HOW DO I SWITCH THE DEVICE ON & OFF?

- **ON/OFF:** Press the power button in on the left side of the device

To **REBOOT** device, hold the on button in until menu appears where you press 'reboot'

HOW TO MAKE A SALE:

- Once device is switched on, the Nedbank App will launch
- Enter the amount and press 'Confirm'
- Device will display: TOTAL: 'Amount'
- Customer can complete the transaction
    - Chip & Pin
    - Swipe & Sign (if card does not have chip)
    - Tap & Go
- Device will display: 'Transaction Approved'
- Options for next steps:
    - Print Customer Copy / Skip

HOW DO I REPRINT A SLIP?

- In the menu button in the top right corner
- Select 'Reporting'
- Select 'Receipts'
    - ID = 1
    - Pin: 12345
- Select 'Last Receipt' or 'Specific Receipt;
- If 'last receipt' selected. Device will reprint the last transaction
- If 'Specific Receipt' selected: Enter Receipt Number, you would like to reprint and press 'confirm'

MANUAL END-OF-DAY CASH UP:

- Menu button top right
- Merchant Configuration
- Select 'Batch Upload'
    - User ID = 1
    - User Pin 12345
    - Login

*This should be done at the end of each day

HOW TO SETUP DEVICE ON WIFI (OPTIONAL):

- From the Home screen, select 'System'
- Enter Supervisor Login
    - User ID: 1
    - User Pin: 12345
- Select 'WiFi'
- Select Wifi Connection, enter wifi password and click 'Connect'

support@wappoint.co.za
021 3000 121
www.wappoint.co.za

WAPPoint