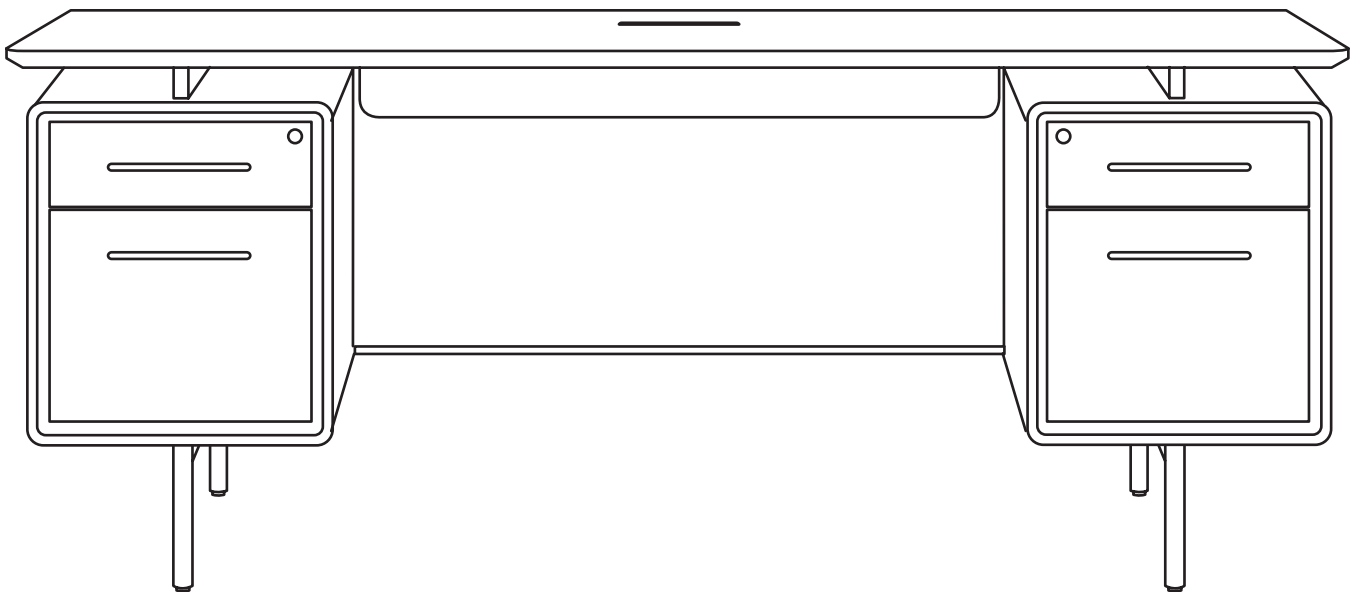


# LINQ™ 6821

DESK

## INSTRUCTION MANUAL

**LET'S GET STARTED.**



**DESIGN** MATTHEW WEATHERLY

**BDi**





BDIUSA.COM

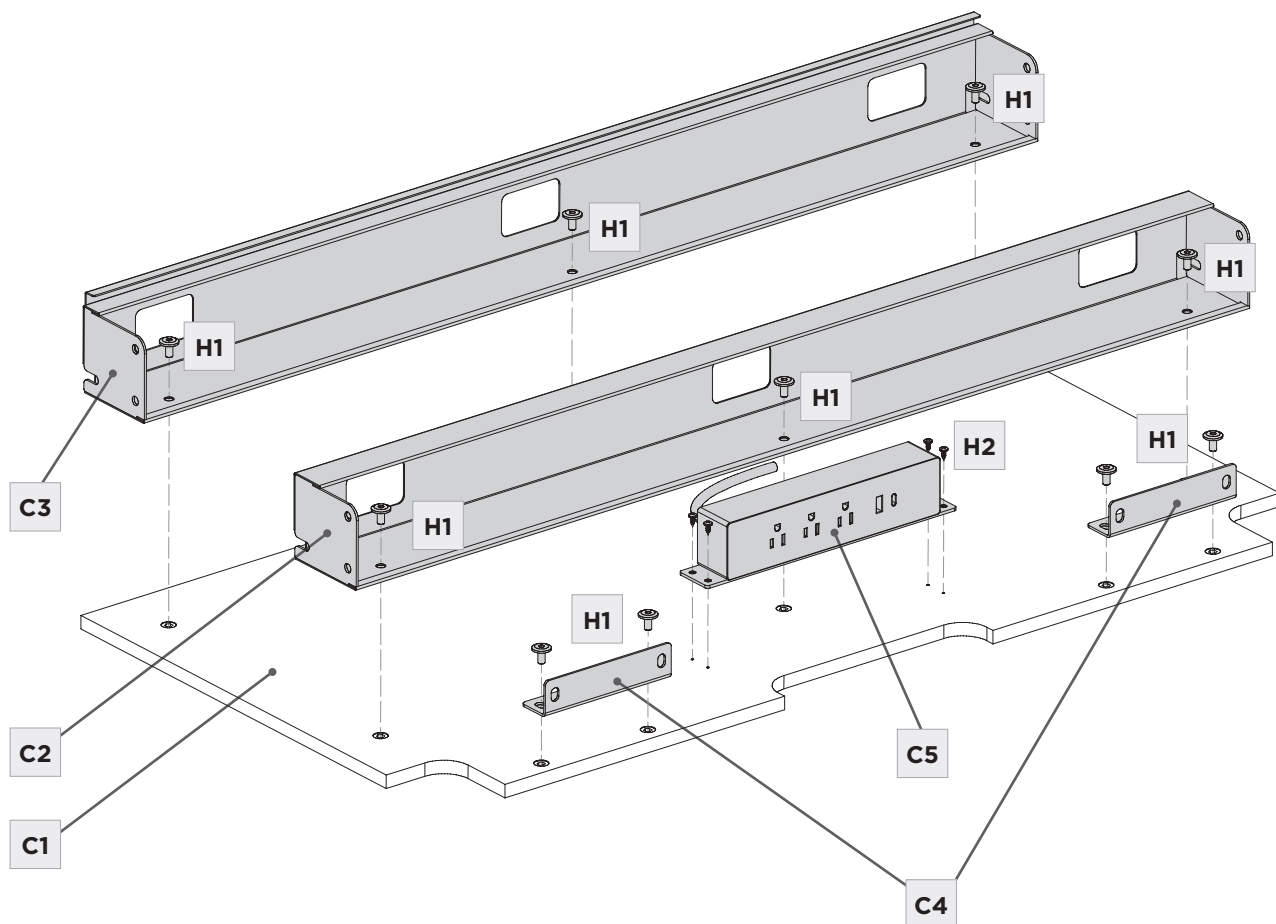
## ASSEMBLY

### STEP 1. PREPARE OUTER MODESTY PANEL

Attach the **Upper Trough (C2)** and **Lower Trough (C3)** to the **Outer Modesty Panel (C1)** using **6 Screws (H1)**. Attach the **2 Modesty Panel Brackets (C4)** to the **Outer Modesty Panel** using **2 Screws (H1)** per bracket. **Do not fully tighten these screws.**

Tighten **Trough Screws (H1)** with **Hex Wrench (T1)**. Attach the **Power Strip (C5)** using **4 Wood Screws (H2)**. Tighten with **Phillips Screwdriver (not included)**.

	HEX WRENCH – T1	QTY 1
	<b>NOT INCLUDED</b> PHILLIPS SCREWDRIVER	QTY 1
	SCREW – H1	QTY 10
	SCREW – H2 (Packed with Power Strip)	QTY 4

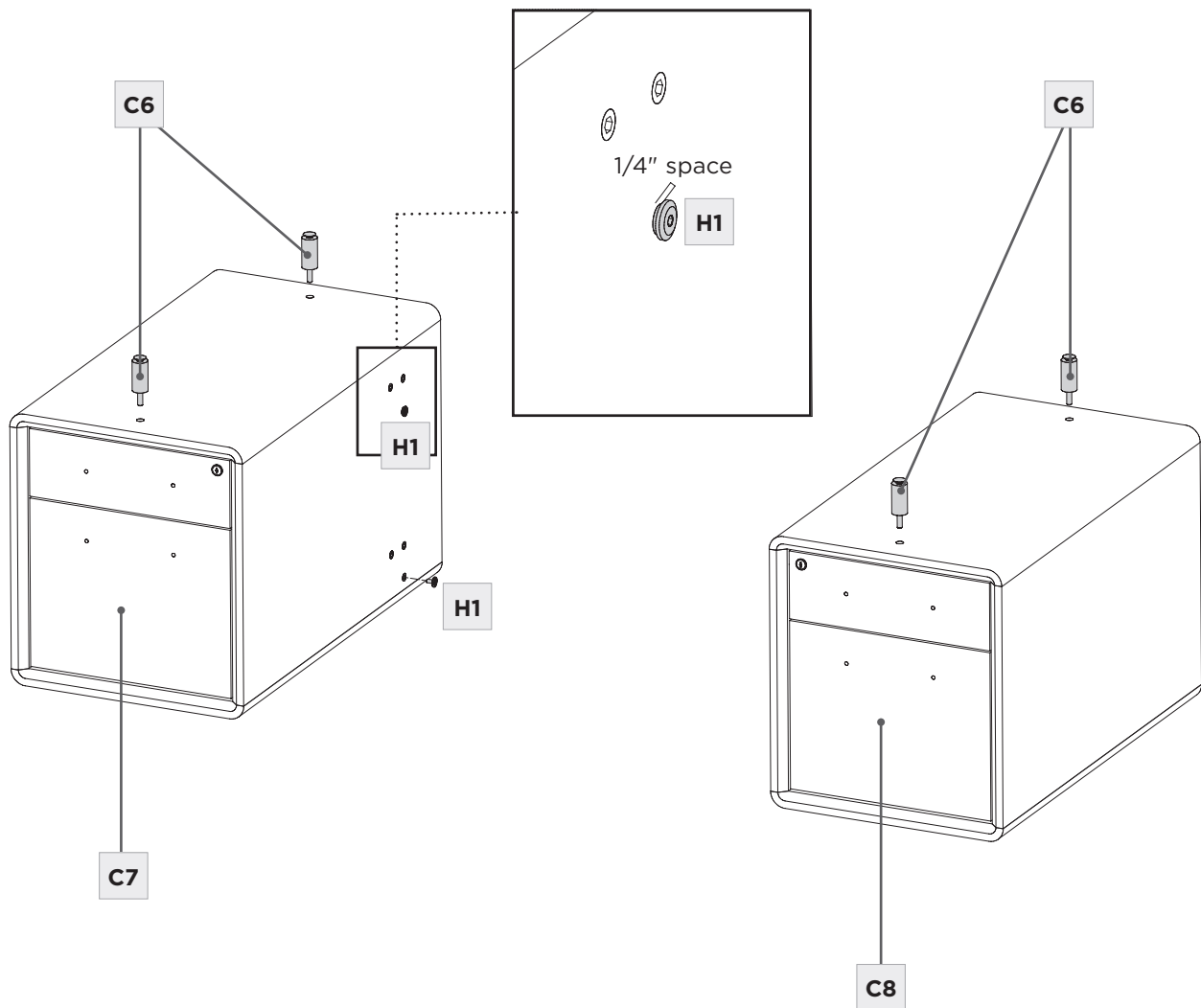


## STEP 2. PREPARE CABINETS

## ASSEMBLY

Partially thread **4 Screws (H1)** into the lower threaded inserts in each set of 3 threaded inserts of both the **Left Cabinet (C7 and C8)**. Leave about **1/4" (6mm) gap** between the screw head and the cabinet. Install **4 Standoffs (C6)**, threading **2 Standoffs** into the top of each **Cabinet**. Fully Tighten.



	SCREW – H1	QTY 4
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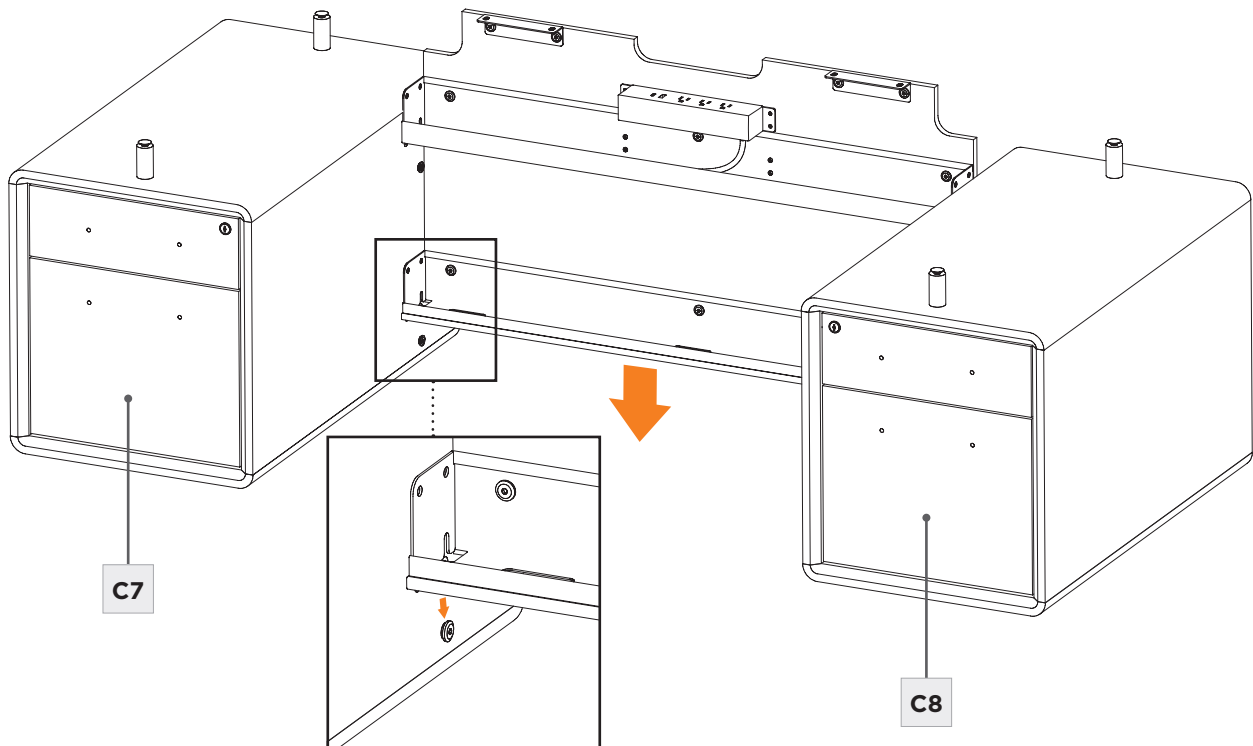


## ASSEMBLY

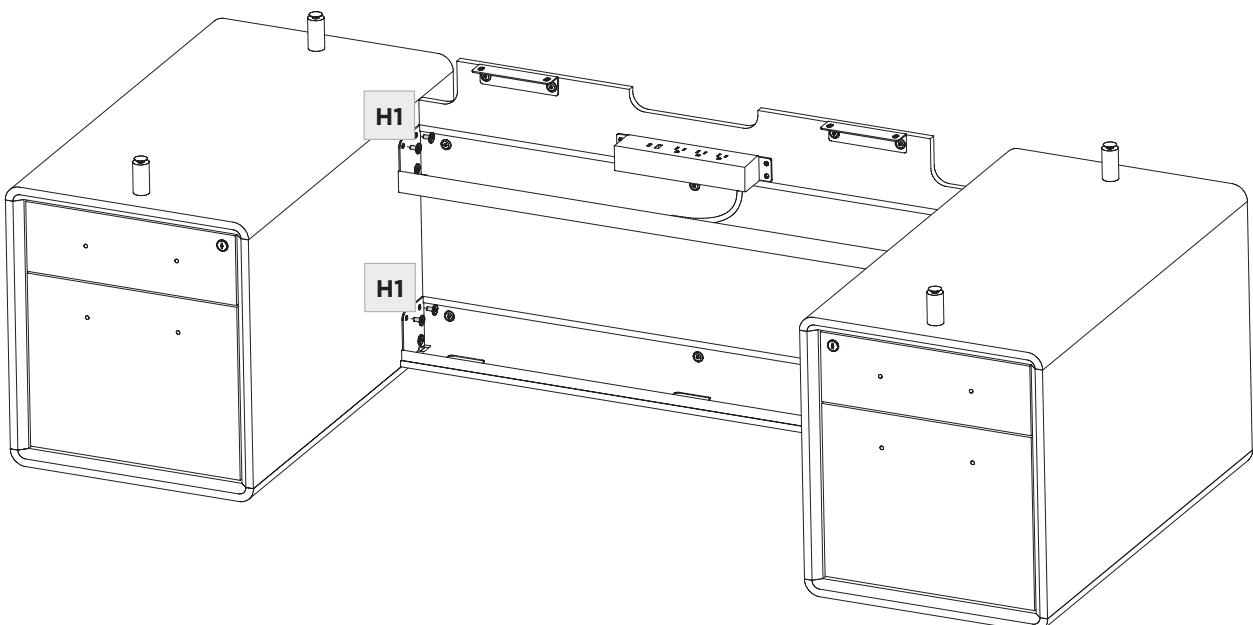
### STEP 3. INSTALL OUTER MODESTY PANEL TO CABINETS

Space the **Left Cabinet (C7 and C8)** apart, using the **Outer Modesty Panel** as a guide for spacing. Attach the **Outer Modesty Panel Assembly** by hooking the slotted holes of each **Wire Trough** onto the pre-threaded **Screws (H1)**.

	HEX WRENCH – T1	QTY 1
	SCREW – H1	QTY 8



Insert **8 Screws (H1)** to fully secure each **Wire Trough**. Fully tighten all screws with the **Hex Wrench (T1)**.

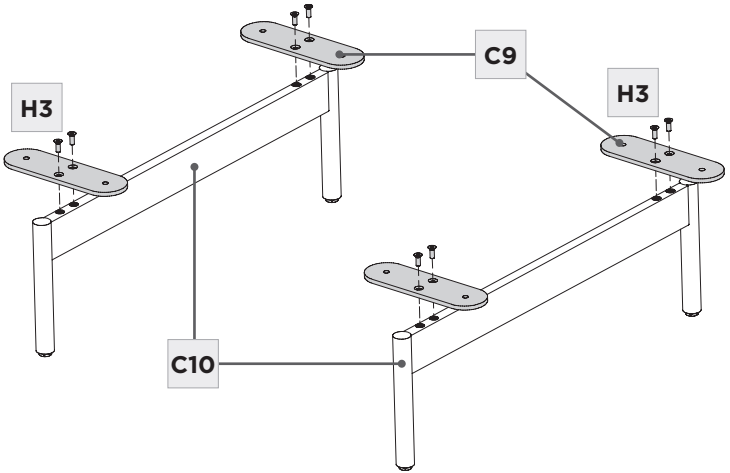


## STEP 4. PREPARE LEGS

## ASSEMBLY

Attach the **4 Leg Plates (C9)** to the **2 Legs (C10)** using **8 Screws (H3)**. Tighten with **Hex Wrench (T1)**.

	HEX WRENCH – T1	QTY 1
	SCREW – H3	QTY 8



## STEP 5. ATTACH LEGS TO CABINETS

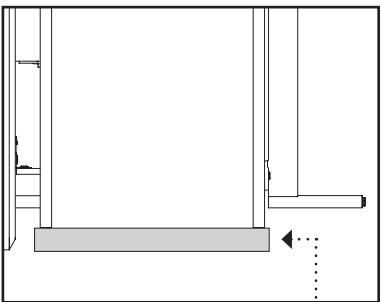
## ASSEMBLY

With the help of another person, carefully rotate the desk assembly onto its back.

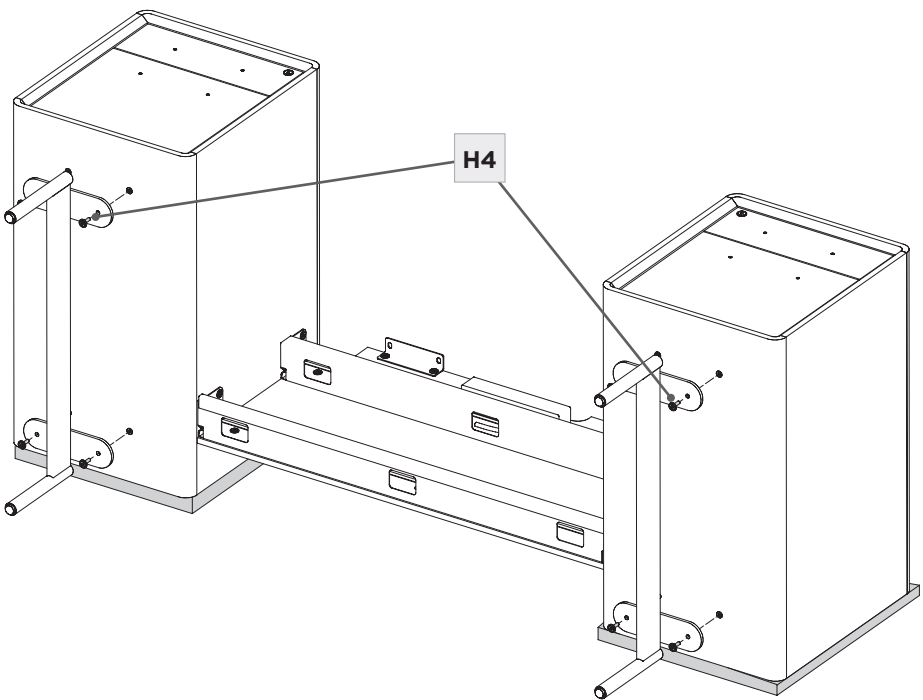
**IMPORTANT: Place at least 2" (50mm) of material under each Cabinet. Leftover honeycomb from the packaging works well for this.**

Attach each **Leg Assembly** to the underside of each **Cabinet** using **Screws (H4)**. Tighten with the **Hex Wrench (T1)**.

	HEX WRENCH – T1	QTY 1
	SCREW – H4	QTY 8



Minimum of 2" (50mm)  
material under each cabinet





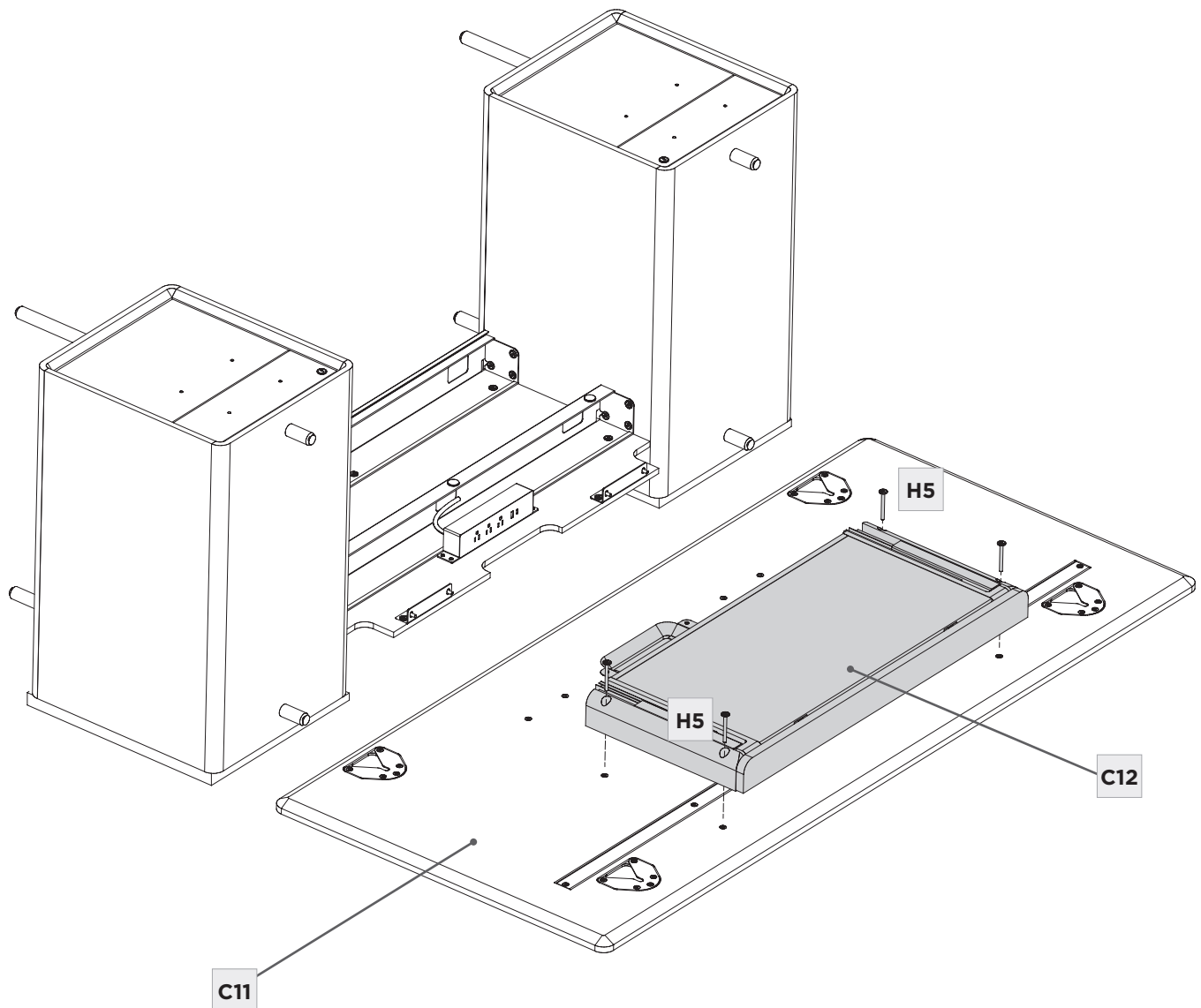
## ASSEMBLY

### STEP 6. ATTACH TOP PANEL TO CABINET

On a non-marring surface, such as carpet, arrange the **Top Panel (C11)**, as shown, so the side with the **Wire Grommet** is closer to the Desk Assembly.

Attach the **Keyboard Drawer (C12)** to the **Top Panel (C11)** with **4 Screws (H5)**. Tighten with **Hex Wrench (T1)**. The **Keyboard Drawer** should be **facing away from the desk**.

	HEX WRENCH – T1	QTY 1
	SCREW – H5	QTY 4

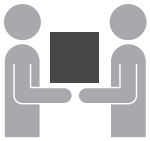




## STEP 7. ATTACH TOP PANEL TO CABINET

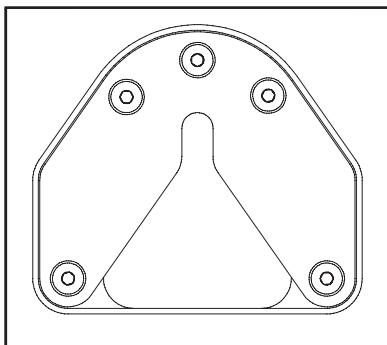
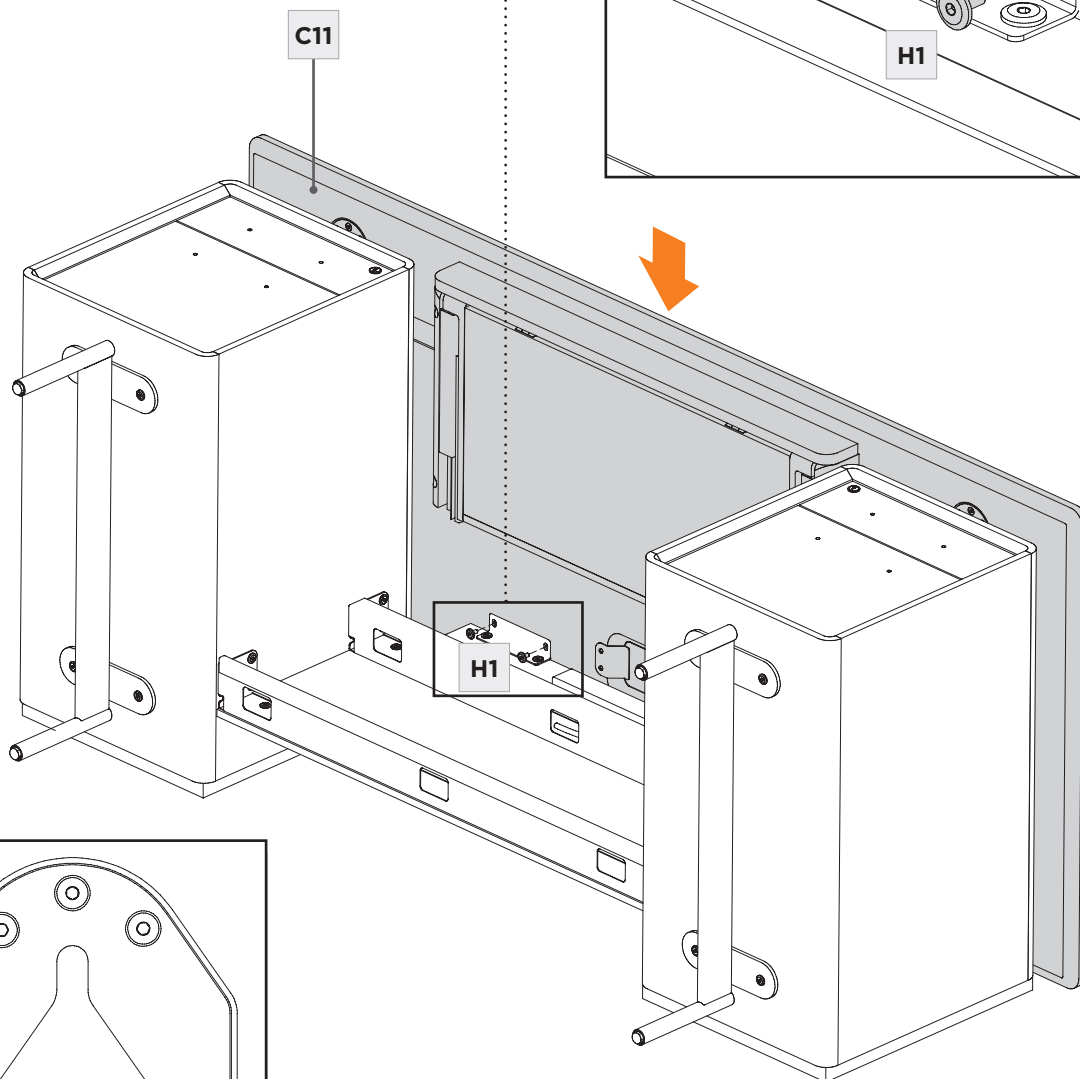
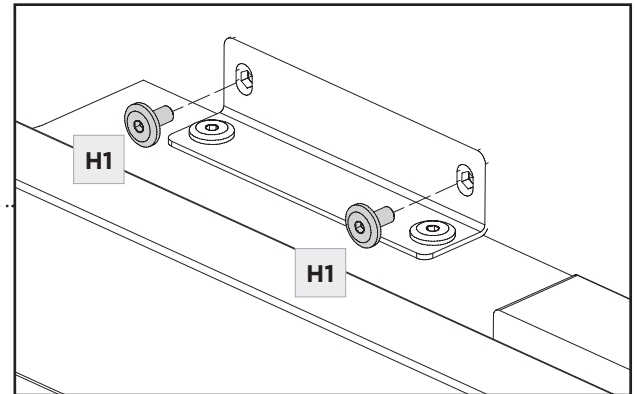
## ASSEMBLY

With the help of another person, carefully lift the **Top Panel (C11)** and hook the Connection Plates onto the **Standoffs (C6)**. Ensure each Standoff is properly seated in each Connection Plate.

Insert **4 Screws (H1)** into each **Modesty Panel Bracket (C4)**. Tighten with **Hex Wrench (T1)**.



	HEX WRENCH – T1	QTY 1
	SCREW – H1	QTY 4




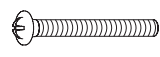
Detail of Connection Plate

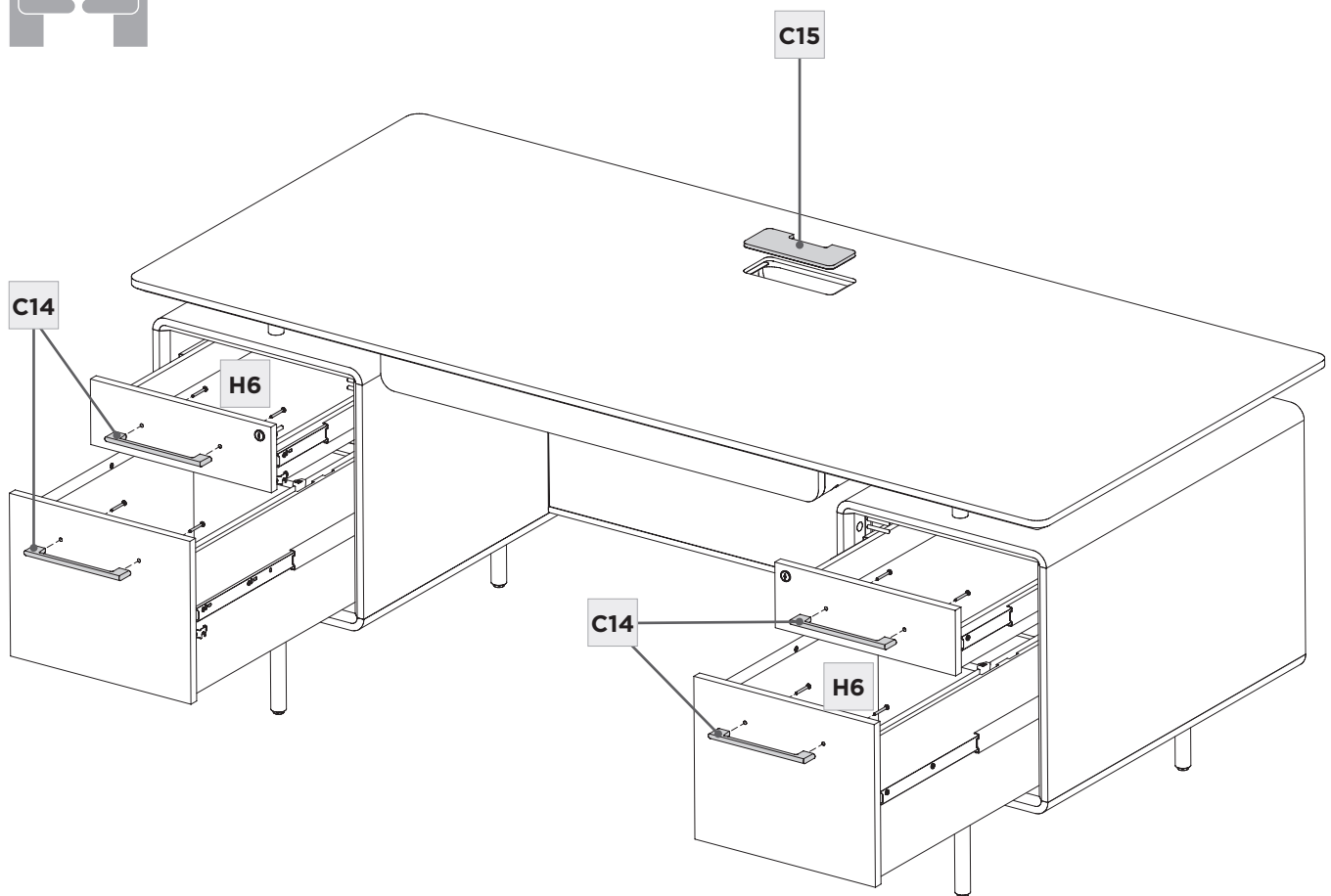
## ASSEMBLY

### STEP 8. ATTACH DRAWER PULLS, TRAY, & FILE HANGING BARS

With the help of another person, carefully flip the desk onto its feet. Open each drawer and install the **4 Drawer Pulls (C14)** using **8 Screws (H6)**. Tighten with **Phillips Screwdriver (not included)**.

Place the **Grommet Lid (C15)** in the Grommet Hole.

	<b>NOT INCLUDED</b> PHILLIPS SCREWDRIVER	QTY 1
	SCREW – H6	QTY 8

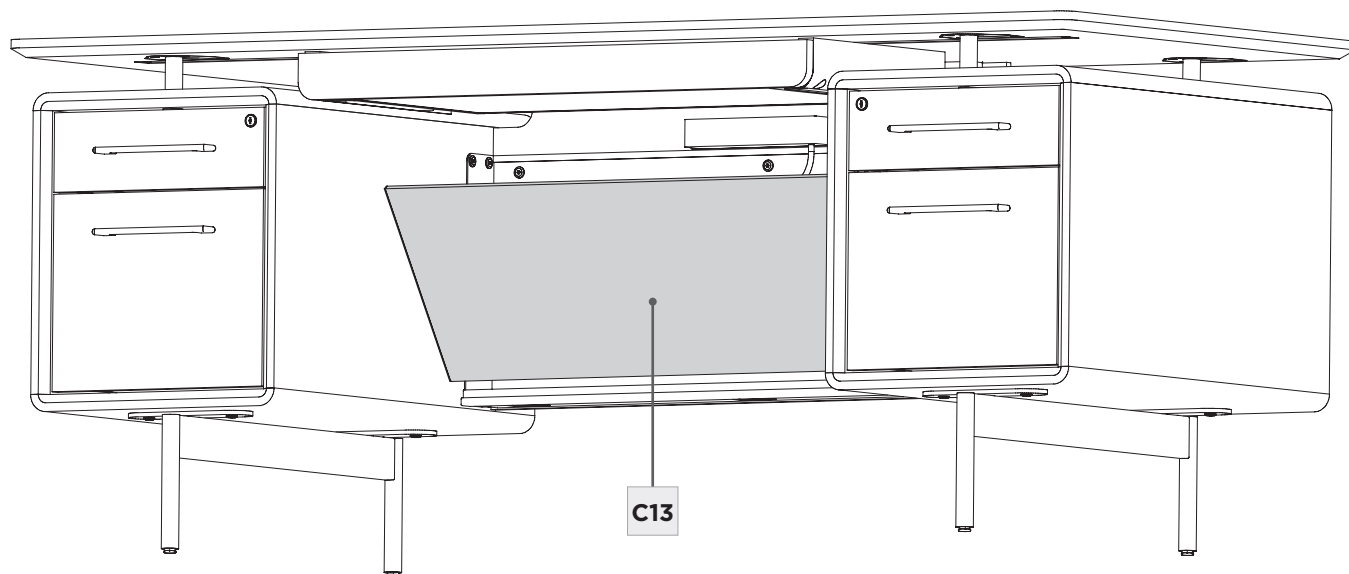




## STEP 9. INSTALL MODESTY PANEL

## ASSEMBLY

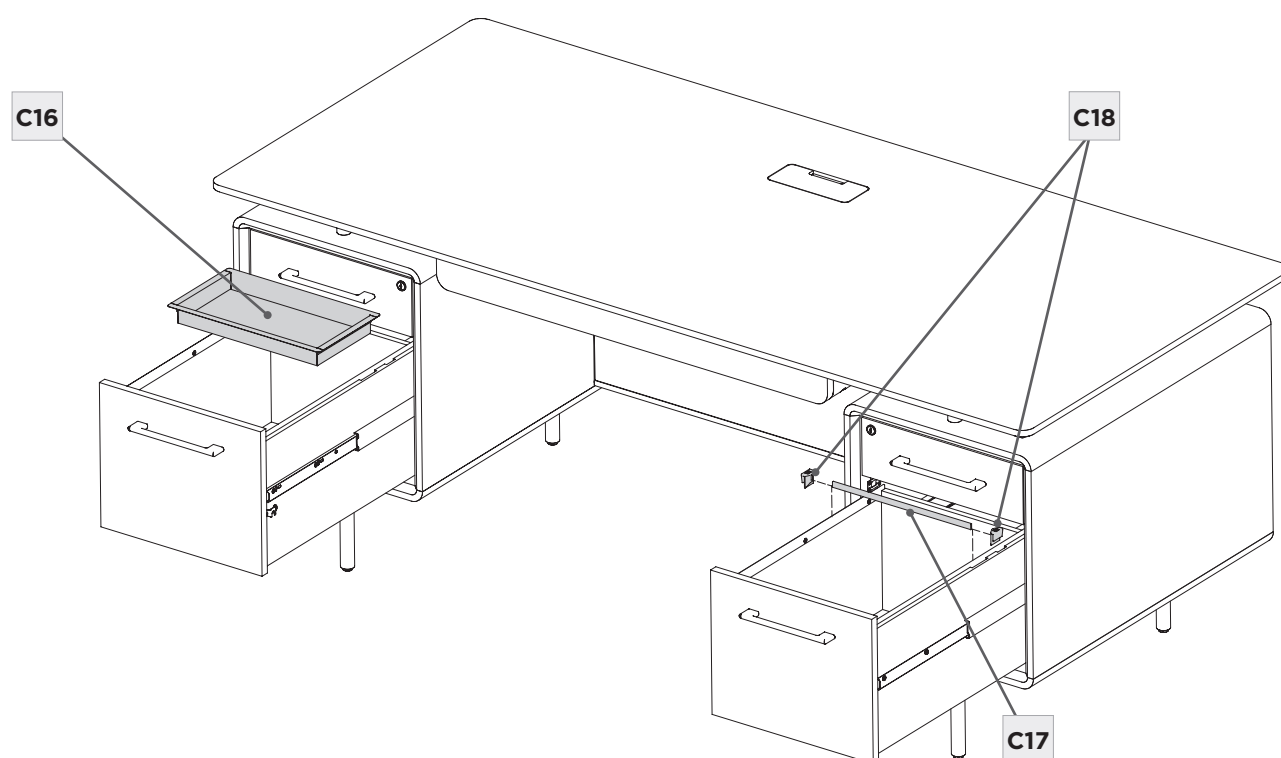
After arranging any wires to your liking, install the **Inner Modesty Panel (C13)**.



## STEP 9. INSTALL MODESTY PANEL

## ASSEMBLY

Press the **File Clips (C18)** onto the ends of the **File Hanging Bars (C17)**. Place the **Drawer Tray (C16)** and **File Hanging Bars** in the drawers where desired.



## FINE TUNING

## LEVEL DESK

Once the unit is completely assembled and in its final position, adjust the levelers using **Leveler Wrench (T2)**. Using a level (not provided), level your cabinet first side to side and then front to back. If your cabinet is on carpeting, check your front to back level after loading the cabinet and opening the heaviest drawers. This will ensure the cabinet remains level during operation and reduce the risk of tip-over.

	PART/DESCRIPTION	QTY
	LEVELER WRENCH – T2	1

