

# CISCO WXTW Webex Teams Collaboration Workshop Instruction Manual

[Home](#) » [Cisco](#) » CISCO WXTW Webex Teams Collaboration Workshop Instruction Manual 

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## Contents

- [1 About this course](#)
- [2 Audience profile](#)
- [3 At course completion](#)
- [4 Course Outline](#)
- [5 Documents / Resources](#)
  - [5.1 References](#)
- [6 Related Posts](#)

## About this course

Cisco Webex Teams is an app-centric, cloud-based service that provides a complete collaboration suite for teams to create, meet, message, call, care, whiteboard, and share, regardless of whether they're together or apart—in one continuous work stream before, during, and after meetings. Being able to understand how this works and what the features are is the key focus of this 3-day course. Webex Teams training should be taken by students who have a working understanding of Cisco Collaboration Products. This Cisco Webex Teams Training will help students be able to describe Cisco Webex Teams, comprehend Cisco Webex Teams Meetings, and grasp Cisco Webex Teams Messaging, among much more. This course is intended to be taken by system engineers, system administrators, architects, and channel partners.

## **Audience profile**

- System Engineers
- System Administrators
- Architects
- Channel Partners

## **At course completion**

**After completing this course, students will be able to:**

- Describe Cisco Webex Teams
- Comprehend Cisco Webex Teams Meetings
- Understand Cisco Webex Teams Messaging
- Recognize Cisco Webex Teams Calling
- Appreciate Cisco Webex Teams Care
- Explain Cisco Webex Teams Management and Administration
- Describe Cisco Webex Teams Service Availability, Ordering, and Support
- Understand Cisco Webex Teams Board

## **Course Outline**

### **Module 1: Cisco Webex Teams Overview**

- Lesson 1: What is Cisco Webex Teams
- Lesson 2: Webex Teams Delivery
- Lesson 3: Webex Teams Security
- Lesson 4: Webex Teams Collaboration
- Lesson 5: Webex Teams API
- Lesson 6: Meetings
- Lesson 7: Messaging
- Lesson 8: Calling
- Lesson 9: Cisco Webex Teams Spaces
- Lesson 10: Cisco Webex Teams Hybrid Services
- Lesson 11: Cisco Webex Teams Benefits

### **Module 2: Cisco Webex Teams Meetings**

- Lesson 1: Basic Meetings
- Lesson 2: Instant Messages
- Lesson 3: Schedule Meetings

### **Module 3: Cisco Webex Teams Advanced Meetings Overview**

- Lesson 1: WebEx Integration
- Lesson 2: Personal Room
- Lesson 3: Cisco Webex Teams Desk and Room Devices and the Cisco Webex Teams Board
- Lesson 4: Cisco Webex Teams Conferencing
- Lesson 5: Cisco Webex Teams Board and Room Device Setup and Use
- Lesson 6: Three ways to enable pairing

#### **Module 4: Cisco Webex Teams Messaging**

- Lesson 1: Cisco Webex Teams Messaging Overview
- Lesson 2: Key Benefits of Cisco Webex Teams Messaging
- Lesson 3: Cisco Webex Teams Messaging Features
- Lesson 4: Cisco Webex Teams (feature in the app)
- Lesson 5: Use Cases

#### **Module 5: Cisco Webex Teams Board**

- Lesson 1: Advanced Interactive Whiteboard
- Lesson 2: No Network, Bluetooth needed
- Lesson 3: Microphones
- Lesson 4: Voice-Tracking Technology
- Lesson 5: Webex Teams Board Application Suite
- Lesson 6: Camera
- Lesson 7: Webex Teams APIs
- Lesson 8: Any Board, anywhere
- Lesson 9: Messaging
- Lesson 10: Setup

#### **Module 6: Cisco Webex Teams Calling Overview**

- Lesson 1: Traditional Calling Features in Cisco Webex Teams
- Lesson 2: Features and Benefits of Cisco Webex Teams Calling
- Lesson 3: Benefits of Mobility and Collaboration Features of Cisco Webex Teams
- Lesson 4: PSTN Calling
- Lesson 5: Phone Support
- Lesson 6: Use Cases

#### **Module 7: Cisco Webex Teams Care**

- Lesson 1: Overview
- Lesson 2: Embedding
- Lesson 3: Experience

#### **Module 8: Cisco Webex Teams Management and Administration**

- Lesson 1: Overview
- Lesson 2: Cisco Cloud Collaboration Management Features and Benefits
- Lesson 3: Management
- Lesson 4: Security
- Lesson 5: Portal

## Module 9: Cisco Webex Teams Service Availability, Ordering, and Support

- Lesson 1: Country Availability
- Lesson 2: Language Support
- Lesson 3: Ordering
- Lesson 4: Support
- Lesson 5: Cisco Capital

### Lab Outline:

- Lab 1: Initial Cisco Collaboration Cloud Organization Configuration: Customer Trial and Configure Active Directory Connector
- Lab 2: Webex Teams Message, Meeting, and Call Configuration
- Lab 3: Hybrid Services: Calendar Service Configuration
- Lab 4: Hybrid Services: Call Service Aware Configuration
- Lab 5: Hybrid Services: Call Service Connect Configuration
- Lab 6: Bulk User Configuration
- Lab 7: Single Sign-on with AD FS Configuration
- Lab 8: Call Routing Features: Hunt Groups and Auto Attendants



## Documents / Resources

	<p><a href="#">CISCO WXTW Webex Teams Collaboration Workshop</a> [pdf] Instruction Manual  WXTW Webex Teams Collaboration Workshop, WXTW, Webex Teams Collaboration Workshop  , Teams Collaboration Workshop, Collaboration Workshop, Workshop</p>
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## References

- [User Manual](#)

[Manuals+](#), [Privacy Policy](#)