

# OPERATIONS / CLEANING / MAINTENANCE

## USER SERVICING INSTRUCTIONS

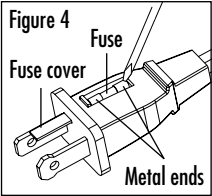
Follow these instructions to safely and correctly care for this fan.

### REPLACEABLE FUSE

If the (2.5 Amp, 125 Volt) replaceable fuse blows, please contact customer service for information on how to order a new fuse. Follow the below instructions to replace the fuse on the plug.

### REPLACING THE FUSE

1. Unplug the fan.  
Grasp plug and remove from the receptacle or other outlet device.  
**NOTE:** Do not unplug by pulling on cord.
2. Open fuse cover, located on the top of the plug, by using your thumb or a flathead screwdriver to slide the cover towards the prongs.  
**NOTE:** Ensure the fuse cover is completely open before attempting to remove fuse.
3. Remove fuse carefully by using a small screwdriver to pry it from the compartment at the metal ends of the fuse. (See Figure 4)
4. Place plug on a solid, flat surface. Insert new 2.5 Amp, 125 Volt fuse into fuse compartment. Use a small screwdriver to secure the metal ends of the fuse into the compartment.  
**CAUTION:** Risk of fire. Replace fuse only with 2.5 Amp, 125 Volt fuse.
5. Slide fuse cover closed completely.  
**NOTE:** If fuse cover is difficult to close, make sure the fuse is completely secured in place by pressing on metal ends of the fuse.  
**CAUTION:** Risk of fire. Do not replace the attachment plug. It contains a safety device (fuse) that should not be removed. Discard product if the attachment plug is damaged.



### FAN CLEANING

- Always unplug the fan before cleaning.
- Do not allow water to drip on or into fan housing.
- Use only a soft cloth moistened with a mild soap solution.
- Do not use harsh chemicals such as gasoline, thinner or benzene as a cleaner.

### FAN BLADE CLEANING

1. Remove the front grill by opening the clips located around the perimeter.
2. Clean the fan blade, front and rear grills with a soft cloth moistened with a mild soap solution.
3. Securely fasten the front grill to the rear grill by closing the clips around the perimeter.

### FAN HEAD, BASE AND POLE CLEANING

Using a soft, moist cloth (with or without a mild soap solution), carefully clean the fan base, pole and head. Use CAUTION around the housing area. Do not allow the motor or other electrical components to be exposed to water.

### FAN STORAGE

- This fan can be stored either partially disassembled or assembled.
- Store the fan in a clean, dry location between seasons or when not in use for an extended period of time.
  - Keep the fan protected from dirt and dust during storage.

**NOTE:** This fan can also be used during the cold winter season to circulate warm air throughout your home.

For inquiries regarding recycling and proper disposal of this product, please contact your local waste management facility.

# FCC STATEMENT / WARRANTY INFORMATION

## FCC STATEMENT

### Potential for Radio/Television interference

This device complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions:

- (1) This device may not cause harmful interference, and
  - (2) this device must accept any interference received, including interference that may cause undesired operation.
- This product has been tested and found to comply with the limits for a Class B digital device, pursuant to part 15 of the FCC rules.

These limits are designed to provide reasonable protection against harmful interference in a residential installation. The product generates, uses, and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that the interference will not occur in a particular installation. If the product does cause harmful interference to radio or television reception, which can be determined by turning the product on or off, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the product and the receiver.
- Connect the product into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.
- Changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

The following importer is the responsible party:

Company Name: SEG Products US Corp.

Address: 8 The Green, Suite #6962, Dover, DE 19901

Telephone: 1-959-202-4223

### 3 YEAR LIMITED WARRANTY

This device has a 3 Year limited warranty for the original purchaser from the date of purchase against workmanship and defects in material. If under normal use, your product fails to operate, a replacement or refund will be provided to you with proof of purchase. Star Elite Inc. may deny claims of damage caused by misuse or modifications of this product.

### How to Obtain Warranty Service

If you have any problems, please do not contact the store.

Contact our customer service at:

www.getholmesfans.com

info@getholmesfans.com

1-866-769-3166 (8:30 am - 5:00 pm EST) Monday - Friday

Our customer service will be happy to assist you.

©2024 Sunbeam Products, Inc. All rights reserved.

HOLMES® is a registered trademark of Sunbeam Products, Inc. used under license.

Distributed by Star Elite Inc., Montreal, Canada H3B 3X9

SEH028-010424

Printed In China

# Holmes®

## Instruction Manual

Item: 12745 - White / 12087 - Black  
Model: 32510140



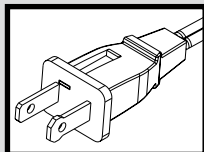
## 16 Inch

# Digital Stand Fan

PLEASE READ AND SAVE THESE IMPORTANT INSTRUCTIONS

## PLEASE READ AND SAVE THESE IMPORTANT SAFETY INSTRUCTIONS

- When using electrical appliances, basic safety precautions should always be taken including the following:
- Read all instructions carefully before using this appliance.
- Use fan only for purposes described in the instruction manual.
- This fan is not intended for continuous operation or equivalent.
- To protect against electrical shock do not immerse unit, plug or cord in water or spray with liquids and plug the appliance directly into a 120V AC electrical outlet.
- Close supervision is necessary when any appliance is used near children.
- Not intended for use by children.
- Unplug from outlet when not in use, when moving fan from one location to another, before putting on or taking off parts and before cleaning.
- Avoid contact with moving parts.
- Do not operate in the presence of explosive and/or flammable fumes.
- To avoid fire hazard, never place the cord under rugs or any parts near an open flame, cooking or other heating appliance.
- Do not operate any appliance with a damaged cord or plug, after the appliance malfunctions, or has been dropped/damaged in any manner. Discard fan or contact customer service.
- Do not run cord under carpeting. Do not cover cord with throw rugs, runner, or similar coverings. Do not route cord under furniture or appliances. Arrange cord away from traffic area and where it will not be tripped over.
- The use of attachments not recommended or sold by the appliance manufacturer may cause hazards.
- Do not let the cord hang over the edge of a table, counter or come in contact with hot surfaces or leave exposed to high traffic areas.
- Do not use outdoors.
- To disconnect, grip plug and pull from wall outlet. Never yank on cord.
- Always use on a dry, level surface.
- Do not operate fan until fully assembled with all parts properly in place.
- This product is intended for household use only and not for commercial or industrial applications.
- WARNING:** To reduce the risk of fire or electric shock, do not use this fan with any solid-state speed control device.
- WARNING:** To reduce the risk of fire, electric shock or injury to persons, do not use replacement parts that have not been recommended by the manufacturer (eg: Parts made at home using a 3D Printer)
- For models with overload protection (fuse). A blown fuse indicates an overload or short-circuit situation. If the fuse blows, unplug the product from the outlet. Replace the fuse as per the user servicing instructions (follow product marking for proper fuse rating) and check the product. If the replacement fuse blows, a short circuit may be present and the product should be discarded or contact customer service.



**THIS APPLIANCE HAS A POLARIZED PLUG (one blade is wider than the other). To reduce the risk of electric shock, this plug is intended to fit in a polarized outlet only one way. If the plug does not fit fully in the outlet, reverse the plug. If it still does not fit, contact a qualified electrician to install the proper outlet.**  
**DO NOT ATTEMPT TO MODIFY THIS PLUG OR DEFEAT THIS SAFETY FEATURE IN ANY WAY.**

## PLEASE READ AND SAVE THESE IMPORTANT SAFETY INSTRUCTIONS

- a) Remove and immediately recycle or dispose of used batteries according to local regulations and keep away from children. Do NOT dispose of batteries in household trash or incinerate.
- b) Even used batteries may cause severe injury or death.
- c) Call a local poison control center for treatment information.
- d) Always use the same size and grade battery as CR2025 for this product.
- e) Always use a voltage 3V battery for this product.
- f) Non-rechargeable batteries are not to be recharged.
- g) Do not force discharge, recharge, disassemble, heat above 104°F or incinerate. Doing so may result in injury due to venting, leakage or explosion resulting in chemical burns.
- h) Ensure the batteries are installed correctly according to polarity (+ and -).
- i) Do not mix old and new batteries, different brands or types of batteries, such as alkaline, carbon-zinc, or rechargeable batteries.
- j) Remove and immediately recycle or dispose of batteries from equipment not used for an extended period of time according to local regulations.
- k) Always completely secure the battery compartment. If the battery compartment does not close securely, stop using the product, remove the batteries, and keep them away from children.

### ! WARNING

- INGESTION HAZARD:** This product contains a button cell or coin battery.
- DEATH** or serious injury can occur if ingested.
- A swallowed button cell or coin battery can cause **Internal Chemical Burns** in as little as **2 hours**.
- KEEP** new and used batteries **OUT OF REACH** of **CHILDREN**
- Seek immediate medical attention** if a battery is suspected to be swallowed or inserted inside any part of the body.



CR2025/3V

## PARTS AND ASSEMBLY

### ASSEMBLY INSTRUCTIONS (SEE FIGURE 1)

**NOTE:** MAKE SURE YOU REMOVE ALL CONTENTS OF THE PACKAGE. PLEASE CHECK PACKAGING MATERIALS FOR PARTS THAT COULD BE REQUIRED TO OPERATE THIS FAN.

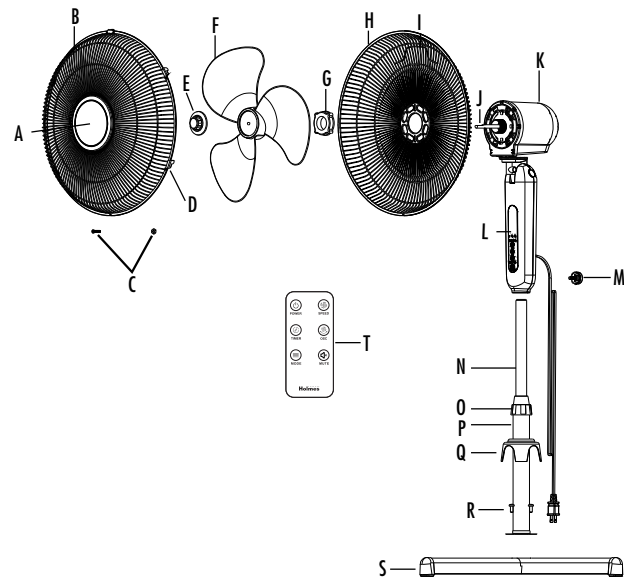
Tools required: Phillips head screw driver (not included)  
**Estimated assembly time: 5–10 minutes**

- To assemble the base, place Cross Base section (S) over top of Cross Base section (S).
- Place Outer Pole (P) ovetop of the assembled Cross Base. Align the screw holes of the Outer Pole (P) to the Cross Base.
- Use the provided screws to attach the Outer Pole (P) to the assembled Cross Base with a Phillips head screw driver.
- Slide down the Base Cover (Q) ovetop of the assembled Cross Base.
- Loosen Fan Post Screw (M) and slide Motor Housing (K) over top of Extension Pole (N). Tighten fan post screw (M).
- Line up the 2 holes of the Rear Grill (H) with the posts on the Motor Housing (K) assembly. When

- properly aligned, the handle (I) of the rear grill should be in the 12 o'clock position.
- Secure Rear Grill (H) to Motor Housing (K) with Rear Grill Mounting Nut (G). Turn clockwise to tighten.
- Slide Blade (F) over Motor Shaft (J).
- Secure fan blade to motor shaft with the Blade Cap (E). Turn counter-clockwise to tighten.
- Open the expandable Grill Clips (D) located around the perimeter of the Front Grill (B).
- Remove the nut from the Grill Locking Screw (C). Align the hole located at the bottom of the Rear Grill (H) with the hole at the bottom of the Front Grill (B).
- Close all the Grill Clips (D) around the perimeter of the grill.
- Insert the screw into the hole at the bottom of the grill. Secure in place by tightening the nut over the back of the screw.

Figure 1

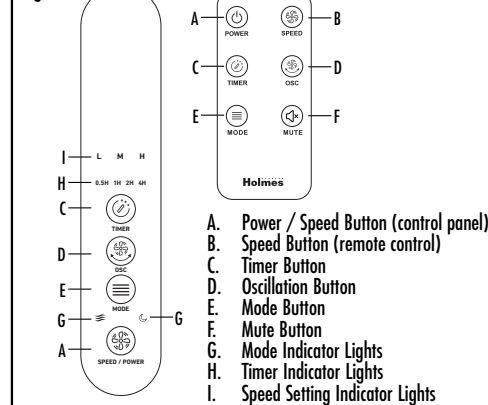
- A. Logo Plate
- B. Front Grill
- C. Grill Locking Screw
- D. Grill Clips
- E. Blade Cap
- F. Blade
- G. Rear Grill Mounting Nut
- H. Rear Grill
- I. Handle
- J. Motor Shaft
- K. Motor Housing
- L. Digital Control Panel
- M. Fan Post Screw
- N. Extension Pole
- O. Height Adjustment Collar
- P. Outer Pole
- Q. Base Cover
- R. Outer Pole Screws
- S. Cross Base
- T. Remote Control



### OPERATING INSTRUCTIONS

- Set fan base on a dry, level, stable surface.
- Plug cord into any standard 120 volt AC outlet.
- To turn the fan on, press the **POWER** button located on the control panel or remote control. The fan will start running in the lowest setting "L" ( LOW ).
- Press the speed button to cycle through the below 3 speed settings in sequence. The corresponding indicator light will illuminate to confirm the selection:  
**L-Low M-Medium H-High**
- To turn the oscillation on and off, press the oscillation button located on the control panel or remote control.
- To set your fan to automatically shut off, press the timer button located on the control panel or the remote control. When set, the fan will run and automatically shut off after the set duration of time (0.5-7.5 hours) has expired.
- To activate BREEZE mode, press the **MODE** button (E). *The fan will cycle through alternating speeds with brief pauses to simulate a natural outdoor breeze.* To activate SLEEP mode, press the **MODE** button again. *This function slows the BREEZE setting by one level every ten minutes until it reaches LOW.*
- To silence setting confirmation beeps, press the **MUTE** button (F) located on the remote control. To reactivate setting confirmation beeps, press the **MUTE** button again.
- To turn the fan off press the power button located on the control panel or remote control.

Figure 2



### TILT ADJUSTMENT

Gently move the fan head up or down manually to the desired angle.

### HEIGHT ADJUSTMENT

- Turn the Height Adjustment Collar (O) counterclockwise to loosen pole.
- Adjust the Extension Pole (N) to the desired height, and firmly tighten the height adjustment collar in a clockwise direction.

### REMOTE CONTROL: (SEE FIGURE 3)

**NOTE:** PLEASE REMOVE THE PROTECTIVE PLASTIC FROM THE REMOTE CONTROL BATTERY BEFORE OPERATION.

This unit includes one lithium battery, CR2025/3V. Remove battery before discarding the remote.

### Battery Replacement

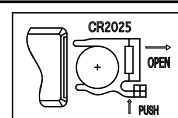
The cells should be disposed of properly, including keeping them away from children. Even used cells may cause injury.

- Locate the battery compartment on the bottom back of the remote control handset. Push tab and pull battery tray.
- Remove old battery.
- Place new battery into battery compartment.
- Slide battery compartment into the remote control handset.

### NOTES:

- Remove the battery from the equipment when it is not being used for an extended period of time.
- Remove the used battery promptly.
- Do not discard used batteries into household trash containers. Contact your local government for disposal or recycling practices in your area.

Figure 3



▽ RELEASE