Manuals+ — User Manuals Simplified.

CES 2025-DL Delegation Leader Dashboard

CES 2025-DL Delegation Leader Dashboard Instructions

Contents

CES 2025-DL Delegation Leader Dashboard

Product Information

Specifications

- **Product Name:** Delegation Leader Dashboard
- **Manufacturer:** CTA.tech
- **Features:** Registration for CES events, Dashboard for managing delegation, Invitations for Delegates

Product Usage Instructions

Registration Requirements
To access the Delegation Leader Dashboard and register as a Delegation Leader, follow the steps below

Accessing Your Delegation Leader Dashboard:

1. Check your email for a welcome message from email_ **confirm@confmail.experient-inc.com**.
2. Create a CES Account or sign in if you have attended CES 2023 or CES 2024 before.
3. If you are new to the CES Delegation Program, create an account, fill out all required fields, and select [Register].
4. Upon successful registration, you will receive an email from **noreply@okta.com** confirming your account activation.
5. You will now have access to the dashboard which provides an overview of registration benefits and reminders.
6. To invite Delegates, select "Add/Edit Personnel" on the dashboard.
7. On the Delegation Summary page, you can send invites to your Delegates, export personnel files, and filter registrants.

Additional Notes

- Ensure students are not included as part of your Delegation.
- Book hotels early as they fill up quickly.
- Keep the confirmation email for CES 2025 registration and have your photo ID ready for badge pickup in Las Vegas.

FAQ

- **Q: How long does it take for credentials to be reviewed after registration?**
    - A: Show management typically takes five (5) business days to review credentials after successful registration.
- **Q: Can I save my barcode to my mobile wallet?**
    - A: Yes, you can save your barcode to your Apple or Google wallet for easy access during badge pickup.

Access the Delegation Leader Dashboard + Register as a Delegation Leader

Registration Requirements

- **Photo Identification:** Your badge will feature a photo. Please have a recent headshot ready to upload when you register.
- **Unique email address:** Use the same email address provided on your Delegation Leader application. If you use a different email address, you will be led to the regular Industry Attendee path. If you need to change the email address, contact Delegations@CTA.tech asap.
- **Date of birth:** In line with guidance from federal law enforcement and industry best practices, we require date of birth for all CES registrants.

Accessing your Delegation Leader Dashboard

Instructions

1. You will receive an email from **email_confirm@confmail.experient-inc.com** welcoming you to the registration process as a Delegation Leader. Please create a CES Account or sign in

CES

Sign up

Fields are required unless marked optional.

Email

Confirm email

First name

Last name

Company

Title

Required: What is three plus six?   *optional*

Password requirements:

- ⊠ At least 8 characters
- ⊠ A lowercase letter
- ⊠ An uppercase letter
- ⊠ A number
- ✅ No parts of your username

Password

Sign Up

THE FOLLOWING INSTRUCTIONS ARE FOR THOSE WHO HAVE ATTENDED CES 2023 or CES 2024.

If you have attended CES 2023 or CES 2024 and you are returning to CES 2025, proceed to sign in. If you forgot your password, reset it from the same page below by selecting I need help signing in.

2. If you are new to the CES Delegation Program, create an account, fill out all required fields and select [Register]. You will receive an email from **noreply@okta.com** . Your account will be automatically activated, and you may begin using it immediately.

3. You will be redirected to the Contact Profile page like the one shown below. Fill out all required fields. The contact page is only to access the Delegation Leader dashboard – this page does not mean you have registered to attend CES 2025.

4.

You now have access to the dashboard. This page is an overview page with information regarding registration benefits and reminder that students are not allowed a part of your Delegation.

5. To invite your Delegates, select Add/Edit Personnel and the page will redirect.

6. On the Delegation Summary page, you can send invites to your Delegates, Export Personnel file, filter the registrants and more. Details shown below:

7. **Send Invites to your Delegates** – fill in all required fields and select [SEND INVITE] button. Once the invite has been sent, you will see their name and information appear on the list towards the bottom of the page.

You will see your invited Delegates listed like the screenshot below:

8. **Export Personnel** – use this to download your list of Delegates in excel format.

9. **Filter** – you can quick search your invited Delegates using this function.

10. **Delegate Details** – see the different functions below:

Resend confirmation to your delegates

Resend invitation to your delegates

Send All Confirmations

Include Contact

Note: If you would like to send a confirmation to a specific individual only, you can expand their details below and click the send confirmation button for that person.

Invite Selected

Reg ID	First Name	Last Name	Company	Registration	Balance Due?	Invitation
⊕ 1846	test	test	Delegation	Industry Attendee ▾ ✕ Manage Individual Registration	🔘	
⊕ 2955 🔵	Test	test	test	Industry Attendee ▾ ✕		Send Confirmation
⊕ 3044	Test	Test43	CTA Test	Industry Attendee ▾ ✕	☐ ✔	

You can filter by order when selecting the headers

Delegate has balance due on their registration record.

Time & Date invitation email sent.

When a Delegate completes their record and is approved, this box will turn blue.

Delete incomplete delegates

11. **Register yourself if you are attending CES 2025 as a Delegation Leader** – select [MANAGE INDIVIDUAL REGISTRATION] button and proceed with registration. Fill out all required fields and complete your own registration. This is where you can add conference passes, CES show floor tours, industry resources and more.

Reg ID	First Name	Last Name	Company	Registration	Balance Due?	Invitation
⊕ 1846	test	test	Delegation	Industry Attendee ▾ ✕ Manage Individual Registration		

Access the Delegation Leader Dashboard + Register as a Delegation Leader

About You

🏠 Dashboard

Indicates required fields. ✳

Select your CES experience ✓

⊘ Exhibits Plus Pass

Exhibits Plus Pass option on About You page: The Exhibits Plus Pass provides access to the CES show floor plus Keynote Addresses, Great Minds Sessions, Research Summit, Show Floor Stage Content and more.

$0

Read More

○ Deluxe Conference Pass

The Deluxe Conference Pass includes the Exhibits Plus Pass **PLUS** the highest level of access and flexibility. The Deluxe Conference Pass provides access to all 300+ sessions and curated tracks across four days of programming.

~~$1400~~
$1050

Read More

Acknowledge Event Requirements

☑ I understand that CES is a trade-only event for individuals affiliated with the consumer technology industry who are 18 years of age or older and that I meet these eligibility requirements to attend. ✳

About You

Prefix *

- ○ Dr.
- ○ Ms.
- ○ Mx.
- ○ The Hon.
- ○ Mr.
- ○ Mrs.
- ○ Miss

Prefix is required

First Name *

test

Last Name *

test

Job Title *

Delegation Leader

Company / Organization *

Delegation

Address *

123 Main St

Address 2

Country, Region or Territory of Residence *

Cambodia >

Postal Code

City *

Sample Badge

CES ™
Powered by The Consumer Technology Association®

test test
Delegation
Cambodia

(+Country Code) Mobile Phone Number ✱

| 1 | 7038226565 |

Stay Updated! Would you like to receive CES text message updates? By opting in, you consent to receive SMS messages from CTA, owner and producer of CES, regarding event updates, reminders, and important information. Message and data rates may apply.

☐ Yes, I agree to receive text message updates.

By providing your mobile number and opting in, you agree to the CTA's Terms and Conditions and Privacy Policy. You can opt-out at any time by replying STOP. For help, reply HELP.

Email ✱

test100@test.com

(where you will receive event communication)

⌄ **Do you require accessibility assistance on-site?** ✱

By submitting your registration, you consent to permitting your personal data collected on this registration page to be collected, used, and shared in accordance with the Consumer Health Data Privacy Policy. You may withdraw your consent at any time by contacting customer service.

Services must be requested by Dec. 17. Services requested after Dec. 17 cannot be guaranteed on-site.

○ On-site assistance is not required

○ Mobility assistance

○ Deaf/hard of hearing services

○ Blind/visually impaired services

Special Assistance is required

The following demographic questions are for analytical purposes only.

Date of Birth *

DD / MM / YYYY

Date of Birth is required

i.e. DD / MM / YYYY

∨ Your gender *

○ Male

○ Female

○ Non-binary

○ Prefer not to say

Your gender is required

∨ Do you require a visa to attend CES 2025? *

○ Yes   ○ No

Do you require a visa to attend? is required

Policies

☑ I agree to the Maritz Terms of Use. *

☑ Click here to accept the CES 2025 Terms and Conditions *

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Additional Information

Indicates required fields. *

∨ Select the option that best matches your job title. *

Executive

○ Board Member

○ C-Level

○ President/Founder

○ Vice President/Senior VP/Executive VP

Management

○ Account Management/Sales Rep

○ Consultant

○ Director/Senior Manager/General Manager

○ Manager/Store Manager/Product Manager

○ Manufacturer's Representative

Medical

○ Medical Doctor

○ Medical Professional

Government

○ Government Official

Other

- ○ Admin and Support Staff
- ○ Analyst
- ○ Freelance/Self-Employed
- ○ Non-Management
- ○ Staff Creative
- ○ Staff Other
- ○ Staff Technical
- ○ Systems Installer/Integrator
- ○ Trainer/Educator
- ○ Other

Job Title Role is required

❯ Select the department/business division that best matches your role. ✷

○ Business Development	○ Client/Customer Service
○ Content Creation and Management	○ Data and Analytics
○ Education	○ Engineering
○ Finance	○ Government/Regulatory
○ Healthcare Provider/Medical	○ Human Resources
○ Investment	○ Legal
○ Manufacturing	○ Marketing and Advertising
○ Operations	○ Procurement for Re-sale
○ Procurement for my company	○ Product Design and Management
○ Research/Development	○ Sales
○ Software Development	○ Standards
○ Supply Chain/Distribution	○ Other

Department / Area of Responsibility is required

∨ Select the top market/product categories that represent your business interests at CES. You may select up to ten. *

☐ 5G Technologies   ☐ Accessibility

☐ Accessories   ☐ AgTech

☐ AR/VR/XR   ☐ Artificial Intelligence

☐ Audio   ☐ Beauty Tech

☐ Blockchain   ☐ Cloud Computing

☐ Construction Tech   ☐ Cryptocurrency

☐ Cybersecurity   ☐ Digital Health

☐ Drones   ☐ Education Tech

☐ Energy Transition   ☐ Energy/Power

☐ Enterprise   ☐ Content and Entertainment

☐ Fashion Tech   ☐ FinTech

☐ Fitness   ☐ Food Tech

☐ Gaming and Esports   ☐ Home Entertainment and Office Hardware

☐ Imaging   ☐ Investing

☐ IoT/Sensors   ☐ Lifestyle

☐ Marketing and Advertising   ☐ Metaverse

☐ NFT   ☐ Quantum Computing

☐ Retailing/E-Commerce   ☐ Robotics

☐ Smart Cities   ☐ Smart Home and Appliances

☐ Sourcing and Manufacturing   ☐ Space Tech

☐ Sports   ☐ Startups

☐ Streaming   ☐ Supply and Logistics

☐ Sustainability   ☐ Travel and Tourism

☐ Vehicle Technology and Advanced Mobility   ☐ Video Technologies

☐ 3D Printing

Business Interests is required

✓ Select the primary function of your company. ✱

○ Advertising and Marketing ○ Academic/University

○ AgTech ○ Analytics and Research

○ Architecture/Building/Construction ○ Automotive

○ Business Services ○ Consulting

○ Content, Media and Entertainment ○ Consumer Goods (Non-Retail Buying)

○ Design and Packaging ○ Digital Health

○ Distribution ○ Education/Training

○ Electronics Components ○ Energy

○ Engineering/Research and Development ○ Finance (Fintech, Banking, Services, Insurance)

○ Gaming ○ Government - Federal/National

○ Government - State and Local ○ Healthcare/Pharmaceuticals/Biotech

○ Manufacturer's Representative ○ Manufacturing

○ Non-Profit/NGO/Lobbying ○ Retail

○ Software Development/Publishing ○ Sports and Fitness

○ Systems Integrator/Installation/VAR ○ Telecom and Utilities

○ Transportation, Shipping and Logistics ○ Travel and Hospitality

○ Venture Capitalists/Private Equity/Investing ○ Venues

○ Other

Company Function is required

✓ Please select ONE option that best describes your influence in your company's buying decisions, or the buying divisions of a company that you represent. ✱

○ Final Decision Maker ○ Significant Influence

○ Initial Recommendation ○ Research New Products

○ Not Applicable

Buying Influence is required

✓ Please identify the customer base your company provides products/services. ✱

○ Business to Business ○ Business to Consumer

○ Both ○ Other

Customer Base is required

CTA SmartBrief

☐ Check the box to subscribe to CTA SmartBrief, the complimentary daily email summary of the most critical consumer technology news from around the globe. SmartBrief may send occasional marketing emails.

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Add Photo

This photo will appear on your CES badge. Your photo should be recent (within the last 6 months) and display a frontal view with your face clearly visible. Avatars, Memojis or other digitally created images are not permitted. Show Management reserves the right to reject any uploaded photo and require the registrant to have their photo taken on-site prior to issuing a badge.

Submit your photo by using your webcam or upload an existing photo below.

Click the camera icon below to take a photo.

_____ OR _____

If you do not have a camera available, please choose an existing photo of yourself to upload. To upload your own photo, click "Choose File", make your selection and click "Upload".

Remember:
- JPG, PNG and GIF files only
- 5 MB or smaller, square, color photo

| Choose File | No file chosen | ⬆ Upload |

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Qualifications

Indicates required fields. *

CES will not accept credentials that do not associate you with the company you are representing or with the consumer technology industry. CES reserves the right to request additional business credentials if necessary.

Registrants using company email domains will have an expedited credential review.

Registrants must provide two of the following:

☐ **Business card**
- Business card must clearly list your company name and company that you are representing
- Digital business cards or proofs will not be accepted

☐ **Link to active company website**
- Website must clearly demonstrate your organizations affiliation with the consumer technology industry
- Websites under construction will not be accepted
- Facebook, LinkedIn or other social sites will not be accepted

☐ **Verification of employment on company letterhead**
- Letter must be dated and signed by HR or CEO
- Letter must include stated business purpose at CES

☐ **Link to a recent media article (print, digital, broadcast)**
- Article must be written by you, or in which you were quoted or cited as an industry professional
- Article must be published within the last nine months

☐ **Link to company website showing your name on an employee roster**
- URL must link directly to company roster
- URL must not be behind firewalls or password protected
- Websites under construction will not be accepted
- Facebook, LinkedIn or other social sites will not be accepted

☐ **Business license**
- Business license must include
  - Your company name, name, and business address
  - Must clearly demonstrate your affiliation with the consumer technology industry
- A Business license that does not match the name of the registrant will be denied
- EIN and Tax IDs will be rejected

☐ **Pay stub**
- Must be from an automated system
- Handwritten checks will not be accepted
- **Sensitive personal information must be blocked out**
- **Registrants uploading pay stubs with sensitive information will be immediately deleted and denied registration**

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Conference Programming

Enhance your CES experience by adding the Deluxe Conference Pass or highly curated tracks to your registration. The Deluxe Conference Pass provides the highest level of access and flexibility to attend all conference programming while specialized individual tracks that spotlight the latest trends in AI, vehicle technology and advanced mobility, sustainability, cybersecurity and digital health. Whatever your interest - there's something for you!

Check back in October when the full program schedule is revealed, including the sessions on each track.

Individual sessions are not sold. Please note that conference seating is on a first-come, first-served basis even with the purchase of a conference pass. Please plan to arrive early to sessions to ensure a seat.

Based on your business interest selection, we recommend the following conference programming:

⭐ Recommended for You!	⭐ Recommended for You!	⭐ Recommended for You!	⭐ Recommended for You!
Deluxe Conference Pass	**Cybersecurity**	**The Spoon: AgTech Summit**	**The Spoon: Food Tech Summit**
$1050	$400	$250	$400
Add to cart	Add to cart	Add to cart	Add to cart

AR/VR/XR	**Artificial Intelligence**	**Digital Health**	**Digital Hollywood: Hollywood & Innovation - From AI & XR to Streaming**
$250	$250	$400	$400
Add to cart	Add to cart	Add to cart	Add to cart

Home Entertainment and Streaming	**Lifestyle**	**MEA: Connect2Car - Mobility 2050**	**Mobile Technology and Connectivity**
$200	$200	$400	$200
Add to cart	Add to cart	Add to cart	Add to cart

Sustainability	**Vehicle Tech and Advanced Mobility**
$400	$400
Add to cart	Add to cart

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Make the Most of Your Time

Las Vegas Monorail

The Las Vegas Monorail provides quick and reliable transportation to hotels and the LVCC. Monorail is offering CES attendees the option to purchase and add discounted Monorail tickets directly to CES show badges. Attendees can choose between 24-hour and daily unlimited ride passes up to 7 days that will begin once badges are scanned directly at Monorail faregates. For those who have not picked up their badges yet or prefer to use their mobile device, they can scan their confirmation email or add a QR code to their Apple, Google or Samsung wallet.

$13.45 — $48.88

Add to cart

Show Floor Tours

Make the most of every moment of your time at CES® 2025 by taking a show floor presented by our official tour contractor, StoryTech®. The tours are designed and curated specifically for senior-level executives as walking interactive sessions that provide detailed overviews of what's happening on the floors, guided by subject matter experts.

Tours include:

- A secure room with a 15-minute interactive briefing session.
- Light snacks and beverages unless otherwise noted.
- Headsets to cut through crowd noise and easily hear and communicate with your tour guide.
- A copy of StoryTech's show floor guide, CES 2025 Five Trends paper

Choose from a variety of options:

Based on your business interest selection we recommend the following show floor tours:

> **Securing Tomorrow Tour**
> Location: LVCC | Tour Time: 1.5 Hours | Price $895   ★ Recommended for You!

> **The Future of Mobility and Beyond Tour**
> Location: LVCC | Tour Time: 1.5 Hours | Price: $895   ★ Recommended for You!

> **The Future of Entertainment and Content Innovations Tour**
> Location: LVCC | Tour Time: 1.5 Hours | Price $895

> **The Inside Scoop: LVCC Tour**
> Location: LVCC | Tour Time: 2.5 Hours | Price $895

> **The Inside Scoop: Venetian Tour**
> Location: Venetian | Tour Time: 2.5 Hours | Price $895

> **The Advancement of AI Tours**
> Location: LVCC and Venetian | Tour Time: 2.5 and 4.5 Hours | Price $895 and $1525

> **Emerging Technology and Innovations Tour**
> Location: Venetian | Tour Time: 1.5 Hours | Price $895

> **Intelligent Living and Longevity Tour**
> Location: Venetian | Tour Time: 1.5 Hours | Price $895

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Add-ons

Pivot or Die

$20

Add

The CES 2025 Trends Report

$299

Add to cart

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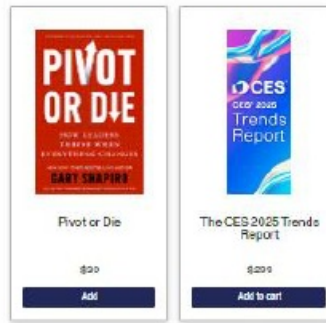
Review and Check Out

Please review your registration to ensure all fields are correct prior to completion.

test test's Cart   ⊕ Add items

Registration (Industry Attendee) ✎ $0

Did you receive a Discount Code in email, envelope, other? Enter it here and click "Add Code". Can not be combined with other offers.   Discount Code

⊕ Add Code

> Profile and Badge
> Additional Information
> Qualifications
> Photo

Sample Badge

○CES

Presented by The Consumer Technology Association®

Dr. test test
Delegation
Mandalas Casino site

✎ Edit badge

☐ I acknowledge that the information provided here is correct and will appear on my CES credentials. Replacement badges are $350 on-site. Badges will not be reprinted more than once. ✱

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Acknowledgement

Thank you for submi   **YOUR NAME ID:0000**

test test ID: 1846
Industry Attendee   ✉ View Status Letter

Book Your Hotel Here »

Make sure to book your Hotels ASAP! Rooms fill up quickly.

Sign Out   ⌂ Dashboard   Return to Group Site

Return to your registration record or your Delegation Dashboard by selecting "Return to Group Site"

If you are on your personal registration dashboard you can also return to the delegation dashboard by selecting "return to group site"

Dashboard

Registration ✓
Industry Attendee

About You   Photo   Additional Information   Qualification

Conference Programming   Show Floor Tours and Memorial   Trends Report

Status Letter

Receipt - record pending review

Book Hotel

Return to Group Site

test's Financial Summary ✎

Total Charges $0

⚠ Registration pending, refer to Status Letter for next steps

Your registration status is visible here.
Orange Triangle – Pending Review
Green Check – Approved

If you are on your personal registration dashboard you can also return to the delegation dashboard by selecting "return to group site"

12. You will receive a confirmation email from email_ **confirm@confmail.experient-inc.com** indicating that you

have successfully registered for CES 2025. Please allow five (5) business days for your credentials to be reviewed by show management.

13. Remember to keep the confirmation email and have your photo I.D. ready when you pickup your badge in Las Vegas. You can also save your barcode to your Apple or Google wallet.

FAQ

- **Q). I cannot access the Delegation Leader dashboard.**
  - A). Make sure you are using the same email address you provided during the Delegation Leader application process. If your email address has changed, please contact **Delegations@CTA.tech** asap. You will need to wait until the new email address has synced to the registration database before you can access the dashboard.
- **Q). What do I do when I cannot sign in to my CTA/CES account or have not received the verification email after creating a CES Account?**
  - A). Clear your history on your browser and try again. If you continue to run into an error, please email **CustomerService@CTA.tech**.
- **Q). What do I do when my photo won't upload?**
  - A). Make sure your photo is a clear head shot. If you normally wear glasses, try using a photo without glasses or use the webcam to take a photo without glasses. No hats, sunglasses or other accessories. If you are still experiencing trouble with uploading a photo, please contact **CESreg@CTA.tech**.
- **Q). There is a spelling error in my registration, who do I contact?**
  - A). If your name or address is incorrectly spelled, please sign in to your own registration dashboard, go to the section you need to change and click the 'EDIT' button to make your change(s).
    If you still see the spelling error or cannot edit the error, please contact **CESreg@CTA.tech**.
    - For all other registration assistance inquiries, please contact **CESreg@CTA.tech**.
    - For questions regarding the Delegation Program, please contact **Delegations@CTA.tech**.
    - Please be aware that on September 24th, 2024 communications regarding CES registration will come from the domains **eventshq.com** and **exl.eventshq.com**

Documents / Resources

	CES 2025-DL Delegation Leader Dashboard [pdf] Instructions 2025-DL, 2025-DL Delegation Leader Dashboard, 2025-DL, Delegation Leader Dashboard, Leader Dashboard, Dashboard

References

- **User Manual**