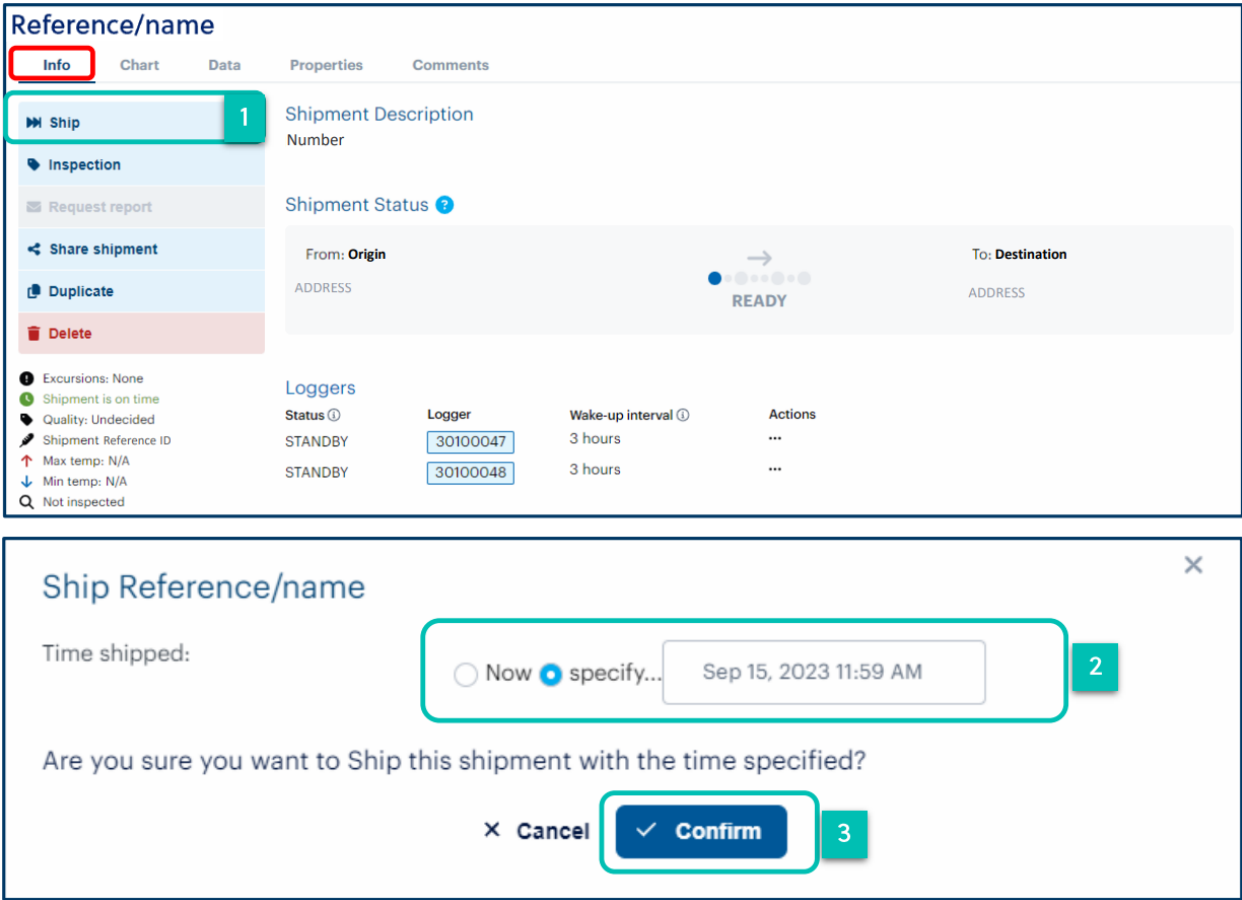


Controlant Manually Shipment Report User Guide

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How to Manually Start a Shipment

In the event a shipment is not automatically started in the system, users can proceed as follows:

1. In the Info tab, select **Ship**.
2. In the popup window, choose **Now** to ship at the current timestamp or **Specify** to select the relevant date/time in the past.
3. Click **Confirm**.



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Documents / Resources



[Controlant Manually Shipment Report](#) [pdf] User Guide
Controlant Manually Shipment Report, Manually Shipment Report, Shipment Report, Report

References

- [User Manual](#)