

Section 1: General Information

This Hospitality Suites Guide was created specifically for exhibitors at the Vdara. If you are exhibiting at another CES venue, please refer to the other [exhibitor manuals](#) created for each venue.

This guide was designed to make it easy for you to plan for the show and provide you with important rules and regulations and other information all in one place. Other CES operational questions can be sent to CESops@CTA.tech. Also, be sure to visit CES.tech to keep up with all the latest show information.

On behalf of the entire CES team, we look forward to seeing you in Las Vegas in January!

Suite Activations or Exhibits

Hospitality suites at Vdara are to be used for meetings and hospitality purposes only. Limited exhibitry may be constructed or installed if freight dimensions and delivery items are approved by your assigned Convention Services Manager. Freeman is not permitted to deliver freight or furnishings to these suites.

Hotel & Transportation

For information on hotel accommodations, onsite complimentary shuttle service, the Las Vegas Monorail and more, please visit our [Hotel](#) and [Transportation](#) page.

If you plan on having your own transportation, please contact your assigned Convention Manager at Vdara to arrange for loading and unloading areas.

If you have questions or would like to charter services, contact [Rhode Planning](#), our official transportation provider at 877-725-3398 or 401-294-0040.

Registration & Badges

Registrants working at a company's booth or exhibit suite must register for CES as Exhibitor Personnel. Exhibitor Personnel badges include access to the exhibit floor during move-in and show hours as well as access to keynote addresses, Great Minds sessions, and select conference programming on a first-come, first-served basis. To attend additional conference programming, individual exhibitor personnel may purchase the enhanced Deluxe Conference Pass or individual tracks to upgrade their CES experience.

Individual exhibitor personnel must work directly with the person managing registration for their company to receive an Exhibitor Personnel badge and should not register as an Industry Attendee under the Exhibits Plus Pass.

Once exhibit space is secured, the Primary Contact will receive an automated email with instructions to sign into the Exhibitor Dashboard from service@mapyourshow.com. Once signed in, the Primary Contact can assign a Registration Coordinator. If a registration coordinator is not selected the primary contact will be the default contact. The Registration Coordinator is responsible for:

- Register themselves for CES 2026.
- Control the company's badge allotment for distribution.
- Initiating registration for all exhibitor personnel to complete their own registration.

- Retrieve customized Top Ten and Customer Invitation promotion codes to invite your guests. Customer Invitation codes offer \$149 off the cost of registration. These codes will be valid through December 31, 2025.
- Order lead retrieval (badge scanners) for capturing valuable leads on-site.

Refer to the Badge Policy information below to determine your company's free or paid badge allotment. This information will also be displayed within your registration dashboard.

Exhibitor Personnel registration can only be accessed through the Exhibitor Dashboard. The Registration Coordinator must initiate the registration for each registrant. An email will be sent inviting the exhibitor personnel to complete their registration. Individual exhibitor personnel must complete their own registration. It is **critical** that the invited registrant uses the same email address that the invite was sent to in order to be recognized as part of your company's exhibit and be recognized as Exhibitor Personnel. Exhibitor personnel who do not use the same email address that was used to initiate their registration will be registered as Industry Attendees and asked to pay the Exhibits Plus Pass fee and will not have access to the CES show floor, exhibit suites or hospitality suites during move-in or dismantle hours on-site.

All completed registrations will receive a confirmation email. Please save the confirmation email QR code for expedited badge pick up on-site.

As a reminder, below are the registration requirements for CES 2026:

- Exhibitor personnel must provide photo identification that will be printed on their CES badge. This is a mandatory requirement.
- CES will continue to require date of birth (DOB) and gender for all who register.
- Updating the Registration Coordinator within the Exhibitor Dashboard does not automatically cancel their registration. Please use the features within registration to make additional adjustments.
- We've added tutorial videos to help you through the process, including how to tutorials, best practices and ideas for trouble shooting.

Reminder: Upon arrival in Las Vegas, all CES attendees, including exhibitor personnel, must pick up their badge BEFORE visiting a CES show venue. Limited badge pickup options will be available on-site at CES venues. Badge pickup is available at Harry J. Reid International Airport baggage claim locations and [several hotels](#) around the city. All badge pick up locations will be available in the fall.

For registration questions or assistance, please contact exhreg@CTA.tech.

Badge Policy

Vdara hospitality suite exhibitors will receive thirty (30) complimentary exhibitor badges. You may purchase up to 50% more exhibitor badges over this base allotment at \$50 per exhibitor badge.

Section 2: Resources

Services

The Vdara can provide the following services for your hospitality suite by request:

- Audio Visual
- Internet
- Food & Beverage
- Cleaning
- Furniture

Please contact the hotel contacts outlined in section 3 to arrange for these services.

CES Contacts

CES Operations – CESops@CTA.tech

Gaiya Berube, CES Operations – gberube@CTA.tech

CES Sales – ExhibitorSupport@CTA.tech

Section 3: Hospitality Suite Services

Check-In/Check-Out

- Hospitality suite exhibitor may check-in after 3 PM on Jan. 4, 2026. Early arrival time is subject to availability and cannot be guaranteed.
- The hotel has blocked specific suite types for CES use, but cannot provide a specific suite number until on-site check-in. Exhibitor is given a TBA number when contracted and will receive the assigned hospitality suite number upon check-in on Jan. 4. If you are checking in later than Jan. 4, please advise [CES Operations](#) so that your suite is held for you.
- Vdara will do their best to honor requests for suites on the same floor and specific suite layouts based on availability but cannot guarantee this. Please communicate any such requests upon contracting with CES Sales.
- Hospitality suite exhibitor must check-out by 11 AM on Jan. 9, 2026. If you do not check out by this time, additional charges may apply.
- **Important:** standard check-in and check-out times do not allow for any movement or removal of furniture. See Furniture Removal section below for further information.
- If you require additional nights for the suite (over and above the five [5] nights), you must contact [CES Sales](#) and should not contact Vdara directly to secure additional nights.
- Exhibitor is responsible for providing the [hotel](#) with individual names of all persons to be listed on the suite reservation to obtain keys and check-into the suite by Dec. 1. If you do not inform the hotel of who is permitted to check-in, only the main booth contact listed on the CES space contract will be permitted to check-in to your suite and obtain the keys.

- Room, tax, and the daily resort fee for the suite contracted per the Exhibit Space Contract will be billed to and paid directly to Vdara by CES. Exhibitor is responsible for all other charges including, but not limited to food and beverage, incidentals, gratuities, and show services (electrical, phone, internet). All orders must be accompanied by Exhibitor check or credit card. A minimum daily deposit is required for incidentals payable by credit card or cash upon arrival. Checks are not accepted at the time of check-in.
- Hospitality suite numbers will be distributed at info desks and offices and listed in the Exhibitor Directory on [CES.tech](#). If you'd prefer not to have your suite listed for privacy reasons, please advise [CES Sales](#) by Nov. 3.

Audio Visual

Encore is the exclusive provider of audio-visual services at ARIA. Order [online](#) or contact [Mark Schneider](#) with questions.

Cleaning

Complimentary vacuuming and room refresh will be provided in all suites during official show days. This service will be performed overnight between 7 PM and 7 AM. If you choose to decline this cleaning service, please notify Vdara at CES@Vdara.com by Nov. 3.

Please note the hotel will not be responsible for discarding any large trash items during move-in and move-out. If you have hired a production/exhibit general contractor, please inform them that they are not permitted to discard any construction materials, large crates, packing materials, carpet scraps, or remnants into the hotel dumpsters. Your production/exhibit general contractor will need to ensure all trash is removed promptly off the hotel premises prior to the show opening. At the conclusion of the show, it will be your or your production/exhibit general contractor's responsibility to ensure all left over trash is removed from the building and not thrown in the hotel dumpsters.

Damages

Exhibitors are financially responsible for any damage to the suites during move-in, show dates, or move-out. Pre- and post-occupancy inspection reports will be conducted by the hotel.

Electrical

Each outlet in the Suite is equipped with 20 amps. Exhibitor is not permitted more than 1200-watts per circuit. Please contact Vdara at CES@Vdara.com to order these services or with any questions.

Food and Beverage

Requirements must be arranged through the [Aria and Vdara In-Suite Dining Team](#). If you have questions, please contact insuitecatering@aria.com.

[Orders](#) submitted by October 31 will have a f & b minimum of \$800++ per day/per suite. Orders submitted between Nov. 1 and Dec. 5 will have a f & b minimum of \$1000++ per day/per suite.

Availability is organized into specific time slots each day, beginning at 6:15 AM through 5 PM. Each day, there is limited availability within these time slots; secure your preferred time as early as possible to ensure availability.

[Orders](#) must be submitted by 5 PM PT on Dec. 5. Any new orders placed after Dec. 5, and through Dec. 12, will incur a late fee of \$500 and will be subject to time slot availability.

Changes received to submitted orders between Dec. 5 and Dec. 12 will incur a \$250.00 change fee. No changes to submitted orders or new orders will be accepted after 5 PM PST on December 12.

Day of service requests must be requested through regular room service channels (extension 78500 or 702-590-8500) and are subject to room service-quoted delivery times. These orders will be charged separately from the event order.

All f & b will be delivered based on the scheduled delivery time ordered. For example, if you have ordered a breakfast delivery for 9 AM, you cannot alter your delivery time to 8:30 AM. Please expect set-up 15 minutes prior to the event's start time.

Each hospitality suite may [order](#) a maximum of (3) deliveries per day (ex: a breakfast, a lunch, and a break). Please note: the longer you wait to place your order, the fewer delivery time options may be available. Vdara will not schedule refreshes or replenishment of ordered items. Should you run out of a specific delivered item, Vdara will not be able to accommodate immediate replenishment or delivery of said item.

Outside food and beverage is not permitted. Contact the Aria and Vdara In-Suite Catering Team for further information.

Freight/Deliveries

All packages for suites must go through the Vdara Business Center, including load out. Access to the business center loading dock must be scheduled and finalized by Dec. 12. Freight and delivery fees are the exhibitor's responsibility.

Loading dock information must include the following:

- Exhibitor company name and contact
- Vehicle driver information and vehicle type
- Items brought in
- Load in / load out date and times.

The schedule is based upon availability and on a first come, first serve basis. Should you require any escort & package assistance from the Business Center, you must schedule with them directly at BSC@Vdara.com. Please reach out to your Convention Services Manager for business center hours.

Exhibitor must request approval from Aria at CES@Vdara.com and sign a waiver when building exhibits or doing any installation in the suite and is responsible for any damages incurred. Exhibitor is responsible for removing and discarding all buildout applicable items.

Furniture Removal or Additions

Please see the Suite Usage Terms and Conditions form at the end of this document for pricing and instructions on how to submit your request.

Furniture and other décor in the suite may not be removed, moved, or altered without prior written consent from Vdara. If furniture removal is necessary, additional charges will apply. Furniture removal must be arranged prior to Dec. 5. Requests after this date may not be accommodated.

If furniture removal is required, exhibitor must add additional nights on the front and back of the contracted suite. Exhibitor may move-in after 3 PM the day after the reservation's contracted check-in date and must move-out by 3 PM the day before the reservation's contracted check-out date. This means the suite must be free and clear of all exhibitry, freight, and exhibitor personnel by this date and time.

Any damage due to said activity is at the sole expense of the Exhibitor. Exhibitor may not ship or bring outside furniture (couches, televisions, coffee tables, etc.). This policy is strictly enforced.

For furniture additions, MGM Resorts Event Productions (MREP) is the exclusive provider of furniture additions, branding, or other decorative items in the Suite. Contact them at eventleads@mgmresorts.com.

Internet

Complimentary basic internet is provided in your suite. Please contact Vdara at CES@Vdara.com for further information.

Signage

MREP is the exclusive provider for suite branding needs. Contact them at eventleads@mgmresorts.com to discuss options.

If the hotel finds any branding, including on the outside of the suite door, that was not installed by MREP (clings, signs, floor mats, etc.), the exhibitor will be asked to remove said items immediately. This violation will be reported to the CES Sales team. Fees will also apply.

Exhibitor is permitted to have free-standing signage within their assigned suite. Signs may not be affixed to, hung on, set on or set up against anything in the suite including walls, artwork, sprinkler systems, doors, fixtures, windows, or existing furniture within the Suite. Absolutely nothing can be hung on or from the fire sprinklers in your suite.

All items including signs, banners, decorative materials, structures, etc. must not exceed (6) feet in height. Signs and/or banners that are parallel to and within 12 inches of a wall may go up to a maximum height of (7) feet. In addition, doors may not be propped open. Doors must remain closed.

Foam core and vinyl signs, banners and decorations must be less than ½ inch thick. Thicknesses above ½ inch are not permitted. PVC materials of any type are strictly prohibited.

Due to local fire codes, exhibitors are not permitted to have signage in the suite hallways. Signage found in these restricted areas will be removed immediately by hotel security.

Section 4: Show Rules and Regulations

Age Restriction

CES is a trade-only event for individuals 18 years of age or older and affiliated with the consumer technology industry. No one under the age of 18 is permitted at any time. Contact [CES Customer Service](#) at 866-201-1012 or +1-703-907-76005 (outside of U.S.) with any questions.

Americans with Disabilities Act

Exhibitors acknowledge their responsibility under the Americans with Disabilities Act (ADA) to make their booth accessible to handicapped persons. Exhibitors shall indemnify and hold harmless CTA, CES and the show locations against cost, expense, liability, or damage which may be incident to, arise out of or be caused by Exhibitor's failure to have their booth comply with ADA requirements.

ADA accessible buses are available during scheduled shuttle hours. Please request service at least 20 minutes in advance of desired pick-up time. To arrange for your transportation, please contact [Kevin Berube](#) at 877-725-3398/401-294-0040 preshow or 702-943-3531 on-site.

Candles

Candles must be battery operated. Open flames are not permitted.

Cash & Carry Policy

CES policy strictly prohibits over-the-counter sales (i.e.: cash, check, or credit card). Only bona fide business orders for future billing, payment and delivery are permitted. This will be strictly enforced.

CES Show Management and representatives from the Clark County Business License office walk the show floor on show days looking for exhibitors violating this policy. If you are found in violation of this policy, CES Show Management will take steps to shut down your exhibit immediately.

Combustible Materials

All decorations, drapes, hangings, signs, banners, acoustical materials, hay, straw, moss, split bamboo, plastic cloth, curtains, Christmas trees and similar decorative materials shall be flame retardant to the satisfaction of the Fire Department and State Fire Marshal. Canvas, cloth, cardboard, leaves, or similar combustible materials shall be completely flame retardant. Oilcloth, tarpaper, sisal paper, nylon, orlon and certain other plastic materials cannot be made flame retardant, and their use is prohibited. An official fire resistance certificate must accompany all signage and/or materials.

Mylar materials (balloons) are strictly prohibited on property as they are highly flammable.

Flammable or combustible liquids are prohibited inside of buildings except as approved by the office of fire protection and safety. Flammable thinners, solvents and paints, including aerosol cans are strictly prohibited within the building.

Compressed gas cylinders, including lpg, are prohibited unless approved by office of fire protection and safety. Flammable gases, i.e.: butane, propane, natural gas, et al; are subject to prior approval. Non-flammable

compressed gas cylinders must be secured in an upright position with gauges and regulator protected against physical damage.

Hanging items from or off any of the sprinklers within the suites is strictly prohibited. Additionally, decorations are not allowed to block or otherwise interfere with the fire sprinklers.

Due to regulations either implemented by your exhibit location venue or because of local, county, state, or federal requirements, exhibitors agree to abide by any additional policies regarding exhibits or meeting space as they may be in effect at the time of CES.

Elevator Access

All badged CES attendees will have access to hospitality suites from the elevators during show hours 9 AM-6 PM on C Space show days, Jan. 6-8. Exhibitor is responsible for providing an elevator attendant to provide guest access to suites for functions outside of show hours.

For information on elevator attendants and brand ambassadors, please refer to the Suite Usage Terms and Conditions Form at the end of this guide.

Exhibit Attire

CES is a trade only event and its attendees are business professionals from over 155 countries. To ensure that the show is a welcoming environment for all, Show Management expects that booth personnel/presenters/entertainers will be dressed in clothing considered appropriate and respectful for a professional environment. We recommend business or business casual attire.

Booth personnel must not be dressed in clothing that is sexually revealing or may be interpreted as undergarments, gender notwithstanding. Clothing that reveals an excess of bare skin, specifically genitals, chest or buttocks, must not be worn. Body-conforming clothing that hugs genitals must not be worn. These guidelines are applicable to all booth staff, regardless of gender.

CES Show Management reserves the right to make determinations on appropriate exhibitor/presenter attire. If for any reason an exhibit and/or its contents are deemed objectionable by Show Management, Exhibitor will be issued a warning and asked to alter the attire of its employees, exhibit staff and/or models. If necessary, Show Management may issue a second warning and the Exhibitor may be asked to remove the individual(s) in question at Exhibitor's sole expense. Failure to comply will result in a loss of three (3) priority points.

Exhibitors with questions about compliance with these guidelines should consult CES Show Management in advance of the show.

Exhibit Space Contract

CES exhibitors must abide by the rules set forth in the [CES Exhibit Space Contract](#).

Firearms/Weapons

Firearms, ammunition, or weapons of any kind, including replica, toy or simulated items, are strictly prohibited. Items that CES Show Management deems in violation of this rule must be removed immediately at the exhibitor's sole expense. Exhibitors with questions about compliance with this policy should contact [CES](#)

[Operations](#) in advance of the show. Exhibitors intending to showcase or demonstrate such items that are gaming/AR/VR-related must contact CES Operations in advance for approval.

Good Neighbor Policy

CES has a Good Neighbor Policy in suites and other exhibit areas. All audio and video should be appropriate for a general audience. In the event of a complaint from any person on an exhibit's content, CES Operations will investigate and determine if the content is offensive or inappropriate. If content is determined to be offensive, the exhibitor must cease use of such content. If the exhibitor refuses, or if another complaint is filed, CES reserves the right to shut off power to the exhibit until the exhibitor ceases use of the content. Repeated violations of this policy can result in expulsion from CES.

Health Protocols

As the proving ground for breakthrough technologies and global innovators, the world's most powerful tech event attracts huge and diverse audiences. The show's many floors are often bustling, and event days move very quickly. The pace is invigorating, and CTA wants to make sure every attendee is taking precautions for a safe and healthy CES.

To stay healthy while you're at the show, please take note of [important safety information](#) and a few best practices as you plan your trip to CES 2026.

Height Limits for Suites

All items including but not limited to, displays, signs, decorative materials, etc. must not exceed (6) feet in height. Signs and/or banners that are parallel to and within 12 inches of a wall may go up to a maximum height of (7) feet.

Hoverboards

Wheeled transport devices (with or without motors) are not permitted at any CES venue. This includes Segways, hoverboards, skateboards, uniwheels, scooters and all similar products. Exhibitors are permitted to demo such products within the confines of their exhibit space.

Intellectual Property

Exhibitor warrants that it owns the rights to or is licensed for all intellectual property (patent, copyright, trademark, etc.) to be used by exhibitor for promotion or exhibition at CES, and agrees to defend, at exhibitor's expense, and to indemnify CTA and/or CES for any action brought against CTA and/or CES and any cost incurred by CTA and/or CES, including court costs and reasonable attorney's fees, arising from or related to any dispute concerning exhibitor's intellectual property rights.

Literature Distribution, Giveaways, Surveys

Literature, samples and giveaways must be distributed from within your booth or contracted area. Surveys may not be conducted outside of your booth. Corporate greeter sponsorships are available. Contact [Liz Tardif](#) at 703-907-7681 with CES Promotional Opportunities for more information.

CES discourages stickers as giveaways. Stickers are not permitted on aisle carpet, facility walls or floors, CES signage or any other space outside of your contracted exhibit area. Any damage caused by stickers is the responsibility of the exhibitor.

Live Animals

Service animals as defined by the ADA and under Nevada's disability law are permitted at CES. Any other live animals, including but not limited to, pets, emotional support animals, therapy animals and animals used for demonstration are prohibited. Show management reserves the right to exclude service animals if they pose a direct threat to the health and safety of attendees at CES (i.e. aggressive behavior, not housebroken, or handler cannot control animal).

Performance of Music or Motion Picture

If you plan to play copyrighted music or video in your booth, meeting room or suite, you may need to obtain a license from the copyright owner or licensing agency representing the copyright owner. Music or video being played for the sole purpose of demonstrating a product (speakers, headphones, TVs, monitors, other devices, etc.) is permissible without a license.

Licensing is required when music or video is being played for non-dramatic entertainment purposes (live or recordings such as CDs, DVDs and BluRay device).

CES has licenses with the American Society of Composers, Authors and Publishers (ASCAP) and Broadcast Music Inc. (BMI) which permit the performance of music from the [ASCAP](#) and [BMI](#) repertoires at your booth. The licenses do not permit the broadcast, telecast or transmission of music under any circumstances; nor do they authorize dramatic performances. CES does not have a similar licenses with SESAC; therefore, exhibitors wishing to play music from the [SESAC](#) repertory for entertainment purposes are solely responsible for obtaining their own licensing.

Adherence to these federally mandated copyright licensing laws is of critical importance. Please take a few minutes to ensure a hassle-free event by obtaining the proper licenses or ensuring that your music or video falls under the covered licenses.

Photography/Video Regulations

Cameras and video equipment are permitted in suites. Exhibitors and attendees may take pictures/video within the show for purposes of company media pieces, marketing materials, etc. Under no circumstances will anyone be permitted to take pictures/video of an exhibitor's product without permission of the exhibitor. Exhibitors have the right to report to security any instance of inappropriate recording of company products or displays.

Product Demonstrations

Product demonstrations are permitted. You are responsible for supervising the actions of all visitors and employees operating display equipment in their area. Activity of any kind must be confined within the suite. You may not set up in areas outside of their contracted space including, but not limited to, lobby space, empty booth space or walkways. Please refer to the [Outboarding Policy](#) for more information.

CES has instituted a No Tolerance policy. Demonstrations found to be objectionable due to noise level or vibration level (dB or SPL) or blocking traffic flow may be closed at the discretion of CES Operations.

Please consider the [event health protocols](#) when planning your space.

Raffles/Games of Chance

Raffles are allowed within your booth; however, Nevada state law prohibits them if money is involved. Exhibitors considering a raffle, game of chance or slot machines in their booth should contact the Nevada Gaming Control Board at 702-486-2000.

Service of Legal Documents

Any exhibitor that plans to serve legal documents at CES must contact [CES Show Management](#) for the full policy and to coordinate service or delivery. Service or delivery of legal documents that is not coordinated with Show Management is prohibited on the CES exhibit floor, areas in proximity to the show floor and on the show venue premises and grounds.

Smoking

In accordance with the Nevada Clean Indoor Air Act, smoking or vaping (e-cigarettes) is prohibited in exhibit areas.

Sound Restrictions

A maximum noise level of 85 dB will be maintained on the exhibit floor, in meeting rooms and suites, a standard endorsed by the International Association of Expositions and Events (IAEE).

The CES noise abatement policy is as follows:

- All booth elements must remain within the officially contracted booth space. This includes all audio equipment, speakers, etc.
- Exhibitors demonstrating audio equipment in an open display should use a sound chamber or acoustically contained area to keep the sound level from intruding on any adjacent exhibits. Speakers of any kind must be directed toward the interior of the demonstrator's booth space. Speakers may not face aisles or neighboring exhibits.
- When demonstrating audio equipment within an enclosed demonstration room, subwoofers must be positioned away from walls that are adjacent to neighboring exhibits.
- Sonic vibration and sound complaints will be immediately addressed by CES Operations. If a vibration or sound complaint is not resolved by the offending party, CES Operations reserves the right to shut down power immediately until the issue is resolved.
- Exhibitors are responsible for supervising the actions of employees, visitors or spectators testing display equipment located in their exhibit area.

CES Operations will intervene if necessary and reserves the right to shut down exhibits deemed objectionable. Floor managers will rove through the exhibit areas monitoring the decibel level during show hours. Measurements will be taken at a distance no greater than 10' from the offending display. After measuring a continuous decibel level of greater than 85 dB, following a complaint being registered by a spectator, a neighboring exhibitor or personal observation by a roving designate, the following procedures will be strictly enforced as follows:

First Warning:

- Violating exhibitor will be given a written notification of the warning
- Booth power may be turned off for one hour

Second Warning:

- Violating exhibitor will be given a written notification of the 2nd warning
- Booth power may be turned off for one day

Third Warning (Final):

- Violating exhibitor will be given a written notification of the 3rd warning
- Up to five (5) priority points will be deducted from the exhibitor

Suite Capacities

The following suite capacities should be considered when planning hospitality suite functions:

- Hospitality Suite = 25
- One-Bedroom Penthouse = 10
- Two-Bedroom Penthouse = 20



CES 2026 – Hospitality Suite Usage Terms and Conditions

CES 2026 Aria Hospitality Suite exhibitors may check in after 3 PM on Sunday, Jan. 4, and must check out by 11 AM on Friday, Jan. 9. The exception to this is if an exhibitor has added additional nights to their reservation through CES Sales. Please be aware this access time is for the suite as is and does not factor in the time required for rearrangement of furniture or branding within the suite. See below for additional information.

Furniture Removal

Exhibitors who require furniture removal/movement or banquet set-up, please note the following timeline:

- Exhibitor move-in is after 3 PM the day **AFTER** the reservation's contracted check-in date.
- Exhibitor move-out is by 3 PM the day **BEFORE** the reservation's contracted check-out date.

Before requesting furniture removal/movement, please first contact your CES Sales representative to contract additional nights on the front and back of your contracted suite's reservation. After additional nights have been contracted, please contact Aria at CES@aria.com to place your furniture removal order.

Furniture Removal Pricing

Furniture removal must be scheduled and finalized prior to Dec. 5. The fee schedule is as follows for all suite types **except** Sky Suite Villas:

- Bedroom (per room, regardless of the number of items being removed)
 - \$6,000 – if order is received by Friday, Nov. 14
 - \$7,000 – if order is received by Friday, Nov. 21
 - \$8,000 – if order is received by Friday, Dec. 5
- Living Room (per room, regardless of the number of items being removed)
 - \$6,000 – if order is received by Friday, Nov. 14
 - \$7,000 – if order is received by Friday, Nov. 21
 - \$8,000 – if order is received by Friday, Dec. 5
- Dining Room (per room, regardless of the number of items being removed)
 - \$6,500 – if order is received by Friday, Nov. 14
 - \$7,500 – if order is received by Friday, Nov. 21
 - \$8,500 – if order is received by Friday, Dec. 5

Furniture Removal Pricing for Sky Suite Villas

Furniture removal must be scheduled and finalized prior to Dec. 5. The fee schedule is as follows:

- Bedroom (per room, regardless the number of items being removed)
 - \$7,000 – if order is received by Friday, Nov. 14
 - \$8,000 – if order is received by Friday, Nov. 21
 - \$9,000 – if order is received by Friday, Dec. 5
- Living Room (per room, regardless the number of items being removed)
 - \$7,000 – if order is received by Friday, Nov. 14
 - \$8,000 – if order is received by Friday, Nov. 21
 - \$9,000 – if order is received by Friday, Dec. 5
- Dining Room (per room, regardless the number of items being removed except for the dining table)



CES 2026 – Hospitality Suite Usage Terms and Conditions

- \$7,500 – if order is received by Friday, Nov. 14
- \$8,500 – if order is received by Friday, Nov.21
- \$9,500 – if order is received by Friday, Dec. 5

Furniture Removal Considerations for All Suite Types:

- In Sky Suite Villas, the dining room table cannot be removed and must stay in its existing place. This means it cannot be shifted to another location within the suite.
- No furniture removal may be scheduled or revised after Friday, Dec 5.
- A checklist and diagram will be provided of furniture that can be removed. Some items may not be removable (i.e. bolted to the floor or wall).
- Floorplans may be requested but will not be guaranteed by the hotel. Floorplan options will come directly from your Convention Services Manager.
- Payment for furniture removal must be received in full prior to removal of furniture.
- The suite must be vacant of all business center items, décor, buildouts, trash, etc., and ready by **3 PM** the day **BEFORE** the reservation's check out date.
- Failure to do so will result in cleaning fees starting at \$500.
- Any delays in furniture return that extend past 3 PM will result in additional fees starting at \$3,500.

Food and Beverage (F & B) Orders

Villa exhibitors (only) should contact [Paula Kim](#) and [Sarah Petrovich](#) for menus exclusive to Villas and to place your orders.

For all other suite types, requirements must be arranged through the [Aria In-Suite Dining Team](#). If you have questions, please contact insuitecatering@aria.com.

[Orders](#) submitted by October 31 will have a f & b minimum of \$800++ per day/per suite. Orders submitted between Nov. 1 and Dec. 5 will have a f & b minimum of \$1000++ per day/per suite.

F & b availability is organized into specific time slots each day, beginning at 6:15 AM through 5 PM. Each day, there is limited availability within these time slots; secure your preferred time as early as possible to ensure availability.

[Orders](#) must be submitted by 5 PM PT on Dec. 5. Any new orders placed after Dec. 5, and through Dec. 12, will incur a late fee of \$500 and will be subject to time slot availability.

Changes received to submitted orders between Dec. 5 and Dec. 12 will incur a \$250.00 change fee. No changes to submitted orders or new orders will be accepted after 5 PM PST on December 12.

Day of service requests must be requested through regular room service channels (extension 78500 or 702-590-8500) and are subject to room service-quoted delivery times. These orders will be charged separately from the event order.



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All f & b will be delivered based on the scheduled delivery time ordered. For example, if you have ordered a breakfast delivery for 9 AM, you cannot alter your delivery time to 8:30 AM. Please expect set-up 15 minutes prior to the event's start time.

Each hospitality suite may [order](#) a maximum of (3) deliveries per day (ex: a breakfast, a lunch, and a break). Please note: the longer you wait to place your order, the fewer delivery time options may be available. Aria will not schedule refreshes or replenishment of ordered items. Should you run out of a specific delivered item, Aria will not be able to accommodate immediate replenishment or delivery of said item.

Outside food and beverage is not permitted. Contact the Aria In-Suite Catering Team for further information.

To reduce Aria’s carbon footprint, Aria will be introducing disposable eco-friendly bamboo plates on buffets for grab-and-go offering.

Banquet Setup and Hotel Equipment

Banquet setup and hotel equipment must be scheduled and finalized prior to Friday, Dec. 5. No banquet set-up equipment will be scheduled or revised after this date. The fees are as follows:

DAMAGE FEE	DESCRIPTION	RENTAL COST PER ITEM
\$225.00	Banquet Chairs	\$75.00
\$375.00	6x30 Rectangle Table + Linen	\$125.00
\$300.00	6x18 Rectangle Table + Linen	\$100.00
\$375.00	8x30 Rectangle Table + Linen	\$125.00
\$375.00	8x18 Rectangle Table + Linen	\$125.00
\$450.00	5' Half Round Table + Linen	\$150.00
\$375.00	3' Tall Cocktail + Linen	\$125.00
\$375.00	3' Short Cocktail + Linen	\$125.00
\$450.00	4' Round Table + Linen	\$150.00
\$600.00	5' Round Table + Linen	\$200.00
\$250.00	Additional Rectangle Table Linens	\$25.00
\$500.00	Additional Cocktail and Round Table Linens	\$50.00

Any other items need to be approved by the Director of Banquets. Contact your Convention Services Manager for additional information. A \$500 one-time delivery fee will be added to all orders.

Custom Suite Branding and Furniture

MGM Resorts Event Productions (MREP) is the exclusive provider for your branding, furniture, and floral needs. MREP coordinates directly with Aria for logistics and access to all hospitality suites.

Exhibitors must provide MREP with the start date and time of their first meeting, and the end date and time of their last meeting when signing off on the order.



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MREP requires at least 24 hours of access to your suite starting at 3 PM on your check-in day. The final guarantee for completed suite setup depends on factors such as previous guest check-out times, room availability, hotel furniture removal, the scale of the MREP order, the number of nightly suite installations, and normal hotel operations. MREP guarantees that the hospitality suite setup will be completed (2) hours before your first meeting starts.

Orders with customizations beyond the standard catalog offerings may need more than 24 hours for installation or strike.

The layout of your suite is not guaranteed, which may affect the exact arrangement or scale of your furnishings and graphics. The client is responsible for any signed-off prints and reprints required due to suite variability.

Throughout installation, reprints or new prints to be billed at 100% increase and are based on availability at time of request. A \$500 minimum order and additional \$500 minimum labor fee will be applied to new prints booked between Friday, Dec 19, 2025, and Friday, January 9, 2026.

For strike, MREP and Aria need 24 hours starting at 3 PM the day before your confirmed suite check-out day to reset the room to Aria's standard suite layout. Once your last meeting concludes, we will need access to the suite to begin the event strike and return the room to Aria.

Graphic prints for CES 2026 are subject to the following pricing structure based on final approved deck sign off within the following dates:

BRANDING ASSETS/ART RECEIVED	APPROVED DESIGN DECK	PRICING STRUCTURE
Friday, Oct. 31 at 11:59 PM PST	By Friday, Nov. 14 at 11:59 PM PST	Standard Pricing
Friday, Nov. 7 at 11:59 PM PST	By Friday, Nov. 21 at 11:59 PM PST	Rush Pricing - 50% increase
Friday, Nov. 14 at 11:59 PM PST	By Wednesday, Nov. 26 at 11:59 PM PST	Rush Pricing - 100% increase
Saturday, Nov. 29 at 12 AM or later	-	Subject to availability and additional rush pricing based on market demand.

New! To prevent damage, graphics of any kind (window clings, decals, stick on, etc.) are not permitted on any of the Sky Suite Villa windows. Sky Suite Villas are all fully customizable and require more lead time to get measurements and Sky Suites Management approval, as each individual suite is unique, and branding varies based on the suite.



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Furniture orders must be received by Friday, Dec. 12 at 4:59 PM PST and are subject to first come first serve availability at the time of sign off. If your items are unavailable at time of sign off, comparable items will be presented for approval. Any furniture requested after Friday, Dec. 12 is based on availability and selection may vary.

Floral orders must be received by Friday, Dec. 12 at 4:59 PM PST. Any orders received after this date and time are subject to availability at the time of sign off. Custom Floral orders must be received and signed off on by Friday, Dec 12 at 4:59 PM PST and require a floral demo to be paid for in full and signed off on prior to order signing.

If paying with an Aria Master Account, payment will be pre-posted prior to event installation. If paying by credit card, wire transfer or check, complete payment is required in full at the time of order sign off. Any additional charges will automatically be billed immediately following the event.

To connect with an MREP partner, please email eventleads@mgmresorts.com.

Build Outs in Suites

Exhibitors must sign a waiver when building out in suites and are responsible for any damage.

Shipments and Loading Dock Access

Access to the Business Center loading dock and escort assistance must be scheduled and finalized prior to Friday, Dec. 12. Loading dock information must include the following:

- Exhibitor company name and contact
- Vehicle driver information and vehicle type
- Items brought in
- Load in / load out date and times.

Schedule is based upon availability and on a first come, first serve basis.

Should you require any escort & package assistance from the Business Center, you must schedule with them directly at BSC@aria.com. Please reach out to your Convention Services Manager for business center hours.

All shipments or items being delivered to the suites or loaded out of the suites must go through the Aria Business Center.

Elevator Attendants and Brand Ambassadors

Access to the suites must occur via the Promenade Level elevator banks. For guests to access the elevators, during CES show hours, they will need to show their CES badge.

If you'd like to hire an elevator attendant, you may do so through [MREP](#). Orders are subject to availability. Each exhibitor will be limited to a **maximum** of one (1) elevator attendant per company/exhibitor. Elevator



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attendants are optional during show hours as hotel elevator banks will be unlocked. If you are hosting meetings pre/post show hours, elevator attendants will be required.

The hotel will not provide brand ambassadors or elevator attendants, and exhibitors are responsible for hiring and coordinating them.

If you choose to provide an elevator attendant or a brand ambassador, they cannot stage in elevator banks, on guest floors, or in the Casino. Additionally, they are **not** permitted at the Sky Suites elevator banks located on the Casino floor. Security will ask any violators to leave the area.

All brand ambassadors must stay in the designated zone, shown in red on the map below, and cannot block the walkways and elevator entrances on the Promenade Level of the Sky Suites door. Security will be present to ensure attendants and ambassadors are not positioned outside this area. Each exhibitor will be limited to a **maximum** of four (4) brand ambassadors on the Promenade Level at any given time. Please contact your Convention Services Manager should you have further questions.

