEED ON PUSH BUTTON SWITCH

3—High
2—Med
1—Low
0—Off

NOTE: DO NOT Push two buttons at once. This may result in permanent damage to the switch.



OSCILLATION

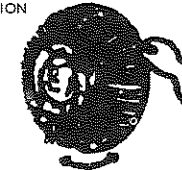
OSCILLATION KNOB

1. OSCILLATION OF FAN IS CONTROLLED BY PULLING UP OR PUSHING DOWN THE OSCILLATION KNOB ON THE MOTOR COVER.

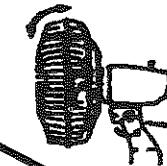


2. OSCILLATION ANGLE: THE CENTER OF THE OSCILLATION ANGLE CAN BE CHANGED BY TURNING THE FAN HEAD IN RELATION TO THE SWITCH BOX.

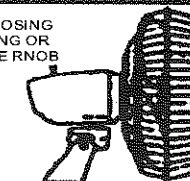
NOTE: Oscillation knob must be in the "up" position to adjust.



3. TILTING: THE TILT ANGLE CAN BE ADJUSTED BY TILTING THE HEAD FORWARD OR BACKWARD.



4. HEIGHT ADJUSTMENT: THE HEIGHT OF THE FAN CAN BE ADJUSTED BY LOOSING THE HEIGHT ADJUSTMENT KNOB CAREFULLY RAISING OR LOWERING THE FAN THEN FIRMLY RETIGHTEN THE KNOB TO LOCK IN PLACE.



NECK

HEIGHT ADJUSTMENT KNOB

CLEANING FAN

NOTE ALWAYS UNPLUG FAN BEFORE CLEANING

Plastic parts should be cleaned with mild soap and a damp cloth or sponge. Thoroughly remove soap film with a clean damp cloth to disassemble each part reverse the order of assembly.

MAINTENANCE.

NOTE ALWAYS DISCONNECT THE CORD FROM THE ELECTRICAL OUTLET BEFORE STARTING TO CLEAN YOUR FAN

Cleaning should be conducted by professional persons instead of users themselves.

Wipe the exterior surfaces of the fan occasionally with a moistened cloth (not dripping wet) with a solution of mild detergent and water. Dry the case thoroughly with a soft dry cloth before operating the fan

CAUTION: DO NOT ALLOW WATER TO RUN INTO THE INTERIOR OF THE FAN AS THIS COULD CREATE A FIRE OR ELECTRIC SHOCK HAZARD.

No other user maintenance is required or recommended. Store fan in a clean dry place when not in use.