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Sweetcrispy WJG-BK

Sweetcrispy 2-Drawer Rolling Filing Cabinet

Model: WJG-BK

Introduction

This manual provides instructions for the assembly, operation, and maintenance of your Sweetcrispy 2-Drawer Rolling Filing Cabinet. Please read all instructions carefully before assembly and use to ensure safe and proper functionality.



Image: The Sweetcrispy 2-Drawer Rolling Filing Cabinet, black, positioned under a desk in a modern home office environment, showcasing its compact design and utility.

Important Safety Information

WARNING: Failure to follow these safety instructions may result in injury or damage to the product.

- Always assemble the cabinet on a stable, flat surface.
- Use appropriate tools and follow the instructions carefully to avoid injury.
- Keep fingers away from drawer openings when in use.
- Do not overload the cabinet beyond its weight capacity.
- Keep the cabinet away from heat sources and avoid placing heavy objects on top to prevent tipping.
- Use caution when moving the cabinet on uneven surfaces or when the drawers are open.

Included Components

Before beginning assembly, ensure all parts are present and undamaged. If any parts are missing or damaged, please contact customer support.

- Wood Panels for Cabinet Frame
- 2 Wood Drawers
- 5 Casters (wheels), including 2 with braking system
- Drawer Slides
- Handles
- Installation Kit (screws, dowels, etc.)



Image: The fully assembled Sweetcrispy 2-Drawer Filing Cabinet, illustrating the complete product structure and components.

Assembly Instructions

Follow these step-by-step instructions for assembling your filing cabinet. A detailed assembly video is also provided

below for visual guidance.

Step 1: Attach Drawer Slides to Side Panels

Secure the drawer slides to the designated side panels using the provided screws. Ensure correct orientation as indicated in the instructions. Refer to the assembly video for visual details.

Step 2: Assemble Cabinet Frame

Connect the side panels, top, and bottom panels using the provided dowels and screws to form the main cabinet structure. Ensure all connections are tight and secure. Refer to the assembly video for visual details.

Step 3: Attach Casters

Screw the five casters to the bottom panel of the cabinet. Two of the casters include a built-in braking system; install these on the front side of the cabinet for easy locking. Ensure all casters are firmly attached.



Image: Detail of the cabinet's base showing five casters, two of which have locking mechanisms, providing 360-degree swivel and anti-tipping stability.

Step 4: Assemble Drawers

Assemble the two drawers by connecting the side, front, and back panels. Insert the drawer base into the grooves. Attach the drawer slides to the sides of the drawers and then install the handles.



Image: The two spacious drawers of the filing cabinet, with one drawer open revealing organized documents and office supplies, highlighting their capacity.

Step 5: Install Drawers into Cabinet

Carefully slide the assembled drawers into the cabinet frame, aligning the drawer slides with the cabinet slides. Ensure smooth operation. Refer to the assembly video for visual details.

Assembly Video Guide

▶ **Watch video online**
Sweetcrispy 2 Drawer Filing Cabinet Assembly Guide

Video: Official Sweetcrispy 2-Drawer Filing Cabinet Assembly Guide. This video provides a visual, step-by-step

walkthrough of the entire assembly process, from attaching drawer slides to installing the finished drawers.

Operating Instructions

Using the Drawers

The two spacious drawers are designed for smooth operation, allowing easy access to your documents and office supplies. They feature full extension for convenient retrieval of items stored at the back.
The drawers include adjustable hanging rails to accommodate various file folder sizes. To adjust, reposition the rods into the appropriate holes. Please note that while designed for versatility, some non-standard or oversized hanging folders may not fit perfectly. Verify your folder dimensions against the cabinet's internal measurements (approximately 12.2 inches for Letter size and 13 inches for A4 size, as shown in product images) before use.



Image: A detailed view of the adjustable hanging rails within a drawer, illustrating how to configure them for both Letter (12.2 inches) and A4 (13 inches) sized files.

Using the Rolling Casters

The cabinet is equipped with five 360° swivel casters for effortless movement across various floor types. Two of these casters have a locking mechanism. To lock the cabinet in place, press down on the lever on the locking casters. To unlock, lift the lever. This feature allows you to secure the cabinet under a desk or beside your workspace, preventing unwanted shifting.

Maintenance and Care

- **Cleaning:** Wipe surfaces with a soft, damp cloth. Avoid harsh chemicals or abrasive cleaners that could damage the finish.
- **Dusting:** Regularly dust the cabinet to prevent buildup.
- **Inspection:** Periodically check all screws and connections to ensure they remain tight. Re-tighten if necessary.
- **Caster Care:** Keep casters free of debris (hair, lint) to ensure smooth rolling.
- **Protection:** While the wood board resists scratches, use coasters or protective pads under items placed on top to prevent marks.

Troubleshooting

Drawers do not slide smoothly or are difficult to open/close.

- **Check Assembly:** Ensure all drawer slides are correctly installed and aligned. Refer to the assembly video for proper placement.
- **Lubrication:** Apply a silicone-based lubricant to the drawer slides if friction persists.
- **Obstructions:** Check for any objects obstructing the drawer's path or caught in the slides.

Hanging file folders do not fit.

- **Adjust Rails:** Ensure the adjustable hanging rails are correctly positioned for your file size (Letter or A4). The cabinet supports internal widths of approximately 12.2 inches for Letter size and 13 inches for A4 size.
- **Folder Compatibility:** Verify that your hanging folders are standard Letter or A4 size. Some non-standard or legal-sized folders may not be compatible with the cabinet's internal dimensions.

Cabinet is unstable or tips easily.

- **Level Surface:** Ensure the cabinet is placed on a flat, level surface.
- **Overloading:** Do not exceed the maximum weight capacity of the drawers or the top surface. Distribute weight evenly.
- **Caster Locks:** Engage the locking mechanisms on the casters when the cabinet is stationary to prevent accidental movement.

Specifications

Brand	Sweetcrispy
Model Number	WJG-BK
Color	Black
Material	Metal, Wood
Product Dimensions (D x W x H)	15.7" x 16.5" x 27.6"

Item Weight	12.6 Pounds
Number of Drawers	2
Weight Capacity (Maximum)	22 Pounds
Features	Anti-Tipping, Lockable, Portable, Scratch Resistant, Wheeled



Image: A diagram illustrating the precise dimensions of the Sweetcrispy 2-Drawer Filing Cabinet, including depth, width, and height, along with drawer capacity.

Warranty and Support

For warranty information or customer support, please refer to the documentation included with your purchase or visit the official Sweetcrispy website. Keep your purchase receipt for warranty claims.
For additional assistance, you may contact Sweetcrispy customer service through their official channels.Visit the Sweetcrispy Store on Amazon.

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