Quick Start Guide

For Updating the HHAeXchange+ Mobile App

The HHAeXchange+ Mobile App will need to be updated a few times a year. PCAs are notified when the app needs to be updated.

<u>This is the general process, but the process may be slightly different depending on your personal device.</u>

Follow the steps below to update the HHAeXchange+ Mobile App for Android and Apple devices.
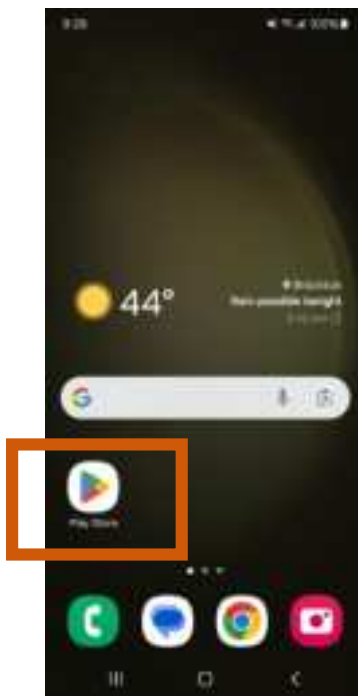
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1 | Step 1: Open the App store
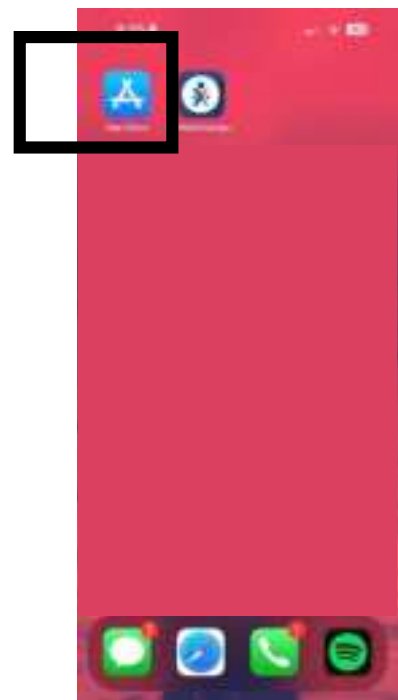
Android **Apple**

On your *Android* device find the **"Google Play Store"** and tap on the **"Google Play Store"** icon.

On your *iPhone* or *iPad* open the **App Store** app.

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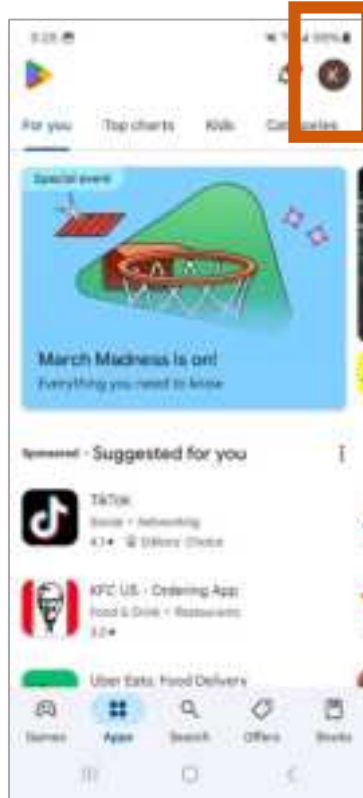*Opportunities for independence*

2 Step 2: Tap the profile icon

Android

Apple

Tap the **profile icon** or the **"My Account"** button in the top right corner of your phone screen.

Tip: *The profile icon has your initial or initials or an image of your choice on it.*

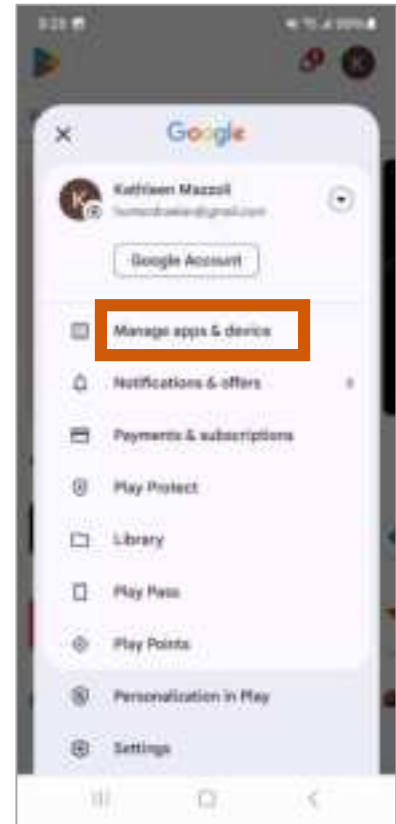## 3   Step 3: Tap Manage apps and device

Android

On your *Android* device find
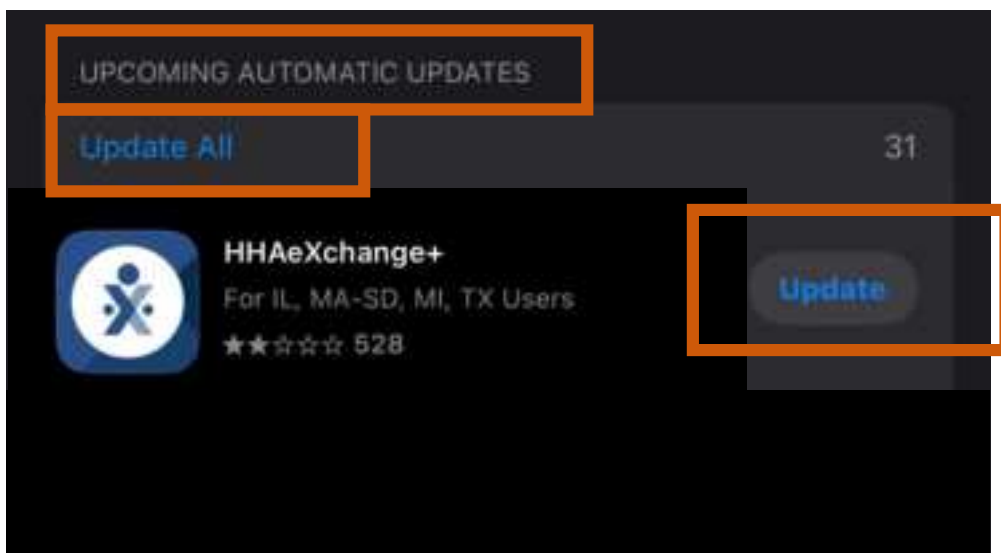"**Manage apps and device"** and
tap on it.

On your *iPhone* or *iPad*,
scroll to see Upcoming
Automatic Updates.
Tap "**Update"** next to an
app to update only that
app or tap **"Update All".**

Tip: *If the EVV App does not
appear this means the latest
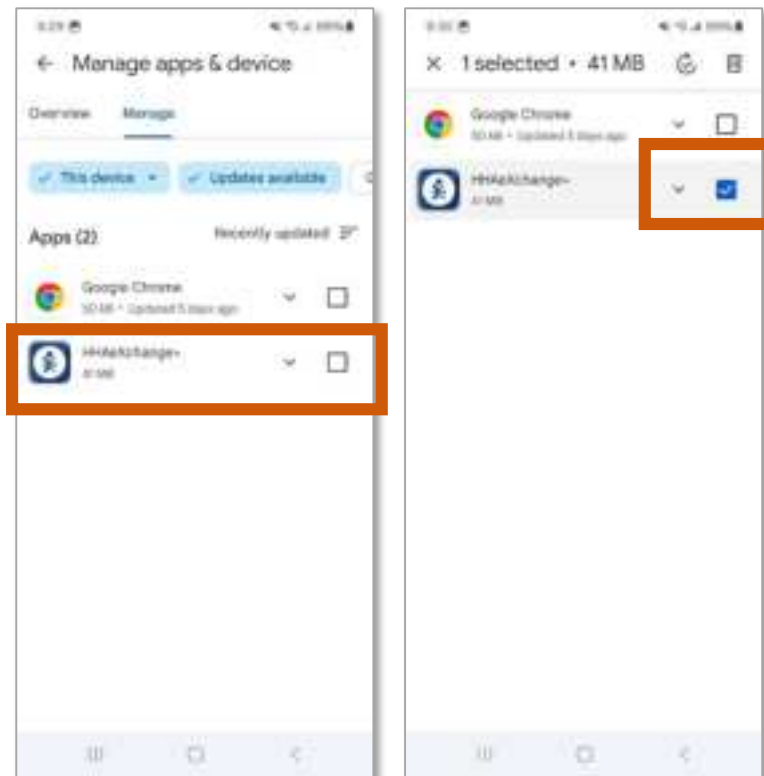version is installed.*

Apple

4   Step 4: Click the checkbox

Under Manage tab, find the HHAeXchange+ App. Tap on the **check box** in the right on your *Android* device.

Android

Apple

No further steps are needed to be done
on your *iPhone* or *iPad* after Step 3.

5 Step 5: Tap Update

Android

On your *Android* device tap on the **"Update"** button.

Tip: *If the EVV App does not appear this means the latest version is installed.*

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