

Quick Start Guide for Monitors

1

Download the BACtrack View app & log in.

Download the BACtrack View app for [iOS](#) or [Android](#) - click the links or scan the QR codes below

**BACtrack View****iOS App****Android App**

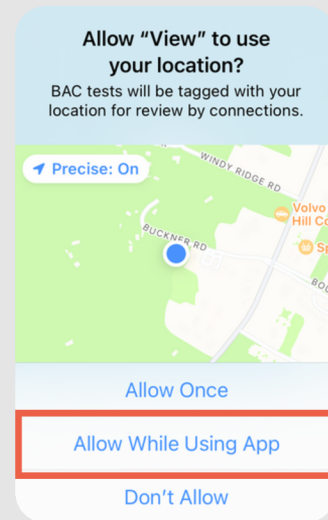
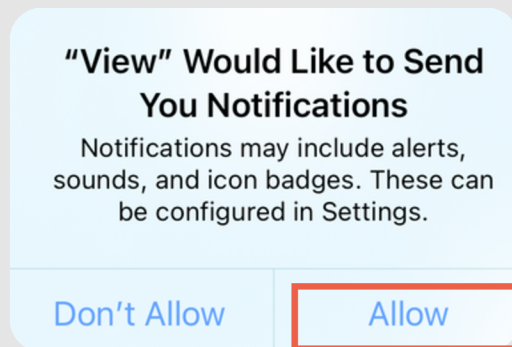
● IMPORTANT NOTES:

1. Use the **same email address and password** you created when signing up for BACtrack View.
2. BACtrack has several apps, so make sure you download the **correct app** by using the links or QR codes above
3. If you've forgotten your password, you can click the **"Forgot your password?"** link at the bottom of the sign-in page (right). You'll receive an email with a link to reset your password.

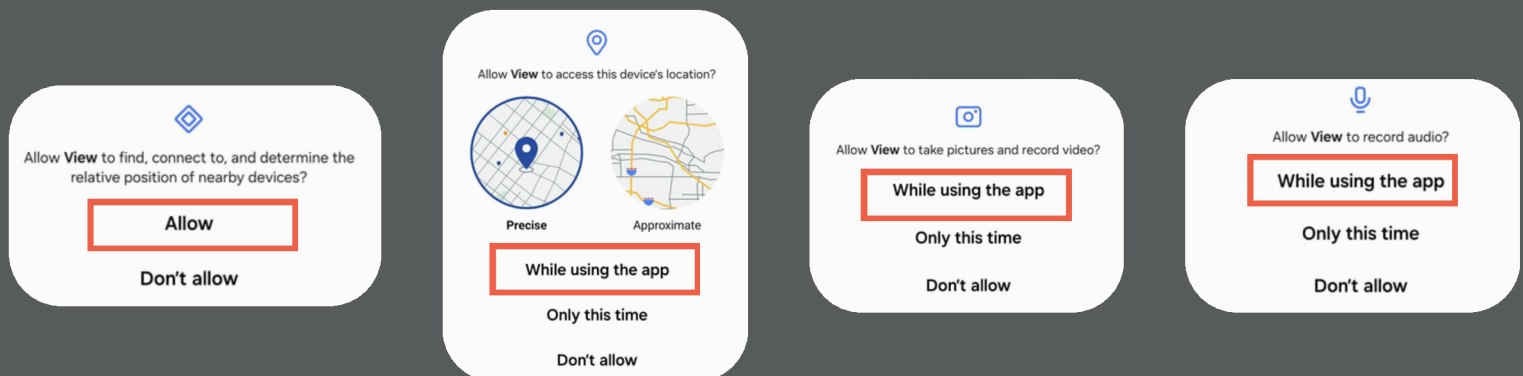
A screenshot of the BACtrack View sign-in page. It features two input fields: 'Email' and 'Password'. The 'Password' field has a blue eye icon to toggle visibility. Below the fields is a blue 'Sign In' button. At the bottom, there is a red-bordered box containing the text 'Forgot Your Password?'.

The first time you open the app, you'll be prompted to share access to your camera and location. **This is required to use the app.**

View on iOS



View on Android



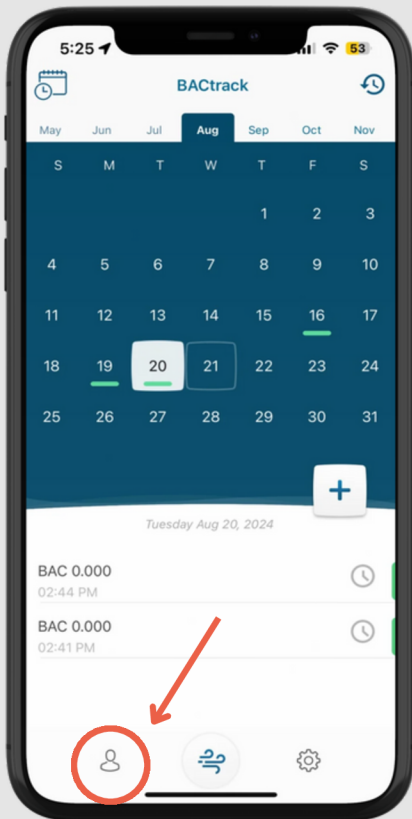
2

Optional: Add a Tester

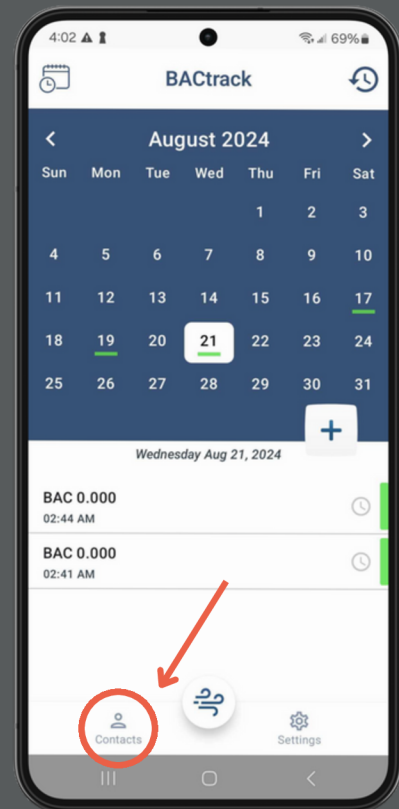
If you didn't invite a Tester to your account during signup, you can do so by tapping the [Contacts icon](#) in the bottom-left corner of the app.

Enter their email address - an invitation to join your account will be sent, along with instructions for them to set up their account.

Contacts icon:



Contacts icon:



3 Set Testing Schedule

To set up a new testing schedule, tap the + icon on the right side of the screen. From here, you can select the Tester and then set:



Your schedule's start day and time frame (the hours in which your tests will occur, i.e. 9 AM - 5 PM)



If and how often the schedule repeats



If test times should be randomized

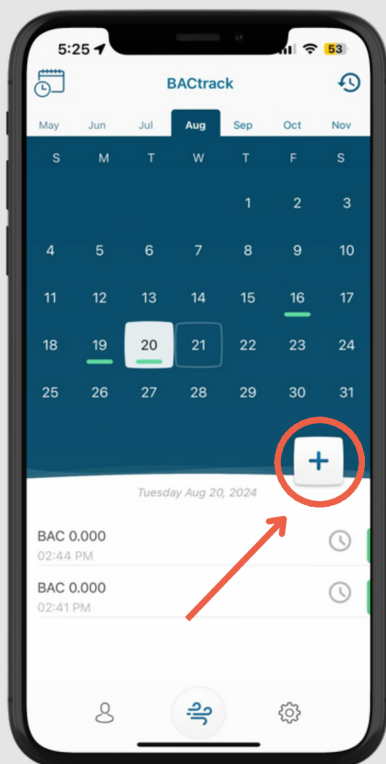


How many random tests should occur during the testing time frame

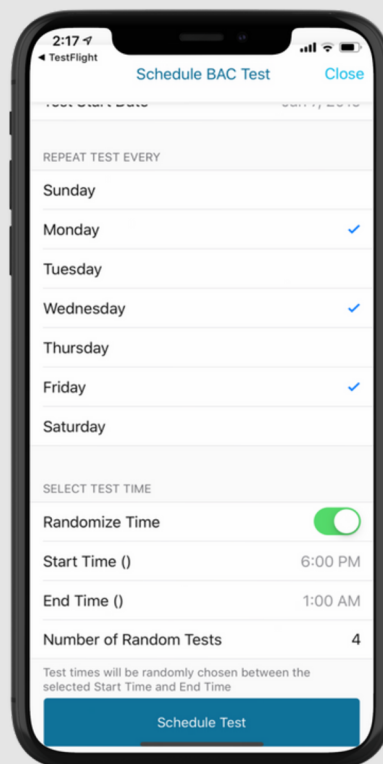


View on iOS

Adding a test:

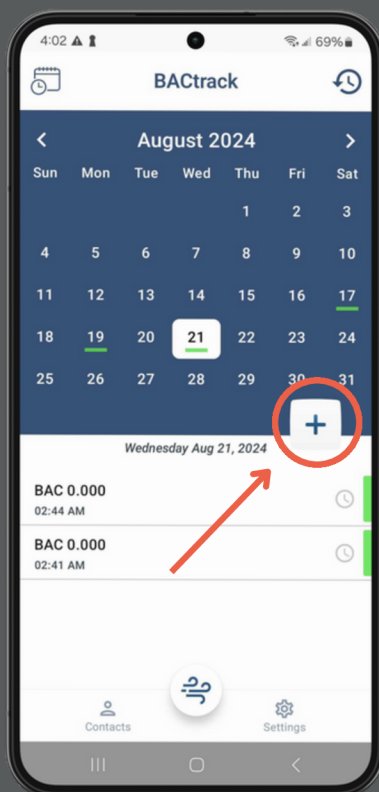


Repeating & randomizing a test:

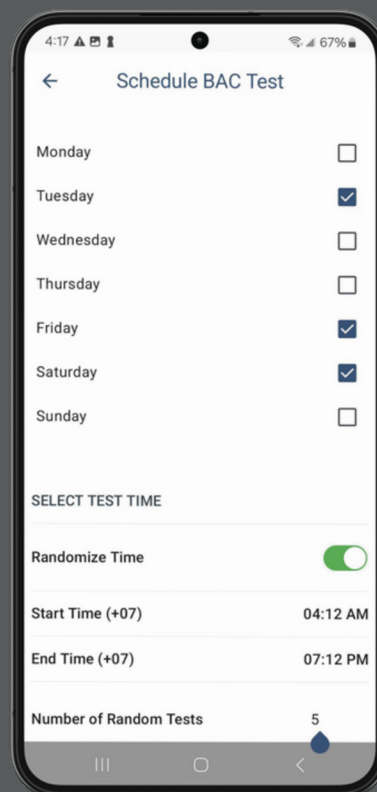


View on Android

Adding a test:



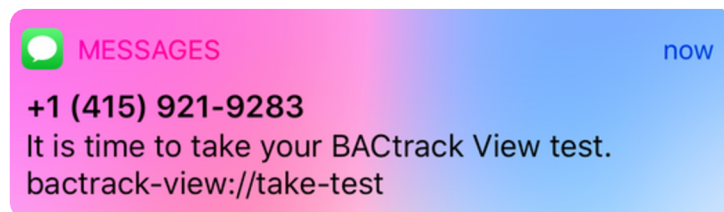
Repeating & randomizing a test:



Once you've set your testing schedule, tap the [Schedule Test](#) button to return to the home screen. From here, you can see all future tests scheduled - indicated by a gray dot under the date.

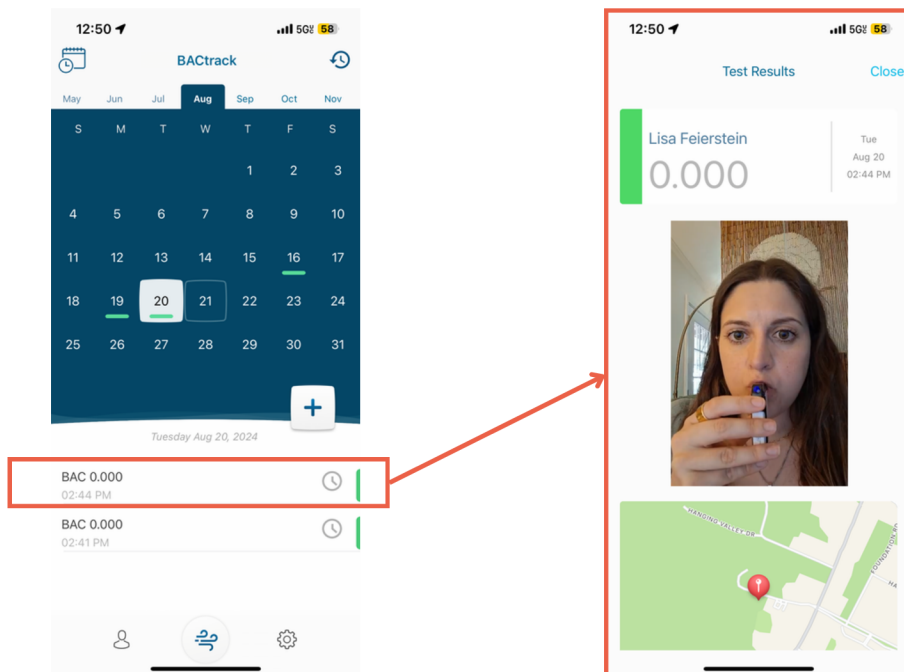
4 Testing

When it's time for the Tester to take a BAC test, they will receive a text message from BACtrack View. They should click the link in the message to open the BACtrack View app and begin their test:



1. Make sure Bluetooth is enabled on the Tester's smartphone, and then turn on the BACtrack by pressing the silver button for 1-2 seconds until the blue lights come on.
2. The app will then automatically connect with the BACtrack. Once connected, they will see a "preparing the device" screen, followed by "take a deep breath."
3. Once they are prompted, blow into the BACtrack for 6 seconds while holding their iOS device at eye level. They **do not need to blow as hard as they can**, but they do need to exhale **firmly and consistently for 6 seconds straight**, until they hear a click in the device.

You will receive a notification, letting you know that a test has been completed. Click on any test result in the Calendar to see more details about that result, including the date, time, location (if enabled) and video:



NOTE: If they receive an “error” message, please turn the BACtrack off and on again before restarting the testing process.

5 Optional: Download PDF Report

On the Plus and Pro plans, you can download PDF reports of the Tester’s activity and results.

First, tap the [Activity](#) icon in the upper-right hand corner.

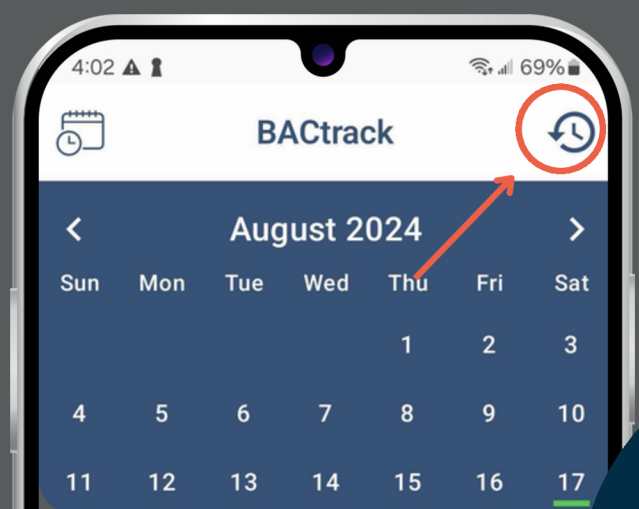
View on iOS

Activity icon:



View on Android

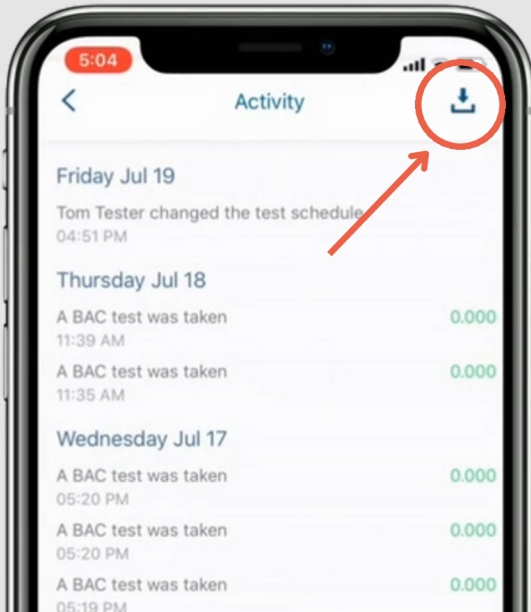
Activity icon:



Then, tap the [Download](#) icon in the upper right-hand corner to receive an email with your PDF report attached.

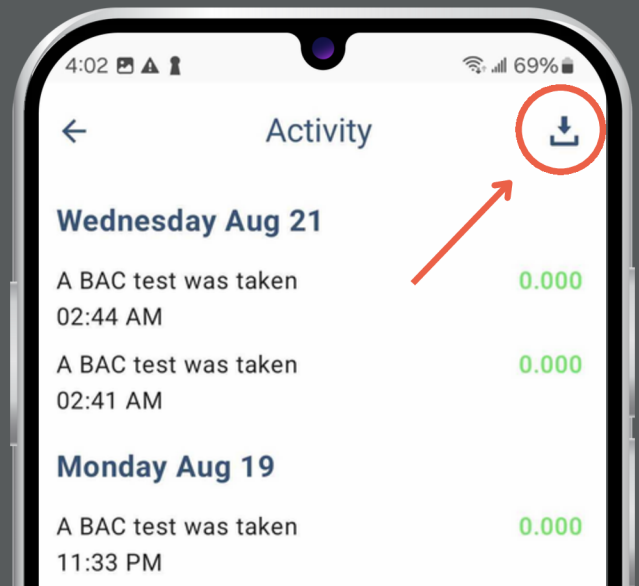
View on iOS

Download icon:



View on Android

Download icon:

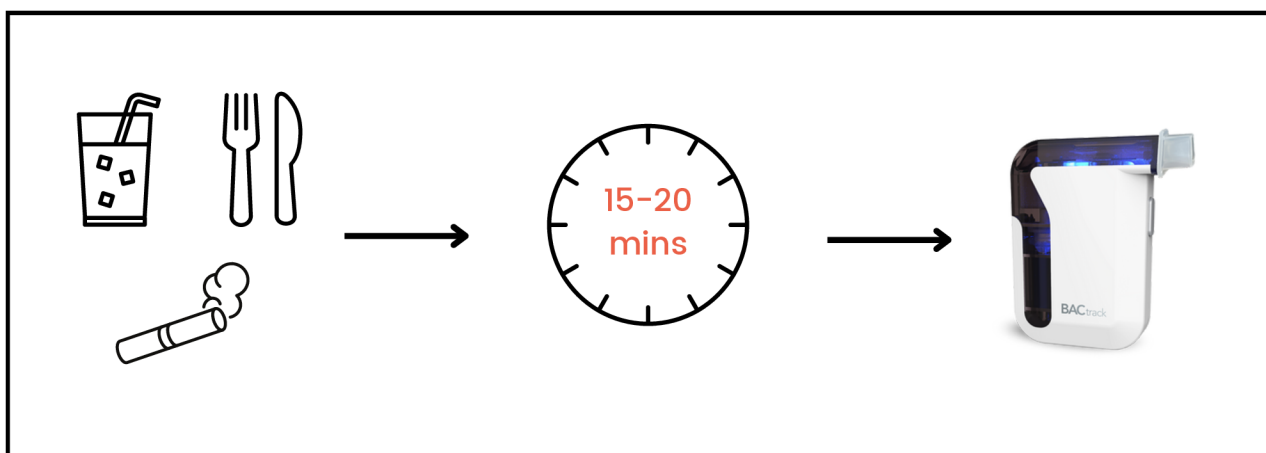


IMPORTANT TESTING NOTES

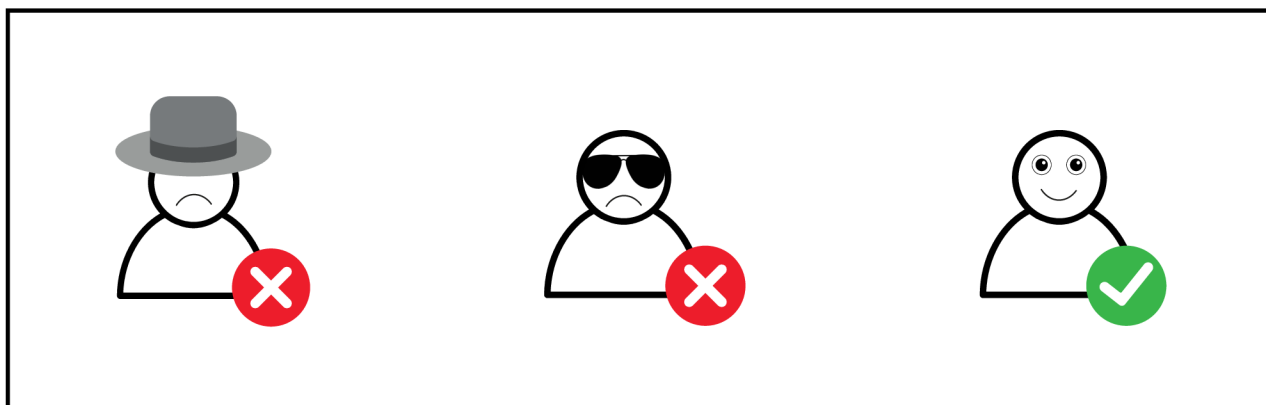
Before the Tester takes their first breathalyzer test, please read the following:

BEFORE YOU TEST

- BACtrack View requires an **active and stable internet connection** in order for tests to be taken. Both WiFi and cellular data connections will work. Without a stable internet connection, readings may not save properly.
- Wait at least **15-20 minutes after eating, drinking or smoking** before using the BACtrack Mobile breathalyzer. Failure to wait may cause inaccurate readings and damage the device's fuel cell sensor.



- During the testing process, the Tester must remove anything that **obscures their face** (hat, sunglasses, etc.).



- While testing, the Tester must **hold their smartphone device at eye level** and look directly into the camera.



PRECAUTIONS

Because the BACtrack device is so sensitive, it can detect trace amounts of alcohol from substances in the surrounding area, which may trigger a positive test result.

- To avoid this problem, your BACtrack device should not be used near substances that contain **methyl alcohol**, **isopropyl alcohol** or **acetone**.
- In the event of a positive test result believed to be caused by a foreign substance, the trace amounts of alcohol detected from that substance should dissipate shortly after the initial test. The tester should wait **15-30 minutes** and then re-test in an area clear of any foreign substances.
- Examples of common foreign substances that may influence test results include, but are not limited to:

Common Products that May Contain Alcohol



Cold, cough, allergy & prescription medications



Salad dressings, soy sauce & vinegar



Medicinal alcohol (i.e. rubbing alcohol)



Household cleaners & disinfectants



Body wash



Perfume, cologne & aftershave



Mouthwash, toothpaste, & breath strips



Sunscreens, lotions, & hairsprays



Energy drinks & kombucha



Hand sanitizer & alcohol-based hygiene products

Also, avoid storing the BACtrack device near the above items at ALL TIMES. Furthermore:

- Do not test in areas where large amounts of alcohol are being consumed, or in areas with **strong winds**, **smoke**, or **chemical substances**.
- Do not cover, hold, or obstruct the BACtrack device's mouthpiece during testing or permit any item to **block the user's ability** to breathe into the device.
- Do not use or store the BACtrack device in temperatures **below 32 °F or above 104 °F**.

Need further assistance?

Explore articles in the Help Center:

<https://view.bactrack.help/>

Contact our Customer Success team:

view@bactrack.com

[415-693-9756](tel:415-693-9756)