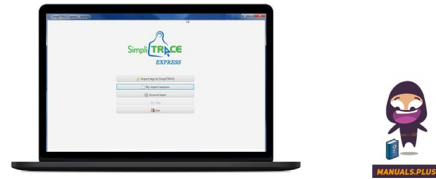


## Attestra SimpliTRACE EXPRESS Software



# Attestra SimpliTRACE EXPRESS Software User Guide

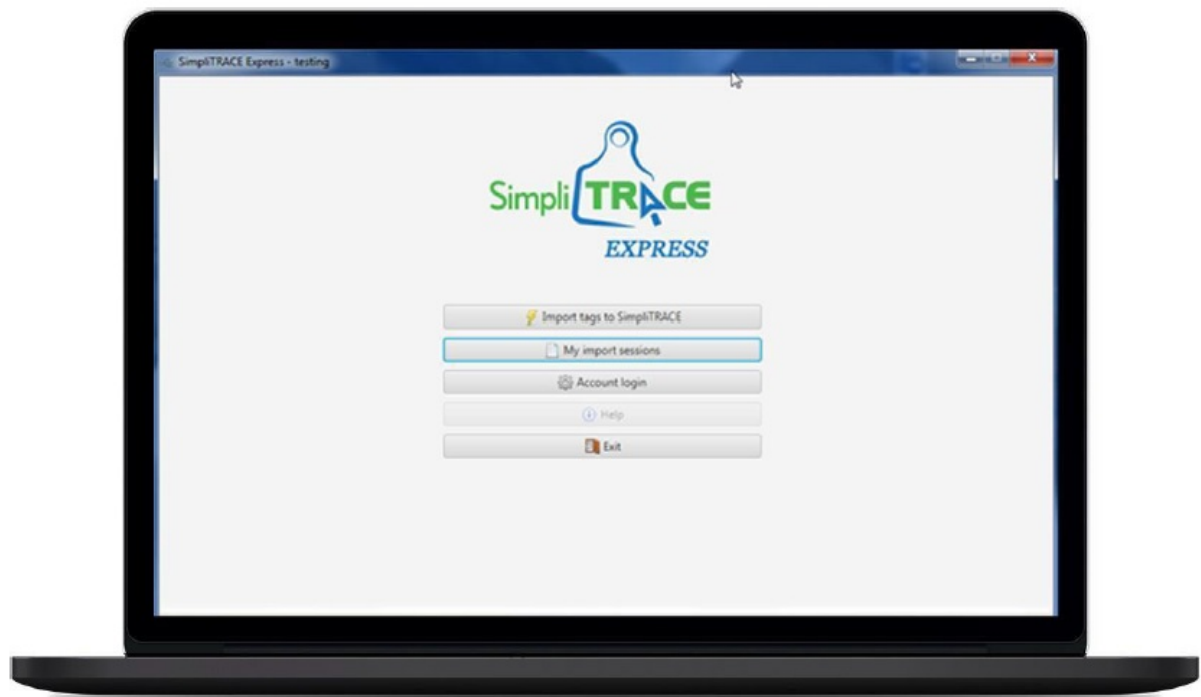
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**Attestra SimpliTRACE EXPRESS Software**



## Product Information

### Specifications

- Product Name: SimpliTRACE Express
- Function: Free Application for Importing Data to your computer (PC)
- Release Date: 2025-03-19

### User Guide Content

This user guide explains the various features of the SimpliTRACE Express application. This data import application is a complementary tool that works with SimpliTRACE and is compatible with the RFID electronic stick readers supported by Attestra.

The SimpliTRACE Express application was designed by Attestra to permanently replace the FormCLIC software. With this application, users can import data recorded with a stick reader into SimpliTRACE and therefore produce their declarations more easily.

Information is provided throughout the guide to help you use the SimpliTRACE Express application. We strongly suggest that you refer to the guide when needed. The two following pictograms will draw your attention to important advice and information.



The “electric lightbulb” indicates that a tip is available at this point in the guide;



The “exclamation mark” indicates that the information is important.

For technical assistance, please contact Attestra’s Customer Service at:

## Attestra's Technical Support

- Monday to Friday
- From 8:30a.m. to 12:00p.m. and 1:00p.m. to 4:30p.m. (except public holidays)
- Tel: [450-677-1757](tel:450-677-1757)
- Toll-free tel.: 1-[866-270-4319](tel:866-270-4319)
- Portal : <http://soutien-simplitrace.attestra.com/>

## Using SimpliTRACE Express

- To use the SimpliTRACE Express application, you must have access to the internet and be registered with SimpliTRACE. You must also have on hand your username and password for your SimpliTRACE account.
- If you are not yet registered with SimpliTRACE, contact Attestra's Customer Service and an agent will help you with the required access codes. During registration, it is recommended that you use a valid email address.

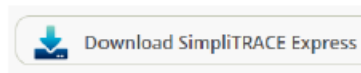
Please note that a valid email address is recommended to obtain a username and password for your SimpliTRACE account. In addition, this information is confidential so we suggest that you do not reveal it to anyone else.

## Downloading and Installing

### Downloading and Installing SimpliTRACE Express

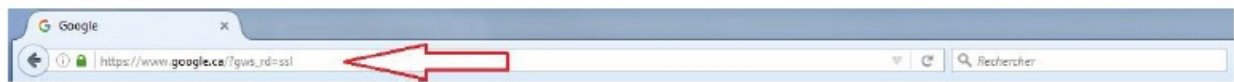
The SimpliTRACE Express application must be downloaded from the Attestra website. After downloading, a short installation procedure must be followed.

To download the SimpliTRACE Express application and consult the installation procedure, go to the following address, <https://attestra.com/en/traceability/livestock/technological-tools/> and click on the download button.



The downloaded file will be compressed. If your computer doesn't have decompression software, we advise you to download one from the Internet and install it on your computer.

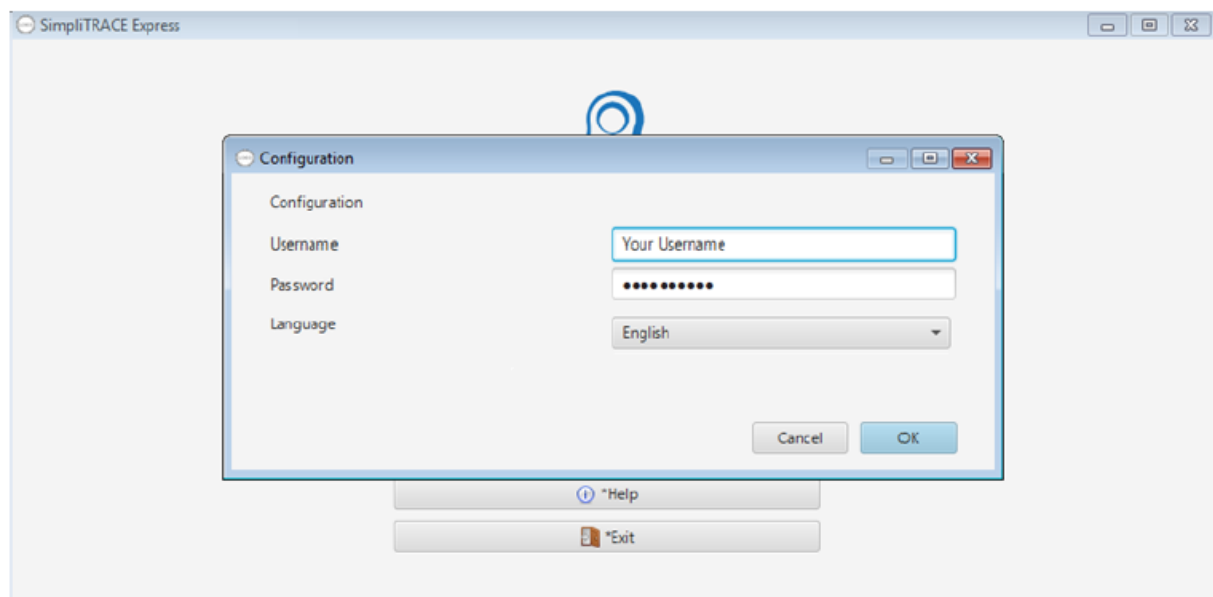
You can enter the above URL in the web browser of your choice (Internet Explorer, Firefox, Google Chrome, etc.).



## First Login to SimpliTRACE Express

Following the installation of SimpliTRACE Express, you must enter your "Username" and "Password", which you chose when creating your account with SimpliTRACE, in the appropriate fields in the following dialog box. This page will also enable you to select the display language for the software. Note that there will be no need to enter this information again the next time you access your account.

**Figure 1: Access Page**



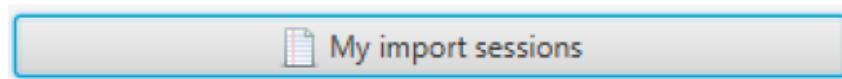
### Information Fields in the Form:

- **Username:** Enter your username for the SimpliTRACE application.

- **Password:** Enter your password for the SimpliTRACE application.
- **Language:** The software's display language will appear. To select another language, click on the language of your choice in the drop-down menu.
- Click on the ok button.

Note that you can view your account settings at any time by clicking on the My import sessions menu. This link also enables other users to access their account.

**Figure 2: Accessing Your Account Settings**



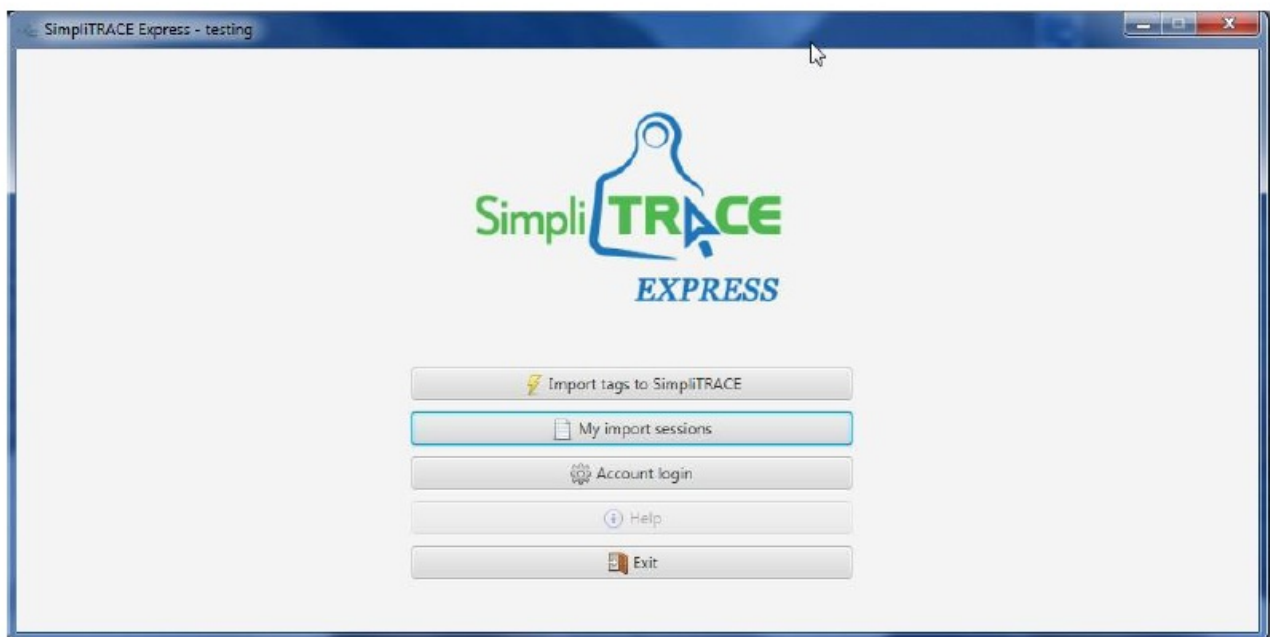
To ensure confidentiality and secure access to SimpliTRACE, the information fields for the username and password are case sensitive, which means that these fields are programmed to distinguish between the different characters that you enter.

If you do not enter the correct username or password, an error message will appear on the screen. If you receive this error message after several attempts, ensure that the Caps Lock key is not activated or contact Attestra's Customer Service.

## SimpliTRACE Express Home Page

The SimpliTRACE Express home page is comprised of 5 menus. These menus give access to the software's specific features. The function of each menu is explained in detail in the following sections of the user guide.

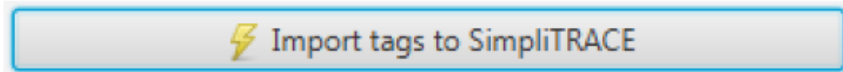
**Figure 3: Homepage**



- Import tags to SimpliTRACE
- My import sessions
- Account login
- Help

- Exit

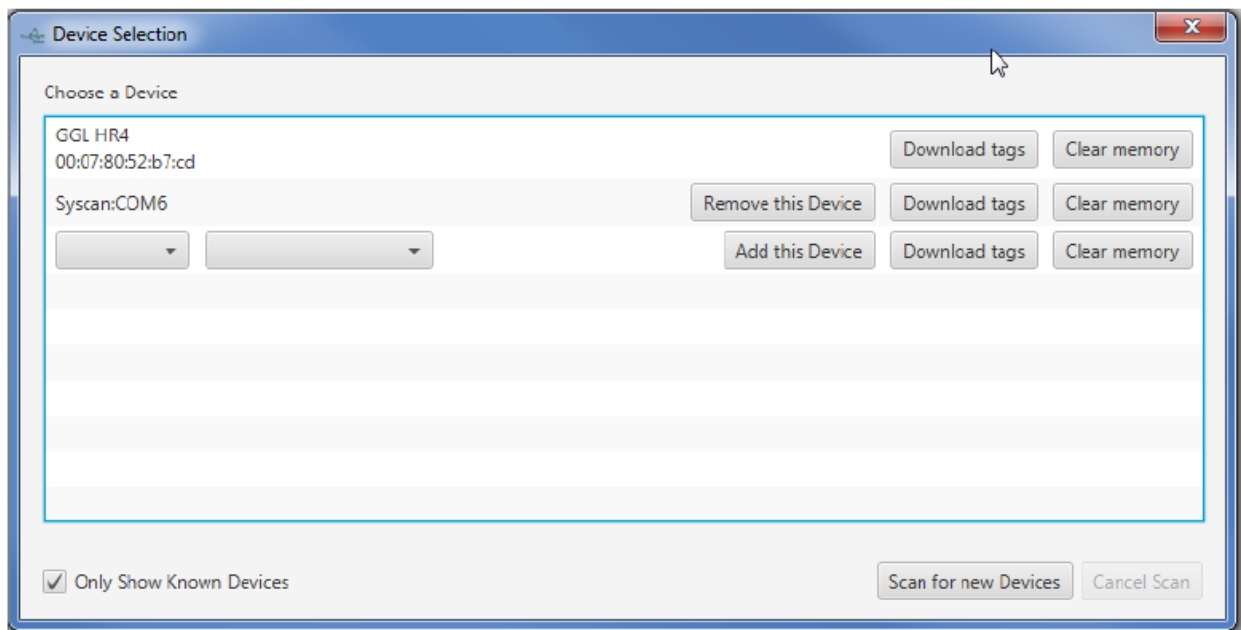
**Figure 4: Import tags to *SimpliTRACE* menu**



### Importing Tags to SimpliTRACE

Import tags to SimpliTRACE allows you to import the tags you have read with your stick reader.

**Figure 5: Stick reader selection (Bluetooth)**



When you choose OK in the SimpliTRACE and SimpliTRACE Express applications, this confirms your choice and takes you to the next step. If you choose Cancel, you will be directed to the previous window.

### Stick Reader Selection

This interface provides you access to various features and allows you to establish a connection between the SimpliTRACE Express application and your stick reader.

#### Bluetooth (wireless):

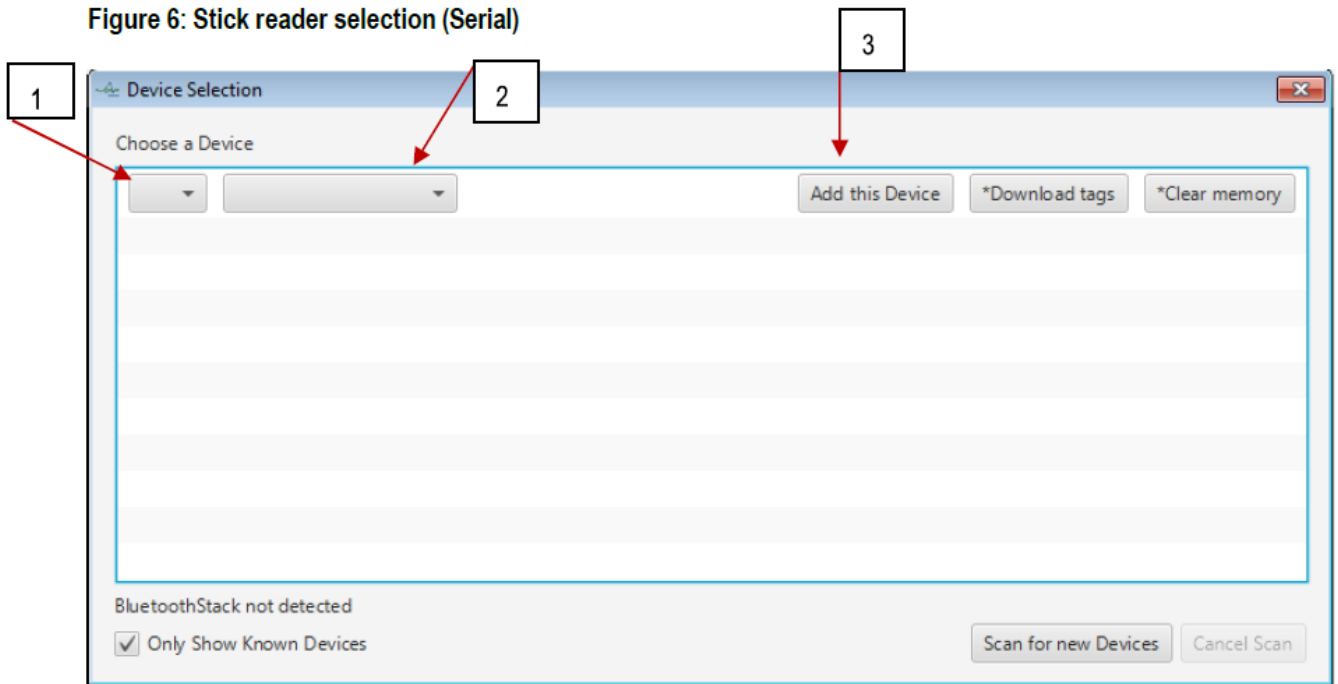
If your stick reader can connect to your computer via Bluetooth, you must click on Search for New Stick Readers. It will appear in the list, and you must select the Download tags button to capture the identifier numbers that are recorded in the reader.

#### Serial connector (wired):

If your stick reader connects to your computer using a data transfer cable, you must complete the following three steps:

1. In the 1st drop-down list, select the connection port;
2. In the 2nd drop-down list, select the make of your stick reader;
3. Click on Add this device.

**Figure 6: Stick reader selection (Serial)**



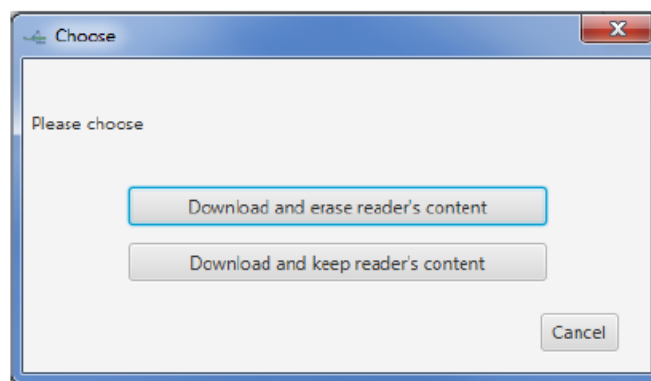
You can then download your identifier numbers.

### **Downloading the Numbers from the Stick Reader to SimpliTRACE**

When you click on the Download tags button, several message windows will appear. You must read each message and indicate your choice.

You can download the numbers and either delete or keep the contents on the stick reader.

**Figure 7: Downloading the numbers from the stick reader**



**Figure 8: Select your "Stakeholder number"**

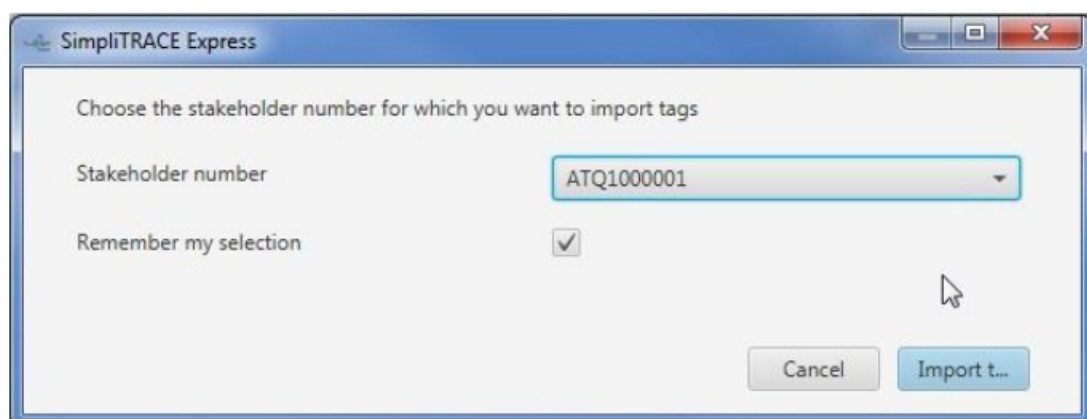


Figure 9: Ensure that the reader is on

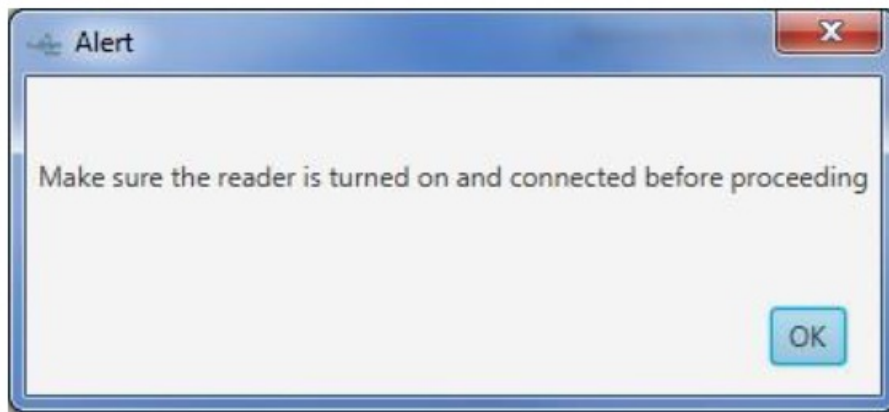


Figure 10: The number of identifiers transferred to *SimpliTRACE* will appear on the screen

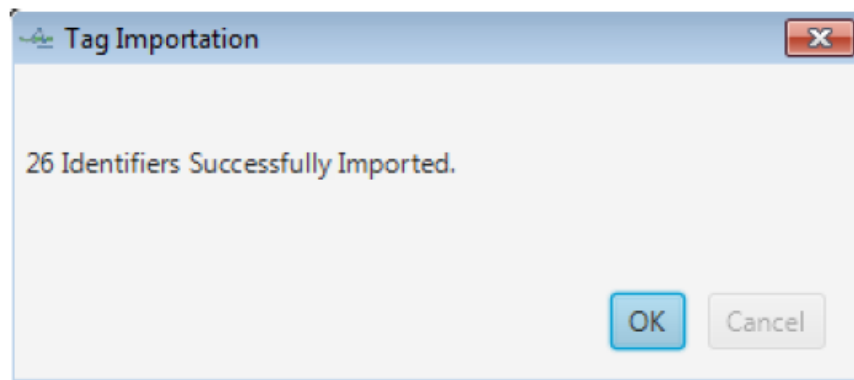
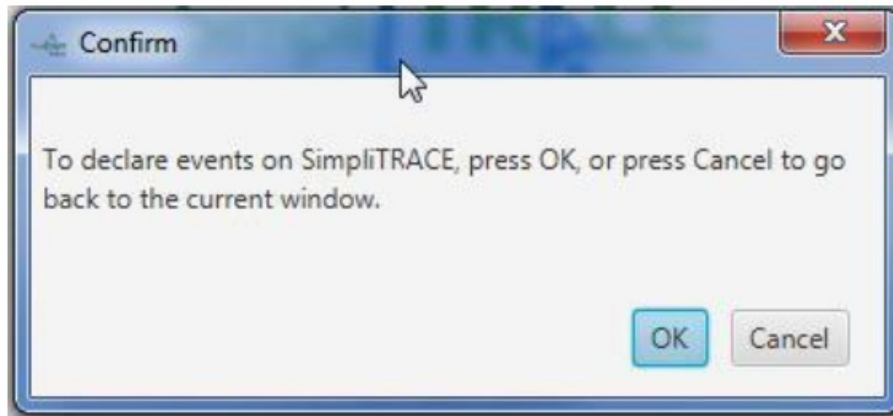


Figure 11: Confirmation of event declarations in *SimpliTRACE*

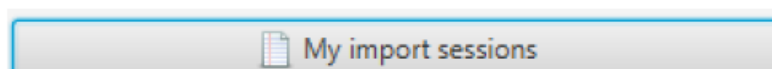


If you choose OK, you will be directed automatically to the SimpliTRACE application. If you click on Cancel, you will come back to the Home Page menu without the transfer being made.

### Accessing My Import Sessions in SimpliTRACE

The My import sessions button provides you direct access to the data import sessions in your SimpliTRACE account and allows you to make declarations if required.

Figure 12: Accessing My import sessions in the *SimpliTRACE* menu

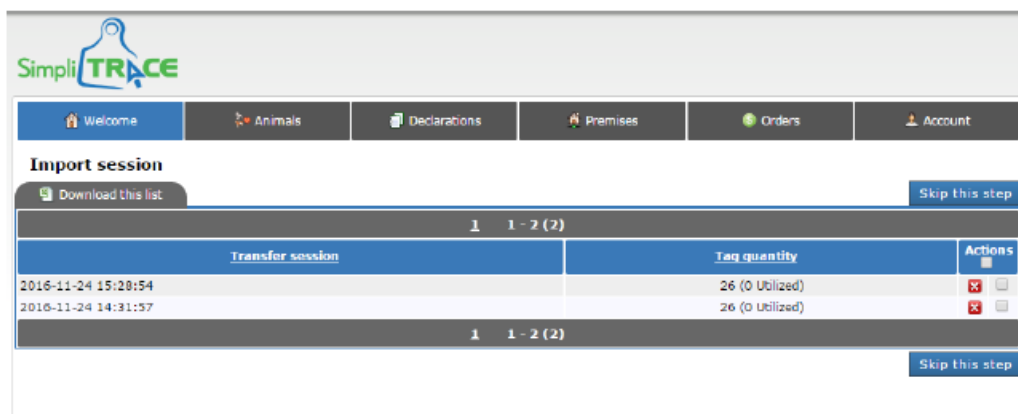


**Note:** You can access your import sessions at any time by logging in to your account in SimpliTRACE and by



clicking on Tags imported from SimpliTRACE Express.

Figure 13: SimpliTRACE login <https://simplitrace.attestra.com/login?language=en>



## My Login Settings

The Account login button enables you to determine or modify your login settings for the application.

Figure 14: Account login menu

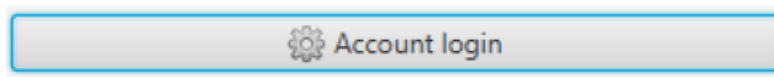
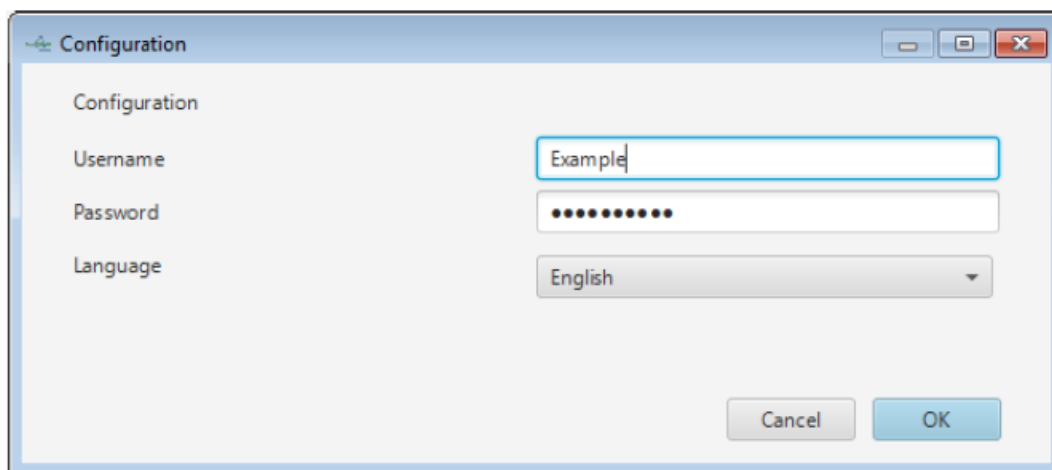


Figure 15: Login settings



## Help

The Help button in the SimpliTRACE Express application's main menu is temporarily deactivated. For assistance, please contact a technical support agent:

Figure 16: Help menu



## Exiting the SimpliTRACE Express application

The Exit button enables you to safely exit the application. It is strongly recommended that you use this procedure.

## Using the Data from the Stick Reader in your SimpliTRACE Account

### Account Settings

To complete your declarations with the data downloaded from your stick reader, you have two options:

1. Standard declaration form;
2. Batch declaration form.

To select the type of declaration form you wish to use, please complete the following steps:

1. Go to the Account tab.
2. Select Standard or Batch in the Declaration Form Type drop-down menu.
3. Click on Save.

**Figure 18 : Editing your preferences**

**Note** that the application will register your choice for future logins. If you wish to modify the type of declaration form, you must change your settings again.

### Accessing Tags Imported from SimpliTRACE Express to Make Declarations

To access your tags imported from SimpliTRACE Express, there are two possible options:

1. On the Home Page of your account, click on the link Tags imported from SimpliTRACE Express;
2. During a declaration, the Search my importation sessions link provides access to your imported tags.

### Overview of the Standard Declaration Form

Figure 19: Imported tags

**Note:** The image may differ according to the type of event being recorded.

• Declaration premises  • Date   
 Additional information  Time :  :

• You must enter the destination premises number or address

Destination premises

Find an address

Name   
 Destination country   
 Postal Code   
 Street number   
 Street name   
 City

• **IMPORTANT : The animals in the left section will be given the value of the right section.**

• Tags (6/15)  • 0 Tag  
 Generate list of tags  
 Search my importation sessions  
 Search visual tags

Tag Actions  
 No Tag

Weight   
 Unit of measure   
 Sex   
 Animal category   
 Display unregulated fields

Add a tag

Transporter number   
 License - trailer/tractor trailer   
 Province - License - trailer/tractor trailer   
 License - truck   
 Province - trailer/tractor trailer

La Financière agricole client number   
 La Financière agricole production   
 Cull cattle number   
 Notes

1000 maximum characters (0 / 1000)

Save Save and copy Cancel

## Overview of the Batch Declaration Form

Figure 20: Batch declaration form

**Note:** The image may differ according to the type of event being recorded.

Search my importation sessions Generate list of tags Search visual tags

Selected: 2 | Total: 5

	Tags	Weight	Unit of m...	Sex	Animal category	Name of animal	Local management ...	Pureb
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="Select"/>	<input type="text" value="Select"/>	<input type="text" value="Select"/>			<input type="text" value="Select"/>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> 124000107644647							
<input type="checkbox"/>	<input checked="" type="checkbox"/> 124000107644648							
<input type="checkbox"/>	<input checked="" type="checkbox"/> 124000107644649							
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<input type="checkbox"/>	<input checked="" type="checkbox"/> 124000107644651							

For more information on SimpliTRACE and SimpliTRACE Express, you can watch the online tutorials at:  
<https://attestra.com/en/traceability/livestock/simplitrace/>.

- Attestra

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- **Toll free:** 1-[866-270-4319](tel:866-270-4319)
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- **Website:** [www.attestra.com](http://www.attestra.com)


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## FAQ




### Q: What should I do if I forget my username and password?

A: If you forget your username and password, please contact Attestra's Customer Service for assistance.

## Documents / Resources

 <p><b>Attestra</b> SimpliTRACE EXPRESS Software</p> <p><b>User Guide</b> Free Application for Importing Data to your computer (PC)</p> <p>2019-1</p>	<p><a href="#">Attestra SimpliTRACE EXPRESS Software</a> [pdf] User Guide SimpliTRACE EXPRESS Software, EXPRESS Software, Software</p>
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## References

-  [Connexion - SimpliTrace](#)
-  [Jira Service Management](#)
-  [Log in - SimpliTrace](#)
- [User Manual](#)

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