



bonsaii

Paper Shredder C282-A

Instruction Manual



**THIS INSTRUCTION BOOKLET CONTAINS IMPORTANT SAFETY INFORMATION.
PLEASE READ AND KEEP IT FOR FUTURE REFERENCE.**

Please give us a chance to make it right and do better!
Contact our friendly customer service department for help first.
Replacements for missing or damaged parts will be shipped.

Customer Service:

✉ : customer-care@bonsaii.com
☎ : 1-844-728-6917 (U.S.A. only)

TIPS

Thank you for choosing our product!

To ensure that the machines are free of quality issues, we conduct 100% inspections. However, some shredded paper may remain in the basket or on the blades during machine testing. If this causes any discomfort or inconvenience, please contact our customer service and we will provide better service for you. Thank you!



IMPORTANT!

1. Please read and keep the manual for future reference.
2. Carefully read each step and follow the correct sequence of operation.
3. Please place the device on a flat and stable surface to prevent it from tipping over, as it may result in the machine cracking or becoming unusable.
4. The device should be placed as close as possible to an accessible wall outlet.
5. Do not disassemble, modify or repair the device on your own to avoid electric shock, injury or damage to the machine.
6. When you empty the basket, move the device, or do not need to use the device for a period of time, make sure the device is turned off and unplug the power plug to prevent fire or electric shock.
7. Do not use flammable liquids, gases, water or cleaners to clean the device to avoid fire or electric shock.
8. Do not use the device in a high temperature, high humidity, or heavily dusty environment to prevent fire, electric shock, or machine malfunction.
9. Do not put tape, carbon copy paper, fabric, plastic film, etc. into the device for shredding to avoid damage to the machine.
10. Do not damage or process the power cord, and do not place heavy objects on the cable to avoid fire, injury or electric shock.
11. If smoke or odor occurs during use, immediately turn off the power and stop using it to prevent fire or electric shock.
12. Do not use the shredder or power cord if it is damaged or defective to avoid fire or electric shock.
13. Do not shred greeting cards with sound chips or batteries to avoid fire or electric shock.
14. Do not hold CD/DVD with finger through the center ring while feeding into the shredder, as this may result in serious injury.
15. Where the mains plug or an appliance coupler is used as the disconnect device, the disconnect device shall remain readily operable.
16. This appliance has a polarized plug (one blade is wider than the other). For safety purposes, this plug is intended to fit in a polarized outlet only one way. If the plug doesn't fit fully into the outlet, try inserting it in the opposite direction. If it still does not fit, contact a qualified electrician. Do not attempt to defeat this safety feature.

IMPORTANT SAFETY INTRODUCTIONS BEFORE FIRST USE



User information / safety instructions.



WARNING



Please do not allow children to use the machine.

* There are sharp blades inside the machine, so please exercise caution to avoid injury when using it.



Please do not put your hand close to the shredder blades and the paper feed opening.

* There are sharp blades inside the machine, so please exercise caution to avoid injury when using it.



Please do not let your hair get close to the shredder's feed opening.

* If your hair is accidentally sucked in, please use the "reverse function" to remove the danger.



Please keep your clothing or some small items away from the feed opening of the paper shredder, such as ties, necklaces, sleeves, jewelry, etc.



Please don't use flammable liquids, gases, water, or cleaners to clean the machine.



* To avoid fire accidents.



Please don't touch the sharp edges to avoid any injury.



This equipment is not intended for use by children. Avoid touching the media feed opening with your hands, clothing, or hair. Unplug this equipment when not in use for an extended period of time. Hazardous moving parts are present in this equipment, so keep your body parts away from them.



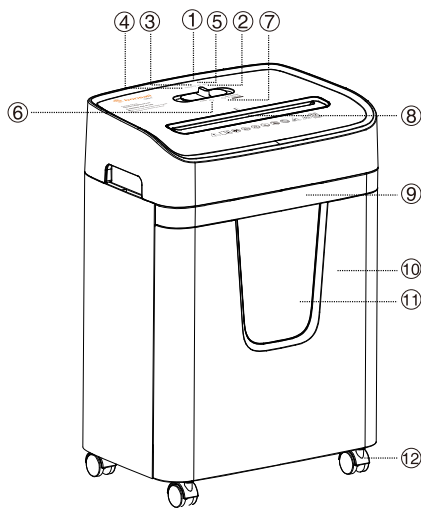
The quantity of shredded paper cannot exceed 12 sheets at one time.

One folded sheet of paper equates to 2 sheets of paper.

Using heavier or higher humidity paper, or using a power supply with voltage lower than the rated voltage, may reduce the shredding capacity.

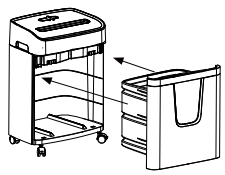
85% Maximum sheets per pass to avoid jams.

KNOW YOUR SHREDDER



- ① Control panel (featuring the control shredder's four statuses: "REV", "OFF", "FWD", "AUTO")
- ② Reverse Position (release the paper)
- ③ Auto Position (turn on)
- ④ Forward (compulsorily work)
- ⑤ OFF (turn off)
- ⑥ Power light (work status in blue)
- ⑦ Indicator light (overloading in red with flashing, overheating in red)
- ⑧ Feed opening
- ⑨ Basket handle
- ⑩ Basket
- ⑪ Transparent Window
- ⑫ Shredder's caster

For safety reasons, shredder will operate only if the shredder head is in correct position and used with supplied basket.



TECHNICAL SPECIFICATIONS

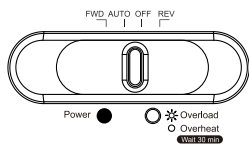
Voltage	120VAC, 60Hz		
Feeding Opening Capacity	12 sheets/time (A4 20LB) one sheet of CD/time one sheet of credit card/time	Feed Opening (L*W)	220 x 5mm 8.66 x 0.2 Inches
Basket type	Pull out	Shred Type	Cross Cut
Basket Capacity	5.5Gallon/20L	Shred Paper Size	13/64x63/64inches
Product Size (L*W*H)	13.9x9.57x20.16inches (353x243x512mm)	Shred Functions	Paper, plastic credit card, staple, clips, CD



Continuous operation:Up to a maximum of 15 minutes.
NOTE: Shredder runs briefly after each pass to clear entry.
Continuous operation beyond 15 minutes will trigger a 30-minute cool down period.

TIPS: ONE FOLDED SHEET OF PAPER EQUATES TO 2 SHEETS OF PAPER
Using heavier or higher humidity paper, or using a power supply with voltage lower than the rated voltage, may reduce the shredding capacity.

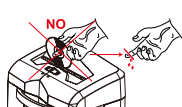
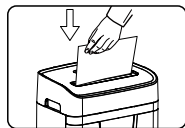
OPERATING INSTRUCTIONS



1. Plug in and move the "control panel" from the OFF position to the AUTO position. The "Power Light" will turn blue. (Feed in papers, staples, clips, CDs, or credit cards to shred.)

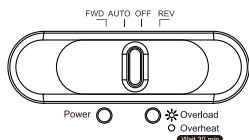


Continuous operation for approximately 15 minutes.

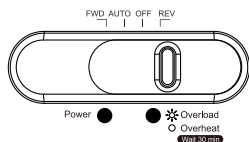


WARNING

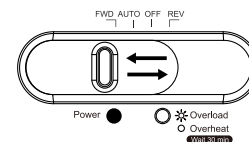
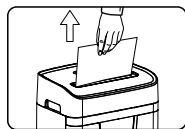
Beware of injuries caused by CD splashing or incorrect CD shredding. Please wear safety goggles and shred the CD in the correct way.



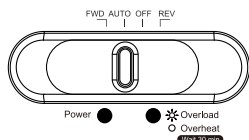
2. When finished shredding or when there is no need to use it, please move the "control panel" to the OFF position.



Jam: Move the "control panel" from the AUTO position to the REV position. The "Power Light" will turn blue. (pull out the jammed paper)



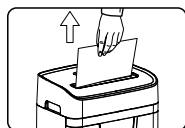
* Move the "control panel" from the REV position to the FWD position and stay for 3-5 seconds. Repeat the operation 2-3 times if there is a very serious jam.



Overheat (The power light is blue, while the indicator light is red. You need to wait for it to cool down).

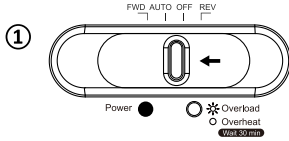


It takes around 30 minutes to cool down.

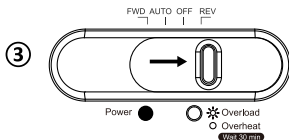
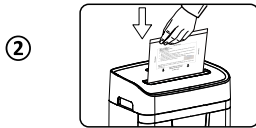


Overload (The power light is blue, while the indicator light is red and flashing. You need to take out excess papers).

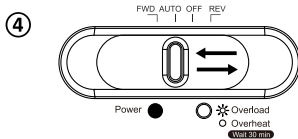
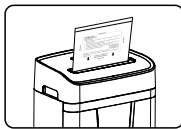
PRODUCT MAINTENANCE



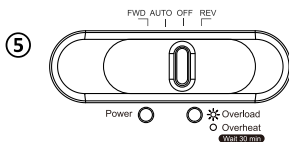
Plug in and move the "control panel" from the OFF position to the AUTO position. The "Power Light" will turn blue. (Feed one shredder lubricant pack into the shredder.)



Move the "control panel" from the AUTO position to the REV position and stay for 3-5 seconds. Don't pull out the shredder lubricant pack.




Move the "control panel" from the REV position to the AUTO position to shred the shredder lubricant pack and stay for 3-5 seconds. Repeat this operation 2-3 times until the shredder lubricant is fully shredded.




When finished shredding or when there is no need to use it, please move the "control panel" to the OFF position.



*Only use the professional shredder lubricant pack to maintain the shredder, such as the Bonsaii Shredder Lubricant 24-Pack (LS24) or 12-Pack (LS12). (No cleaner, flammable liquids, gases, oil, etc... )

TROUBLESHOOTING

Malfunction	Reason	Solution
Stop Working	The power plug doesn't connect to the power supply.	Please check whether you are using the machine with the correct supply voltage, or plug it in again correctly.
	The power supply voltage is too low or there is no power supply.	Please find the correct supply voltage to use with the machine.
	The machine is under overheating protection, because the machine is exceeding its continuous working capacity.	Wait for the machine to cool down naturally.
	The paper is too thin.	To make the paper thicker, you can add more paper or fold the paper.
	The machine is overloaded because the amount of paper exceeds the machine's maximum shredding capacity.	Reduce the quantity of paper to an acceptable amount and place the paper into the shredder's feeding opening again.
	The power cable is damaged.	Please replace the power cable with the same parameters by a professional person or contact our customer service for help.
	The basket is full.	Empty the basket.
	The machine is defective.	Please contact our customer service for help.
Jam	The paper is jammed.	Please use the "Reverse" function to take out the excess paper.
Keep Running	Paper dust and other foreign objects cover the sensor. The location of the sensor is in the shredder's feeding opening, and it looks like glass beads or marbles.	<p>1.Please unplug the machine first, then use a soft cloth or cotton swab to clean the foreign objects without using any cleaner or water.</p> <p>2.If there are some paper scraps around the sensor area ,please kindly use cotton swab or needle nosed pliers to take out the paper scraps .</p> <p> CAUTION Please don't overexert or use sharp tools to clean or poke the sensor.</p>
Loud Noise	The shredder is placed on an unsuitable place.	Change the location.

If the above answers cannot solve your problems, please contact our customer service team via email at **customer-care@bonsaii.com**.

LIMITED WARRANTY

Warranty Period: Machines are covered by a 1-year limited warranty, and cutters are warranted for 1 year from the date of your original retail purchase from us. The warranty is not transferable to any subsequent purchaser or recipient of the product.

We have great confidence in our products and offer a 30-day money-back guarantee. During this period, if the product has manufacturing defects or fails to meet your expectations, please notify us via email within 30 days of receiving the product. We will assist you in returning or replacing the product. Once the complete return is processed, your original payment method will be refunded in full. After 30 days, a restocking fee of 20% may be charged for the return, and all shipping and handling costs will be borne by the customer. After 60 days, the product is non-refundable.

Further details regarding returns are as follows:

If you receive a damaged product, you must notify us within 48 hours of receipt. We will investigate the claim and inform the shipping company of the damage. Please keep all packaging for bonsaii or the shipping company to inspect if necessary. These investigations may take a few days, but the replacement of the goods will be processed as soon as possible.

If the product has defects or damages, we are sorry to hear that it did not meet your expectations perfectly. We aim to resolve this issue as quickly as possible with the help of our customer support team and quality assurance team. They will need to know your order information and the issues you have encountered with the product. Please inform us of your concerns by email and provide the order number. We may require you to take a short video or photos of the product's flaws. After preliminary analysis of the video or images, if it is confirmed that the product has defects, we will immediately send a brand-new replacement product. If we determine that you have misjudged the condition of the product and there are no defects, we will provide you with the correct instructions for use and assist you in using the product correctly.

In line with our policy of continuous development, we reserve the right to change this product, packaging, and documentation specifications without notice.

If you have any questions or confusion, please contact us at: **customer-care@bonsaii.com**.



BONSEN VIETNAM TECHNOLOGY CREATION CO.,LTD

📍 : Plot No.14 (XN 14-2), Lai Cach Industrial Zone, Lai Cach Town,
Cam Giang district, Hai duong Province, VN
Postal code: 174700

✉ : customer-care@bonsaii.com

☎ : 1-844-728-6917 (U.S.A. only)

Made in Vietnam

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