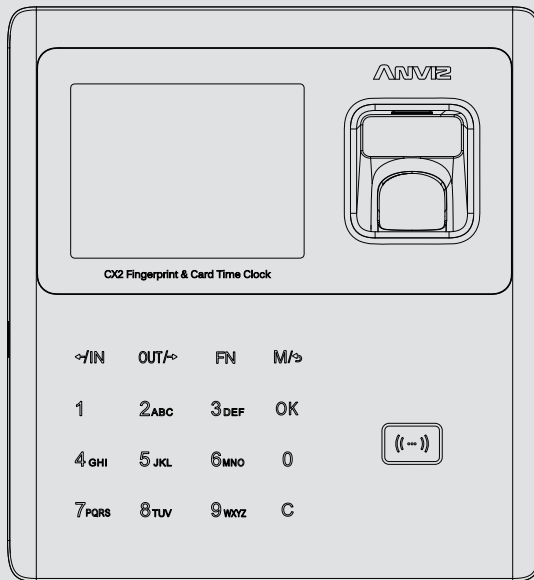


# CX2

## Fingerprint and Card Time Clock



## User Guide

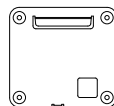
## 1. CX2 Introduction



CX2 Terminal



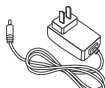
Quick Guide



Mounting Bracket



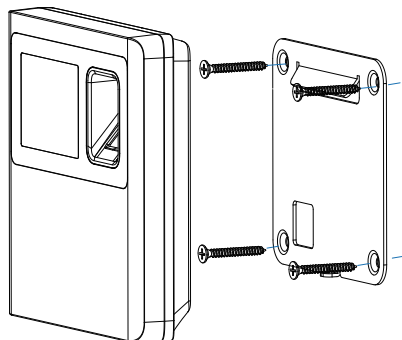
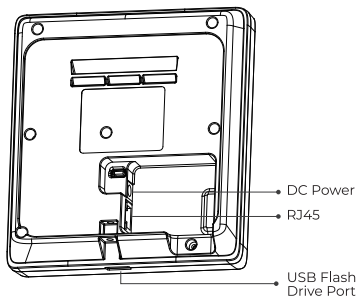
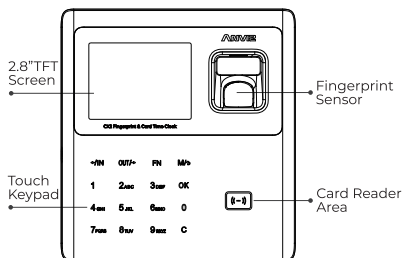
RFID Cards



Power Adapter



Screw\*4



### Installation Diagram

1. Drill outlet hole on the wall for device wiring and 4 screw holes on the wall according to the mounting bracket.

2. Use the screws to fix the mounting bracket on the wall. Use the screwdriver to tighten the screw follow the direction indicated, to complete the installation.

## 2. Create CrossChex Cloud Account

Before setting up your new CX2, it's necessary to create a CrossChex Cloud Account.



CrossChex Cloud is a cloud-based time and attendance management system, you can use it anywhere over internet with any internet browser.

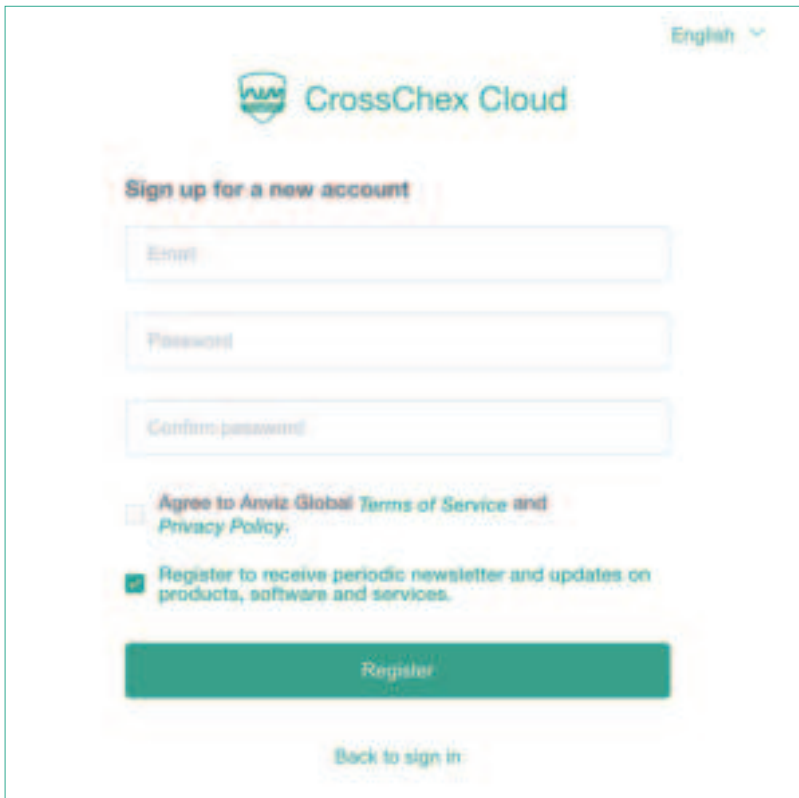
Open your web browser and visit <https://us.crosschexcloud.com>

Then click **"Sign up for a new account"**

Please fill the E-mail and Password fields, We suggest read Terms of Service and Privacy Policy.

Then fill the **“Agree to Anviz Global Terms of Service and Privacy Policy.”** box to continue.

Click Register to proceed.



The screenshot shows the registration interface for CrossChex Cloud. At the top right, there is a language selector set to "English". The CrossChex Cloud logo is centered at the top. Below the logo, the text "Sign up for a new account" is displayed. The form contains three input fields: "Email", "Password", and "Confirm password". Below these fields are two checkboxes. The first checkbox is labeled "Agree to Anviz Global Terms of Service and Privacy Policy." and is currently unchecked. The second checkbox is labeled "Register to receive periodic newsletter and updates on products, software and services." and is checked. At the bottom of the form is a large green "Register" button. Below the button is a link that says "Back to sign in".

**Notice:**

The **“Register to receive periodic newsletter and updates on products, software and services”** is optional, feel free to choose it or not.

### 3. Pre-Setting your CrossChex Cloud

Use the same e-mail and address you Created to Log In.

As next step, CrossChex Cloud will forward you to the pre-settings pages to fill the basic information.

This screenshot shows the 'Organization' pre-setting page. At the top, a banner reads 'Help Help us create the best experience for you!'. Below this is a progress bar with three steps: 'Organization', 'User', and 'Help'. The 'Organization' step is currently active. The main content area includes a 'Personal Logo' section with a 'Upload Logo' button and a 'Company Name' field. Below these are fields for 'Industry' (with a dropdown arrow), 'Organization Size' (with a range selector from 1-10 to 1001), and a 'Save' button at the bottom right.

This screenshot shows the 'User' pre-setting page. It features the same top banner and progress bar as the previous page, with the 'User' step now active. The 'User' section includes fields for 'First Name', 'Last Name', and 'Email'. Below these are fields for 'Phone' and 'Address'. At the bottom, there is a 'Password' field with a 'Show/Hide' toggle and a 'Save' button.



## 4. Activate your CX2 Time Clock

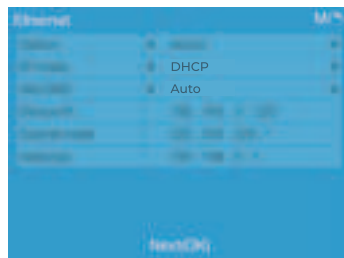
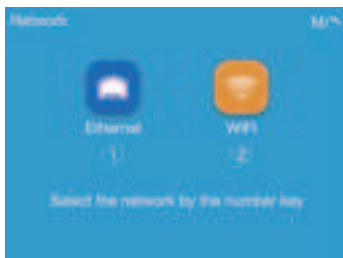
The CX2 can be connected with the internet by Ethernet cable (LAN) and WiFi

1. Plug your Time Clock into a power outlet to power on the terminal.
2. Choose your preferred language by press the number key, then press “OK” to save the selected option and move to the next step.



### 4.1 Network Setup by Cable (LAN)

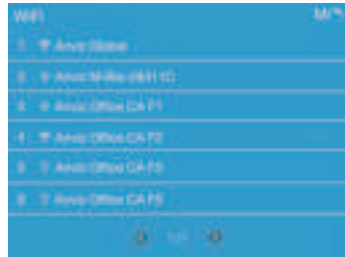
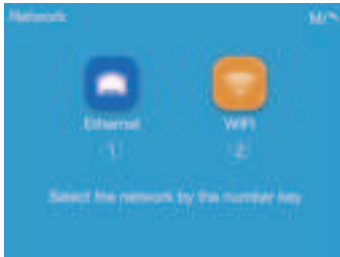
1. Connect a LAN cable between your clock and a router with internet access.
2. Press number 1 to select “Ethernet” as the preferred the network mode.
3. Select "DHCP" in the IP mode to automatic get the network information or fill the correct network information in the terminal (IP address, Subnet mask and Gateway) to connect with internet. Select the "Next(OK)" and press"OK" to proceed.



## 4.2 Wireless Network Setup (WiFi)

1 Press number 2 to select “WiFi” and choose the network (SSID)

2 Insert the WIFI password and press OK to finish the WiFi setup. After WiFi connected the terminal will to next proceed Cloud Setup. Press FN key to input the password with characters.





## 4.3 Cloud Setup

1. Fill the **Company ID** and **Password** in the terminal. Select the "Next(OK)" and press "OK" to proceed. (The Company ID and Password can be found in the Settings tab of your CrossChex Cloud Account. If you do not have an account yet, please check Step 1 of this manual.) Press FN key to input the password with characters.
2. Please check your device's Cloud Icon at the top of the screen and the device will be shown at Device tab of your CrossChex Cloud.



## 5. Others

Congratulations! You've done the all configurations! If you need more support we suggest visiting Anviz Community [community.anviz.com](https://community.anviz.com), a platform for sharing your Anviz products' experiences and interacting directly with Anviz employees.

### CrossChex Cloud Help Center



### CX2 Time Clock Configuration Guide



## Warranty and Disclaimer

Anviz warrants that the hardware will be free from material defects in materials and workmanship and will substantially conform to the applicable Documentation in effect as of the date of manufacture for a period of three (3) years from the date of shipment by Anviz ("Warranty Period"). For more warranty information about this product, please visit [www.anviz.com/warranty-policy](https://www.anviz.com/warranty-policy)

## Shipping Fees

End Customer is responsible for the shipping fee for sending the product to Anviz, and the return shipping fee for sending the product back to customers is borne by Anviz (paying for one-way shipping). However, if the device is considered as No Fault Found, which means the device works normally, the returning shipment, too, is borne by End Customer (paying for round-trip shipping)

## ***Return Merchandise Authorization (“RMA”) Process***

Please fill out the Anviz RMA request form online

[https:// www.anviz.com/form/rma.html](https://www.anviz.com/form/rma.html) and ask technical support engineer for an RMA number. You will receive the RMA confirmation with RMA number in 72 hours, after receiving an RMA number, please send the product in question to Anviz by following the Anviz shipment guide. When the inspection of the product is completed, you receive an RMA report from technical support engineer. Anviz decides to repair or replace parts after user confirmation. When the repair is completed, Anviz notifies user of that and sends the product back to you. An RMA number is valid for two months from the date of its issuance. An RMA number that is more than two months old is null and void, and in such a case, you need to get a new RMA number from Anviz technical support engineer. Products without a registered RMA number will not be repaired. Products shipped without an RMA number may be returned, and Anviz will not be held responsible for any loss or other damage caused by this.

## ***Dead on Arrival (“DOA”)***

Hardware Safety Instructions DOA refers to a state where the product does not work normally due to an inherent defect that arose immediately after the product's shipment. Customers can be compensated for DOA only within forty-five (45) days of the product's shipment (applicable for 50 or fewer logs). If the product's defect occurred within 45 days of its shipment from Anviz, ask your technical support engineer for an RMA number. If Anviz has received the defective product and the case has been determined to be DOA after analysis, Anviz provides free repairs provided that the case is merely attributable to defective parts (the LCD, sensors, etc.). On the other hand, if the case is attributable to a quality issue with an analysis period exceeding three (3) days, Anviz provides you with a replacement product.

## ***Hardware Safety Instructions***

Observe the following instructions to use the product safely and prevent any risk of injury or property damage. Do not use oily water or sharp objects to stain or damage the display screen. Fragile parts are used in the equipment, please avoid operations such as falling, crashing, bending or heavily pressing. The optimal working environment of CX2 is indoor. The device function fully under temperature: -10°C~50°C (14°F~122°F), The best performance is between: 15°C~32°C (59°F~89.6°F). The device will be less effective if exceeds these ranges. Please gently wipe the screen and panel with soft materials. Avoid scrubbing with water or detergent. The recommended power of CX2 terminal is DC 12V ~ 1A. The device will function less effective in case the power supply cable extends too long. CX2 will turn on infrared filling light in case no ambient light enough.

# Questions?



## Call

855-ANVIZ4U | 855-268-4948  
MON-FRI 5AM-5PM Pacific



## Text

408-837-7536  
MON-FRI 5AM-5PM Pacific



## Email

support@anviz.com  
24 Hours Answer



## Community

Join [community.anviz.com](https://community.anviz.com)  
if you have any question or  
suggestion to share



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