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› ARREGUI Front Vertical Community Mailbox V1630-06 Instruction Manual

Arregui V1630-06

ARREGUI Front Vertical Community Mailbox Instruction Manual

Model: V1630-06 (3-Unit Configuration)

1. PRODUCT OVERVIEW

This ARREGUI Front Vertical Community Mailbox is designed for communal use in residential buildings, offices, and other community settings. Its vertical design allows for compact multi-unit installations, optimizing wall space. Each unit accommodates DIN A4 mail, including large envelopes (C4), magazines, and catalogs, without bending, ensuring efficient daily mail management.

The mailbox is constructed from high-quality lacquered steel for both the body and door, designed for intensive use in building entrances. It is equipped with a Grade 1 security lock, certified according to EN 13724 standards, to protect user correspondence.



Image 1.1: ARREGUI Front Vertical Community Mailbox (3-unit configuration).

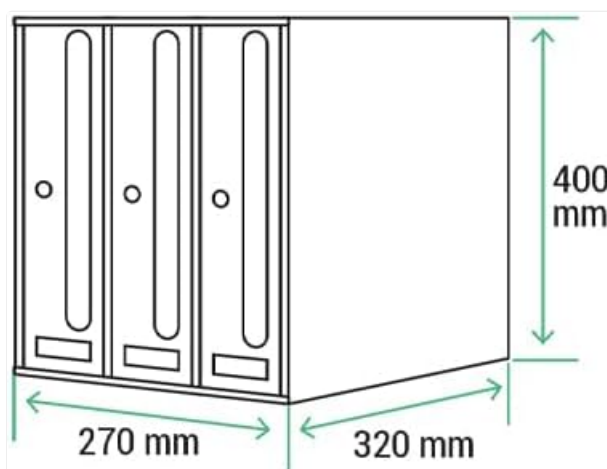


Image 1.2: Close-up view of the mailboxes, showing the individual locks and mail slots.

2. SETUP AND INSTALLATION

The ARREGUI community mailbox is designed for wall mounting and comes as a unified block for simplified

installation. Ensure the chosen location is suitable for the mailbox's dimensions and can support its weight when full.

2.1 Required Tools

- Drill
- Drill bits appropriate for wall material
- Measuring tape
- Pencil or marker
- Level
- Screwdriver
- Wall plugs and screws (appropriate for wall type and mailbox weight)

2.2 Installation Steps

1. **Select Location:** Choose a flat, sturdy wall surface indoors, ensuring sufficient clearance for mail delivery and retrieval.
2. **Measure and Mark:** Using a measuring tape and level, mark the desired mounting points on the wall. Refer to the dimensions diagram for accurate spacing. For the 3-unit model, the width is 270 mm, height 400 mm, and depth 320 mm.



Image 2.1: Dimensional diagram for the 3-unit mailbox (270mm width, 400mm height, 320mm depth).

3. **Drill Holes:** Drill holes at the marked points using an appropriate drill bit for your wall material.
4. **Insert Wall Plugs:** Insert wall plugs into the drilled holes.
5. **Mount Mailbox:** Carefully position the mailbox unit against the wall, aligning the mounting holes with the wall plugs.
6. **Secure:** Insert screws through the mailbox's mounting holes and tighten them into the wall plugs until the mailbox is securely fastened to the wall. Do not overtighten.



Image 2.2: Illustration of the installation process, showing hands securing the mailbox to a wall.

3. OPERATING INSTRUCTIONS

The ARREGUI community mailbox is designed for straightforward use, providing secure and confidential mail handling.

3.1 Receiving Mail

- Mail is inserted through the front mail slot located on each individual mailbox unit.
- The mail slot cover is spring-loaded, ensuring it remains closed after mail insertion. This design maintains confidentiality and protects contents from external elements.
- The generous opening accommodates standard DIN A4 documents, large envelopes, and small packages without bending.

3.2 Retrieving Mail

1. Locate your individual mailbox unit.
2. Insert your assigned key into the security lock on the front of your mailbox door.
3. Turn the key to unlock the door.
4. Open the door and retrieve your mail.
5. Close the door firmly and turn the key to lock it. Ensure the door is securely latched before leaving.

Cuerpo y
puerta de acero
lacado negro

Cerradura
Grado 1 según
normativa
EN-13724



- **Confidencialidad:** la tapa de boca permanece cerrada por la acción de un muelle que confiere una total confidencialidad de la correspondencia.

Image 3.1: Detail of the mailbox front, highlighting the mail slot and security lock.

4. MAINTENANCE

Regular maintenance ensures the longevity and proper functioning of your ARREGUI community mailbox.

4.1 Cleaning

- Clean the lacquered steel surfaces with a soft, damp cloth.
- For stubborn marks, use a mild, non-abrasive cleaning solution. Avoid harsh chemicals or abrasive materials, as these can damage the finish.
- Dry the surfaces thoroughly after cleaning to prevent water spots.

4.2 Lock Care

- Periodically apply a small amount of graphite lubricant or a silicone-based spray to the lock mechanism to ensure smooth operation. Do not use oil-based lubricants, as they can attract dust and grime.
- Avoid forcing the key if it feels stiff.

5. TROUBLESHOOTING

Refer to the following common issues and their solutions:

Problem	Possible Cause	Solution
Key does not turn or is stiff	Lock mechanism is dry or obstructed.	Apply graphite lubricant to the lock. Check for any foreign objects in the keyhole.
Mailbox door does not close properly	Obstruction in the door frame or latch mechanism.	Check for any mail or debris blocking the door. Ensure the latch is clear.
Mail slot cover is stuck open/closed	Spring mechanism issue or obstruction.	Gently check for any debris in the mail slot. If the spring is damaged, contact support.

6. SPECIFICATIONS

Model Number: V1630-06

Material: Alloy Steel

Color: Black

Security Features: Grade 1 Security Lock (EN 13724 certified)

Mounting Type: Wall Mount

Access Location: Front

Capacity: DIN A4

Dimensions (per 3-unit block):

- Height: 40 cm (400 mm)
- Width: 27 cm (270 mm)
- Depth: 32 cm (320 mm)

Country of Origin: Spain

7. WARRANTY AND SUPPORT

For warranty information, please refer to the documentation provided at the time of purchase or contact your retailer. ARREGUI stands behind the quality of its products.

If you encounter any issues not covered in this manual or require further assistance, please contact your product retailer or the ARREGUI customer support department. Please have your model number (V1630-06) and purchase details ready when contacting support.