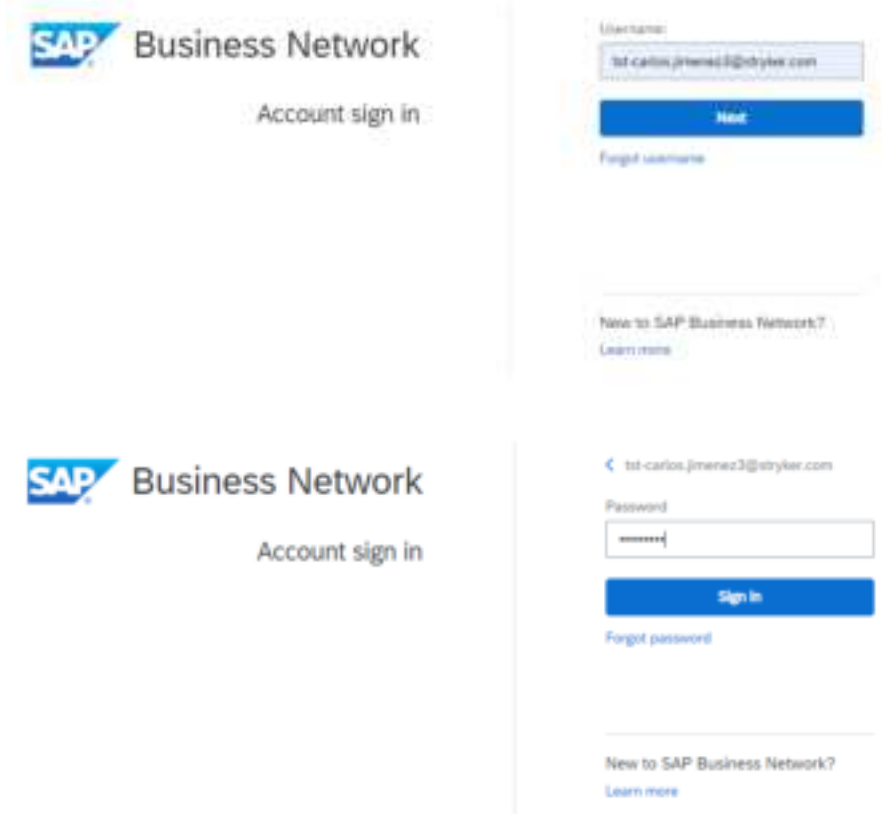
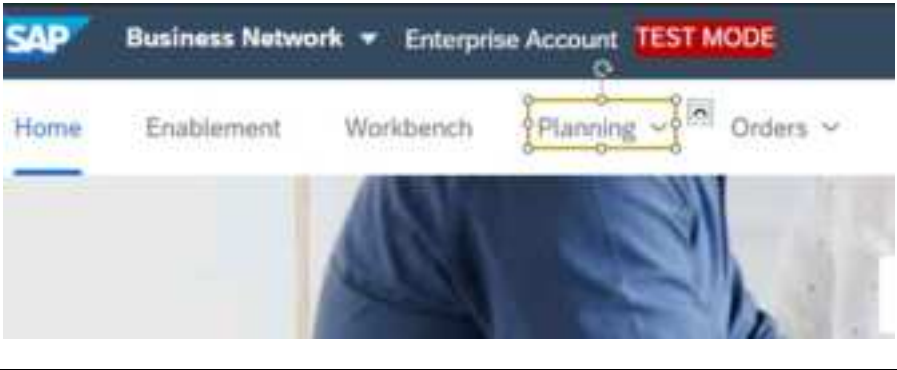
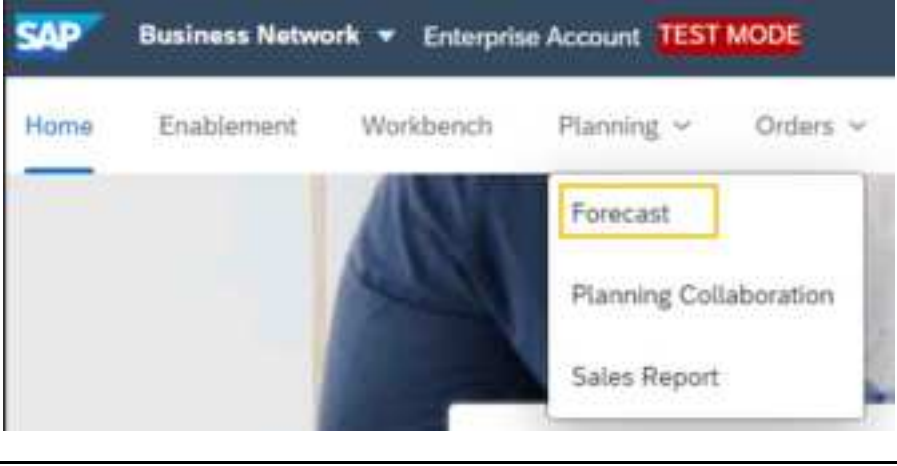



View/Commit to Forecast (Ariba)

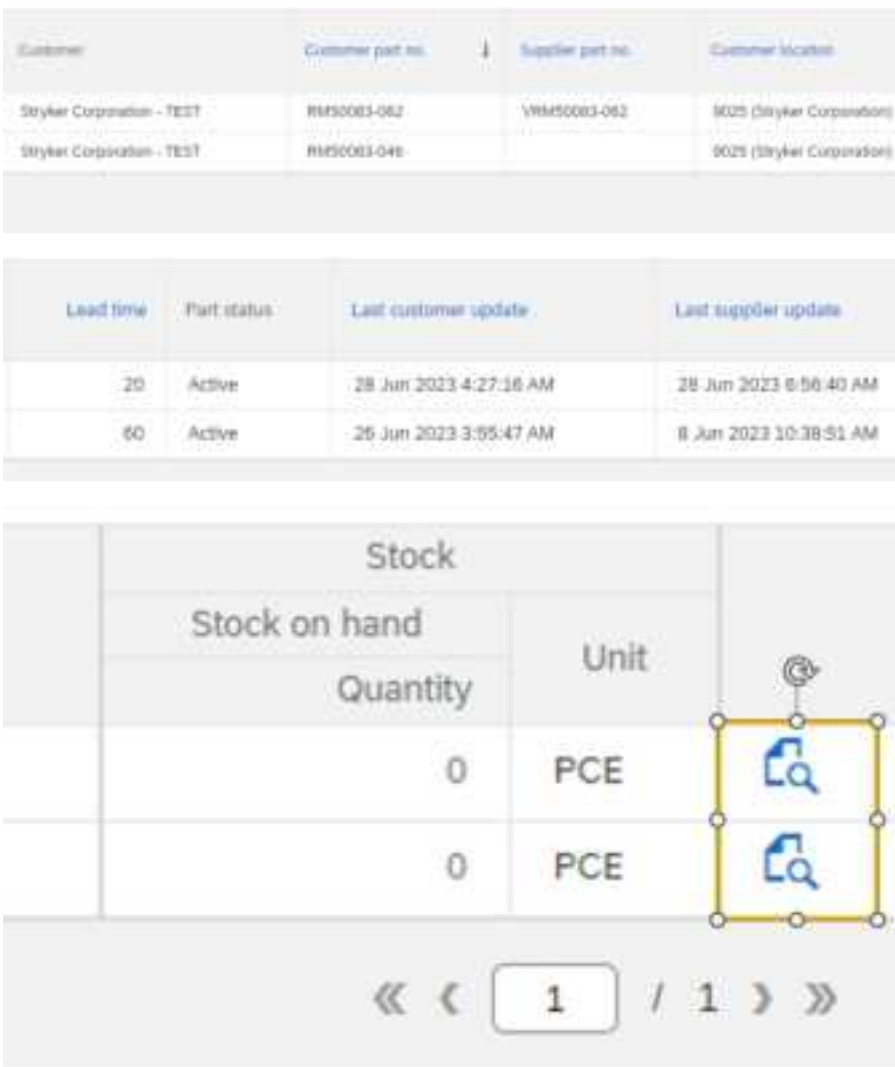

Review and commit to Forecast

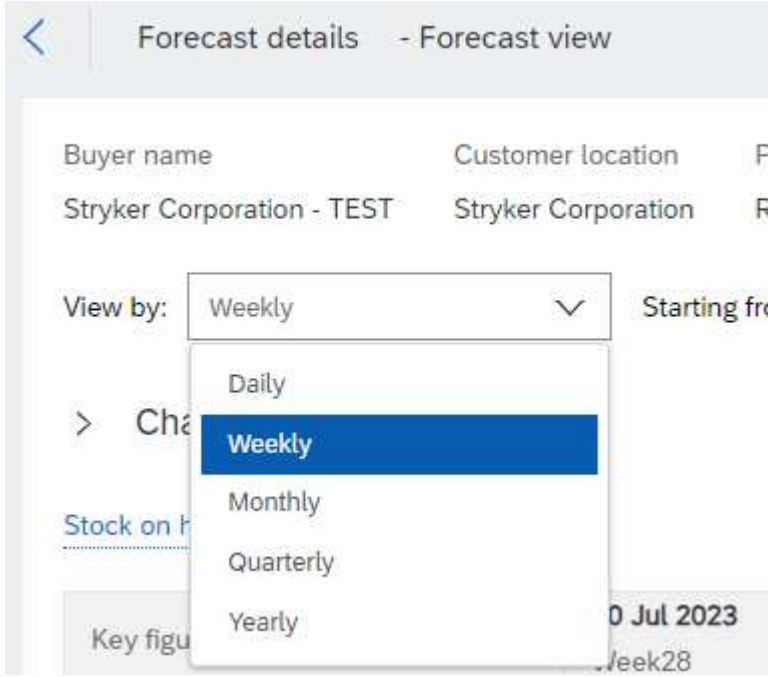
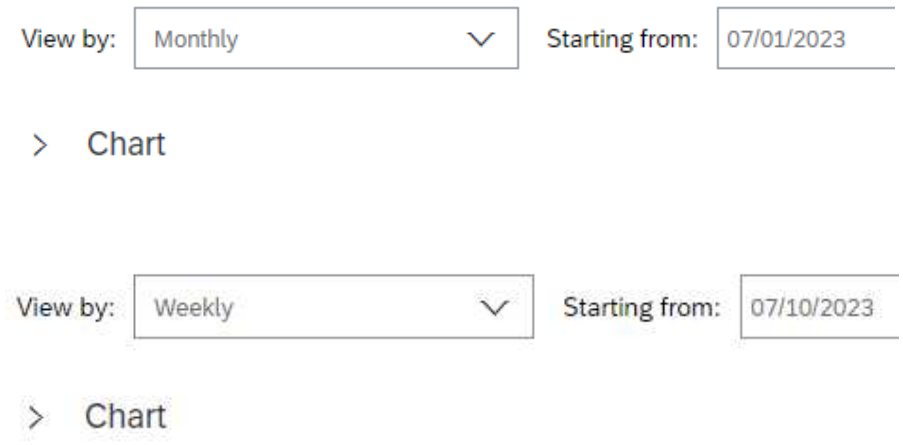
In this job aid you will learn how to review a Forecast sent by Stryker and commit to it


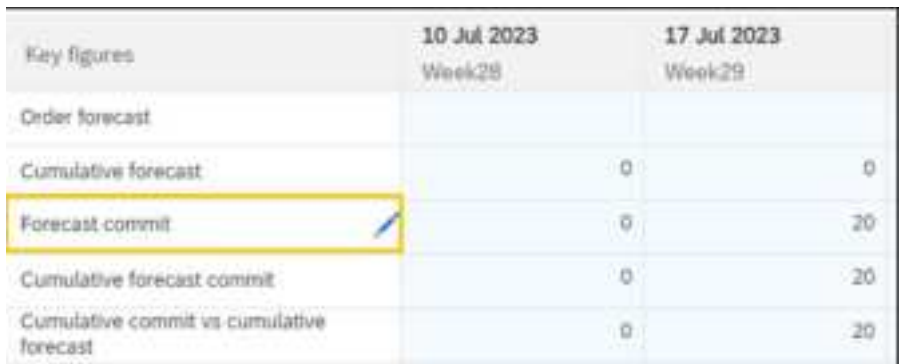
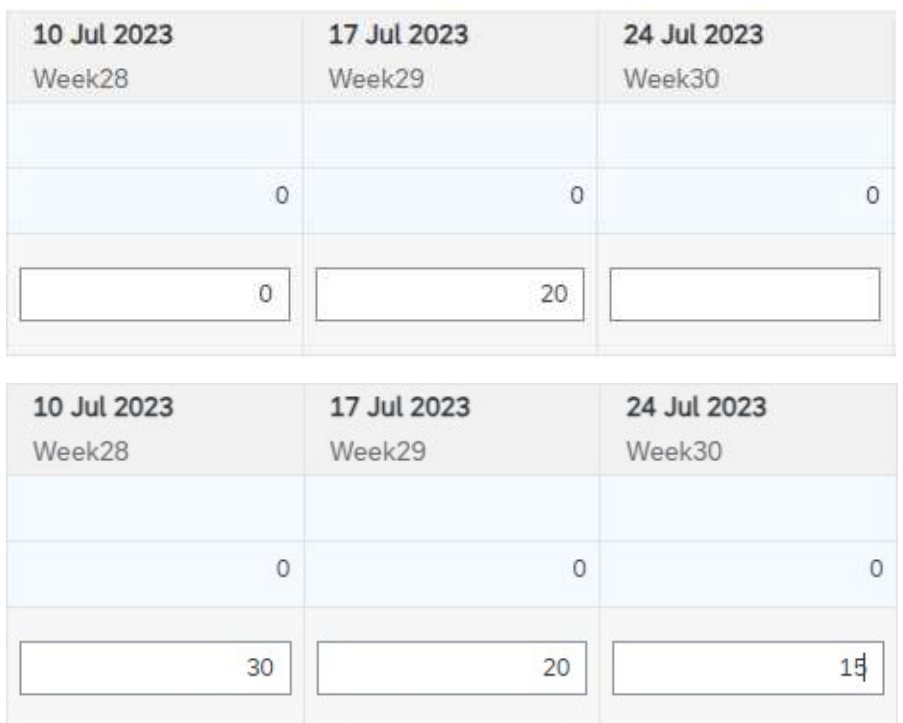
Process	Screenshot
<p>Access SAP ECC from your computer.</p> <p>1. Access Ariba SCC by entering your personal details (User and Password). Please do NOT share these details with anyone.</p>	

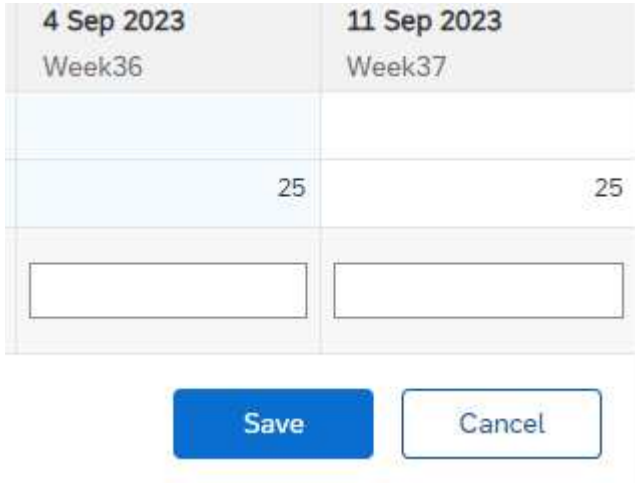
Process	Screenshot
<p>2. On the above part, click on the Planning section.</p>	
<p>3. Click on Forecast.</p>	
<p>4. The following screen will appear.</p> <p>5. If you need to search for specific information, click on the arrow next to Search Filters.</p>	

Process	Screenshot
6. Select any of the fields where you would like to put information.	
7. Once you have added the information, click on Search .	

Process	Screenshot
8. The results will appear, click on the search icon to proceed with that Forecast.	 <p>The screenshot displays a software interface with two main tables. The top table has columns: Customer, Customer part no., Supplier part no., and Customer location. It contains two rows of data for Stryker Corporation - TEST. The bottom table has columns: Lead time, Part status, Last customer update, and Last supplier update. It contains two rows of data. Below these tables is a 'Stock' section with a table showing 'Stock on hand' and 'Unit' for two items, both with a quantity of 0 and unit 'PCE'. A yellow box highlights a search icon in the bottom right corner of the 'Stock' section.</p>
9. If you need to change the view, click on View By.	 <p>The screenshot displays a software interface with a form containing three fields: Buyer name, Customer location, and Part no. Below these fields is a 'View by:' dropdown menu set to 'Weekly' and a 'Starting from:' date field set to '07/10/2023'. A yellow box highlights the 'View by:' dropdown menu.</p>

Process	Screenshot
<p>10. Select the period you would like to work with.</p> <ul style="list-style-type: none"> • Daily • Weekly • Monthly • Quarterly • Yearly 	
<p>11. If required, change the date on starting from. Depending on how you selected the period/timeframe in View By, it will either start today, the beginning of the week, the beginning of the month, etc.</p>	

Process	Screenshot																								
12. If you would like to commit to the forecast in its entirety, click on Copy Forecast to Commit .																									
13. If you would like to commit to the forecast but change values, click on the pencil next to Forecast Commit .	 <table><tr><th>Key figures</th><th>10 Jul 2023 Week28</th><th>17 Jul 2023 Week29</th></tr><tr><td>Order forecast</td><td></td><td></td></tr><tr><td>Cumulative forecast</td><td></td><td>0</td></tr><tr><td>Forecast commit</td><td>0</td><td>20</td></tr><tr><td>Cumulative forecast commit</td><td></td><td>20</td></tr><tr><td>Cumulative commit vs cumulative forecast</td><td></td><td>20</td></tr></table>	Key figures	10 Jul 2023 Week28	17 Jul 2023 Week29	Order forecast			Cumulative forecast		0	Forecast commit	0	20	Cumulative forecast commit		20	Cumulative commit vs cumulative forecast		20						
Key figures	10 Jul 2023 Week28	17 Jul 2023 Week29																							
Order forecast																									
Cumulative forecast		0																							
Forecast commit	0	20																							
Cumulative forecast commit		20																							
Cumulative commit vs cumulative forecast		20																							
14. Once clicked, all fields will be available for you to edit. Click on each individual box and manually change them.	 <table><tr><th>10 Jul 2023 Week28</th><th>17 Jul 2023 Week29</th><th>24 Jul 2023 Week30</th></tr><tr><td></td><td></td><td></td></tr><tr><td>0</td><td>0</td><td>0</td></tr><tr><td>0</td><td>20</td><td></td></tr></table> <table><tr><th>10 Jul 2023 Week28</th><th>17 Jul 2023 Week29</th><th>24 Jul 2023 Week30</th></tr><tr><td></td><td></td><td></td></tr><tr><td>0</td><td>0</td><td>0</td></tr><tr><td>30</td><td>20</td><td>15</td></tr></table>	10 Jul 2023 Week28	17 Jul 2023 Week29	24 Jul 2023 Week30				0	0	0	0	20		10 Jul 2023 Week28	17 Jul 2023 Week29	24 Jul 2023 Week30				0	0	0	30	20	15
10 Jul 2023 Week28	17 Jul 2023 Week29	24 Jul 2023 Week30																							
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0	20																								
10 Jul 2023 Week28	17 Jul 2023 Week29	24 Jul 2023 Week30																							
0	0	0																							
30	20	15																							

Process	Screenshot
<p>15. After the modifications, click on Save.</p> <p>16. You have successfully committed to a Forecast.</p>	 <p>The screenshot displays a forecast interface with two columns: '4 Sep 2023 Week36' and '11 Sep 2023 Week37'. Each column has a header row, followed by a light blue row, and then a row containing the number '25'. Below these are two empty input fields. At the bottom, there are two buttons: a blue 'Save' button and a white 'Cancel' button with a blue border.</p>