Janzer Quad Mount Post

Janzer Quad Mount Post Installation Guide
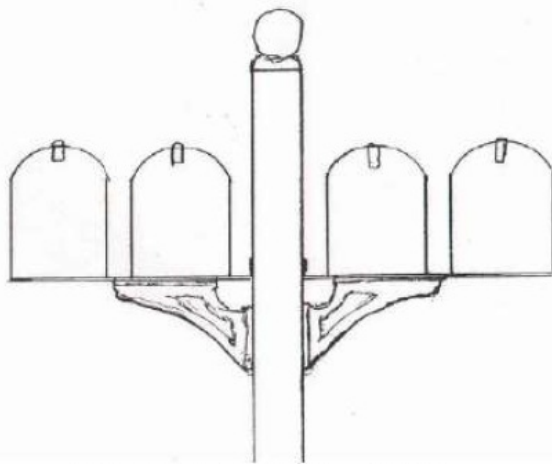
Contents

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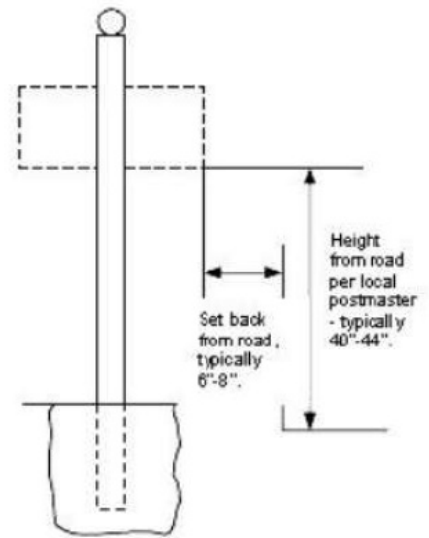
Janzer Quad Mount Post

Included with Post

- 2 each – Arm Clip
- 2 each – Double-Mount Plate
- 28 each – 1/4-20 x 1/2 Screws
- 4 each – Screw Cover
- 1 each – Post Finial
- 2 each – Post Arm
- 20 each – 1/4 x 1 Fender Washer
- 4 each – Screw Cover Retainer

Installation & Assembly

QUAD-MOUNT POST

POSITION GUIDELINES

Height from road per local postmaster - typically 40"-44".

Set back from road, typically 6"-8".

Post Installation:
Customers are required to contact the local post office before installing the mailbox to ensure the correct placement and height. The post hole should usually be located to adhere to the following guidelines (please see diagram). The mailbox floor generally should be 40-44 inches from the road surface and the front face of the mailbox is generally 6-8 inches from the front face of the curb or road edge.

Quad-Mount Post
In this configuration, the hole will generally be 16-18″ from the face of the post to the street. Once the desired post spot is determined, dig a 12″ diameter hole to the depth needed. The depth of the hole will depend on your desired height of the mailbox. Place the post into the hole with threaded holes on the post facing the sides you intend to mount the mailboxes on. The top of the post is the end that the holes on the post are closest to. Use a spirit level to set the post to a true vertical position in the post hole. Be sure to align the face of the post with the driveway, sidewalk, walkway, roadway, etc. Pour concrete completely around the post, taking care to maintain the level of the post. Cover the concrete with topsoil if desired. If you are installing a Decorative Cuff (accessory sold separately) please follow the instructions with the Cuff at this point. Once completed, please continue with these instructions.

Attach one each of the Arm Clips to each side of the post (two screws per clip) using the two lower-centered holes on the post sides. The slot on the Arm Clip should be on the bottom. DO NOT over tighten. Now attach each Post Arm by sliding it over the Arm Clip, with the short side of the Post Arm against the post. Push down firmly until the Post Arm is flush with the post. (Note: If the Post Arm will not start over the top of the clip, you can use a pair of pliers to slightly bend the top of the clip away from the post until the Post Arm snugly fits over the Arm Clip.)

Now take a Double-Mount Plate and set it on top of one of the Post Arms, lining up the slots on the bottom of the plate (center) with the holes on the Post Arm, and lining up the slots on the short-angle side with the two holes in the post. Take two of the Phillips screws and put them through the Screw Cover Retainers and start them loosely into the post. Take two more Phillips screws with fender washers and start them loosely into the Post Arm. Tighten all four screws securely (DO NOT over-tighten). Put Screw Covers over the Screw Cover Retainers on the post. Repeat this procedure for the other side.

Now attach the final to the top of the post. The square base of the Finial will press fit into the open square top of the post. If desired, apply clear exterior silicone adhesive (available at your local hardware store) to the inside walls of the post before inserting the Finial. At this point, please follow the instructions included with your Janzer Mailboxes to attach the mailboxes to the post.

Thank you for purchasing this product. Should you have any questions, please call Gaines Customer Service at **858-486-7100**.

Documents / Resources

Janzer Quad Mount Post [pdf] Installation Guide
Quad Mount Post, Mount Post, Post

References

- **User Manual**