# Inswan Documate App User Manual

# (iPad Version)

**Compatibility:**

Compatible with iPads running iPadOS 18 or later.
Supports the iPad's built-in camera and Inswan USB document cameras only.

1.  **Installation**
    You can download the app by visiting inswan.com and tapping Download Software, which will redirect you to the App Store.
    Alternatively, search for "Inswan Documate" directly in the App Store.
    Once installed, tap the **Documate** icon on the iPad home screen to launch the app.

2.  **Permissions**
    The app may request access to your Camera, Microphone, and Photo Library.
    If permission is denied, some features may not work properly. You can manage permissions anytime in Settings > Privacy & Security > Documate.

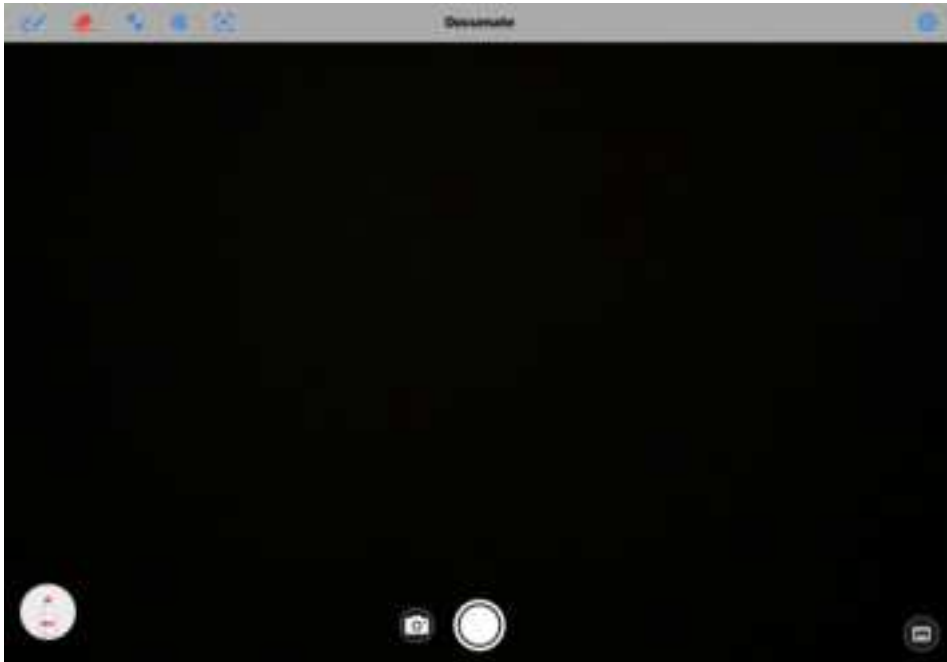3.  **Connecting the INSWAN Document Camera to Your iPad**
    To connect the Inswan document camera to your iPad, use a USB to Type-C adapter.
    If you also wish to project the iPad screen onto a larger display (e.g., a monitor or TV), you can connect your iPad to the display using an HDMI adapter.

## 4. Launching the App & Interface Overview

- Open the **Documate** app on your iPad. Upon launching, you'll see **function buttons** arranged around the central preview area.
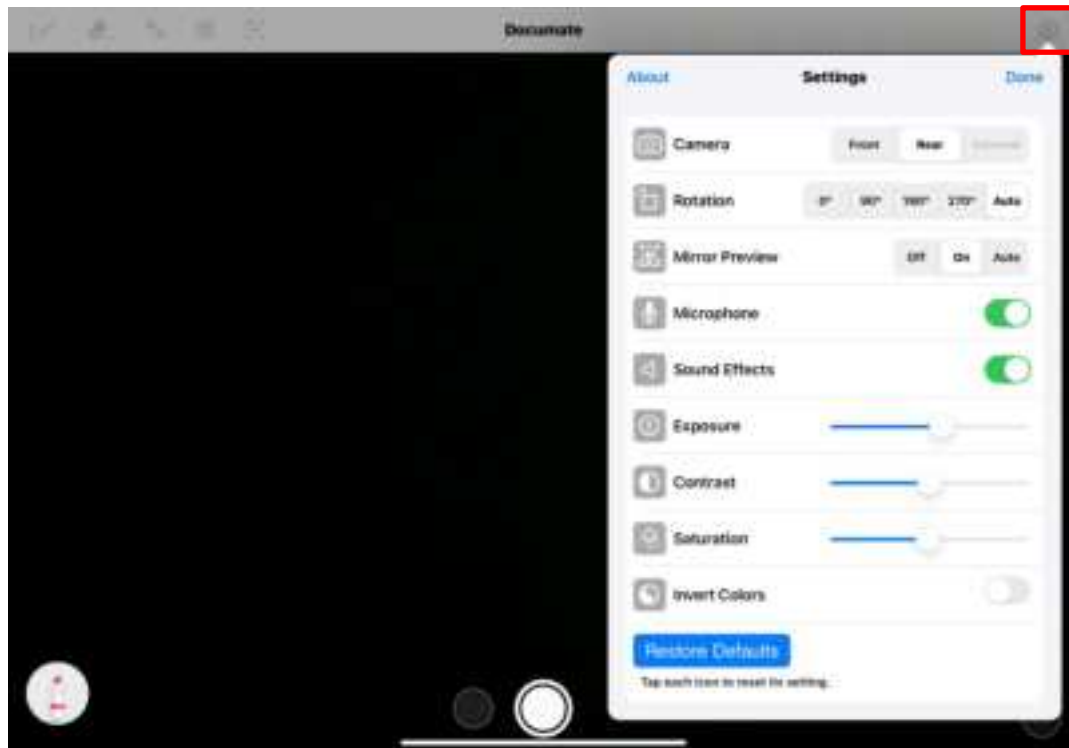


- Tap the **toggle button** on the right to show or hide all function buttons.

## 5. Settings

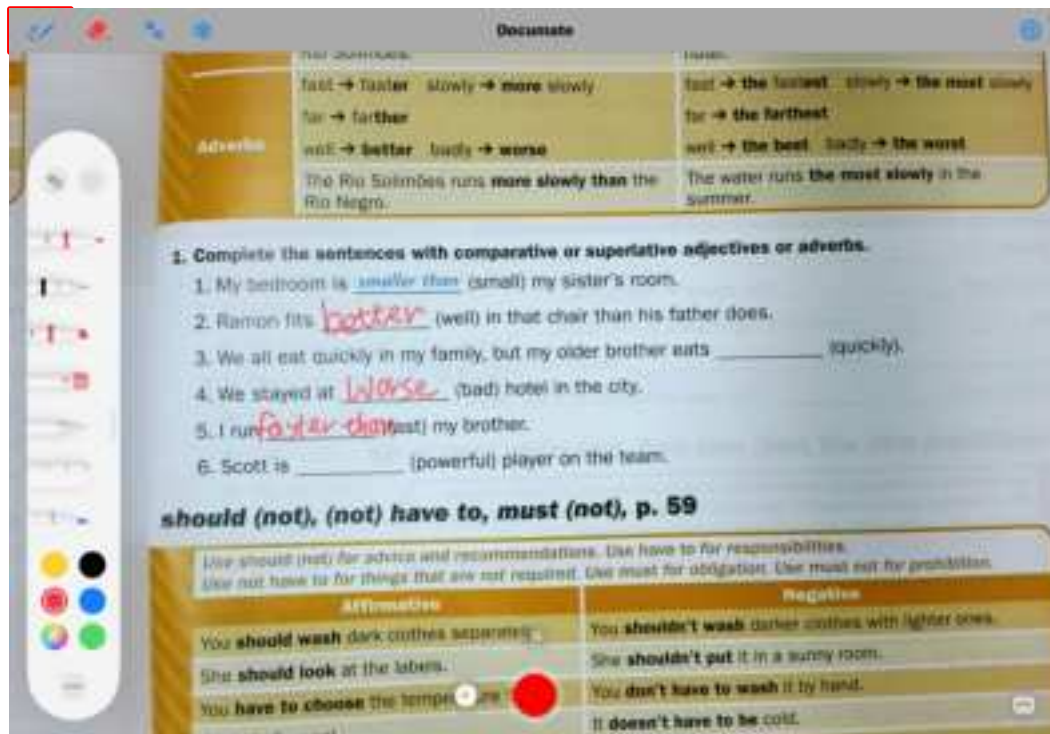To access the Settings, tap the **gear icon** in the top-right corner.



In the **Settings**, you can:
- **Select Camera Source**

    Choose between the iPad's built-in cameras or tap **External** to use the Inswan Document Camera.
- **Image Rotation**

    Set the image orientation manually or choose **Auto** for automatic adjustment.
- **Mirror Preview**

    Turn the mirror view **On**, **Off**, or **Auto**.
- **Microphone**

    Enable or disable audio recording.
- **Sound Effects**

    Toggle sound effects for app interactions.
- **Image Adjustments**

    Adjust **Exposure**, **Contrast**, and **Saturation** using sliders.
- **Color Inversion**

    Switch to inverted colors.
- **Reset Options**

    - Tap each icon to reset its corresponding setting.
    - Tap the "Restore Defaults" button to restore all settings to default**.**

## 6. Annotation Tools

This tool uses the iPad's built-in drawing interface, so it works just like the standard Apple Pencil tools.



**To open annotation tools:**

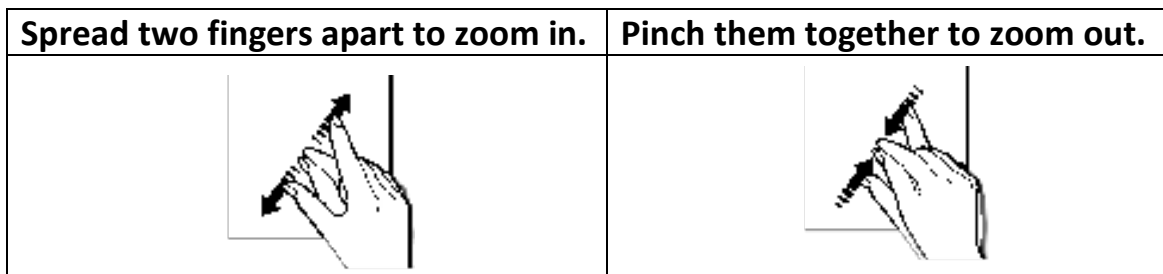- Tap the **pen icon** in the top left corner.

**Features:**

- Draw using **Pen, Marker, or Pencil**
- Customize **line thickness**, **opacity**, and **color**.
- Use the **Eraser**:
    - **Pixel Eraser** for partial removal
    - **Object Eraser** to remove entire annotations
    - Tap **Clear All** to erase everything
- Use the **Lasso Tool** to select and move drawings.
- Use the **Ruler Tool** for drawing straight lines.
    - Rotate the ruler with two fingers
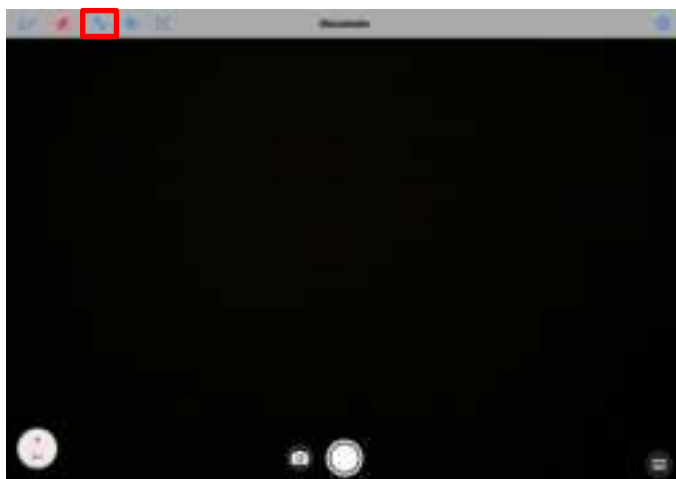    - Drag to reposition it

## 7. Additional Features

- **Zoom In & Out**

  Use a two-finger pinch gesture to zoom in or out.

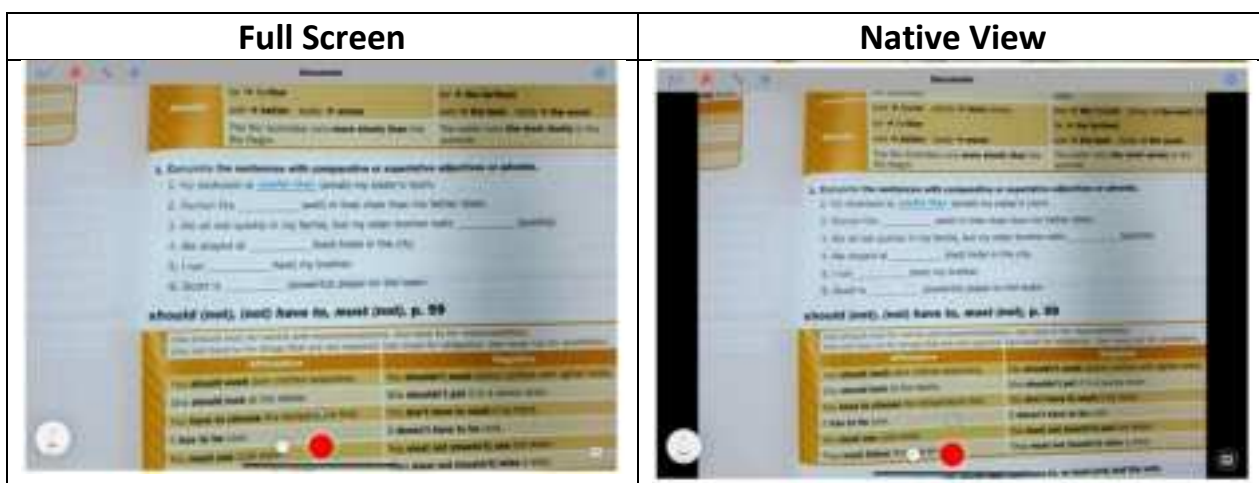| Spread two fingers apart to zoom in. | Pinch them together to zoom out. |
| --- | --- |
|  |  |

- **Full-Screen Mode**

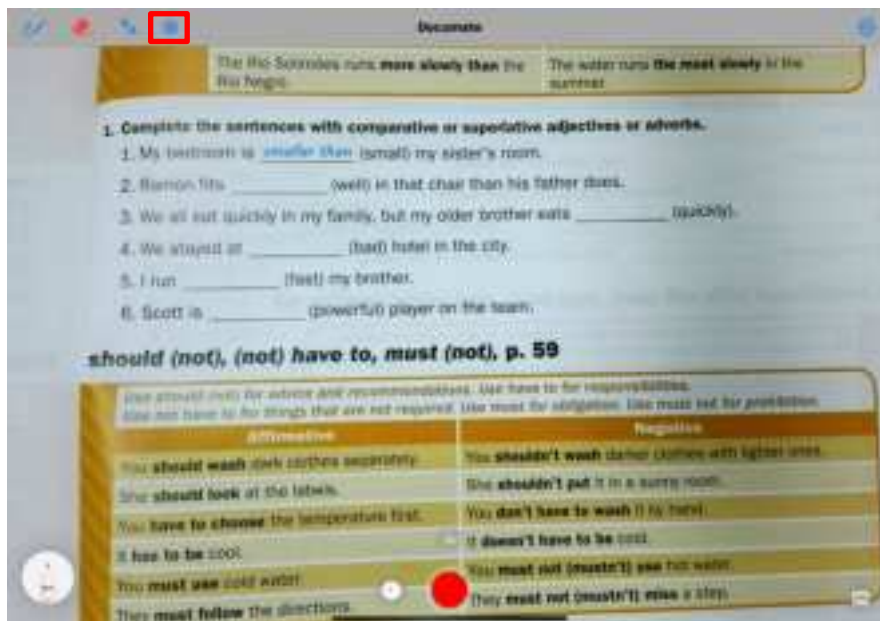  Tap the full-screen icon in the top-left bar to toggle between Full Screen and Native View modes.

  

  - **Full Screen**: Enlarges the image to fit the screen, cropping the top and bottom.
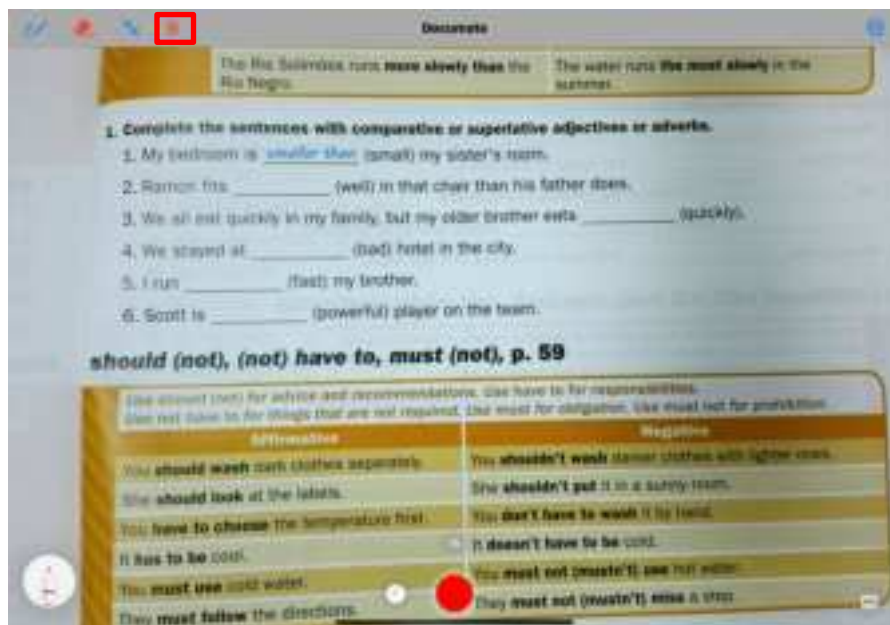  - **Native View**: Shows full image with side black bars

| Full Screen | Native View |
| --- | --- |
|  |  |

- **Freeze View**
  - Tap the freeze icon to pause or resume the live image.



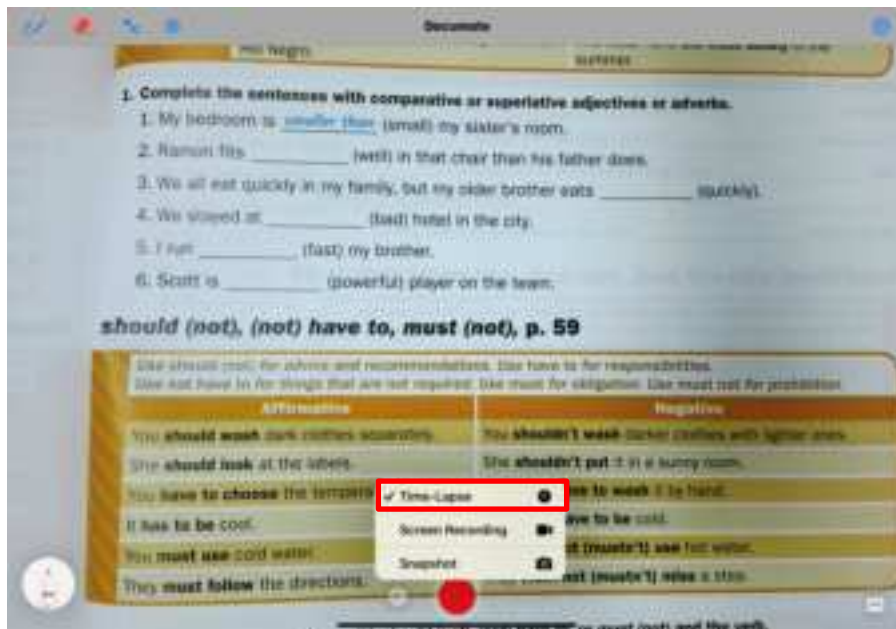- The icon turns **red** when active.
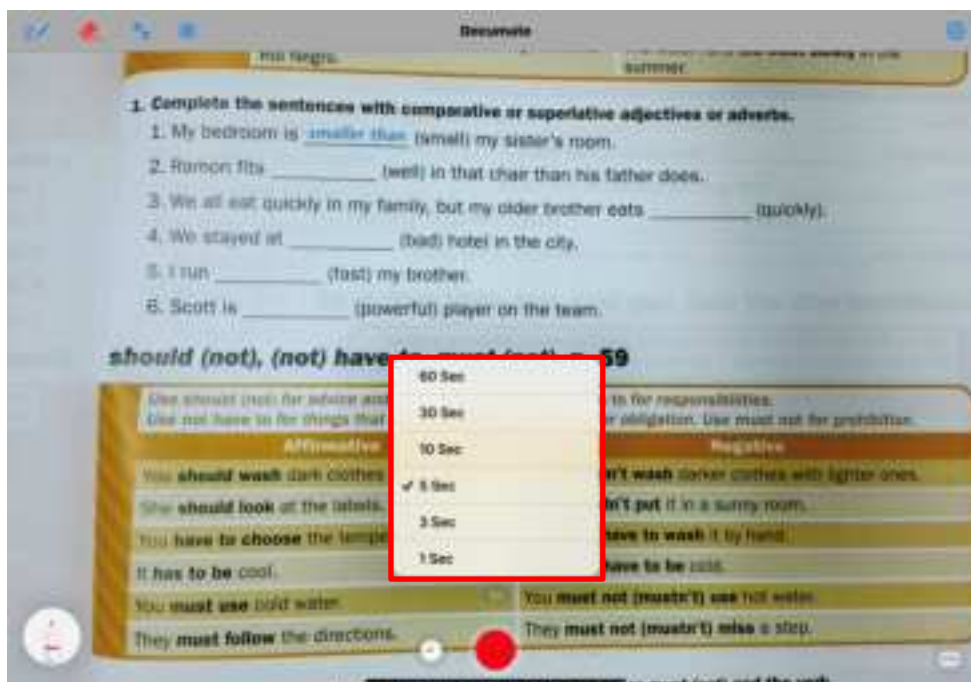
## 8. Capture & Recording Functions

At the bottom of the screen, tap the capture mode switch to select a mode.

## A. Time-Lapse Mode

- Automatically captures images at set intervals and compiles them into a time-lapse video.



- Tap to set **interval time**.

- Tap the **Record** button to begin.
- You'll see:
  - Total recording time
  - Selected interval time
  - Number of captured frames

- Tap **Record** again to stop.
- The video will be **saved automatically** to the **Photos app**.



Documate

summer.

**1. Complete the sentences with comparative or superlative adjectives or adverbs.**

1. My bedroom is _smaller than_ (small) my sister's room.
2. Ramon fits _____ (well) in that chair than his father does.
3. We all eat quickly in my family, but my older brother eats _____ (quickly).
4. We stayed at _____ (bad) hotel in the city.
5. I run _____ (fast) my brother.
6. Scott is _____ (powerful) player on the team.

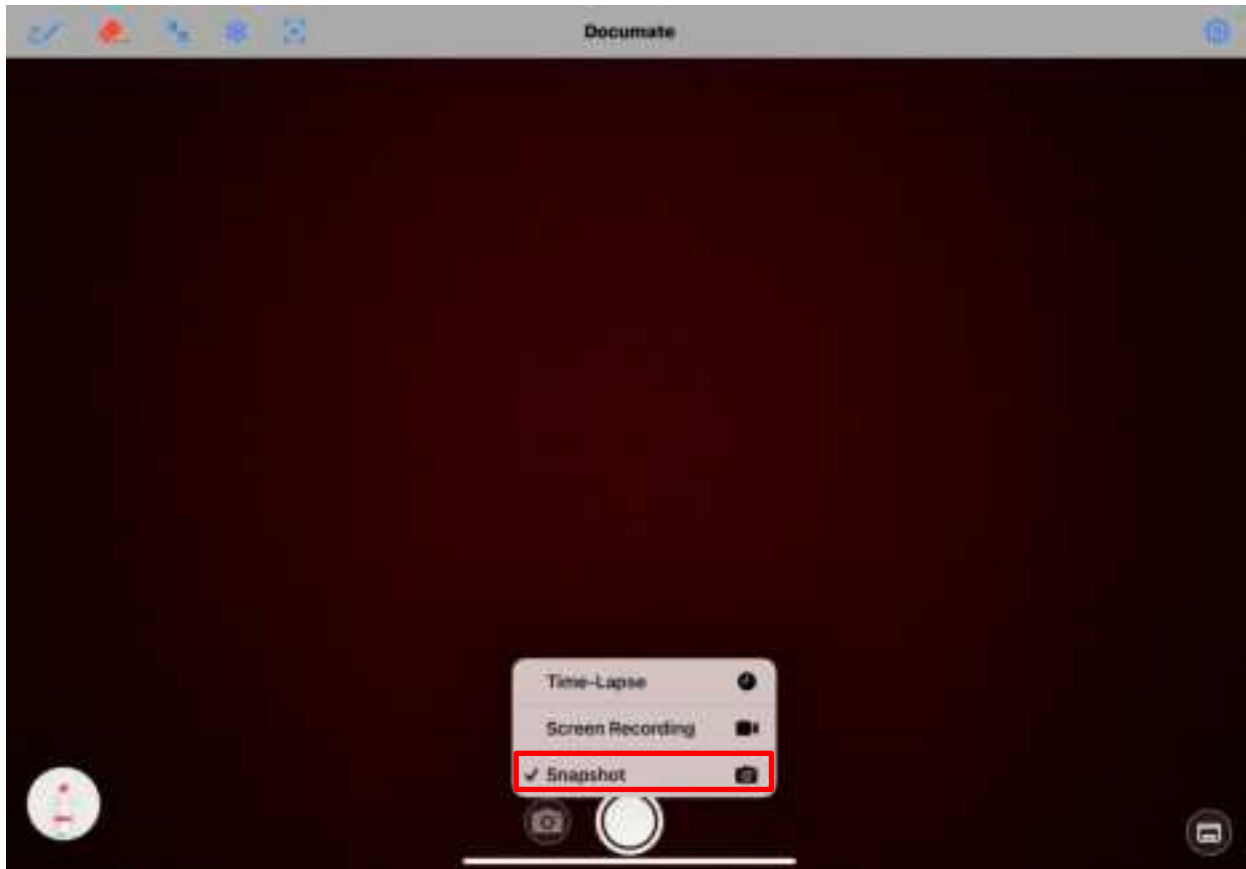### should (not), (not) have to, must (not), p. 59

Use should (not) for advice and recommendations. Use have to for responsibilities. Use not have to for things that are not required. Use must for obligation. Use must not for prohibition.

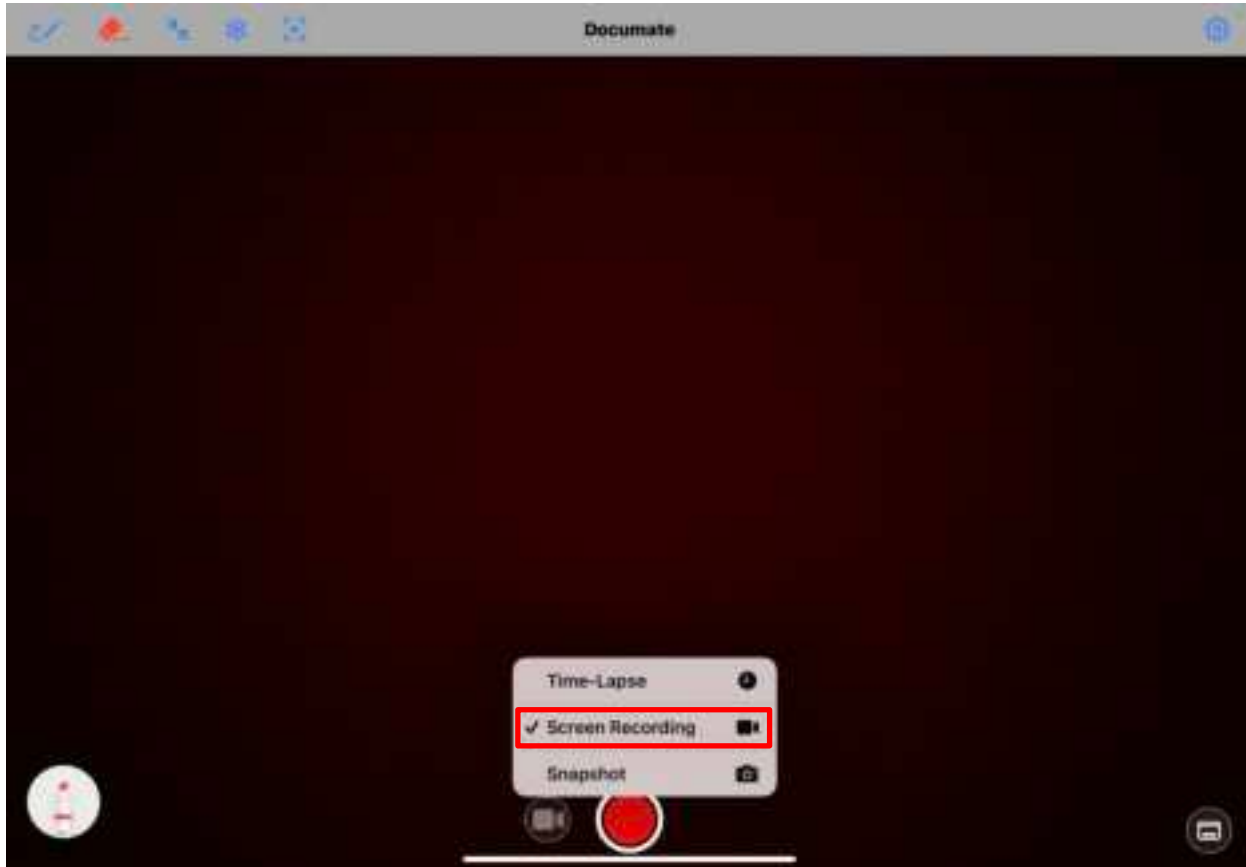| Affirmative | Negative |
| --- | --- |
| You should **wash** dark clothes separately. | You **shouldn't wash** darker clothes with lighter ones. |
| She **should look** at the labels. | She **shouldn't put** it in a sunny room. |
| You **have to choose** the temperature first. | You **don't have to wash** it by hand. |
| It **has to be** cool. | It **doesn't have to be** cold. |
| You **must use** cold water. | You **must not (mustn't) use** hot water. |
| They **must follow** the directions. | They **must not (mustn't) miss** a step. |

00:00 | 5s | #2

2 Complete the conversations with should (not), (not) have to, or must (not) and the verb.

**B. Snapshot Mode**



- Captures a still image of your current screen, including annotations.
- The image will be **saved automatically** to the **Photos app**.

**C. Screen Recording Mode**



- Records your presentation or lesson.
- Tap **Record** to start and again to stop.
- The recording will be **saved automatically** to the **Photos app**.