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HALLIBURTON

HALLIBURTON External User Self-Service



The screenshot shows the HALLIBURTON Sign In interface. At the top, the word "HALLIBURTON" is displayed in red. Below it, the text "Sign In" is centered. There is a text input field with a blue border and a light blue glow, containing the placeholder text "Email" and a small question mark icon on the right. Below the input field is a checkbox labeled "Remember me". A large red button with the text "Next" is positioned below the checkbox. At the bottom of the form, the text "Need help signing in?" is displayed in red.

Specifications

- Product Name: Halliburton Okta
- Functionality: External User Self-Service
- Available Actions: Password Reset, MFA Reset
- Account Expiry: Non-Halliburton accounts expire after 110 days of inactivity

- Authentication Methods: Google Authenticator, Okta Verify

Product Usage Instructions

Register for the Halliburton External User portal:

1. Navigate to <https://myapps.halliburton.com/>
2. Click on Sign up on the login page.

Log in to the Halliburton External User Portal:

1. Navigate to <https://myapps.halliburton.com>

Self-Service Password Reset:

1. Navigate to <https://myapps.halliburton.com>

Self-Service MFA Reset:

1. Navigate to <https://myapps.halliburton.com>

External User Self-Service User Guide

Halliburton Okta provides the end users with the capability to perform self-service activities for their Halliburton Okta accounts. The self-service capabilities enable the end user to reset their password using the reference sections below. The end users will no longer need to reach out to the Okta team to perform these activities for them at Halliburton Okta.

This document details the following processes:

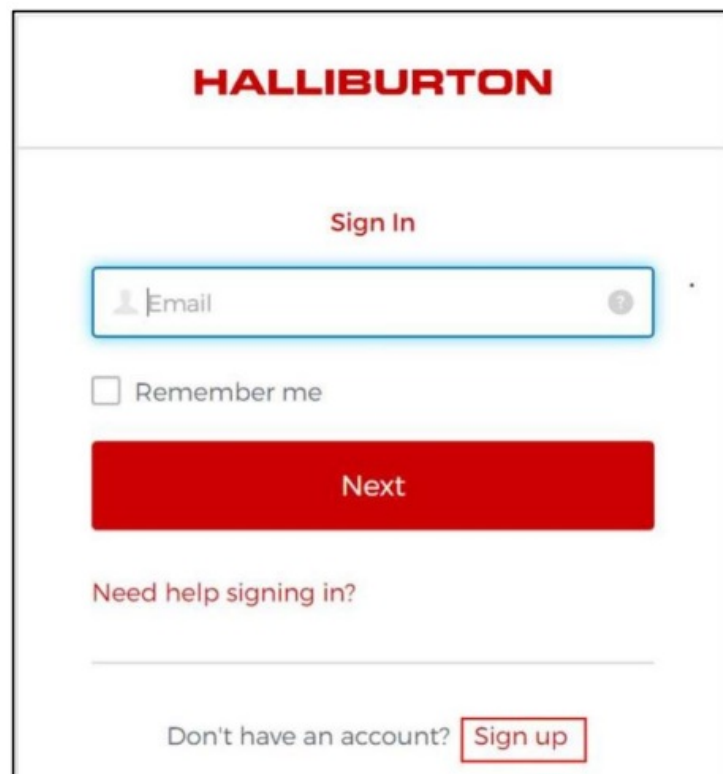
1. Register to the Halliburton External User portal
2. Login to the Halliburton External User Portal
3. Self Service Password Reset
4. Self-service MFA Reset

NOTE:

- Account unlocks – Wait for 30 minutes, the account will be automatically unlocked. If there is an urgent need, submit a service now incident and email to DL-Infosec-Okta@halliburton.com
- Users with @halliburton.com email addresses should go to [Office.com](https://office.com) and use their Halliburton credentials for any password-related issues. Personal domains like Gmail, Yahoo, Hotmail, etc. account registration and usage is blocked in Halliburton without VP approval.
- Non-Halliburton accounts will expire after 110 days Inactivity. Users need to login to <https://myapps.halliburton.com> atleast once to avoid account login issues.
- Passwords for non-Halliburton accounts will expire every 90 days. Users must reset their passwords every 90 days
- The SMS/voice call option has been discontinued as of May 12, 2025, and will no longer be available. Available multi-factor authenticators are 'Google Authenticator', Okta verify'

Register to the Halliburton External User portal


1. Navigate to <https://myapps.halliburton.com/>
2. The login page appears, click on Sign up.

A screenshot of the Halliburton external user portal login page. At the top, the word "HALLIBURTON" is displayed in red. Below it, the text "Sign In" is centered. There is a text input field with a blue border and a light blue background, containing the placeholder text "Email" and a small question mark icon on the right. Below the input field is a checkbox labeled "Remember me". A large red button with the text "Next" is positioned below the checkbox. Underneath the button, the text "Need help signing in?" is displayed. At the bottom, there is a horizontal line, followed by the text "Don't have an account?" and a red button labeled "Sign up".

3. Complete the required fields and click on Register.

HALLIBURTON

Create Account


 This field cannot be left blank

* Indicates required field


Register

4. A verification email is sent to your registered email address.

HALLIBURTON



Verify with your email

 jthun.ps@test.com

We sent an email to j***s@test.com. Click the verification link in your email to continue or enter the code below.

[Enter a verification code instead](#)

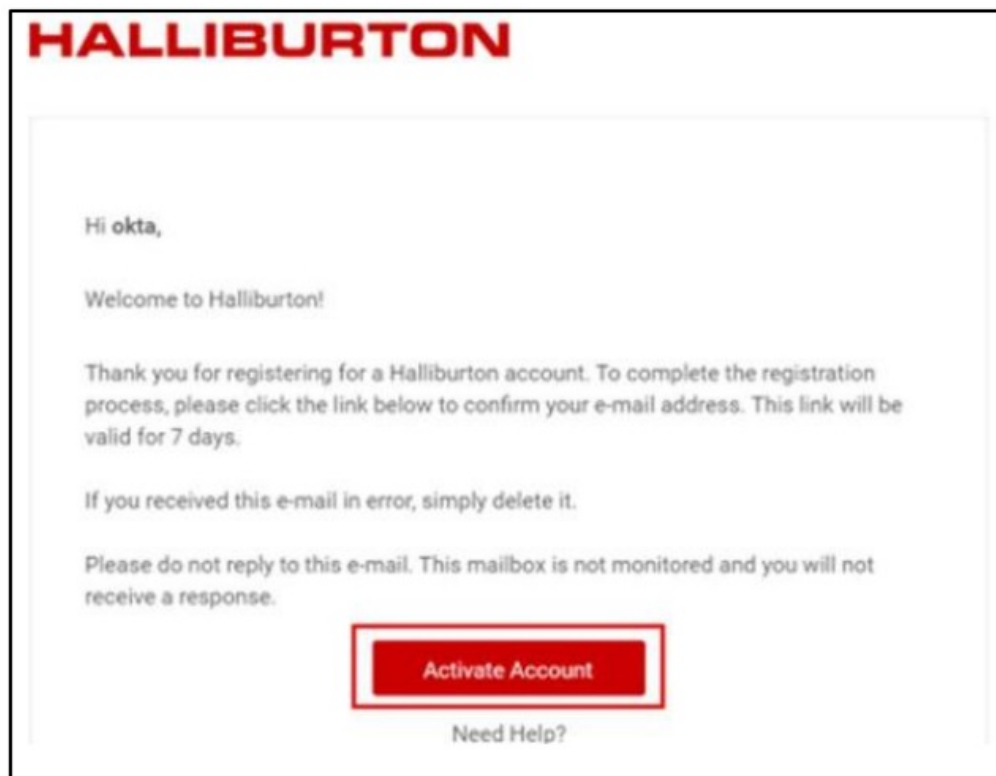
[Return to authenticator list](#)

[Back to sign in](#)

By logging into this application, you are agreeing to the terms in the [Halliburton Privacy Policy](#) which contains information about how your personal data is processed.

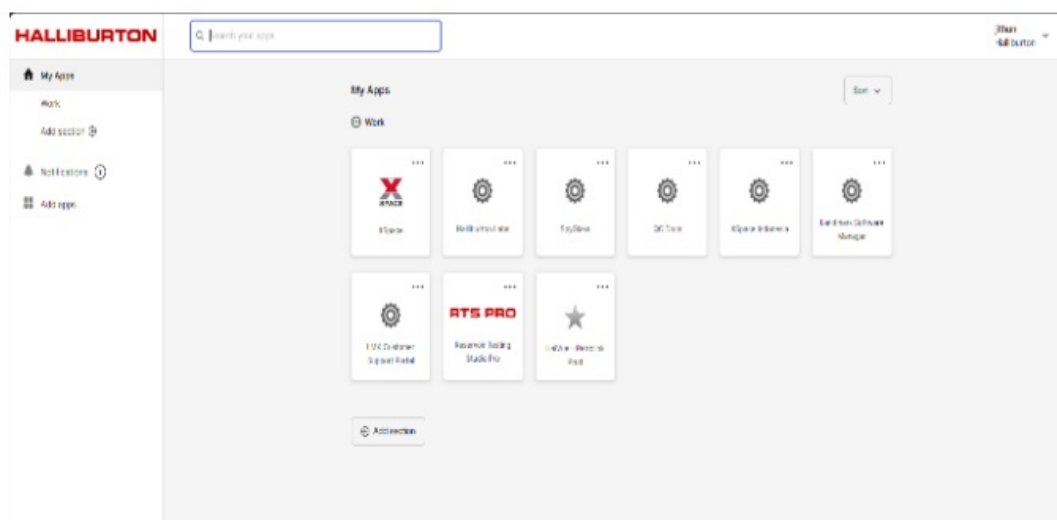
For assistance, contact the [Halliburton IT Service Center](#)

5. Click on the Activate Account button in the email that you would have received from InfoSec-Okta, InfoSec@okta.halliburton.com



Note: If you do not activate your account, you will not be able to access any further features.

6. After successful activation, the portal will display the application(s) to which you have access.



Login to the Halliburton External User Portal

1. Navigate to <https://myapps.halliburton.com>

HALLIBURTON

Sign In

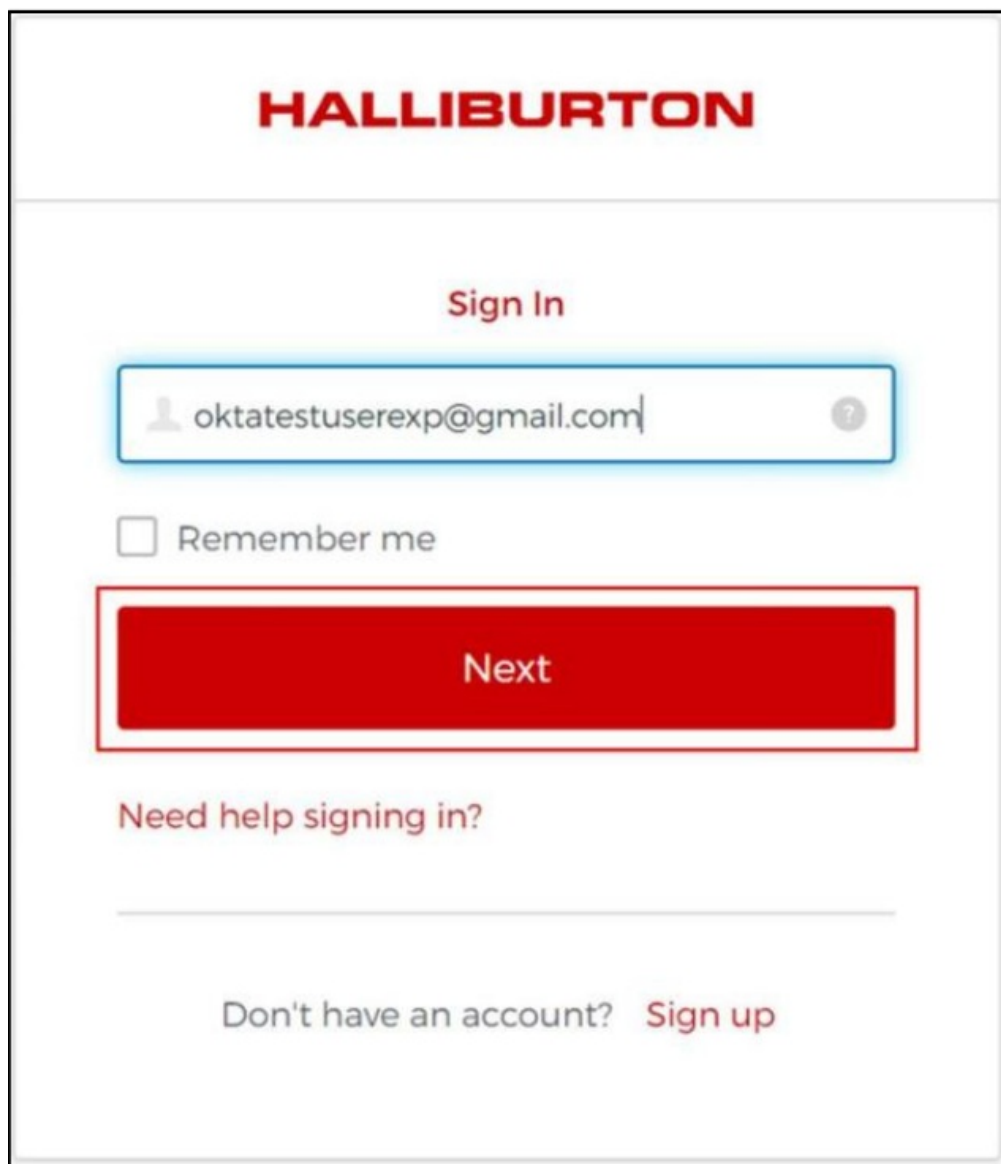
 ?

☐ Remember me

Next

[Need help signing in?](#)

2. Enter your email address and click Next.



The image shows the Halliburton Sign In interface. At the top is the Halliburton logo in red. Below it is the text "Sign In" in red. There is a text input field containing the email address "oktatestuserexp@gmail.com" with a user icon on the left and a help icon on the right. Below the input field is a checkbox labeled "Remember me". A large red button with the text "Next" is highlighted with a red border. Below the button is the text "Need help signing in?" followed by a horizontal line. At the bottom, it says "Don't have an account? Sign up" where "Sign up" is a red link.

HALLIBURTON

Sign In

oktatestuserexp@gmail.com

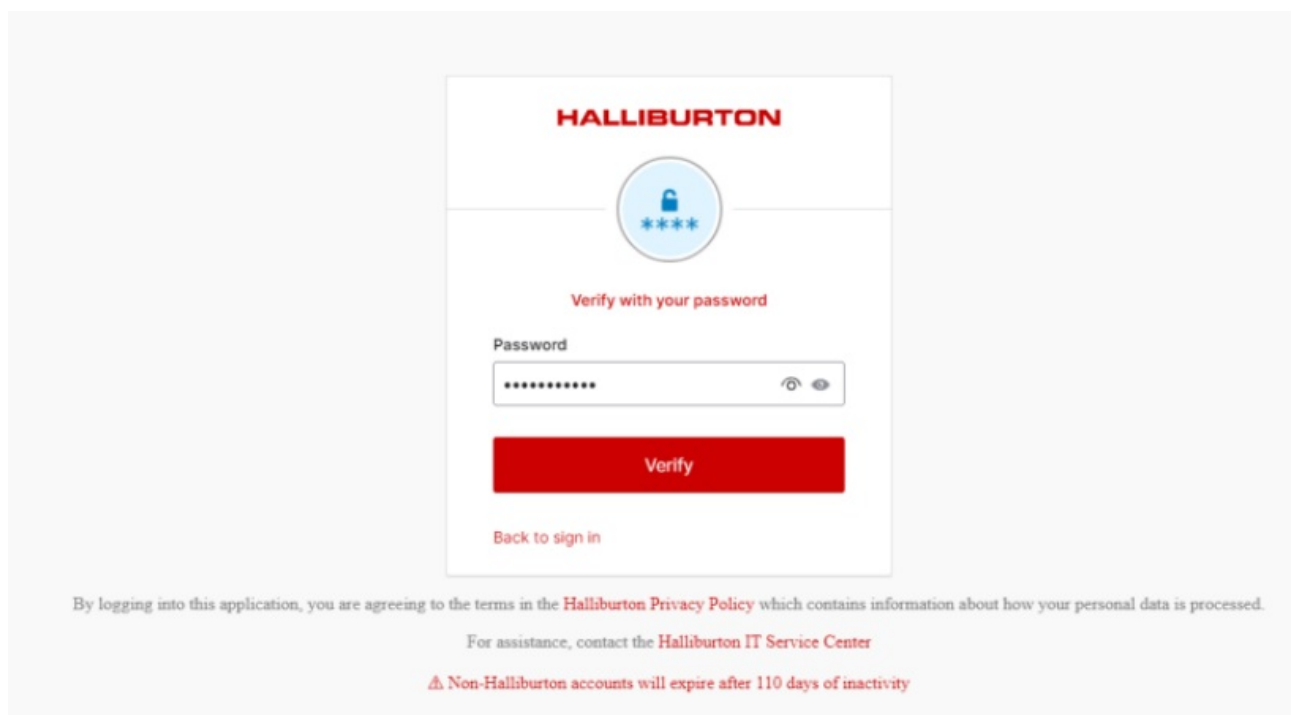
☐ Remember me

Next

Need help signing in?

Don't have an account? [Sign up](#)

3. Enter your password and click Sign In.



The image shows the Halliburton Password Verification screen. At the top is the Halliburton logo in red. Below it is a blue circular icon with a lock and four asterisks. The text "Verify with your password" is in red. There is a "Password" label above a text input field containing eight asterisks, with a toggle icon on the right. Below the input field is a large red button with the text "Verify". Below the button is a red link "Back to sign in". At the bottom, there is a disclaimer: "By logging into this application, you are agreeing to the terms in the [Halliburton Privacy Policy](#) which contains information about how your personal data is processed." followed by "For assistance, contact the [Halliburton IT Service Center](#)" and a warning: "⚠ Non-Halliburton accounts will expire after 110 days of inactivity".

HALLIBURTON

Verify with your password

Password

Verify

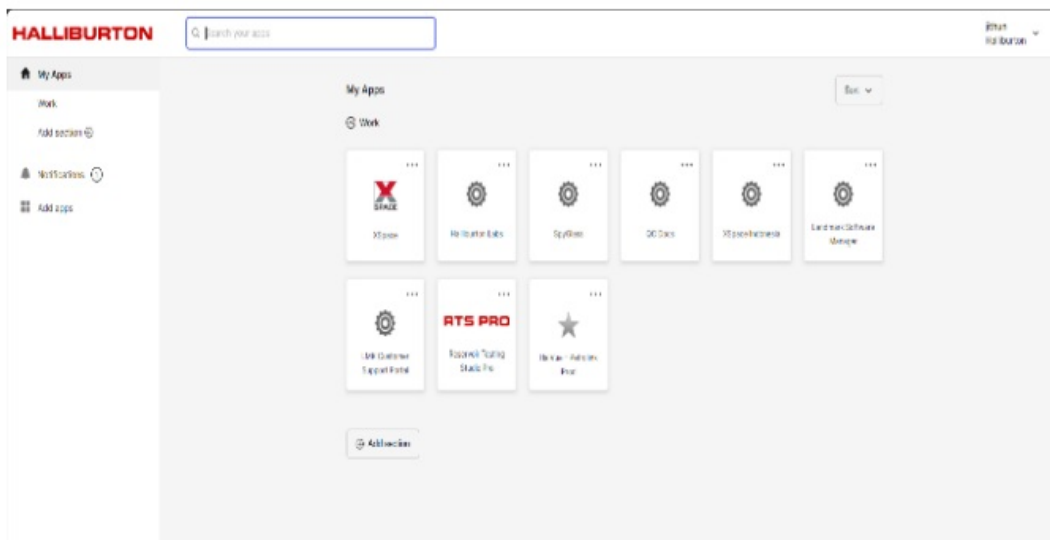
[Back to sign in](#)

By logging into this application, you are agreeing to the terms in the [Halliburton Privacy Policy](#) which contains information about how your personal data is processed.

For assistance, contact the [Halliburton IT Service Center](#)

⚠ Non-Halliburton accounts will expire after 110 days of inactivity

4. After successful login, the portal displays the application(s) to which you have access.

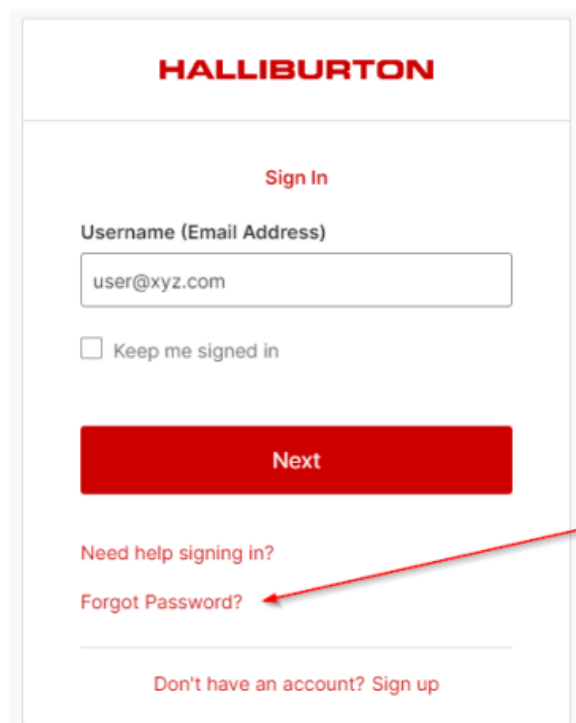


Self-service Password reset

1. Navigate to <https://myapps.halliburton.com>
2. Click on Need help signing in?

A screenshot of the Halliburton Sign In form. The form is titled 'Sign In' and includes a 'Username (Email Address)' field with the text 'user@xyz.com'. Below the field is a checkbox labeled 'Keep me signed in'. A large red 'Next' button is positioned below the checkbox. At the bottom of the form, there is a link that says 'Need help signing in?'.

3. The following options are displayed
 - Forgot Password?
 - End user reference guide
4. Click on Forgot Password?



HALLIBURTON

Sign In

Username (Email Address)

user@xyz.com

☐ Keep me signed in

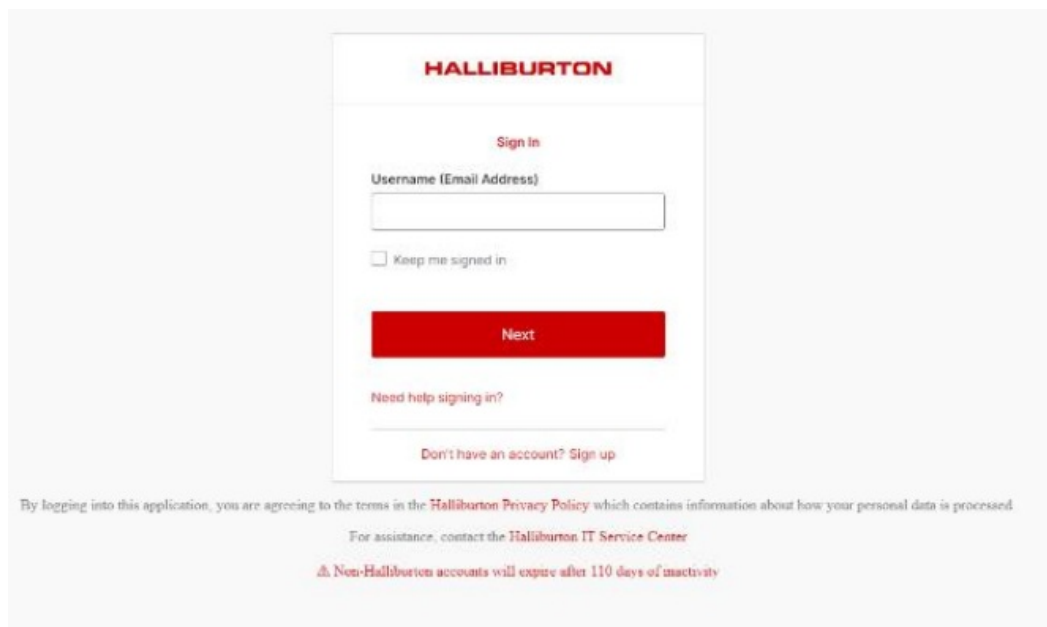
Next

Need help signing in?

Forgot Password?

Don't have an account? Sign up

5. Enter your username



HALLIBURTON

Sign In

Username (Email Address)

☐ Keep me signed in

Next

Need help signing in?

Don't have an account? Sign up

By logging into this application, you are agreeing to the terms in the [Halliburton Privacy Policy](#) which contains information about how your personal data is processed.

For assistance, contact the [Halliburton IT Service Center](#)

⚠ Non-Halliburton accounts will expire after 110 days of inactivity


6. Two recovery options will be visible 'Email' and 'Phone'


HALLIBURTON

Reset your password

📧 jips@deloitte.com

Verify with one of the following security methods to reset your password.

 Email

 Phone

[Back to sign in](#)


By logging into this application, you are agreeing to the terms in the [Halliburton Privacy Policy](#) which contains information about how your personal data is processed.

For assistance, contact the [Halliburton IT Service Center](#)

⚠️ Non-Halliburton accounts will expire after 90 days of inactivity

7. If you click email, email is sent with instructions to reset password.

HALLIBURTON



Verify with your email

📧 jips@deloitte.com

We sent you a verification email. Click the verification link in your email to continue or enter the code below.

[Enter a verification code instead](#)

[Verify with something else](#)

[Back to sign in](#)

By logging into this application, you are agreeing to the terms in the [Halliburton Privacy Policy](#) which contains information about how your personal data is

For assistance, contact the [Halliburton IT Service Center](#)

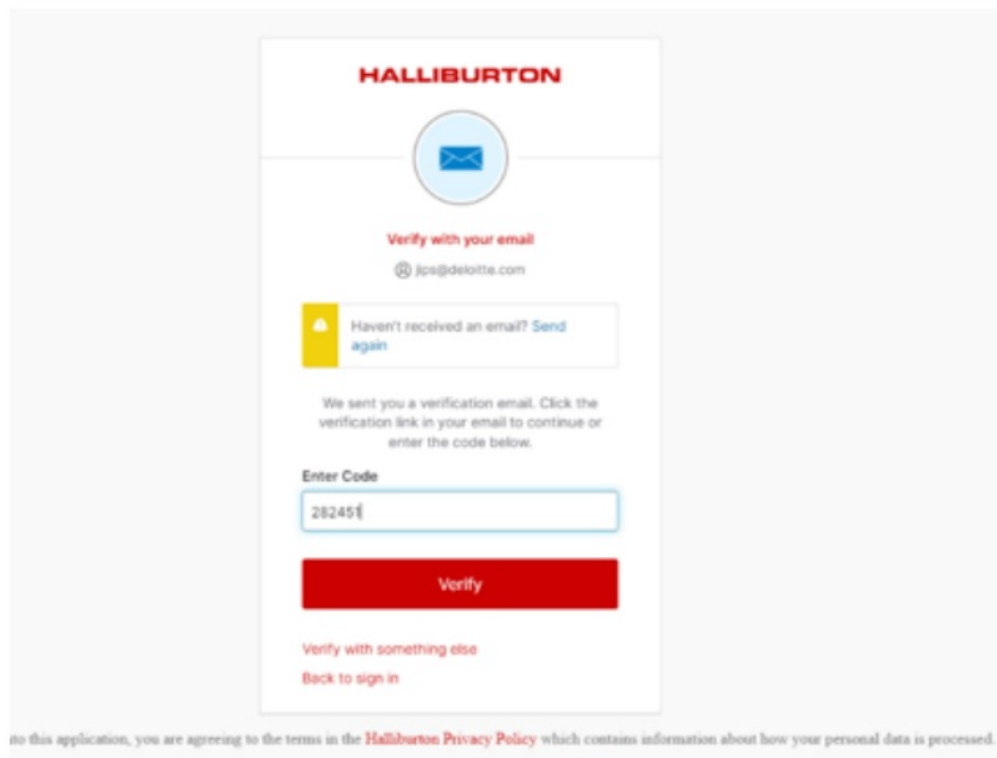
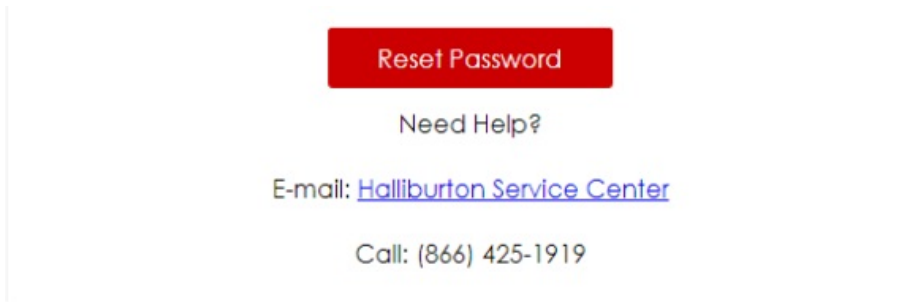
⚠️ Non-Halliburton accounts will expire after 105 days of inactivity

8. You will receive an email from InfoSec_Okta InfoSec@okta.halliburton.com Click on Reset Password in the email.

- Halliburton Password Reset Requested Hi Jptestid321
- A password reset request was made for your Halliburton account. To complete the password reset process, please click the link below to reset your password. This link will be valid for 1 hour.
- If you received this e-mail in error, simply delete it.
- Please do not reply to this e-mail. This mailbox is not monitored and you will not

receive a response.

9. You will get verification code once click on 'Reset Password'



10. Enter the code in okta verification screen

11. On the reset password screen, provide the New password and Repeat password.

12. Click on the Reset Password button to complete this step.

Note: Reset password screen contains the password policy guidelines. Your new password should meet the guidelines.

HALLIBURTON

Reset your Halliburton password

jips@deloitte.com

Password requirements:

- At least 12 characters
- A lowercase letter
- An uppercase letter
- A symbol
- No parts of your username
- Does not include your first name
- Does not include your last name
- Password can't be the same as your last 10 passwords

New password

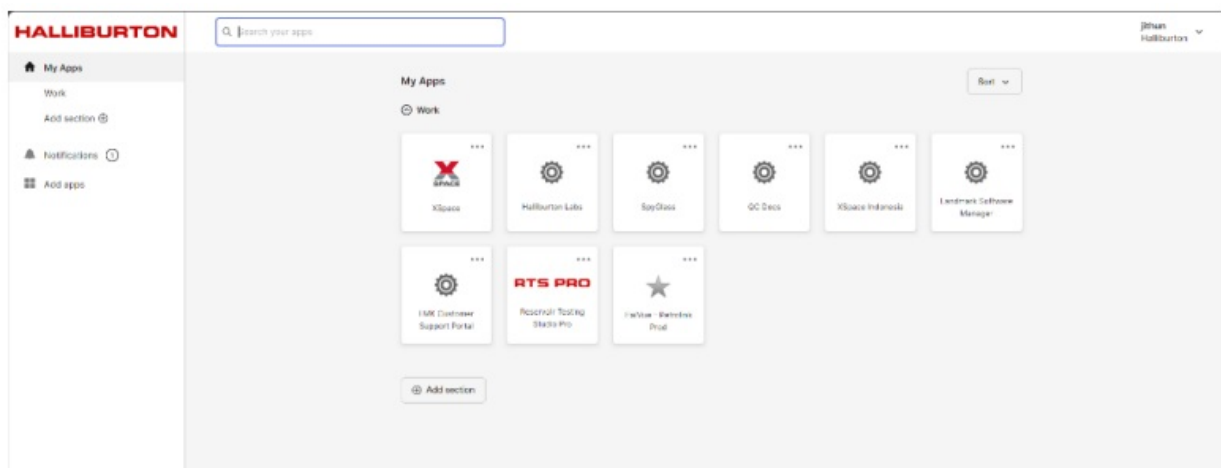
Re-enter password

☐ Sign me out of all other devices.

Reset Password

[Back to sign in](#)

13. After successful login, the portal displays the application(s) to which you have access.



Self-service MFA Reset

1. Navigate to <https://myapps.halliburton.com>



HALLIBURTON

Sign In

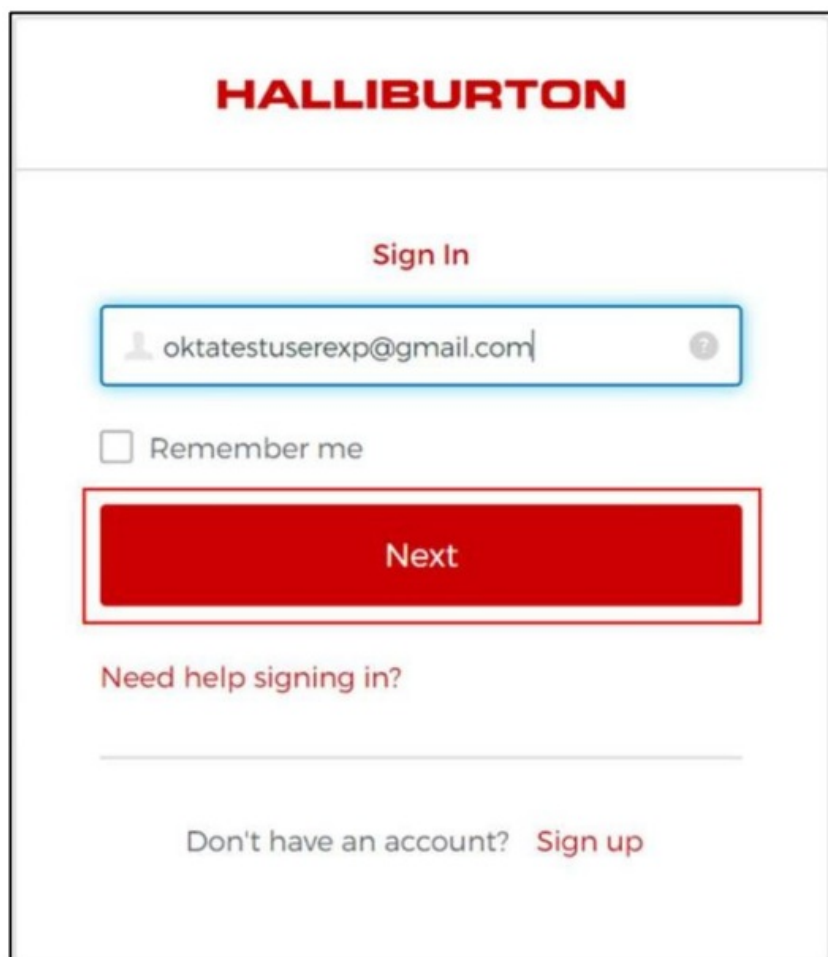
☐ Remember me

Next

Need help signing in?

This screenshot shows the Halliburton Sign In page. The email input field is highlighted with a blue border. The 'Next' button is a red rectangle. The 'Remember me' checkbox is unchecked.

2. Enter your email address and click Next.



HALLIBURTON

Sign In

☐ Remember me

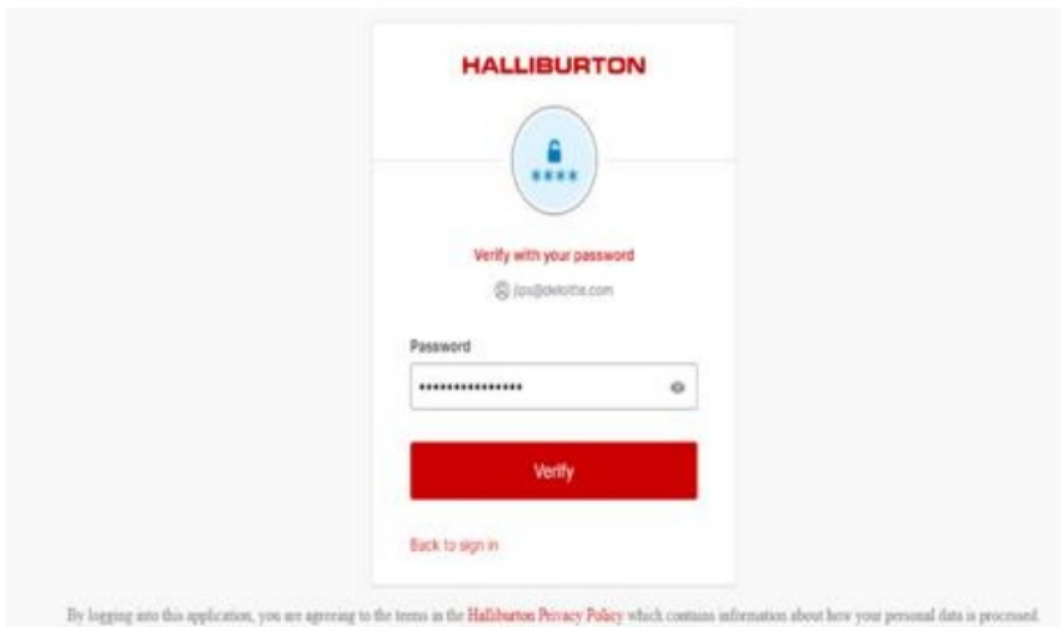
Next

Need help signing in?

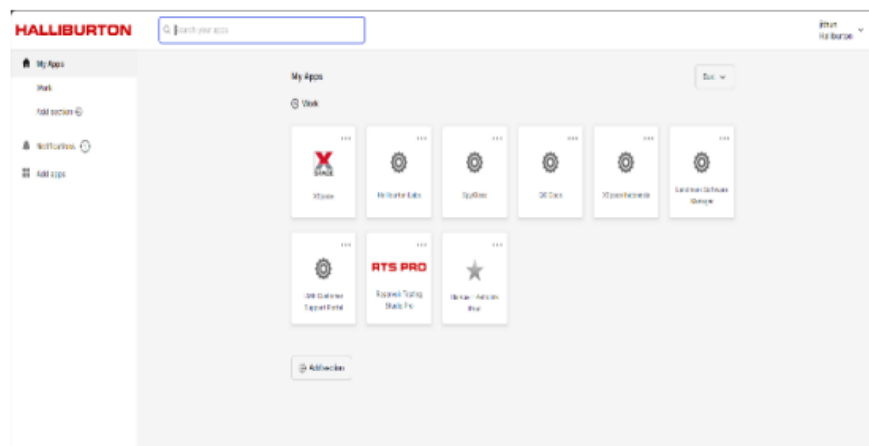
Don't have an account? [Sign up](#)

This screenshot shows the Halliburton Sign In page with the email 'oktatestuserexp@gmail.com' entered. The 'Next' button is highlighted with a red border. A 'Sign up' link is visible at the bottom.

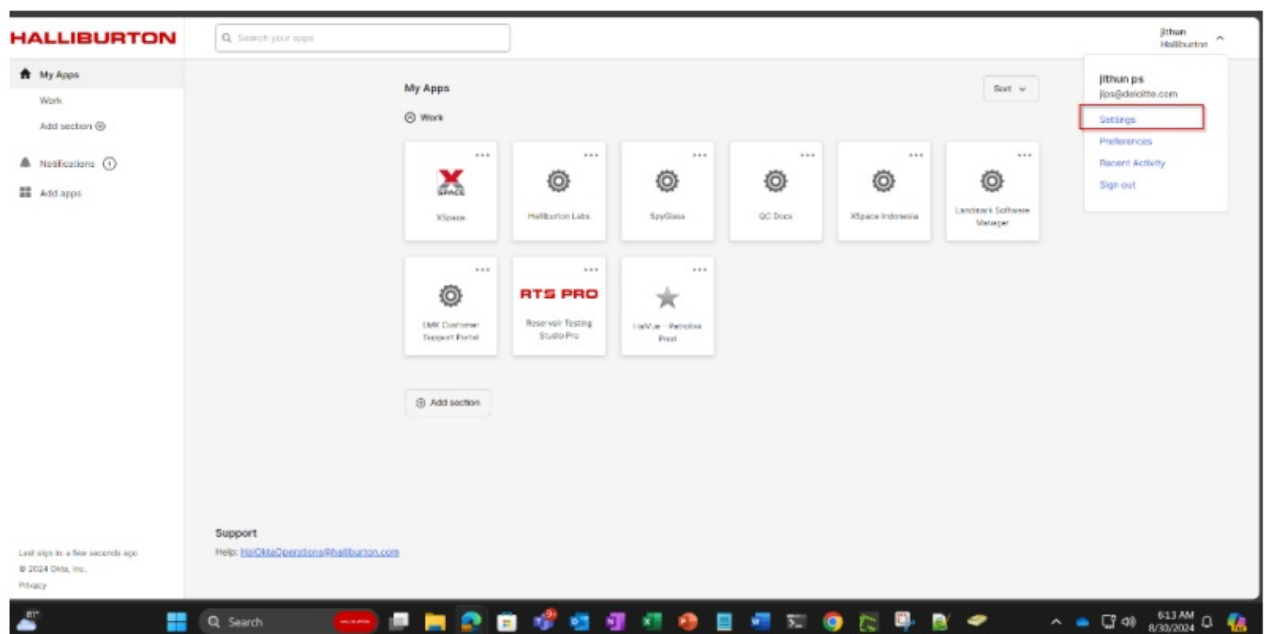
3. Enter your password and click Sign In.



4. After successful login, the portal displays the application(s) to which you have access.



5. Click “Settings” from the right corner



6. Google Authenticator or Okta Verify can be seen as MFA enrollment.

Note: The SMS/voice call option has been discontinued as of May 12, 2025, and will no longer be available.

The screenshot shows the 'Account' page in Okta. On the left, the 'Personal Information' section is expanded, showing fields for First name (John), Last name (tester), Okta username (jips@deloitte.com), Primary email (jips@deloitte.com), Mobile phone, UserPrincipalName (jips@deloitte.com), User type (XNET), Display name (John tester), Title, and fName. An 'Edit' button is in the top right of this section. On the right, the 'Security Methods' section is expanded, showing options for Password (with a 'Reset' button), Okta Verify (with a 'Set up' button), and Google Authenticator (with a 'Set up' button). Red arrows point to the 'Set up' buttons for Okta Verify and Google Authenticator. Below this is the 'End All Sessions' section with a 'Sign out' button.

FAQs

Q: What happens if I do not activate my account after registration?

A: If you do not activate your account, you will not be able to access any further features.


Q: What are the available multi-factor authenticators?

A: The available multi-factor authenticators are Google Authenticator and Okta Verify.

Q: How often do non-Halliburton accounts expire due to inactivity?

A: Non-Halliburton accounts expire after 110 days of inactivity.

Documents / Resources

	<p>HALLIBURTON External User Self Service [pdf] User Guide</p> <p>External User Self Service, User Self Service, Self Service, Service</p>
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References

- [User Manual](#)

External User Self Service, HALLIBURTON, Self Service, Service, User Self

HALLIBURTON Service

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