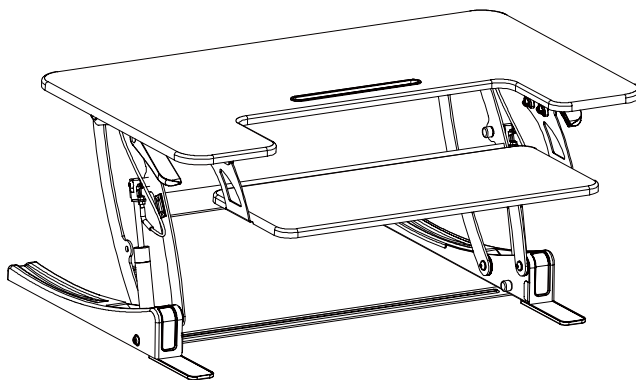


Black Desk Riser

SKU: DESK-V000V

Instruction Manual



ASSEMBLY VIDEO AVAILABLE:

Follow along step-by-step with our video walk through by scanning the QR code with your mobile device or by following the product link: vivo-us.com/products/desk-v000v

Contact Us First!

DO NOT RETURN ITEM

Our friendly product support team is here to help!



PERSONABLE CUSTOMER SUPPORT

7AM - 7PM

Monday-Friday



Give us a Call:
309-278-5303



Chat Us:
www.vivo-us.com



Email Us:
help@vivo-us.com

We're Here for You!

Our customer-minded support team is here for YOU,

Monday-Friday 7am-7pm CST.

We offer immediate assistance with rapid response times from customer service agents and product technicians to help you every step of the way!



Missing a Part?

If any parts are received damaged / defective OR you are missing a part, please reach out to us ***within 30 days of product delivery to have it replaced at no cost.***

We are happy to replace parts to ensure you have a fully functioning product

PRE-ASSEMBLY | BEFORE YOU BEGIN



If you do not understand these directions, or if you have any doubts about the safety of the installation, please call a qualified technician. Check carefully to make sure there are no missing or defective parts. Improper installation may cause damage or serious injury. Do not use this product for any purpose that is not explicitly specified in this manual. Do not exceed weight capacity. We cannot be liable for damage or injury caused by improper mounting, incorrect assembly or inappropriate use.

WARNING: CHOKING HAZARD

SMALL PARTS - NOT FOR CHILDREN UNDER 3 YEARS. ADULT SUPERVISION IS REQUIRED.

TIPOVER WARNING

SERIOUS OR FATAL CRUSHING INJURIES CAN OCCUR FROM TIPOVER. TO HELP PREVENT TIPOVER:

- NEVER ALLOW CHILDREN TO CLIMB, STAND, HANG, OR PLAY ON ANY PART OF TV OR TV CART.
- USE TIPOVER RESTRAINT OR ANCHOR STAND TO WALL

USE OF TIPOVER RESTRAINTS MAY ONLY REDUCE, BUT NOT ELIMINATE RISK OF TIPOVER.

WEIGHT CAPACITY

DO NOT EXCEED WEIGHT CAPACITY. Failure to do so may result in serious injury.



33lbs
(15kg)



Product Warranty

For the most up to date details on your product's warranty, please visit the product's listing on our website or reach out to customer support. vivo-us.com/products/desk-v000v



Returns | Product Didn't Work Out?

We offer a hassle-free 30 day return on all products. Contact customer support at 309-278-5303 or help@vivo-us.com. Please note: For items ordered in error or no longer needed, the return shipping charges will be at the buyer's expense.

TOOLS NEEDED:

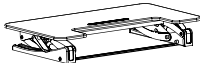


DIFFICULTY LEVEL



PACKAGE CONTENTS

Please consult the parts list below and ensure you have everything you need to assemble your product. If parts are missing or damaged, **please contact us.**



A (x1)
Desk Riser



B (x2)
Foot
Extension



C (x2)
Keyboard
Bracket



D (x1)
Keyboard
Tray



S-A (x10)
M5x10



S-B (x1)
Cable Clip



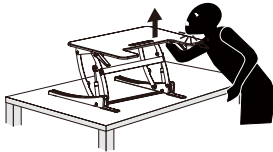
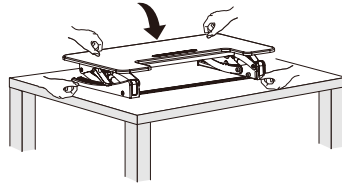
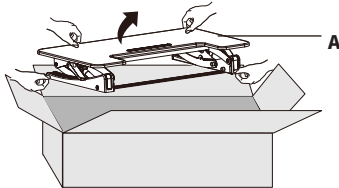
S-C (x2)
Zipties

NOTE: SOME HARDWARE INCLUDED MAY NOT BE USED

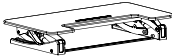
ASSEMBLY STEPS

STEP 1: Open Packaging

Carefully remove the Desk Riser (**A**) from the packaging.



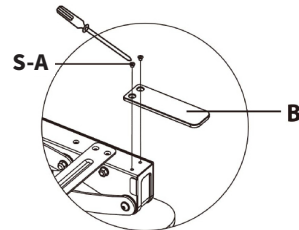
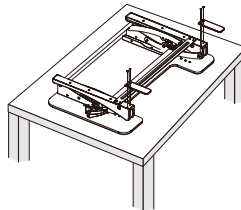
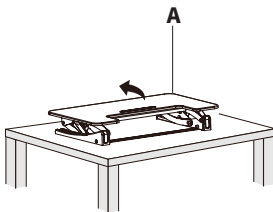
WARNING: Impact Hazard!
Moving Parts can Crush and Cut!



A (x1)
Desk Riser

STEP 2: Install Feet Extensions

Flip Desk Riser (**A**) upside down, then attach Feet Extensions (**B**) to the frame using M5x10mm Screws (**S-A**).



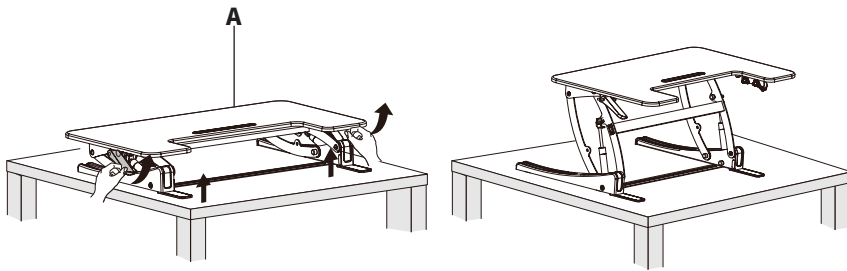
B (x2)
Foot
Extension



S-A (x10)
M5x10

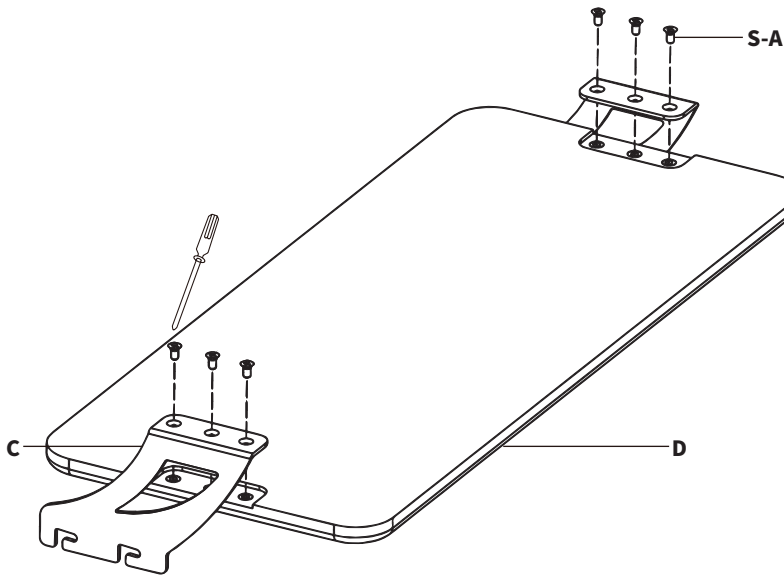
STEP 3: Raise Desk Riser


Press the handles on each side and lift Desk Riser **(A)**.





STEP 4: Mount Keyboard Brackets

Mount Keyboard Brackets **(C)** to Keyboard Tray **(D)** using M5x10mm screws **(S-A)**.




C (x2)
Keyboard
Bracket

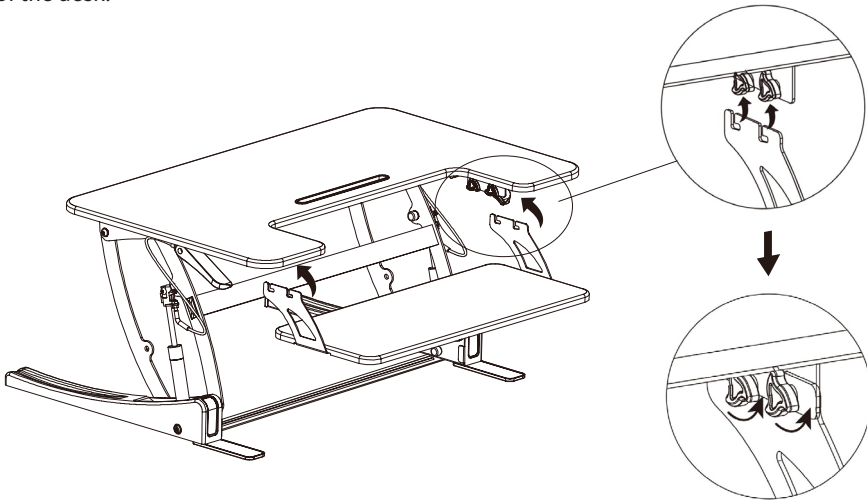

D (x1)
Keyboard
Tray


S-A (x10)
M5x10

STEP 5: Install Keyboard Tray

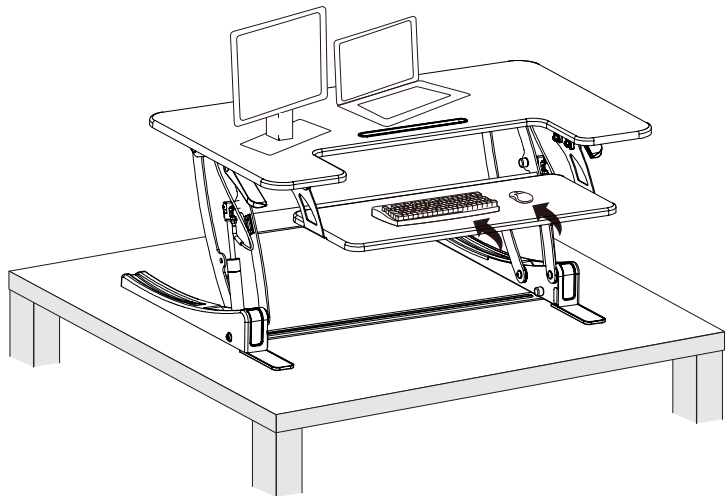
Hang assembled keyboard tray onto pre-installed knobs, and tighten knobs to secure.

NOTE: Make sure the keyboard brackets are curving towards the user, not towards the inside of the desk.



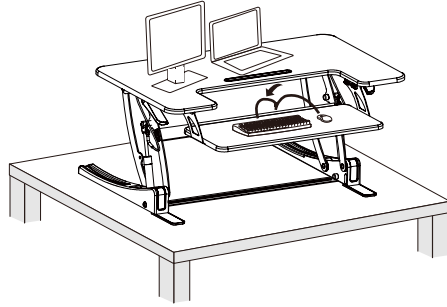
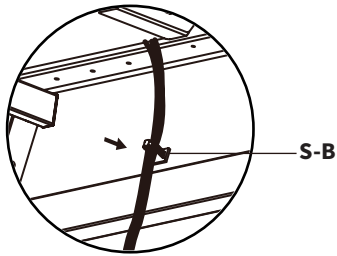
STEP 6: Place Items on Desk Riser

Place monitor, laptop and other items on desk surface.



STEP 7: Install Cable Clip

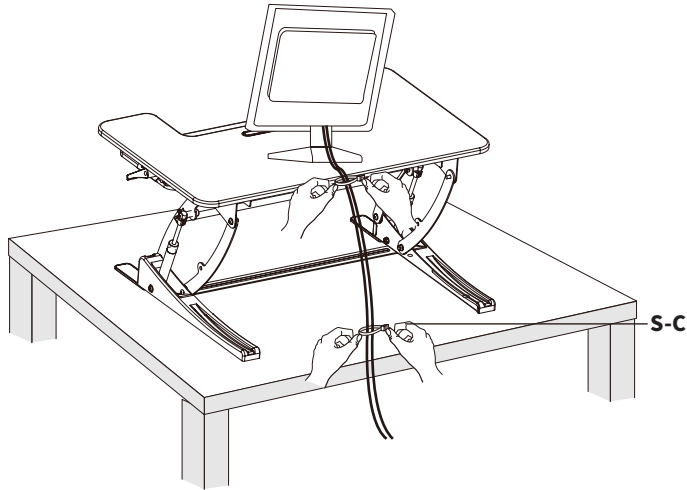
Attach Cable Clip (**S-B**) to desk to manage keyboard and mouse cables.



S-B (x1)
Cable Clip

STEP 8: Manage Cables

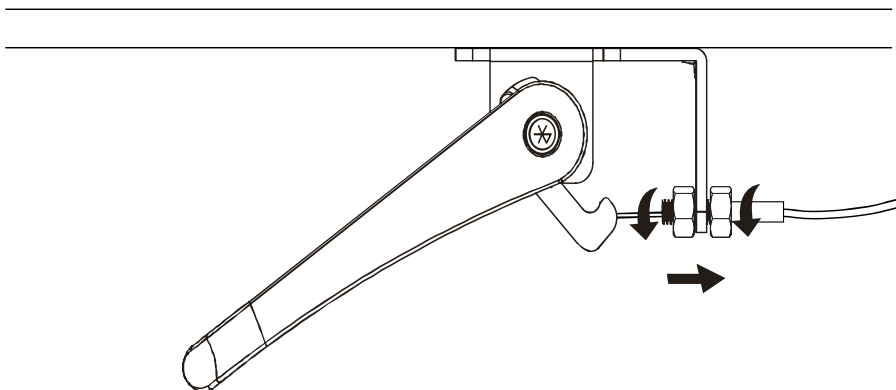
Manage cables using Zip Ties (**S-C**).



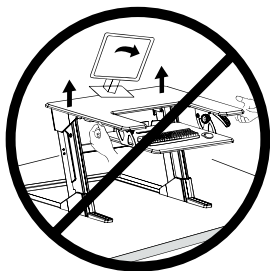
S-C (x3)
Zipties

STEP 9: Adjust Height

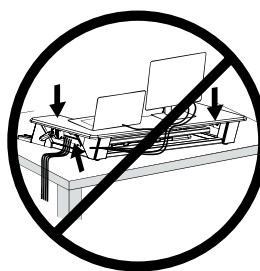
If locks are not releasing properly to change desk height, adjust the position of the black tube containing the steel release cable. Turn the nuts at the end of the tube just behind the handle as shown, moving the tube away from the handle until the cable once again has proper tension, then tighten the nuts.



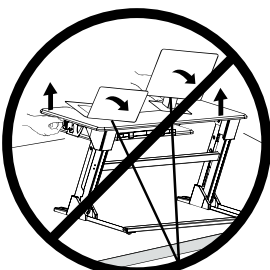
CAUTION!



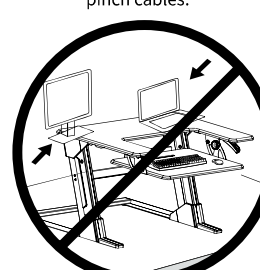
Keep monitor and laptop base fully on the desktop.



Follow the cable routing instructions to avoid the potential to pinch cables.



Leave enough slack in cable to allow for full range of vertical motion (15" / 38 cm).



Raise desktop slowly to keep items stable.

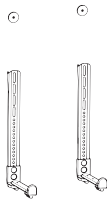
Failure to follow these instructions may result in property damage and/or personal injury.

CHECK OUT OTHER GREAT PRODUCTS FROM



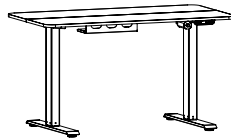
EXPLORE MORE AT VIVO-US.COM

We offer a wide array of home & office products to fit your needs. From height adjustable desks to monitor mounts to keyboard trays and more!



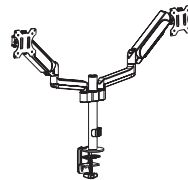
SPEAKER MOUNTS & STANDS

Whether you're mounting a soundbar or surround sound system, we've got a mounting solution to fit your needs.



HEIGHT ADJUSTABLE DESKS

We offer electric & manual crank standing desks, corner frames, desk & top combos, and more!



MONITOR MOUNTS

From single monitor mounts to hex mount, grommet or clamp-ons, we've got a mounting solution for your setup.



WHO WE ARE



VIVO is more than a brand of ergonomic office furniture. We are a team of creative and innovative individuals working together to offer high quality, affordable ergonomic solutions. We think and work outside of the box to serve you, our customer, to the best of our ability.



Need Assistance?

We Would Love to Help!



Personable Customer Support | **Mon-Fri 7am-7pm**

We offer immediate assistance with rapid response times from customer service agents and product technicians to help you every step of the way!



Call Us: **309-278-5303**

Average Resolution Time: **5m 4s**



Chat Us: **www.vivo-us.com**

Average Resolution Time: **< 15m**



Email Us: **help@vivo-us.com**

Average Resolution Time: **1HR 8M**

23% within < 15m

38% within < 30m

61% within < 1hr

83% within < 2hr

92% within < 3hr



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