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› Simple Deluxe 2-Drawer Rolling Filing Cabinet User Manual (Model FO-WJG2CMZ-28BK-JC)

Simple Deluxe FO-WJG2CMZ-28BK-JC

Simple Deluxe 2-Drawer Rolling Filing Cabinet User Manual

Model: FO-WJG2CMZ-28BK-JC

INTRODUCTION

Thank you for choosing the Simple Deluxe 2-Drawer Rolling Filing Cabinet. This cabinet is designed to provide efficient storage and organization for your home or office. Featuring two spacious drawers, a printer stand top, and lockable wheels, it offers both functionality and mobility. This manual provides essential information for assembly, operation, maintenance, and troubleshooting to ensure optimal use of your product.

SAFETY INFORMATION

- Read all instructions carefully before assembly and use.
- Keep all small parts and packaging materials away from children and pets to prevent choking hazards.
- Assemble the cabinet on a soft, clean surface to prevent scratches.
- Ensure all screws and fasteners are securely tightened before use. Periodically check and re-tighten as needed.
- Do not overload drawers. Distribute weight evenly to maintain stability.
- Always lock the wheels when the cabinet is in a stationary position to prevent unintended movement.
- Avoid placing hot items directly on the cabinet surface. Use protective pads if necessary.
- Do not stand or climb on the cabinet.

PACKAGE CONTENTS

Please verify that all components are present before beginning assembly. If any parts are missing or damaged, contact customer support.

- Top Panel
- Side Panels (2)
- Bottom Panel
- Back Panel
- Drawer Fronts (2)
- Drawer Side Panels (4)

- Drawer Back Panels (2)
- Drawer Bottom Panels (2)
- Casters (5, including 2 lockable)
- Drawer Slides (4 pairs)
- Hanging Rails (2)
- Handles (2)
- Assembly Hardware (screws, dowels, cam locks, etc.)
- Assembly Tool (Allen wrench, screwdriver)

ASSEMBLY INSTRUCTIONS

The Simple Deluxe 2-Drawer Rolling Filing Cabinet is designed for straightforward assembly. Follow the step-by-step instructions provided in the included assembly guide. All parts are clearly labeled, and necessary hardware is included.

1. **Prepare Workspace:** Clear a spacious area and lay out all components on a soft, clean surface to prevent damage.
2. **Attach Casters:** Secure the 5 casters to the bottom panel. Ensure the 2 lockable casters are positioned at the front for easy access.
3. **Assemble Cabinet Frame:** Connect the side panels, bottom panel, and top panel using the provided hardware. Follow the numerical order in the assembly guide.
4. **Install Back Panel:** Attach the back panel to the assembled frame.
5. **Assemble Drawers:** Construct each drawer by attaching the side, back, and bottom panels to the drawer front. Install the drawer slides onto the drawer sides.
6. **Install Drawer Slides into Cabinet:** Attach the corresponding drawer slides to the inside of the cabinet frame.
7. **Insert Drawers:** Carefully slide the assembled drawers into the cabinet frame, aligning the drawer slides.
8. **Attach Handles:** Secure the handles to the front of each drawer.
9. **Install Hanging Rails:** Place the adjustable hanging rails inside the drawers as desired for file organization.

For detailed visual guidance, refer to the diagrams in your physical instruction manual.

Product Dimension

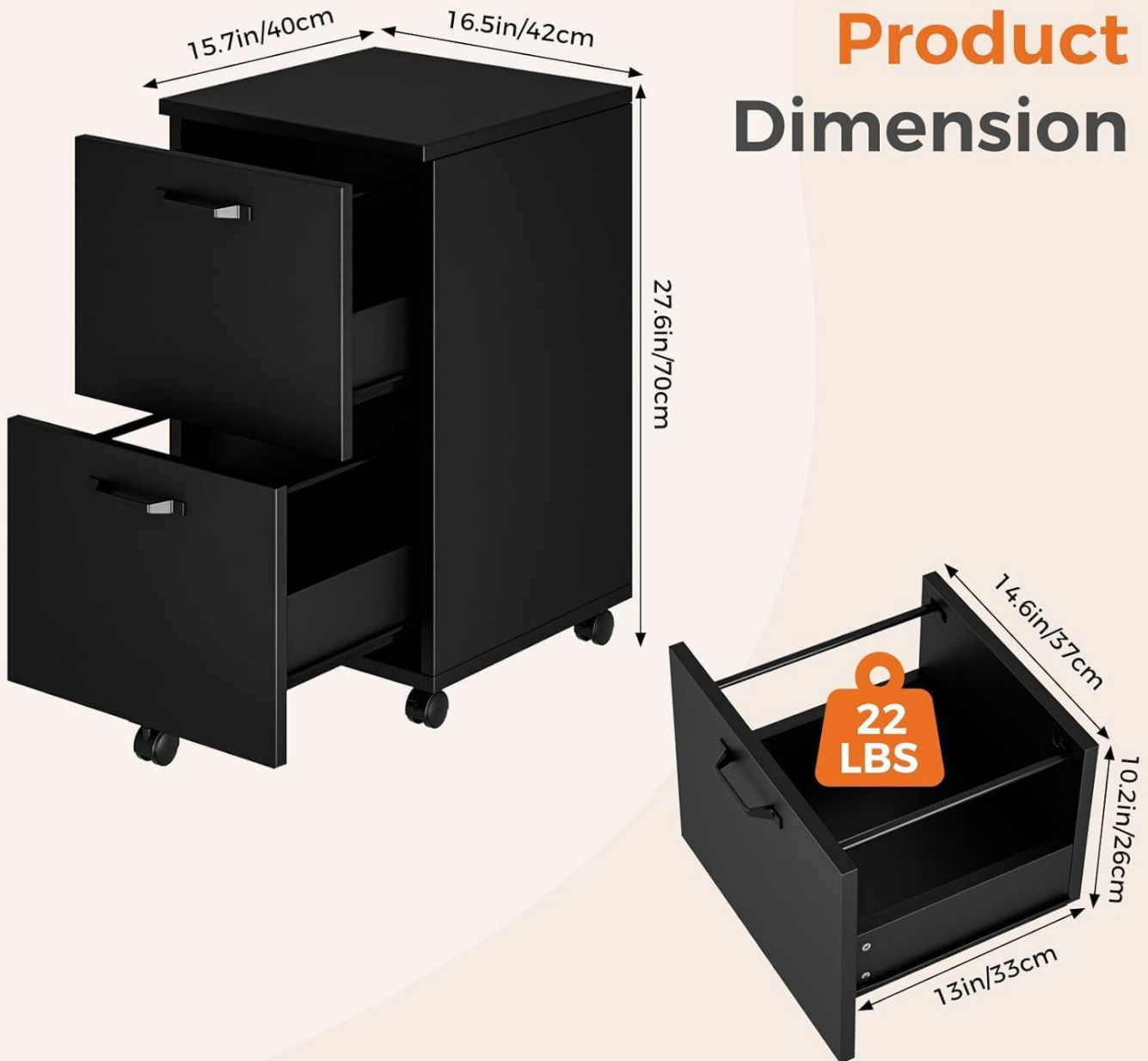


Image: Product Dimensions. This image illustrates the overall dimensions of the filing cabinet (15.7"D x 16.5"W x 27.6"H) and the internal dimensions of a single drawer (14.6"D x 13"W x 10.2"H), indicating a maximum load capacity of 22 lbs per drawer.

OPERATING INSTRUCTIONS

Using the Drawers

The cabinet features two spacious drawers equipped with smooth full-extension ball bearing slides. This design allows the drawers to open completely, providing full access to contents, even those at the very back. To open, gently pull the handle. To close, push the drawer firmly until it is fully seated.

Rolling File Cabinet for Easy Movement

Locking Casters with 360° Swivel

360°

Anti-Tipping
5 Casters



with



without

Image: Spacious Drawers. This image highlights the two spacious drawers, demonstrating their capacity for documents, office supplies, and printer paper. The 'Full Extension' label indicates the smooth operation of the drawer slides.

Lockable Wheels

The cabinet is equipped with 5 smooth-rolling casters, two of which are lockable. These wheels allow for 360° swivel, enabling easy movement of the cabinet across various floor types. To secure the cabinet in place, press down on the locking mechanism located on the two front casters. To unlock and move the cabinet, lift the locking mechanism.

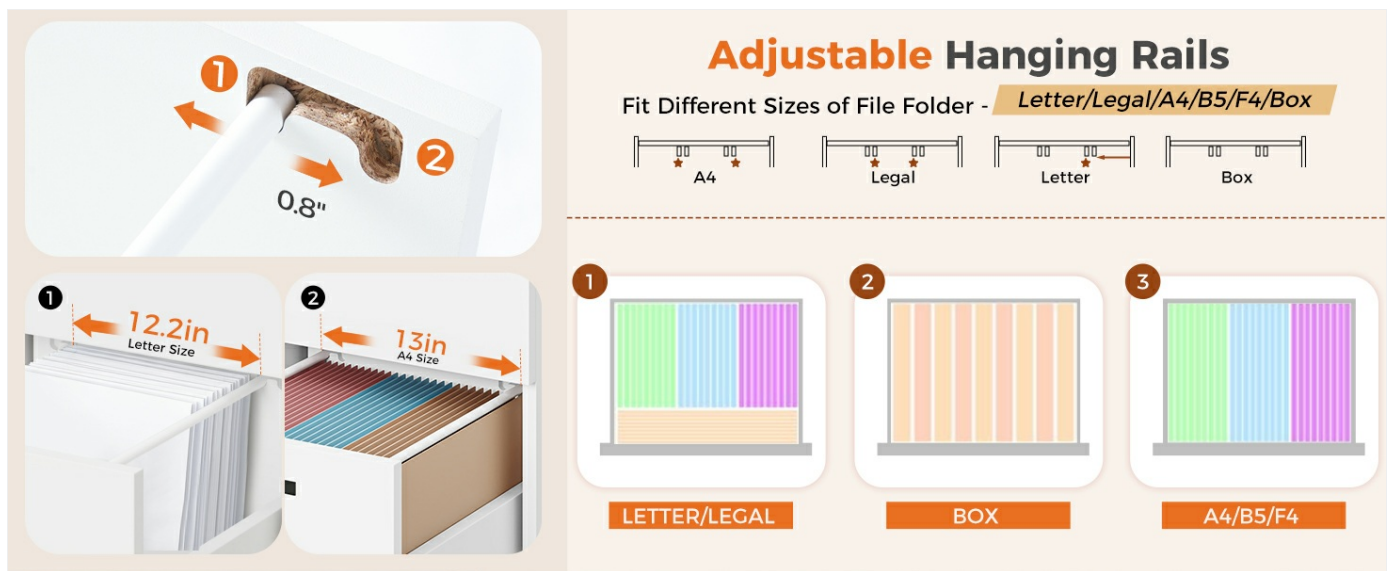


Image: Rolling Casters. This image displays the cabinet's casters, emphasizing their 360° swivel capability and the locking mechanism for stability. It also shows an anti-tipping feature with 5 casters.

Adjustable Hanging Rails

Each drawer includes built-in adjustable hanging rails to accommodate various document sizes. You can customize the rail position to fit Letter, A4, and Legal-size folders. To adjust, simply reposition the rails within the designated slots inside the drawer.



Image: Adjustable Hanging Rails. This diagram demonstrates the flexibility of the hanging rails, showing how they can be adjusted to fit both Letter-size (12.2 inches) and A4-size (13 inches) documents, allowing for versatile file organization.

CARE AND MAINTENANCE

Proper care will extend the life and appearance of your filing cabinet.

- **Cleaning:** Wipe surfaces with a soft, damp cloth. Avoid harsh chemicals or abrasive cleaners, which can damage the painted finish.
- **Spills:** Immediately wipe up any spills to prevent staining or damage to the engineered wood.
- **Hardware:** Periodically check all screws and fasteners to ensure they remain tight. Re-tighten as necessary to maintain stability.
- **Drawer Slides:** If drawers become stiff, a small amount of silicone-based lubricant can be applied to the ball bearing slides.
- **Sunlight Exposure:** Avoid prolonged exposure to direct sunlight, which can cause fading or discoloration.



Image: Premium Panels Material. This image illustrates the quality of the engineered wood panels, noting their thickened design (0.5" / 1.2cm), resistance to scratches, and ease of cleaning, contributing to the cabinet's durability.

TROUBLESHOOTING

Problem	Possible Cause	Solution
Cabinet is wobbly or unstable.	Loose fasteners; uneven floor.	Ensure all screws are tightened. Adjust the leveling feet on the casters if applicable, or place shims under the cabinet.
Drawers do not slide smoothly.	Drawer slides are dirty or dry; drawer is overloaded; incorrect installation.	Clean drawer slides and apply silicone lubricant. Reduce drawer load. Recheck drawer slide installation.
Drawers do not close completely.	Obstruction in drawer; misaligned slides.	Check for items blocking the drawer. Verify that drawer slides are correctly aligned and installed.
Casters do not lock or roll properly.	Locking mechanism jammed; debris in casters.	Clear any debris from the casters. Ensure the locking mechanism is fully engaged or disengaged.

PRODUCT SPECIFICATIONS

Feature	Detail
Brand	Simple Deluxe
Model Number	FO-WJG2CMZ-28BK-JC
Material	Engineered Wood
Finish Type	Painted
Product Dimensions (D x W x H)	15.7" x 16.5" x 27.6" (40cm x 42cm x 70cm)
Number of Drawers	2
Drawer Internal Dimensions (D x W x H)	14.2" x 13.2" x 10.9" (approx.)

Feature	Detail
Drawer Weight Capacity	22 lbs per drawer
Casters	5 (360° swivel, 2 lockable)
File Compatibility	Letter, A4, Legal-size documents
Item Weight	33.93 Pounds
Assembly Required	Yes

WARRANTY AND SUPPORT

For warranty information or customer support, please refer to the documentation included with your purchase or contact Simple Deluxe directly through their official website or the retailer where the product was purchased. Please have your model number (FO-WJG2CMZ-28BK-JC) and purchase date available when contacting support.

ASK A QUESTION ABOUT THIS MANUAL

Ask about setup, troubleshooting, compatibility, parts, safety, or missing instructions. Manuals+ will review the question and use this page’s manual context to help answer it.

Name

Anonymous

Email

you@example.com

After a successful submission, we securely hash the supplied account or form email before sending it to Microsoft Advertising for conversion attribution. [Privacy details](#).

Question

Example: How do I reset this device or fix this error?

Details

Model number, symptoms, what you tried, or the section of the manual you are using.

Submit question