# HAMPTON BAY

#### **USE AND CARE GUIDE**

#### **40 INCH OSCILLATING TOWER FAN**



Questions, problems, missing parts? Before returning to the store, call Hampton Bay Customer Service
8 a.m. - 7 p.m., EST, Monday-Friday, 9 a.m. - 6 p.m., EST Saturday

1-855-HD-HAMPTON

#### HAMPTONBAY.COM

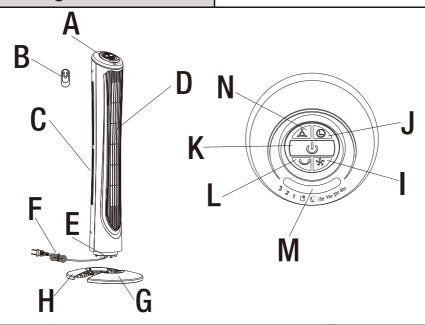
#### THANK YOU

## **Table of Contents**

| Table of Contents                | 2 | Preparation               | 6 |
|----------------------------------|---|---------------------------|---|
| Package Contents                 | 3 | Assembly Instructions     | 7 |
| Safety Information               | 4 | Operating Instructions    | 8 |
| Polarized Plug                   | 5 | Care And Maintenance      | 9 |
| Power Cord Safety Tips           | 5 | One-year Limited Warranty | 9 |
| Plug And Power Cord Instructions | 5 |                           |   |

## **READ AND SAVE THESE INSTRUCTIONS**

## **Package Contents**



| PART | DESCRIPTION        | QUANTITY |
|------|--------------------|----------|
| Α    | Control Panel      | 1        |
| В    | Remote Control     | 1        |
| С    | Fan Housing        | 1        |
| D    | Air Output Grille  | 1        |
| Е    | Motor Base         | 1        |
| F    | Power Cord         | 1        |
| G    | Front Base         | 1        |
| Н    | Rear Base          | 1        |
| I    | Speed Button       | 1        |
| J    | Timer Button       | 1        |
| K    | Power Button       | 1        |
| L    | Oscillation Button | 1        |
| М    | LED Light          | 1        |
| N    | Wind Mode Button   | 1        |

#### **Safety Information**

Please read and understand this entire manual before attempting to assemble, operate or install the product.

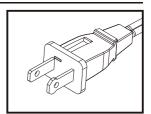
When using electrical appliances, basic precautions should always be followed to reduce the risk of fire, electric shock and injury to persons, including the following:

- 1. Use fan only for intended use, as described in instruction manual.
- 2. To protect against electric shock, do not immerse unit, plug, or cord in water or spray with liquids.
- 3. Close supervision is necessary when any appliance is used by or near children.
- 4. Unplug from outlet when not in use, when moving fan from one location to another, before putting on or taking off parts and before cleaning.
- 5. Never insert fingers, pencils or any other objects through the grille when fan is running.
- 6. Disconnect fan before cleaning.
- Make sure fan is on a stable surface when operating to avoid chance of overturning.
- 8. Do not use fan in a window. Rain may cause an electrical hazard.
- 9. Do not operate in the presence of explosive and/or flammable fumes.
- 10. Do not place fan or any parts near an open flame, cooking or other heating appliances.
- 11. Do not operate any appliance with a damaged cord or plug, after the appliance malfunctions or has been dropped or damaged in any manner.
- 12. To disconnect, grip plug and pull from wall outlet. Never yank on cord.
- 13. Always use on a dry surface.
- This product is intended for household use only and not for commercial or industrial use.
- 15. Do not use fan near curtains, plants, window treatments, etc.
- 16. Do not operate any fan with a damaged cord or plug. Discard fan or return to an authorized service facility for examination and/or repair.
- 17. Do not run cord under carpeting. Do not cover cord with throw rugs, runners, or similar coverings. Do not route cord under furniture or appliances. Arrange cord away from traffic area and where it will not be tripped over.
- 18. WARNING: To reduce the risk of electric shock and injury to persons, do not use this fan near a door or window.
- 19. **WARNING:** To reduce the risk of fire or electric shock, do not use this fan with any solid-state speed control device.

PLEASE READ AND SAVE THESE IMPORTANT SAFETY INSTRUCTIONS.

## **Polarized Plug**

NOTE: This appliance has a polarized plug (one blade is wider than the other). The polarized plug is not intended to be used in non-polarized outlets (having both slots the same size). To reduce the risk of electric shock, this plug is intended to fit in a polarized outlet only one way. If the plug does not fit fully in the outlet, reverse the plug. If it still does not fit, contact a qualified electrician to install the proper outlet. Do not attempt to modify this plug or override this safety feature in any way.



## **Power Cord Safety Tips**

- 1. Never pull or yank on the cord or the appliance.
- 2. To insert plug, grasp it firmly and guide it into outlet.
- 3. To disconnect appliance, grasp plug and remove it from outlet.
- 4. Before each use, inspect the line cord for cuts and/or abrasion marks. If any are found, this indicates that the appliance should be serviced and the line cord replaced. Please return it to an authorized service representative.
- 5. Never wrap the cord tightly around the appliance, as this could place undue stress on the cord where it enters the appliance and cause it to fray and break.

#### **Plug And Power Cord Instructions**

This product employs overload protection (fuse). A blown fuse indicates an overload or short-circuit situation. If the fuse blows, unplug the product from the outlet. Replace the fuse as per the user servicing instructions (follow product marking for proper fuse rating) and check the product. If the replacement fuse blows, a short circuit may be present and the product should be discarded or returned to an authorized service facility for examination and/or repair.

## REPLACEABLE FUSE User Servicing Instructions

- 1. Unplug your fan. Grasp plug and remove from the receptacle or other outlet device. Do not unplug by pulling on cord.
- 2. Open fuse cover, located on the top of the plug, by using your thumb or a flathead screwdriver (not included) to slide the cover down toward the prongs.

Fuse

**Fuse Cover** 

**NOTE:** Ensure that fuse cover is completely open before attempting to remove fuse.

 Remove fuse carefully by using a small screwdriver to pry the fuse out of the compartment by the metal ends of the fuse.



CAUTION: Risk of fire. Replace fuse only with 2.5 Amp, 125 volt fuse.

- 5. Slide fuse cover closed. If fuse cover is difficult to close, make sure fuse is secured in place by pressing down on metal ends of the fuse.
- 6. Risk of fire. Do not replace attachment plug. Contains a safety device (fuse) that should not be removed. Discard product if the attachment plug is damaged.

DO NOT OPERATE APPLIANCE IF THE LINE CORD SHOWS ANY DAMAGE OR IF APPLIANCE WORKS INTERMITTENTLY OR STOPS WORKING ENTIRELY.

**IMPORTANT:** During the first few minutes of initial use, you may notice a slight odor. This is normal and will quickly disappear.

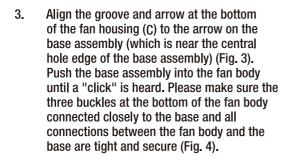
## **Preparation**

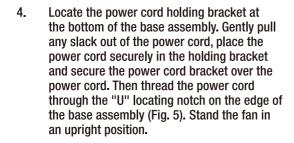
Before beginning assembly of product, make sure all parts are present. Compare parts with package contents list. If any part is missing or damaged, do not attempt to assemble the product.

Estimated Assembly Time: 5-10 minutes No Tools Required for Assembly.

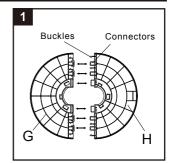
#### **Assembly Instructions**

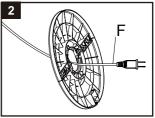
- Align the two portions of circular base and insert the four Connectors of the rear base(H) into the four slots of the front base (G).
   Please ensure four buckles are connected closely and the two parts are tightly secured.
   There should be a "click" sound when the buckles are properly connected (Fig. 1)
- 2. Feed the power cord (F) through the center of the base assembly (Fig. 2)

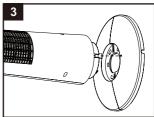


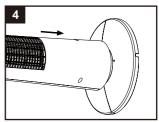


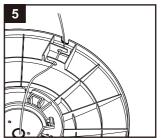
**Note:** Do not operate the tower fan unless it is in its proper, upright position. Do not use without base.











#### **Operating Instructions**

Once fan is fully assembled (see assembly instructions section), place fan on a level and dry surface. Plug the power cord into a polarized 120 volt AC wall outlet.

#### USING THE CONTROL PANEL AND REMOTE CONTROL

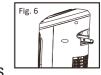
This fan is equipped with 3 speeds, 3 breeze modes, a timer and remote. For your convenience, the buttons on the control panel of the fan operates the same functions as the remote control.

| BUTTON      | FUNCTION   | DISPLAY  |  |
|-------------|--|--|--|
| TIMER       | Pressing this button sets<br>the timer in increments<br>of 0.5 hour to a maximum<br>of 7.5 hours. After the<br>timer runs out, the fan<br>will automatically shut off.   | ½hr, 1hr, 2hr, 4hr. Example 1: ½hr illuminated indicates the timer will shut off after 30 minutes. Example 2: ½hr and 2hr illuminated indicates the timer will shut off after 2.5 hours. Example 3: ½hr, 1hr, 2hr and 4hr illuminated indicates the timer will shut off after 7.5 hours. |  |
| △<br>MODE   | Pressing this button will cycle the fan through different patterns of breeze modes.  | The fan is simulating a NATURAL breeze mode by cycling through all the speeds.   |  |
|             |  | The fan is simulating a softer breeze mode (SLEEP MODE) by cycling one speed higher and lower.   |  |
|             |  | If both of the above lights are not illuminated the fan is operating on NORMAL mode.   |  |
| SPEED       | Pressing this button will cycle<br>the fan through 3 comfort speeds<br>(High/ Medium/Low). This button<br>can be used with any MODE.   | ①②③<br>These icons indicate the selected speed<br>low, medium, high.   |  |
| OSCILLATION | To activate the oscillation function for widespread breeze distribution, press oscillation button once. Press oscillation button again to turn off the oscillation function. Oscillation can be controlled while the fan is operating. |  |  |
| ON/OFF      | Use this button to turn the fan ON / OFF.  |  |  |

When it is not in use, remote control may be placed in the small chamber on the back of the control panel (Fig. 6).

REMOTE CONTROL BATTERY INSTALLATION/ REPLACEMENT INSTRUCTIONS

- A. Remove battery door by sliding downward in direction of arrow.
- B. Insert 2 AAA batteries (not included) into the remote following the directional guides in the recessed slots.
- C. Replace battery door by sliding upward opposite of arrow direction until door snaps in place.





**NOTE:** DO NOT MIX OLD AND NEW BATTERIES. DO NOT MIX ALKALINE, STANDARD (CARBON-ZINC) OR RECHARGEABLE (NICKEL-CADMIUM) BATTERIES. SEE RECYCLER IN YOUR AREA FOR PROPER DISPOSAL OF BATTERIES.

If the remote control will not be used for a long period of time, remove the batteries from the battery compartment.

#### **Care And Maintenance**

TO CLEAN: Always disconnect the power cord from the electrical outlet when cleaning your fan. Light accumulated dust can be removed by using a soft cloth to wipe away the dust at the back grille of the fan. Wipe the exterior surfaces of the fan occasionally with a damp cloth (not dripping wet) and dry thoroughly with a soft dry cloth before operating the fan. Do not use harsh cleaners or materials to clean this unit, doing so will cause damages to it.

CAUTION: DO NOT ALLOW WATER TO RUN INTO THE INTERIOR OF THE FAN AS THIS COULD CREATE A FIRE OR ELECTRIC SHOCK HAZARD. THE FAN MOTOR IS FACTORY LUBRICATED FOR LIFE AND WILL REQUIRE NO FURTHER LUBRICATION. NO OTHER USER MAINTENANCE IS REQUIRED OR RECOMMENDED. IF SERVICE IS REQUIRED, SEND YOUR FAN TO THE AUTHORIZED SERVICE FACILITY.

TO STORE: Make sure to disassemble and clean the fan before storing. Retain the original packaging for the purpose of storing your fan. Always store fan in a dry place. Never store it while it is still plugged in. Never wrap the cord tightly around the fan, and do not put any stress on the cord where it enters the fan, as it could cause the cord to fray and break.

## **One-year Limited Warranty**

The manufacturer warrants to the original purchaser that each new product and service part is free from defects in material and workmanship and agrees to repair or replace under this warranty any defective product or part as follows from the original date of purchase for a period of one (1) year.

#### THIS WARRANTY IS NOT TRANSFERABLE AND DOES NOT COVER:

- Products sold damaged or incomplete, sold "as is", sold reconditioned or used as rental equipment.
- 2. Delivery, installation or normal adjustments explained in the owner's manual.
- Damage or liability caused by shipping, improper handling, improper installation, incorrect voltage or improper wiring, improper maintenance, improper modification, or the use of accessories and/or attachments not specifically recommended by the manufacturer.
- 4. Repairs necessary because of operator abuse or negligence, or the failure to install, operate, maintain and store the product according to the instructions in the owner's manual.
- Damage caused by cold, heat, rain, excessive humidity, corrosive environments and materials, or other contaminants.

- 6. Expendable items that become worn during normal use.
- 7. Freight costs from customer to vendor.
- 8. Repair and transportation costs of products or parts determined not to be defective.
- 9. Any incidental, indirect or consequential loss, damage, or expense that may result from any defect, failure or malfunction of the product. Some states do not allow the exclusion or limitation of consequential damages so the above exclusions or limitations may not apply to you. Some states do not allow the exclusion or limitations on how long an implied warranty lasts, so the above limitations may not apply to you. You may have other rights which vary from state to state.