

DEVAISE AWJG038DHS

DEVAISE 3-Drawer Mobile File Cabinet

Model: AWJG038DHS

Brand: DEVAISE

INTRODUCTION

Thank you for choosing the DEVAISE 3-Drawer Mobile File Cabinet. This manual provides essential information for the safe assembly, proper operation, and effective maintenance of your new filing cabinet. Please read these instructions thoroughly before beginning assembly or use to ensure optimal performance and longevity of the product.



Image: The DEVAISE 3-Drawer Mobile File Cabinet in Rustic Brown, featuring three drawers with locks and wheels, positioned in a home office setting.

SAFETY INFORMATION

For your safety and to prevent damage to the product, please adhere to the following guidelines:

- Always use the cabinet on a flat, stable surface to prevent tipping.
- Keep the cabinet away from direct heat sources and open flames.
- Never overload the drawers. Refer to the specifications for maximum weight capacity per drawer.
- When moving the cabinet, always use both hands and ensure fingers are clear of drawer openings and wheels.
- Always follow the assembly instructions carefully to ensure the cabinet is assembled correctly and safely.
- Do not allow children to climb on or play with the cabinet.

PRODUCT SPECIFICATIONS

Feature	Detail
Brand	DEVAISE
Model Number	AWJG038DHS
Color	Rustic Brown
Material	Wood
Product Dimensions (D x W x H)	17.3" x 15.8" x 31.2"
Item Weight	40.9 Pounds
Number of Drawers	3
Top Drawer Load Capacity	11 lbs
Bottom Drawers Load Capacity (each)	20.7 lbs
Total Load Capacity	44.1 lbs
File Compatibility	Letter/A4 Size Hanging Files
Features	Lockable, Wheeled, Anti-tip Caster
Assembly Required	Yes

Product Size



Image: Detailed product dimensions including overall size (15.8"W x 17.3"D x 31.2"H) and individual drawer capacities (top: 11 lbs, bottom two: 20.7 lbs each).

ASSEMBLY INSTRUCTIONS

The DEVAISE 3-Drawer Mobile File Cabinet requires assembly. Please follow the included diagrams and steps carefully. A simple screwdriver is the only tool required.

- 1. Unpack Components:** Carefully remove all parts from the packaging and verify against the parts list provided in your package.
- 2. Assemble Frame:** Attach the side panels to the top and bottom panels using the provided hardware. Ensure all connections are secure.
- 3. Install Drawer Slides:** Secure the drawer slides to the inner sides of the cabinet frame. Pay attention to the orientation of the slides.
- 4. Assemble Drawers:** Construct each drawer by attaching the front, back, and side panels to the drawer

bottom. Install the drawer handles.

5. **Attach Casters:** Secure the five swivel casters to the bottom of the cabinet. Ensure the two locking casters are positioned at the front for easy access. The central anti-tip caster provides additional stability.
6. **Insert Drawers:** Carefully slide each assembled drawer onto its respective slides within the cabinet frame.
7. **Install Locks:** The cabinet features individual locks for each drawer. Install the locking mechanisms as per the diagram, ensuring they function correctly.



Image: An exploded diagram showing all labeled parts and the assembly sequence for the DEVAISE 3-Drawer Mobile File Cabinet.

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Video: An official DEVAISE video demonstrating the assembly process and key features of the 3-Drawer Wood Vertical File Cabinet.

OPERATING INSTRUCTIONS

Mobility and Stability

Your file cabinet is equipped with a 5-caster system for easy movement. Four casters are 360° swivel wheels, and two include locking brakes for stability. A dedicated anti-tip center wheel ensures balance even when drawers are fully extended.

- **Moving the Cabinet:** Unlock the two front casters by pressing down on their brake levers. Gently push or pull the cabinet to its desired location.
- **Securing the Cabinet:** Once in position, press down on the brake levers of the two front casters to lock them, preventing unintended movement.



Image: A close-up view of the cabinet's 5-caster system, highlighting the 360° swivel wheels, two locking brakes, and the anti-tip wheel for enhanced stability.

Drawer Usage and Organization

The cabinet features three drawers designed for versatile storage. The top drawer is suitable for daily essentials, while the bottom two are equipped with hanging rails for files.

- **Opening/Closing Drawers:** Use the easy-pull handles to open and close the drawers. The bottom two drawers feature full-extension slides, allowing complete access to contents.
- **Organizing Files:** The bottom two drawers are designed to accommodate both Letter and A4 size hanging folders. Adjust the hanging rails as needed to fit your preferred folder size.
- **Top Surface:** The sturdy top surface can support office machines such as printers. Ensure the weight does not exceed the recommended capacity.

Ideal for Versatile Storage



For Daily Essentials

Pens, notes, USB drives & small items.



For Files & Folders

Fits Letter, Legal & A4 hanging folders.

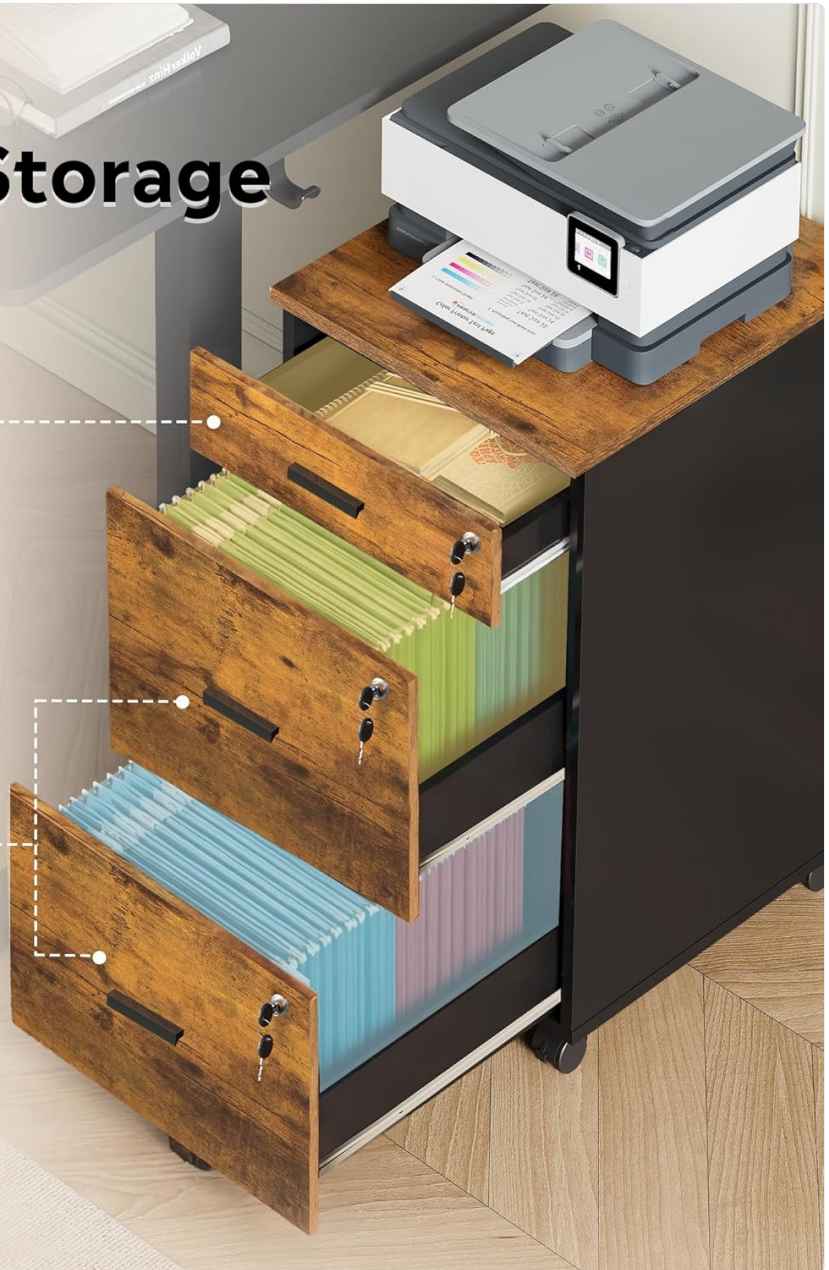


Image: The file cabinet demonstrating its versatile storage, with the top drawer holding office essentials and the bottom drawers organized with hanging files.

Full Extension Drawer

Easy access to files



Image: A drawer fully extended, showcasing the smooth operation and accessibility of hanging files.

Locking System

The cabinet features an upgraded triple-lock security system, with independent locks for each of the three compartments.

- **Locking Drawers:** Insert the key into the lock on the desired drawer and turn it to the locked position. Remove the key to secure the contents.
- **Unlocking Drawers:** Insert the key and turn it to the unlocked position.
- **Key Management:** Keep spare keys in a secure location separate from the cabinet.

Dual Locking System

- 3 locks, one for each drawer
- Secure important files



Image: A visual representation of the dual locking system, showing the individual locks for each drawer and a key.

MAINTENANCE

Regular maintenance will help preserve the appearance and functionality of your DEVAISE file cabinet.

- **Cleaning:** Wipe the cabinet surfaces with a soft, damp cloth. Avoid using harsh chemicals or abrasive cleaners, which can damage the finish.

- **Drawer Slides:** Periodically check drawer slides for smooth operation. If they become stiff, a small amount of silicone lubricant can be applied.
- **Casters:** Keep casters free of debris (hair, dust) to ensure smooth rolling. Clean them regularly.
- **Hardware:** Periodically check all screws and fasteners to ensure they are tight. Retighten if necessary.

TROUBLESHOOTING

If you encounter any issues with your file cabinet, refer to the following common problems and solutions:

Problem	Possible Cause	Solution
Drawers are difficult to open or close.	Overloaded drawer, debris in slides, misaligned slides.	Reduce drawer contents. Clean drawer slides. Check assembly for proper slide alignment.
Cabinet wobbles or is unstable.	Uneven floor, loose casters, loose frame connections.	Ensure cabinet is on a level surface. Tighten caster screws. Check and tighten all frame hardware.
Casters do not roll smoothly.	Debris caught in wheels, casters not properly installed.	Clean wheels of any hair or debris. Verify casters are securely attached.
Drawer lock is not functioning.	Key not fully inserted, lock mechanism jammed, incorrect key.	Ensure key is fully inserted and turned correctly. Do not force the key. Verify you are using the correct key for the specific drawer.

WARRANTY AND SUPPORT

DEVAISE products are manufactured with quality and care. While specific warranty details are not provided in this manual, please retain your proof of purchase for any warranty claims. For further assistance, missing parts, or detailed troubleshooting not covered here, please contact DEVAISE customer support through their official website or the retailer where the product was purchased.

You can visit the DEVAISE store for more information: [DEVAISE Store on Amazon](#)