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› Sweetcrispy 2-Drawer Rolling File Cabinet (White) Instruction Manual

Sweetcrispy SW-WJG-WT

Sweetcrispy 2-Drawer Rolling File Cabinet (White)

Model: SW-WJG-WT

1. PRODUCT OVERVIEW

The Sweetcrispy 2-Drawer Rolling File Cabinet is designed for organizing documents and office supplies in home or office environments. It features two spacious drawers, 360-degree swivel lockable wheels for mobility, and adjustable hanging rails to accommodate various file sizes. The cabinet is constructed from durable wood board, offering stability and a modern aesthetic.



Image 1.1: Sweetcrispy 2-Drawer Rolling File Cabinet (White).

2. SAFETY INFORMATION

- Always lock the wheels when using the cabinet to prevent unwanted movement.
- Be cautious when adjusting hanging rails to avoid pinch points.
- Ensure all screws and fasteners are securely tightened during assembly and periodically check for looseness.
- Do not overload drawers beyond the maximum weight capacity to prevent tipping or damage.
- Keep small parts away from children during assembly to prevent choking hazards.

3. PRODUCT DIMENSIONS

The cabinet features the following dimensions:

- Overall Dimensions (D x W x H): 15.7 inches x 16.5 inches x 27.6 inches (40cm x 42cm x 70cm)

- Drawer Dimensions (L x W x H): 14.2 inches x 13.2 inches x 10.9 inches
- Maximum Weight Capacity: 22 Pounds



Image 3.1: Product dimensions for the Sweetcrispy 2-Drawer Rolling File Cabinet.

4. ASSEMBLY INSTRUCTIONS

This product requires assembly. Please follow the steps carefully. A screwdriver is required (not included). The assembly video below demonstrates the process using a black cabinet, but the steps are identical for the white model.

Your browser does not support the video tag.

Video 4.1: Assembly guide for the Sweetcrispy 2-Drawer Filing Cabinet (demonstrated with a black unit).

Step-by-Step Assembly Guide:

1. **Prepare Components:** Unpack all parts and identify them using the included parts list. Ensure all hardware is present.

2. **Attach Drawer Slides to Panels:** Secure the drawer slide rails to the designated side panels and the bottom/top panels using screws. Pay close attention to the screw locations as indicated in the video.
3. **Assemble Main Cabinet Frame:** Connect the side panels to the bottom panel using wooden dowels and screws. Ensure a snug fit.
4. **Insert Back Panels:** Slide the back panels (labeled '12' in some guides) into the grooves on the cabinet frame.
5. **Install Wheels:** Attach the four wheels to the bottom of the cabinet. Note that two of the wheels have a built-in braking system; position these strategically for easy access. Secure them with screws.
6. **Attach Top Panel:** Place the top panel onto the assembled frame and secure it with screws.
7. **Assemble Drawers:**
 - Connect the drawer side panels to the front panel using wooden dowels and screws.
 - Slide the drawer base (labeled '11' in some guides) into the grooves.
 - Attach the drawer back panel and secure it with screws.
 - Attach the remaining drawer slide rails to the sides of the assembled drawer.
 - Install the drawer handle onto the front panel.
8. **Insert Drawers:** Carefully slide the assembled drawers into the cabinet's main frame, aligning the drawer slides.
9. **Final Checks:** Verify that all components are securely fastened and the drawers operate smoothly.

5. OPERATING INSTRUCTIONS

5.1. Using the Drawers

The cabinet features two spacious drawers designed for full extension, allowing easy access to contents. Use the handles to open and close the drawers smoothly.

2 Spacious Drawers

Keep Everything Neatly Sorted and Stored



Documents



Office Supplies



Printer



Image 5.1: Drawers provide ample storage for documents and supplies.

5.2. Adjustable Hanging Rails

Each drawer is equipped with adjustable hanging rails to accommodate Letter, A4, and Legal-size folders. To adjust, reposition the rails within the designated slots to match your folder size. Ensure the rails are securely seated before placing folders.

Adjustable Hanging Rails

To Fit Different Sizes of File Folders



Image 5.2: Adjustable hanging rails for various file folder sizes.

5.3. Lockable Wheels

The cabinet is fitted with five 360-degree swivel casters for easy movement. Two of these wheels include a locking mechanism. To lock the cabinet in place, press down on the lever located on the wheel. To unlock, lift the lever. Always lock the wheels when the cabinet is in its desired position to prevent accidental movement.

Rolling File Cabinet for Easy Movement

Locking Casters with 360° Swivel

360°

Anti-Tipping
5 Casters



with



without

Image 5.3: Lockable casters for stability and easy movement.

6. MAINTENANCE

- **Cleaning:** Wipe the cabinet surfaces with a soft, damp cloth. Avoid using harsh chemicals or abrasive cleaners, as these may damage the finish.
- **Hardware Check:** Periodically inspect all screws and fasteners to ensure they remain tight. Re-tighten if necessary to maintain stability.
- **Drawer Slides:** If drawers become stiff, apply a small amount of silicone-based lubricant to the slides.
- **Casters:** Keep the wheels free of debris (hair, dust, etc.) to ensure smooth rolling.

7. TROUBLESHOOTING

- **Issue:** File folders do not fit the hanging rails.
Solution: The adjustable rails are designed to support Letter, A4, and Legal-size folders. Ensure the rails are

correctly positioned in the appropriate outer holes for your specific folder size. Double-check that the folder hangers are fully seated on the rails. If issues persist, verify the internal width of the drawer against standard folder dimensions.

- Issue:** Drawers are difficult to open or close.
Solution: Check if the drawer slides are properly aligned and free from obstructions. Ensure all screws securing the slides are tight. If needed, apply a silicone-based lubricant to the drawer slides.
- Issue:** Cabinet is unstable or wobbles.
Solution: Verify that all assembly screws are securely tightened. Ensure the cabinet is placed on a flat, level surface. If using the wheels, make sure the locking mechanisms on the braked casters are engaged.

8. SPECIFICATIONS

Brand	Sweetcrispy
Model Number	SW-WJG-WT
Color	White
Material	Wood
Product Dimensions (D x W x H)	15.7" x 16.5" x 27.6"
Item Weight	12.6 Pounds
Number of Drawers	2
Additional Features	Anti-Tipping, Lockable, Portable, Scratch Resistant, Wheeled
Assembly Required	Yes

9. WARRANTY AND SUPPORT

For warranty information or customer support, please refer to the contact details provided with your purchase or visit the official Sweetcrispy website. Keep your purchase receipt for any warranty claims.

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Ask about setup, troubleshooting, compatibility, parts, safety, or missing instructions. Manuals+ will review the question and use this page’s manual context to help answer it.

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Example: How do I reset this device or fix this error?

Details

Model number, symptoms, what you tried, or the section of the manual you are using.

Submit question