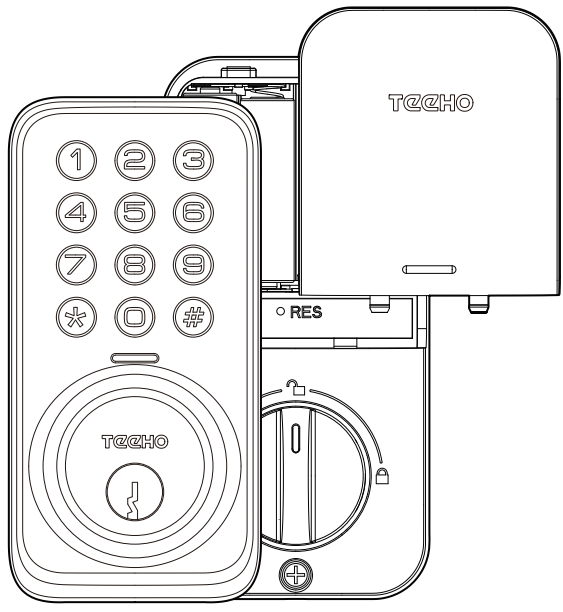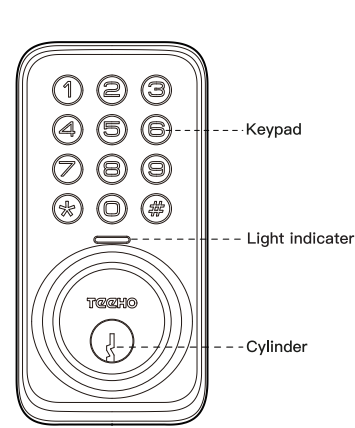# TEEHO
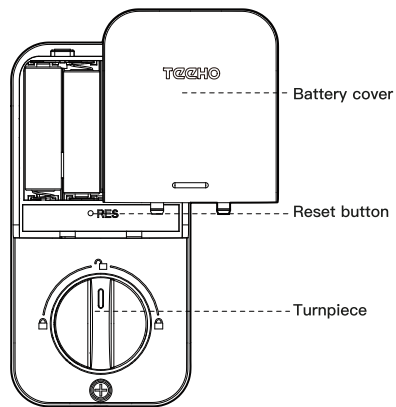
Programming Instructions

Parts illustrations
⚠ The default master code is 12345678. It's required that you change it to a code of your own before programming.

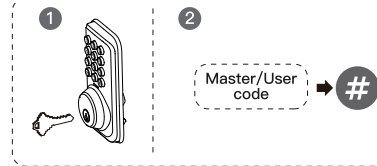| ITEM	SPECIFICATIONS	REMARKS
Battery (Using only new and non-rechagerable Alkaline betteries for the best results.)	AA alkaline battery x4 (Operation voltage:4.6-6.0V)	Last up to one year (10 times open/close per day)

Exterior assembly
Interior assembly

- Keypad
- Light indicater
- Cylinder
- Battery cover
- Reset button
- Turnpiece

How to use?

Unlock the door from outside

1 2 Master/User code → #

Unlock the door from inside

Rotate the turn piece to unlock position.

Lock the door from outside

Auto re-lock mode
In auto re-lock mode, the bolt will extend out automatically in 30 seconds after unlocking.

Manual mode
Press any of the buttons on keypad for 2 seconds.

1 2 3
4 6
7 9

Lock the door from inside

Auto re-lock mode
In auto re-lock mode, the bolt will extend out automatically in 30 seconds after unlocking.
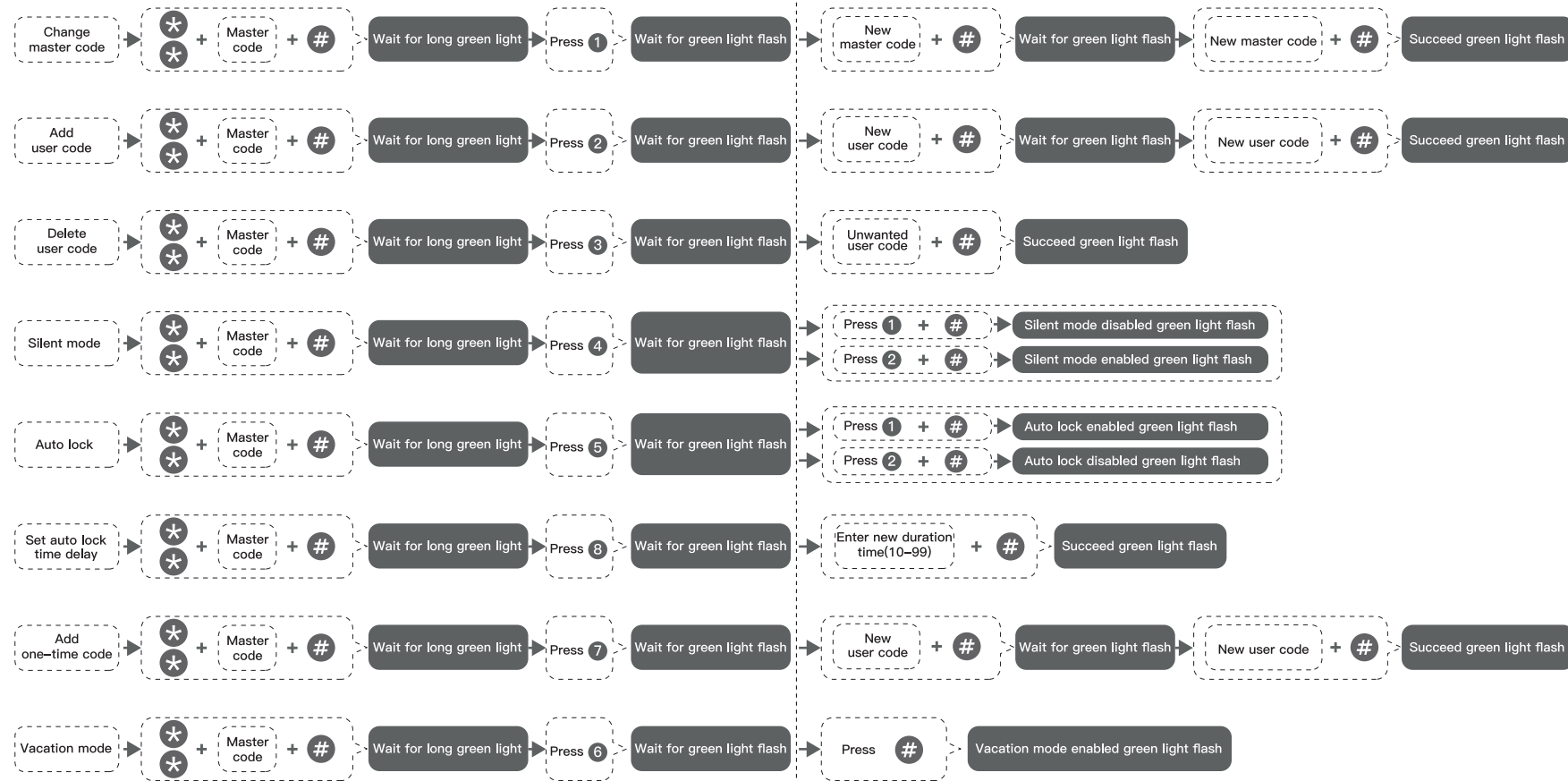
Manual mode
Rotate the turn piece to lock position.

Quick set up
⚠ The default master code is 12345678. It's required that you change it to a code of your own before programming.

⚠ When setting is unsuccessful, the indicator light will flash red.

Change master code: ✱✱ + Master code + # → Wait for long green light → Press 1 → Wait for green light flash → New master code + # → Wait for green light flash → New master code + # → Succeed green light flash

Add user code: ✱✱ + Master code + # → Wait for long green light → Press 2 → Wait for green light flash → New user code + # → Wait for green light flash → New user code + # → Succeed green light flash

Delete user code: ✱✱ + Master code + # → Wait for long green light → Press 3 → Wait for green light flash → Unwanted user code + # → Succeed green light flash

Silent mode: ✱✱ + Master code + # → Wait for long green light → Press 4 → Wait for green light flash → Press 1 + # → Silent mode disabled green light flash / Press 2 + # → Silent mode enabled green light flash

Auto lock: ✱✱ + Master code + # → Wait for long green light → Press 5 → Wait for green light flash → Press 1 + # → Auto lock enabled green light flash / Press 2 + # → Auto lock disabled green light flash

Set auto lock time delay: ✱✱ + Master code + # → Wait for long green light → Press 8 → Wait for green light flash → Enter new duration time(10~99) + # → Succeed light flash

Add one-time code: ✱✱ + Master code + # → Wait for long green light → Press 7 → Wait for green light flash → New user code + # → Wait for green light flash → New user code + # → Succeed green light flash

Vacation mode: ✱✱ + Master code + # → Wait for long green light → Press 6 → Wait for green light flash → Press # → Vacation mode enabled green light flash

Information and safety warnings
⚠ Do not load batteries until lock is completely installed.

- Protect your user codes and master code.
- Restrict access to your lock's interior assembly and routinely check your settings to ensure they have not been altered without your knowledge.
- This lockset is designed to provide the highest standard of product quality and performance.Care should be taken to ensure a long-lasting finish. When cleaning is required use a soft and damp cloth. Using lacquer thinner, caustic soaps, abrasive cleaners or polishes could damage the coating and result in tarnishing.

1. Master PIN Code (4-10 digits): The default master pin code is "12345678", It's required that you change it to a code of your own before programming.
2. User PIN Code (4-10 digits):A total of 20 user codes(and one temporary one-time user code) may be programmed.
3. Both master and user PIN codes don't support the following combination of numbers below.

A. 1 2 3 4 5 6 7 8 9 ✗ — Forward number sequence
B. 9 8 7 6 5 4 3 2 1 ✗ — Backward number sequence
C. 2 2 2 2 2 2 2 2 2 ✗ — Repeat number sequence
D. 5 6 8 3 ✓
5 6 8 3 9 1 ✗
9 1 5 6 8 3 ✗ — Contain an existing code sequence

Definitions

1 Master Code
☐ Required for programming and feature settings. Master code can be used to unlock the door under vacation mode. The default master code needs to be changed before programming.
☐ Property owner/manager should keep this information confidential.

2 Auto Lock
☐ Automatically locks the deadbolt 30 seconds after unlocking.This feature is off by default.You can set the Auto Lock time delay between 10 and 99 seconds.

3 Wrong Entry Limit
☐ After 10 unsuccessful attempts at entering a invalid PIN code, the unit will shut down for 3 minutes.

4 Silent Mode
☐ The beep sounds when pressing keypad can be muted. But you will still hear low battery and system alerts.

5 Vacation Mode
☐ This is a security feature for you when you are leaving your home for vacation or long trip. Enabling vacation mode will restrict all user codes until master code is entered on keypad. If the lock is unlocked by thumb turn, the lock will sound an alarm.

6 One Time User Code
☐ This code can only be used once and is automatically deleted when used.

7 Unlock with Fake Code
☐ User can prevent pin code exposure from strangers by entering random digits before or after pin code.

83618 **137192** 14710
PASSWORD
RANDOM DIGITS

Factory default settings

SETTINGS	FACTORY DEFAUlt
Master code	12345678
Auto lock	Disabled
Silent mode	Disabled
Wrong code entry limit	10 times
Shutdown time	3 mins
Vacation mode	Disabled

Restore factory default settings ⚠ This procedure will delete all user codes which associated with the lock.

1. Keep the door opening and unlocking;
2. Press and hold the reset button, taking out one battery and then place it back at the same time;
3. Keep holding the reset button for 3 seconds until you hear the sound of "BEEP".

Troubleshooting

1 Installation

Questions	Answers
The latch does not operate correctly after installation.	☐ Make sure the backset on the latch is set to the proper length. Refer to Installation Instructions ☐ Make sure prior to installation latch bolt is retracted and key is not in lockset when installing the deadbolt. Refer to Installation Instructions ☐ Please restore to factory setting and enter the default Master Code to set up the lock. Refer to Programming Instructions
Feel a bump while turning the thumb turn or the key?	☐ Check If the length of mounting screws Is correct. ☐ Check if the turn piece is in vertical (unlock) position. ☐ Please refer to Programming Instructions to enable the Auto-Lock
Fail to set up the lock.	☐ Please make sure the lock is installed correctly. ☐ Please install fresh batteries and make sure the cable is connected correctly. ☐ After installation, reset the lock to complete the bolt direction setting.

Troubleshooting

2 Operation

Questions	Answers
Battery indicator keeps flashing.	☐ The batteries are getting low, please replace with four new batteries for the best performance (alkaline batteries only).
Keypad not responding.	☐ Make sure the batteries are installed properly. ☐ The batteries are getting low if the battery indicator keeps flashing. Please replace with four new batteries for the best performance (alkaline batteries only). ☐ Make sure the cable is well-connected to the port, and was not damaged during installation. ☐ Please make sure the lock has been set up and complete the bolt direction determination.
Master Code can not be changed.	☐ Please refer to Programming Instructions to restore factory settings and reprogram all codes.
What should I do if wrong code was entered?	☐ Press # button once and continue to input code according to regular procedures.
I forgot my Master Codes.	☐ Perform a reset in order to erase all passcodes. Once the reset is complete, all passcodes will be erased and the Master code will return to the default master code 12345678.
Can not add a new User Code.	☐ Make sure the whole code entering process is completed within 10 seconds, otherwise the unit will time out. ☐ Make sure the Master Code has been entered correctly. ☐ The new User Code will not be accepted when the capacity is full. Try to delete any or some existing User Codes and then add new one(s) again. A User Code must be at least 4 to 10 digits.
"Auto lock" does not function.	☐ The batteries are low on power If the battery Indicator keeps flashing. Please replace with four new batteries for the best performance (alkaline batteries only).

Lockset is not able to unlock / lock by keypad.	☐ Make sure you have entered the correct User Code. ☐ The battery is low if the battery indicator light keeps flashing. Please replace with four new batteries. ☐ Make sure the cable is firmly connected. ☐ Check the cable for any damage that may have occurred during installation. ☐ Make sure the batteries are properly installed. (Alkaline batteries only.) ☐ Check the strike plate to make sure it is properly aligned and clear so the bolt can freely move in the hole.
Lockset is unable to reset.	☐ Please refer to Programming Instructions to restore factory settings and reprogram all codes. ☐ The battery is low if the battery indicator light keeps flashing. Please replace with four new batteries.
How to operate the lockset in darkness?	☐ Press any button to activate the lockset back light.
The red indicator is still on after setting is completed.	☐ Check if you entered correct user codes. ☐ Re-install the batteries.
The lockset locks when I enter my code and unlocks when I press the #.	☐ Un-install the interior and exterior assemblies. Before re-installation, please follow these guidelines: Refer to Installation Instructions 1) Make sure the bolt is in the retracted position. 2) Do not have any key in the cylinder during installation. 3) Make sure the turn piece is inserted horizontally. ☐ Reset the unit to factory settings and reprogram the Master Code and User Codes.
I cannot remove my key unless it is in the locked position.	☐ Un-install the interior and exterior assemblies. Before re-installation, please follow these guidelines: Refer to Installation Instructions 1) Make sure the bolt is in the retracted position. 2) Do not have any key in lock cylinder. 3) Make sure the turn piece is inserted horizontally.

If the lock appears to be damaged or does not operate properly, please contact customer service for further assistance.

V3.0