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› Sweetcrispy Ergonomic Office Chair Model 3509-BK-KA Instruction Manual

Sweetcrispy 3509-BK-KA

Sweetcrispy Ergonomic Office Chair

Model: 3509-BK-KA

INTRODUCTION

Thank you for choosing the Sweetcrispy Ergonomic Office Chair. This manual provides detailed instructions for assembly, operation, maintenance, and troubleshooting to ensure you get the most out of your new chair. Please read this manual thoroughly before assembly and use, and retain it for future reference.

IMPORTANT SAFETY INFORMATION

- Ensure all parts are present and undamaged before assembly. Do not use if any parts are missing or damaged.
- Follow assembly instructions carefully. Incorrect assembly may lead to instability or injury.
- Do not stand on the chair. Use the chair for its intended purpose only.
- Do not exceed the maximum weight capacity of **275 pounds**.
- Keep children away from moving parts during adjustment.
- Regularly check all bolts and screws to ensure they are tight. Re-tighten if necessary.

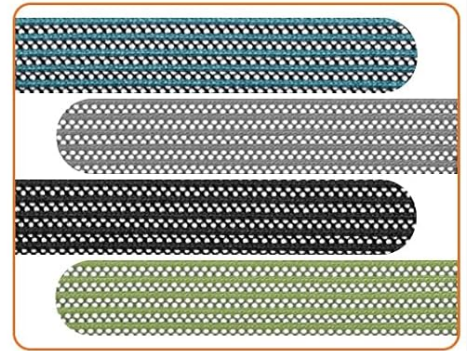
PACKAGE CONTENTS

Please verify that all components are included in your package:

1. Backrest with Headrest
2. Seat Cushion with Armrests
3. Gas Lift Cylinder
4. 5-Star Base
5. Casters (5 pieces)
6. Mechanism (pre-attached to seat or separate)
7. Retractable Footrest
8. Lumbar Support Pillow
9. Hardware Pack (screws, washers, hex key)



THICKER & HIGH-DENSITY SEAT CUSHION



Breathable Backrest

With high-quality resilient mesh cloth, the chair backrest allows you to sit without feeling hot or sweaty.



Comfortable Cushion

The seat cushion is made of high-density foam which provides support hardness and gives you more soft comfort.

Figure 1: Chair dimensions and weight capacity overview.

ASSEMBLY INSTRUCTIONS

Follow these steps to assemble your Sweetcrispy Ergonomic Office Chair:

1. **Attach Casters to Base:** Insert each of the five casters into the holes at the end of each leg of the 5-star base. Push firmly until they click into place.
2. **Insert Gas Lift:** Place the gas lift cylinder into the center hole of the assembled 5-star base.
3. **Attach Mechanism to Seat:** Align the mechanism with the screw holes on the underside of the seat cushion. Ensure the front of the mechanism faces the front of the seat. Secure with screws using the provided hex key.
4. **Attach Armrests:** If not pre-attached, secure the armrests to the seat cushion using the designated screws.
5. **Attach Backrest to Seat:** Align the backrest with the mounting plate on the seat mechanism. Secure with screws.
6. **Assemble Seat onto Gas Lift:** Carefully place the assembled seat and backrest onto the gas lift cylinder, ensuring it is centered.

7. **Attach Headrest:** Slide the headrest into the top of the backrest until it locks into position. Adjust as desired.
8. **Attach Footrest:** Slide the retractable footrest into its designated slots under the seat.



Figure 2: Key components for stability and movement.

OPERATING INSTRUCTIONS

Your Sweetcrispy Ergonomic Office Chair offers several adjustable features for personalized comfort:

- **Seat Height Adjustment:** Locate the lever on the right side under the seat. To raise the seat, lift the lever while taking your weight off the chair. To lower the seat, lift the lever while seated. Release the lever to lock the height. The seat height adjusts smoothly via the pneumatic cylinder.
- **Recline and Lock Function:** Push the lever on the left side under the seat outwards to unlock the backrest for reclining (90° to 135° tilt). Lean back to your desired angle, then push the lever inwards to lock the backrest in place.
- **Headrest Adjustment:** The headrest can be adjusted up/down and tilted back/forth to provide optimal neck and head support. Gently push or pull the headrest to position it comfortably.
- **Retractable Footrest:** Pull the footrest out from under the seat to extend it. Push it back in when not in use. This feature is designed for relaxation during breaks.
- **Lumbar Support Pillow:** The soft lumbar pillow can be adjusted vertically along the backrest to target your lower back for pain relief and support.



Figure 3: Adjustable features for personalized comfort.

MAINTENANCE AND CARE

To maintain the longevity and appearance of your chair:

- **Cleaning:** Wipe clean with a damp cloth. Avoid harsh chemicals or abrasive cleaners, which may damage the mesh or fabric.
- **Inspection:** Periodically check all screws and bolts for tightness. Re-tighten as needed to ensure stability.
- **Caster Care:** Keep casters free of hair and debris to ensure smooth rolling on hard floor surfaces.

TROUBLESHOOTING

If you encounter any issues with your chair, refer to the following common problems and solutions:

Problem	Possible Cause	Solution
Chair does not adjust height	Gas lift cylinder malfunction or lever not engaged.	Ensure the height adjustment lever is fully engaged. If the issue persists, the gas lift may need replacement.
Chair is wobbly or unstable	Loose screws or improper assembly.	Check and tighten all assembly screws, especially those connecting the seat to the mechanism and the backrest. Ensure the gas lift is fully inserted into the base.
Casters do not roll smoothly	Debris caught in casters.	Remove any hair, dust, or debris from the caster wheels.
Backrest does not recline or lock	Recline lock lever not engaged correctly.	Ensure the recline lock lever is fully pushed in or pulled out to engage/disengage the locking mechanism.

SPECIFICATIONS

Brand: Sweetcrispy

Model Name: Office Computer Chair

Model Number: 3509-BK-KA

Color: Black

Material: Mesh (Backrest), Foam (Seat), Metal (Frame)

Product Dimensions (D x W x H): 18.8"D x 20"W x 50.75"H

Item Weight: 34.4 pounds

Seat Height: 18.75 - 22.75 inches (Adjustable)

Seat Depth: 18.8 inches

Chair Backrest Width: 18.5 inches

Maximum Weight Recommendation: 275 pounds

Reclining Position Count: 2 (90° to 135°)

Furniture Base Movement: Swivel

Surface Recommendation: Hard Floor

Included Components: Caster

UPC: 700476324449

WARRANTY AND SUPPORT

For warranty information or technical support, please refer to the product packaging or contact Sweetcrispy customer service. Keep your purchase receipt for warranty claims.

For further assistance, please visit the [Sweetcrispy Store on Amazon](#).

ASK A QUESTION ABOUT THIS MANUAL

Ask about setup, troubleshooting, compatibility, parts, safety, or missing instructions. Manuals+ will review the question and use this page's manual context to help answer it.

Name

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you@example.com

After a successful submission, we securely hash the supplied account or form email before sending it to Microsoft Advertising for conversion attribution. [Privacy details](#).

Question

Example: How do I reset this device or fix this error?

Details

Model number, symptoms, what you tried, or the section of the manual you are using.

Submit question