

brother MFC-B7720DN Printing Imaging Device



# brother MFC-B7720DN Printing Imaging Device User Guide

[Home](#) » [Brother](#) » brother MFC-B7720DN Printing Imaging Device User Guide 

## Contents

- [1 Brother MFC-B7720DN Printing Imaging Device](#)
- [2 Product Information](#)
- [3 Product Usage Instructions](#)
- [4 General Information](#)
- [5 Load Paper](#)
- [6 Troubleshooting](#)
- [7 Documents / Resources](#)
  - [7.1 References](#)
- [8 Related Posts](#)



**Brother MFC-B7720DN Printing Imaging Device**



## Product Information

### Specifications

- **Model:** DCP-B7500D, DCP-B7530DN, MFC-B7700D, MFC-B7720DN
- **Product Type:** Multifunction Printer
- **Online User's Guide:** [support.brother.com/manuals](https://support.brother.com/manuals)

## Product Usage Instructions

### General Information

The General Information section provides an overview of the control panel.

### Control Panel Overview

The control panel is located on the front of the machine and allows you to navigate and access various functions and settings.

### Load Paper

The Load Paper section provides instructions on how to load paper into the machine.

### Load Paper in the Paper Tray

1. Open the paper tray cover.
2. Adjust the paper guides to fit the size of the paper you are using.
3. Load the paper into the tray, making sure it is aligned properly.
4. Close the paper tray cover.

#### **Load Paper in the Manual Feed Slot:**

1. Open the manual feed slot cover.
2. Insert a single sheet of paper into the manual feed slot.
3. Adjust the paper guides to fit the size of the paper.
4. Close the manual feed slot cover.

### **A. Troubleshooting**

The Troubleshooting section provides assistance in identifying and resolving common issues.

#### **Identify the Problem**

If you encounter any issues with the machine, refer to the Troubleshooting section to identify the problem.

#### **Error and Maintenance Messages**

If you receive any error or maintenance messages on the machine's display, refer to this section for information on how to resolve them.

#### **Document and Paper Jams**

If you experience document or paper jams, this section provides instructions on how to clear them.

### **FAQ**

- Where can I find the Online User's Guide?
  - The Online User's Guide can be found at [support.brother.com/manuals](https://support.brother.com/manuals).
- How do I load paper into the machine?
  - To load paper, follow the instructions provided in the "Load Paper" section of the user manual.
- What should I do if I encounter an error message?
  - If you receive an error message, refer to the "Error and Maintenance Messages" section of the user manual for troubleshooting steps.

#### **To create a better environment**

Please cooperate.

Firstly, thank you very much indeed for using our Brother products!

Brother focuses on the earth's environment concerned. And make a basic policy which is to be concerned about the earth's environment, including any workflow from product development to discard. The local citizen should be responsible for local society and its environment during these environment protection activities.

Therefore, we hope you'll take part in this environment plan, and pay attention to environment protection points as

below while discarding used consumables.

1. Please deliver the used package materials to the relevant waste disposal office for recycling.
2. When you discard used consumables, please follow and carry on relevant local regulations properly.
3. When the machine needs replacing parts for the maintenance and repair, please discard used circuit boards, used electrical parts, and products as disposed electrical materials.
4. The power consumption is 0 W after you turn off the machine and unplug it from the AC outlet.
5. Some parts in the machine can be used on the same series model machines that are produced in the same factory.
  - **Note:** If you want to replace the parts, please contact Brother Authorized Service Centers.
6. Machines with an LWAd > 63.0 dB(A) are recommended to be set up in separate rooms due to their noise emissions.
7. The machine can use recycled paper.
8. Ensure that during use the machine is used in a well-ventilated area.
9. Brother will accept machines and consumables for recycling. For details of the return scheme please refer to the webpage [www.brother.cn/company/info/declaration/20090304.html](http://www.brother.cn/company/info/declaration/20090304.html).

### User's Guides and Where to Find Them

Which Guide?	What's in It?	Where Is It?
Product Safety Guide	Read this Guide first. Please read the Safety Instructions before you set up your machine. See this Guide for trademarks and legal limitations.	Printed / In the box
Quick Setup Guide	Follow the instructions for setting up your machine, and installing the <b>Full Driver &amp; Software Package</b> for the operating system and connection type you are using.	Printed / In the box
Reference Guide	Learn the basic Fax, Copy and Scan operations and basic machine maintenance. See troubleshooting tips.	Printed or on Brother Installation Disc / In the Box
Online User's Guide	This guide includes the additional contents of the <i>Reference Guide</i> .  In addition to information about the Print, Scan, Copy, Fax, mobile device functions, Brother ControlCenter operations and troubleshooting, other useful information is included about using the machine on a network.	Brother Solutions Center <a href="#">1</a>
Mobile Print/Scan Guide for Brother iPrint&Scan	This Guide provides useful information about printing from your mobile device, and scanning from your Brother machine to your mobile device when connected to a Wi-Fi® network.	Brother Solutions Center <a href="#">1</a>

Visit [support.brother.com/manuals](http://support.brother.com/manuals).

## The Online User's Guide Helps You Get the Most Out of Your Machine

- We hope that you find this guide helpful. To learn more about your machine's features, please take a look at our Online User's Guide. It offers:

### Quicker Navigation!

- Search box
- Navigation index in a separate panel

### Comprehensive Format!

- Every topic in one guide

### Simplified Layout!

- Step-by-step instructions
- Feature summary at the top of the page



1. Search Box
2. Navigation
3. Summary
4. Step-by-Step Instructions

## To View Online User's Guides

To view the Online User's Guide and other available guides, visit [support.brother.com/manuals](http://support.brother.com/manuals).  
(Windows®)

You can also access your machine's guides using Brother Utilities. The Brother Utilities tool is included in the standard installation and, when installed, you can find it either as a shortcut on your desktop, or from the Windows® Start menu.

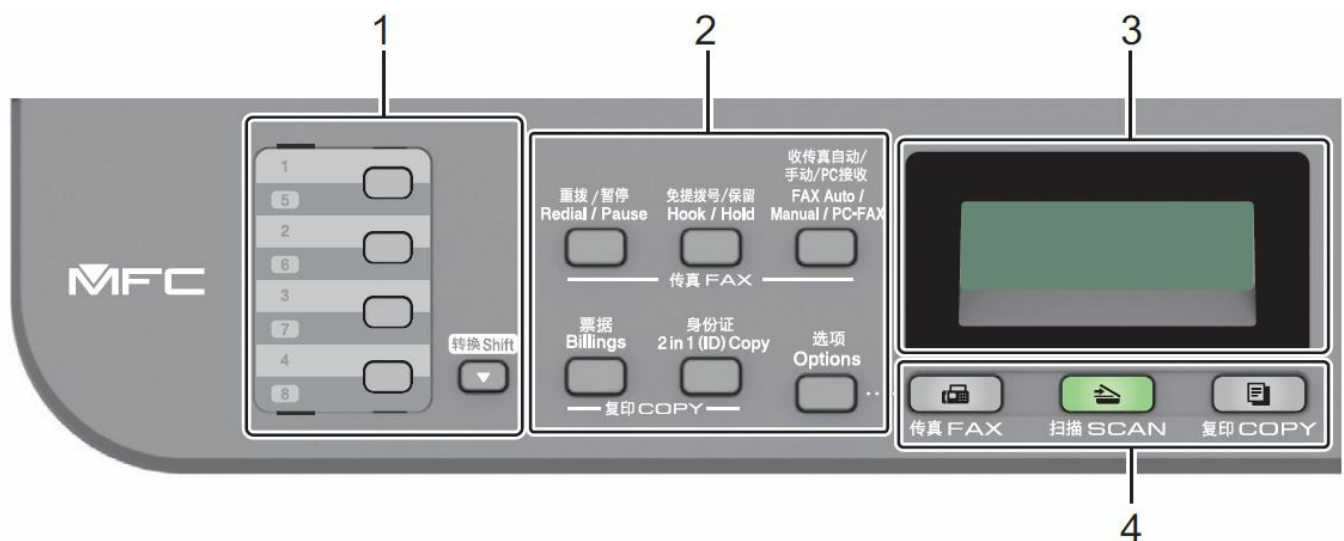
## Questions or Problems? Take a Look at our FAQs, Solutions, and Videos Online.

Go to your model's FAQs & Troubleshooting page on the Brother Solutions Center at [support.brother.com](http://support.brother.com)

- Provides several ways to search
- Displays related questions for more information
- receives regular updates based on customer feedback
- ©2017 Brother Industries, Ltd. All rights reserved.

## General Information

- **Control Panel Overview**
  - The control panel may vary depending on your model.



### 1. One Touch buttons

- Store and recall up to eight fax and telephone numbers.
- To access stored One Touch fax and telephone numbers 1-4, press the One Touch button assigned to that number. To access stored One Touch fax and telephone numbers 5-8, press and hold Shift as you press the button.

### 2. Function buttons

- **Redial/Pause**
  - Press to dial the last number you called. This button also inserts a pause when programming quick dial numbers or when dialling a number manually.
- **Hook/Hold**
  - Press Hook/Hold before dialing to ensure a fax machine answers, and then press Start.

- Press Hook/Hold to place a call on hold.
- **FAX Auto/Manual/PC-FAX**
- Press FAX Auto/Manual/PC-FAX to change the Fax receive mode.

#### • NOTE

- If you select PC-FAX using this button, the back-up print function is not available to select. To use the back-up print function, select [PC Fax Receive] in the receive mode setting. The machine will transfer the received fax data to the designated computer and the fax data will not remain in your machine in the PC-Fax mode. You can print the received fax data at your machine as a backup if you turn on the back-up print function.

#### • 2 in 1 (ID) Copy

- Press to copy both sides of an identification card onto a single page.

#### • Billings

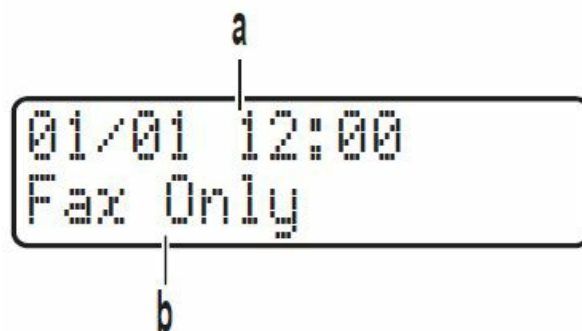
- Press to copy an identification card or bills.

#### • Options

- Press to access temporary settings for faxing, scanning, or copying.

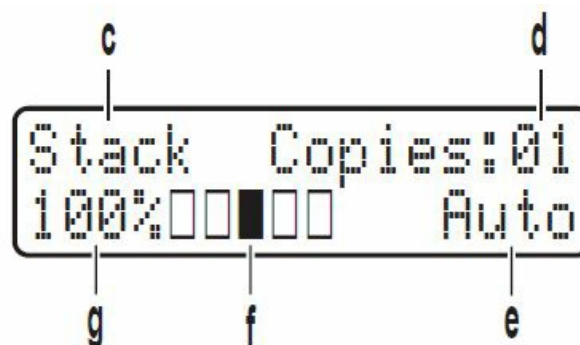
#### • 3. Liquid Crystal Display (LCD)

- Displays messages to help you set up and use the machine.
- If the machine is in Fax Mode, the LCD displays:



- **a.** Date & Time
- **b.** Receive Mode

**When you press COPY, the LCD displays:**



- **c.** Type of copy
- **d.** A number of copies
- **e.** Quality
- **f.** Contrast
- **g.** Copy ratio

#### 4. Mode buttons

- **FAX**

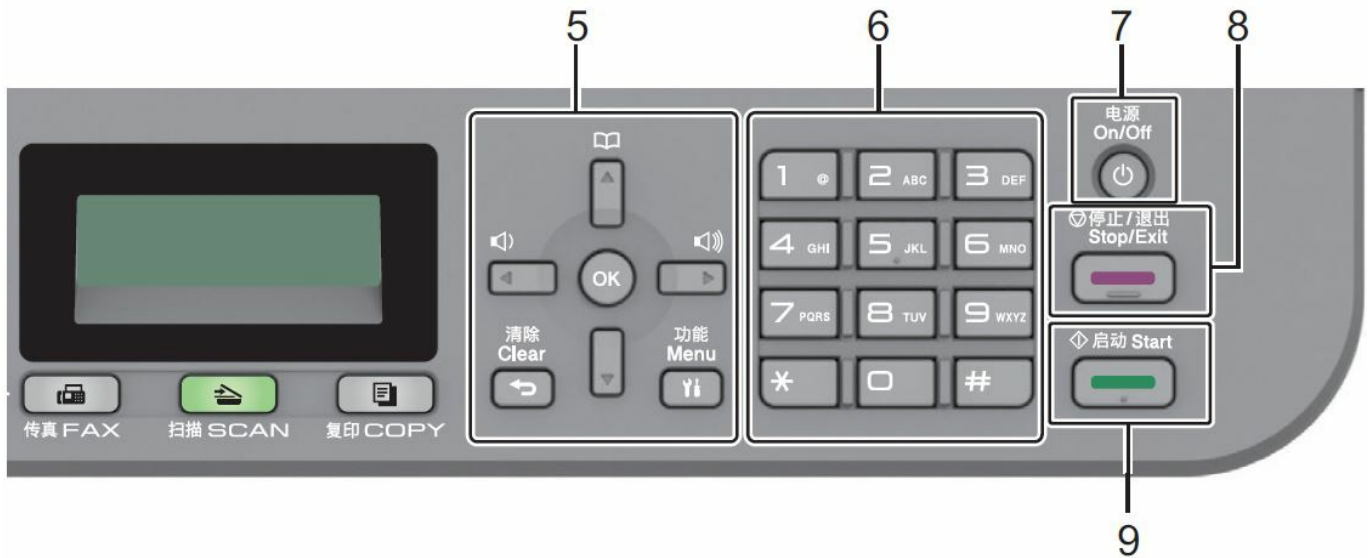
- Press to switch the machine to FAX Mode.

- **SCAN**

- Press to switch the machine to SCAN Mode.

- **COPY**

- Press to switch the machine to COPY Mode.



- **5. Menu buttons**

- **Clear**

- Press to delete entered data or cancel the current setting.

- **Menu**

- Press to access the Menu for programming your machine settings.

- **OK**

- Press to store your machine settings.

- **◀ or ▶**

- Press to scroll back or forward through menu selections.

- **▲ or ▼**

- Press to scroll up or down through menus and options.
- Press to change the resolution in Fax Mode.




- Press to access speed dial numbers.


- **6. Dial Pad**

- Use to dial fax and telephone numbers.
- Use as a keyboard to enter text or characters.

- **7. On/Off**

- Turn on the machine by pressing 



- Turn off the machine by pressing and holding . The LCD displays [Shutting Down] and stays on for a few seconds before turning off. If you have an external telephone or TAD connected, it is always available.

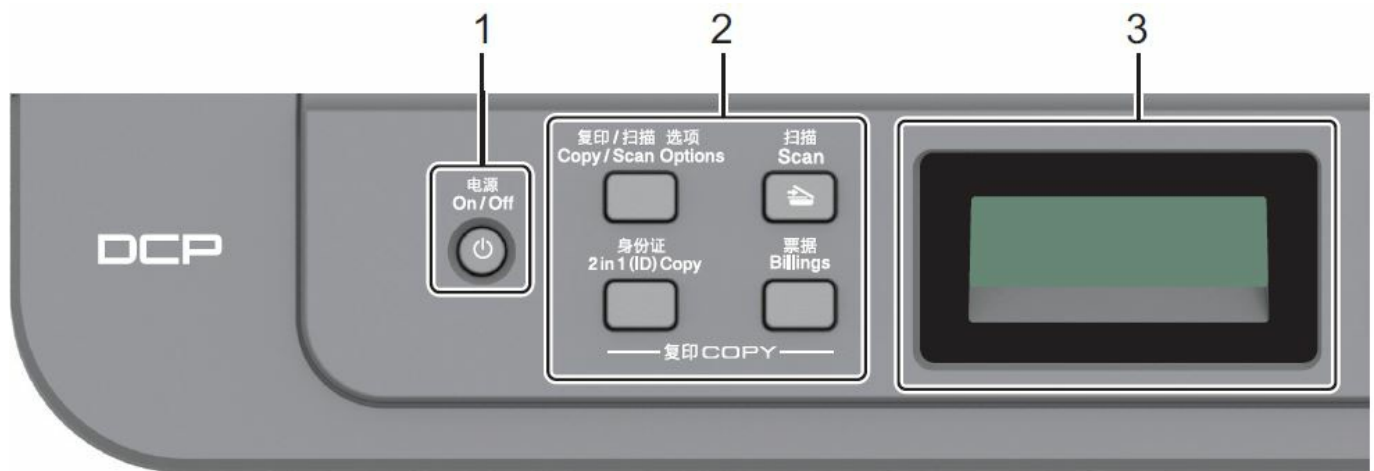
## • 8. Stop/Exit

- Press to stop an operation.
- Press to exit from a menu.

## • 9. Start

- Press to start sending faxes.
- Press to start copying.
- Press to start scanning documents.

### DCP-B7500D/DCP-B7530DN



## • 1. On/Off

- Turn on the machine by pressing 
- Turn off the machine by pressing and holding . The LCD displays [Shutting Down] and stays on for a few seconds before turning off..

## 2. Function buttons

### • Copy/Scan Options

- Press to access temporary settings for scanning or copying.

### • Scan

- Press to switch the machine to Scan Mode.

### • 2 in 1 (ID) Copy

- Press to copy both sides of an identification card onto a single page.

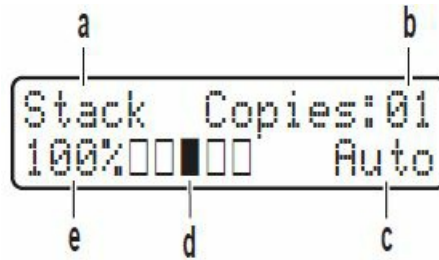
### • Billings

- Press to copy an identification card or bills.

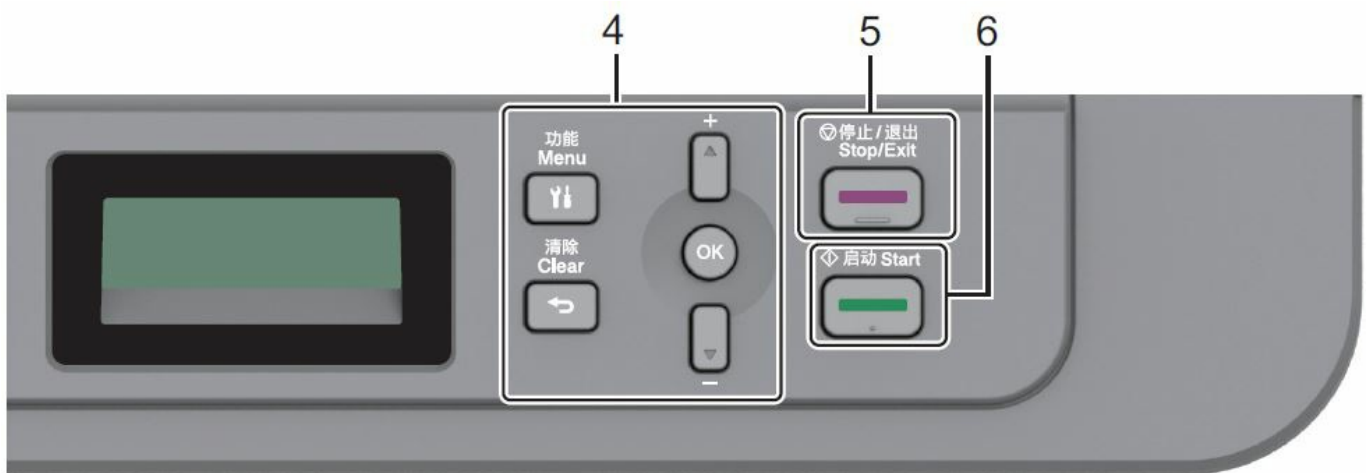
## • 3. Liquid Crystal Display (LCD)

- Displays messages to help you set up and use the machine.

- If the machine is in Ready Mode or COPY Mode, the LCD displays:



- **a.** Type of copy
- **b.** Number of copies
- **c.** Quality
- **d.** Contrast
- **e.** Copy ratio



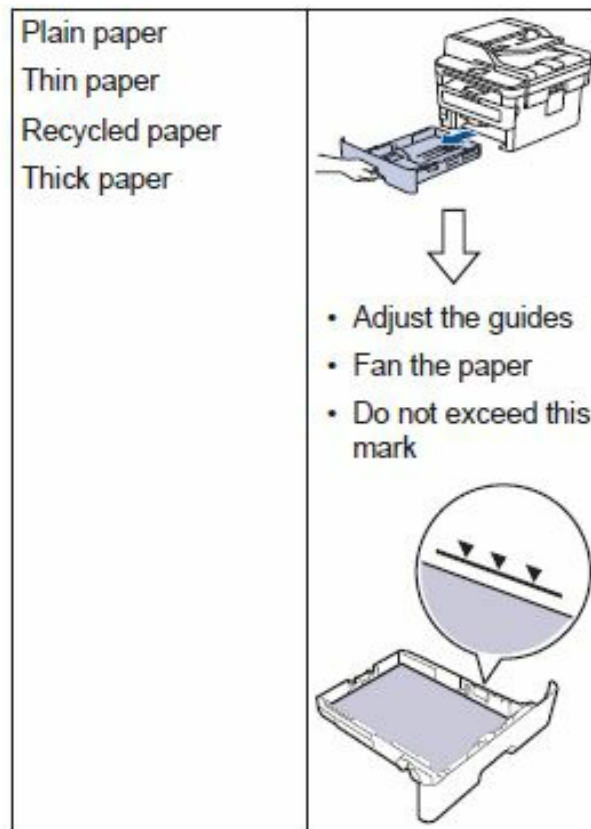
#### 4. Menu buttons

- **Menu**
  - Press to access the Menu for programming your machine settings.
- **Clear**
  - Press to delete entered data.
  - Press to cancel the current setting.
- **OK**
  - Press to store your machine settings.
- **▲ or ▼**
  - Press to scroll up or down through menus and options.
- **5. Stop/Exit**
  - Press to stop an operation.
  - Press to exit from a menu.
- **6. Start**
  - Press to start copying.
  - Press to start scanning documents.

#### Load Paper

## Load Paper in the Paper Tray

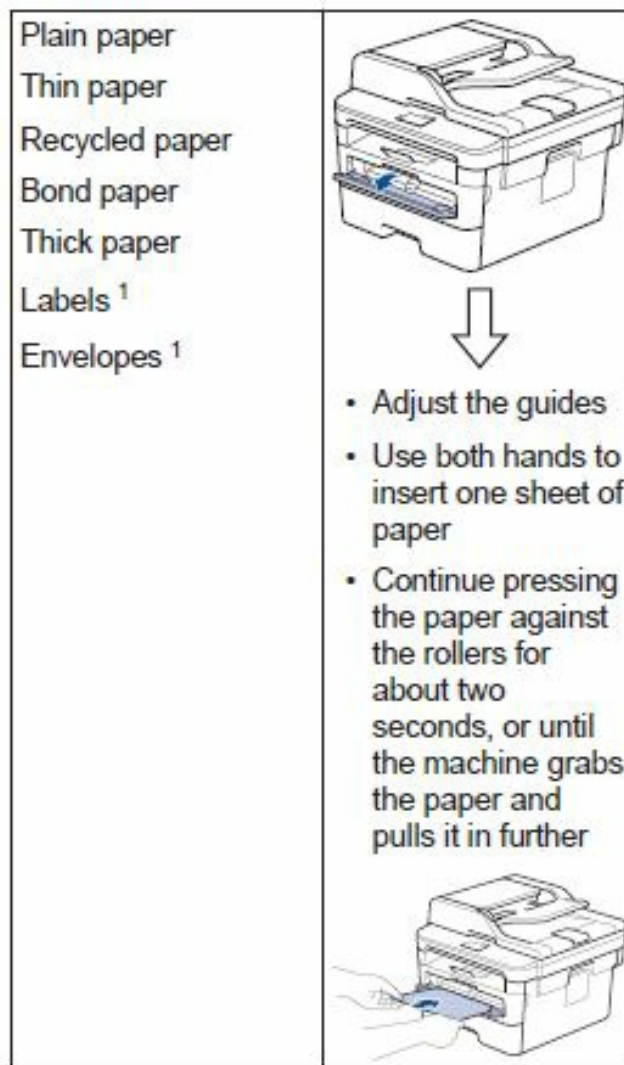
Use the paper tray when printing on the following media:



For more detailed information, see the Online User's Guide: Load Paper in the Paper Tray.

## Load Paper in the Manual Feed Slot

Use the Manual Feed Slot when printing on the following media:



1. Open the back cover (face up output tray) before printing to let the printed paper exit onto the face up output tray.

For more detailed information, see the Online User's Guide: Load and Print Paper in the Manual Feed Slot.


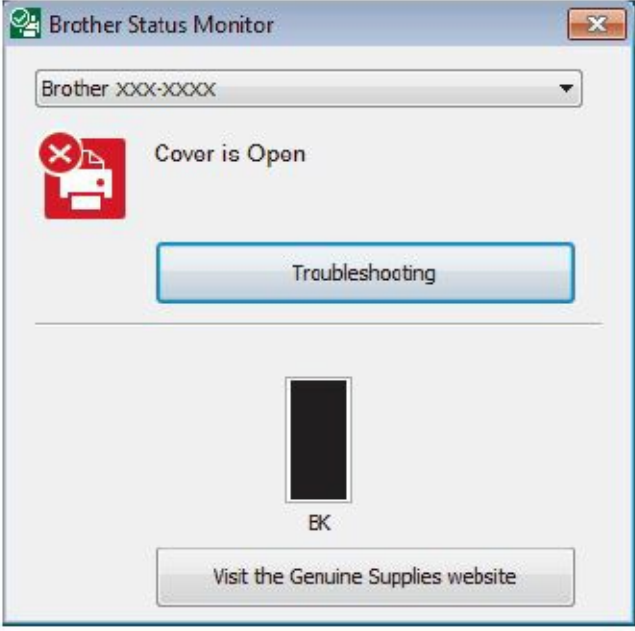




## Troubleshooting

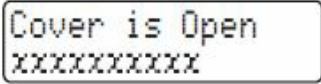
- Use this section to resolve problems you may encounter when using your Brother machine.

### Identify the Problem

- Even if there seems to be a problem with your machine, you can correct most problems yourself. First, check the following:
- The machine's power cord is connected correctly and the machine's power is on.
- All of the machine's orange protective parts have been removed.
- (For network models) The access point (for a wireless network), router, or hub is turned on and its link indicator is blinking.
- Paper is inserted correctly in the paper tray.
- The interface cables are securely connected to the machine and the computer.
- Check the machine's status on your machine or in the Brother Status Monitor on your computer.

Error

Find the Error	Find the Solution
<p>Using the Status Monitor</p> <ul style="list-style-type: none"><li>Double-click the  icon in the task tray.</li></ul>  <ul style="list-style-type: none"><li>(Windows®) If you select the <b>Load Status Monitor on Startup</b> check box, the Status Monitor will launch automatically each time you start your computer.</li></ul>	<ul style="list-style-type: none"><li>A green icon indicates the normal stand-by condition. </li><li>A yellow icon indicates a warning. </li><li>A red icon indicates an error has occurred. </li><li>A grey icon indicates the machine is offline. </li><li>Click the <b>Troubleshooting</b> button to access Brother's troubleshooting website.</li></ul>

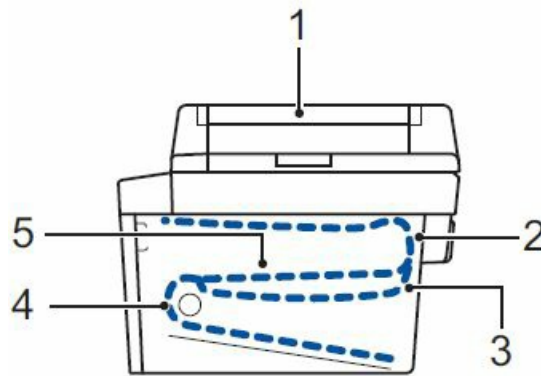
Find the Error	Find the Solution
<p>Using the LCD</p> 	<ol style="list-style-type: none"><li>Follow the messages on the LCD.</li><li>If you cannot resolve the error, refer to the following: <i>Online User's Guide: Error and Maintenance Messages</i> <b>FAQs &amp; Troubleshooting</b> page at <a href="http://support.brother.com">support.brother.com</a></li></ol>

Error and Maintenance Messages

- For information on the most common error and maintenance messages, see the Online User's Guide.
- To view the Online User's Guide and other available guides, visit [support.brother.com/manuals](http://support.brother.com/manuals).

Document and Paper Jams

- An error message indicates where the paper is stuck in your machine.



### Error messages:

1. Document Jam
2. Jam Rear
3. Jam 2-sided
4. Jam Tray
5. Jam Inside

See the messages in Brother Status Monitor on your computer.

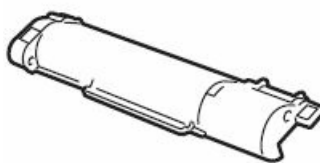
### Appendix

#### • Supplies

- When the time comes to replace supplies, such as the toner or drum, an error message will appear on your machine's control panel or in the Status Monitor. For more information about the supplies for your machine, visit [www.brother.com/original/index.html](http://www.brother.com/original/index.html) or contact your local Brother dealer.

- The supply model name will vary depending on your country and region.

#### • Toner-Cartridge

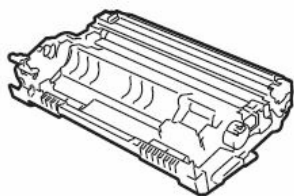


Supply Model Name	Approximate Life (Page Yield)	Applicable Models
Toner Box: TN-B020	Approximately 2,600 pages <sup>1 2</sup>	DCP-B7500D/DCP-B7530DN/ MFC-B7700D/MFC-B7720DN

1. Approximate cartridge yield is declared in accordance with ISO/IEC 19752.

2. A4/Letter simplex pages


### Drum Unit



Supply Model Name	Approximate Life (Page Yield)	Applicable Models
DR-B020	Approximately 12,000 pages <sup>1</sup>	DCP-B7500D/DCP-B7530DN/ MFC-B7700D/MFC-B7720DN

1. Approximately 12,000 pages based on 1 page per job [A4/Letter simplex pages]. The number of pages may be affected due to a variety of factors including but not limited to media type and media size.



If you are using Windows<sup>®</sup>, double-click the **Brother Creative Center** icon  on your desktop to access our **FREE** website designed as a resource to help you easily create and print customised materials for business and home use with photos, text and creativity.

Mac users can access Brother CreativeCenter at this web address:

[www.brother.com/creativecenter](http://www.brother.com/creativecenter)

- [www.brother.com/creativecenter](http://www.brother.com/creativecenter)

### Print and Scan Using Your Mobile Device

- Brother iPrint&Scan for Mobile allows you to use features of your Brother machine directly from your mobile device, without using a computer. The Mobile Print/Scan Guide for Brother iPrint&Scan contains information on printing from your mobile device. Go to your model's Manuals page on the Brother Solutions Center at [support.brother.com](http://support.brother.com) to see the guide.
- Visit us on the World Wide Web [www.brother.com](http://www.brother.com)











These machines are approved for use in the country of purchase only. Local Brother companies or their dealers will support only machines purchased in their own countries.



## Documents / Resources

 The image shows the cover of a Brother Reference Guide. It features the Brother logo at the top, followed by the title 'Reference Guide' and a subtitle 'Start-up instructions for Brother operations'. Below this, a list of models is provided: DCP-B7700D, DCP-B7720DN, MFC-B7700D, and MFC-B7720DN. A small illustration of the device is also present.	<p><a href="#">brother MFC-B7720DN Printing Imaging Device</a> [pdf] User Guide MFC-B7720DN Printing Imaging Device, MFC-B7720DN, Printing Imaging Device, Imaging Device</p>
---	---

## References

-  [Manual-Hub.com - Free PDF manuals!](#)
-  [Australia | Brother support website](#)
-  [United States | Brother support website](#)
-  [Brother Solutions Center](#)
-  [Brother Solutions Center](#)
-  [Brother Office Electronics for Home and Home Office](#)
-  [Brother Office Electronics for Home and Home Office](#)
-  [Free Printable and Customizable Templates | Creative Center](#)
-  [Brother Original Supplies Gateway | Brother](#)
-  [Manual-Hub.com - Free PDF manuals!](#)
- [User Manual](#)

### Manuals+, Privacy Policy

This website is an independent publication and is neither affiliated with nor endorsed by any of the trademark owners. The "Bluetooth®" word mark and logos are registered trademarks owned by Bluetooth SIG, Inc. The "Wi-Fi®" word mark and logos are registered trademarks owned by the Wi-Fi Alliance. Any use of these marks on this website does not imply any affiliation with or endorsement.