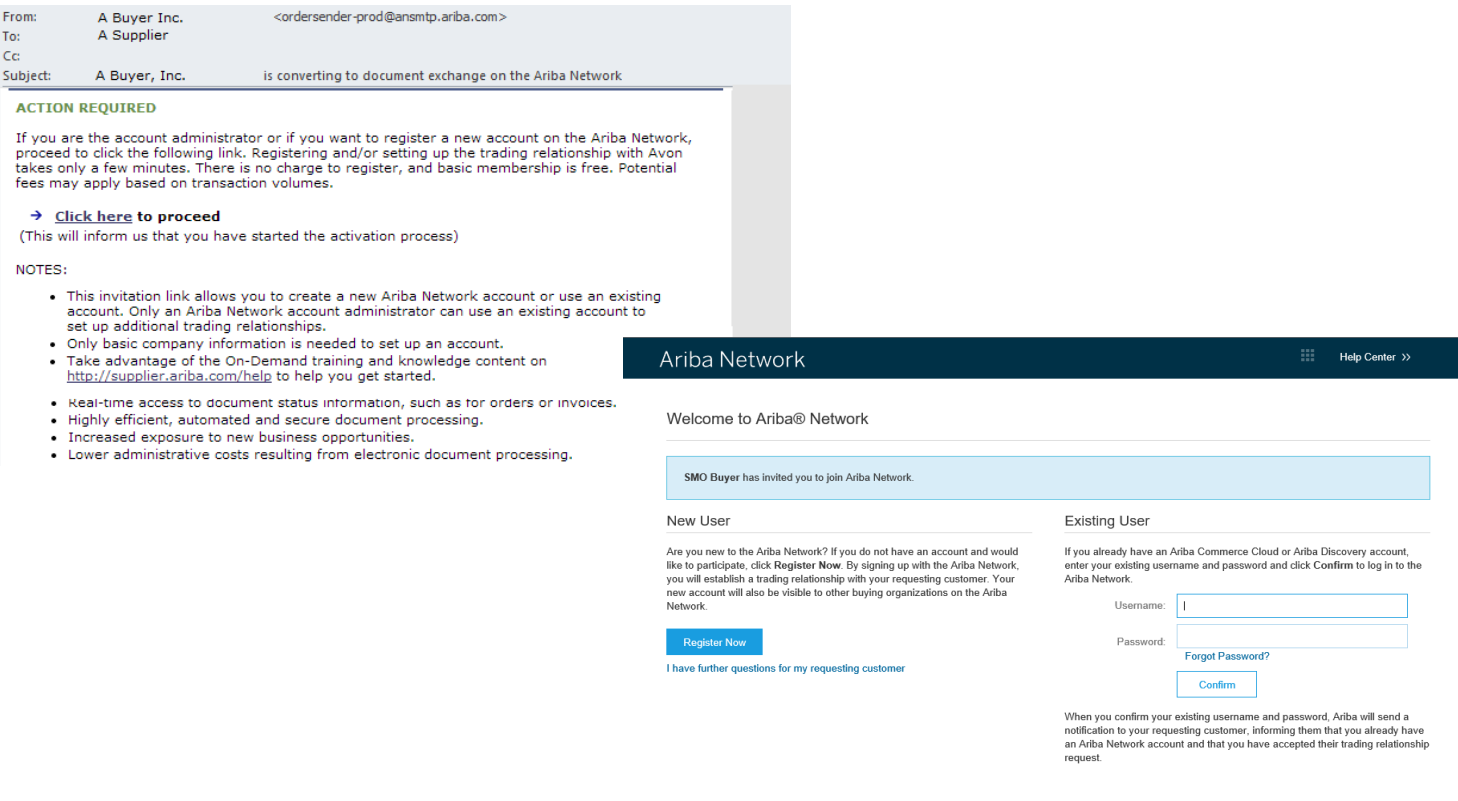
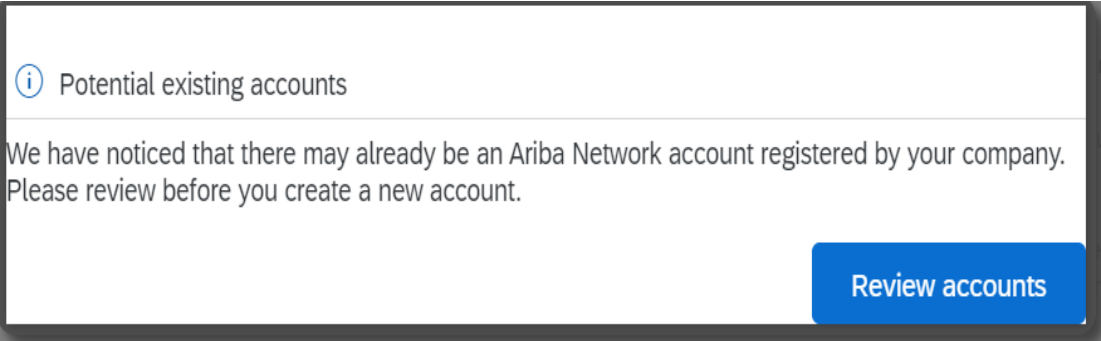
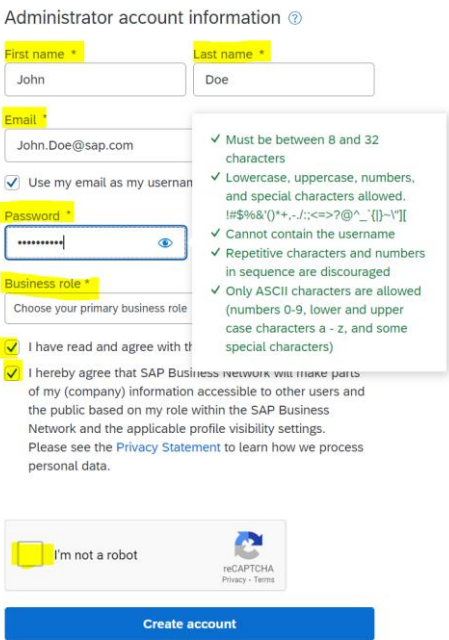


Accepting the Trading Relationship Request (TRR)

Description	Screenshot
What is the TRR? The TRR is an electronic agreement that connects Stryker and its suppliers on the SAP Business Network. It comes in the form of email from SAP at “<i>ordersend-prod@ansmtp.ariba.com</i>” and has to be accepted electronically. Once you receive the email, click on the link to proceed. This will take you to the Ariba Network sign in page.	 The screenshot displays an email from Ariba Network and the corresponding sign-in page. The email header shows it is from 'A Buyer Inc.' to 'A Supplier' with the subject 'A Buyer, Inc. is converting to document exchange on the Ariba Network'. The body of the email includes an 'ACTION REQUIRED' section with instructions to click a link to proceed, followed by a list of notes detailing the benefits of the Ariba Network, such as real-time access to document status, efficient document processing, and lower administrative costs. The sign-in page, titled 'Ariba Network', welcomes the user and provides options for 'New User' (Register Now) and 'Existing User' (login with username and password, with a 'Confirm' button).

Description	Screenshot
Two options to accept When accepting the TRR there are two options for suppliers. You may be prompted to review potential existing accounts. 1. New User – select Register Now to create a new SAP Business Network Account. 2. Existing User – Log in using your current SAP username and password to accept the TRR under an existing SAP Business Network account. Reasons to create a new account: • You do not already have an existing SAP business network account • You have an existing network account but prefer to separate the transactions (manage multiple accounts)	

Description	Screenshot
If selecting to accept the TRR with an existing account, you will be connected with Stryker and use your profile as normal. If you select to create a new account, you will be prompted to enter all of your information into SAP. Once you have filled out the required information your connected account will be created.	 The screenshot shows the 'Administrator account information' form. It includes fields for First name (John), Last name (Doe), Email (John.Doe@sap.com), Password (masked with asterisks), and Business role (Choose your primary business role). There are checkboxes for 'Use my email as my username', 'I have read and agree with the Terms and Conditions', and 'I hereby agree that SAP Business Network will make parts of my (company) information accessible to other users and the public based on my role within the SAP Business Network and the applicable profile visibility settings. Please see the Privacy Statement to learn how we process personal data.' A reCAPTCHA 'I'm not a robot' checkbox is also present. A blue 'Create account' button is at the bottom. A tooltip on the right lists password requirements: Must be between 8 and 32 characters; Lowercase, uppercase, numbers, and special characters allowed; Cannot contain the username; Repetitive characters and numbers in sequence are discouraged; Only ASCII characters are allowed (numbers 0-9, lower and upper case characters a-z, and some special characters).

Description	Screenshot
Confirming Acceptance Sometimes the TRR does not automatically accept when you create a new account or connect an existing one. To double check this, you will start by selecting your profile in the top right corner of the Ariba homepage. From there, select Settings, then Customer Relationships. After that you will be brought to a screen showing your current relationships held within the SAP Business Network portal. From there you will be able to find the Stryker relationship and make sure that your Trading Relationship Request is showing as accepted.	