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> HP 14-inch Laptop User Manual - Model UltraBook

HP UltraBook

HP 14-inch Laptop User Manual

Model: UltraBook

INTRODUCTION

This manual provides essential information for setting up, operating, maintaining, and troubleshooting your HP 14-inch laptop. This device features an Intel Celeron N4500 Dual-Core CPU, 8GB RAM, 256GB SSD, and comes with Windows 11 Home.

SETUP

1. Unboxing and Initial Inspection

Carefully remove the laptop and all accessories from the packaging. Verify that all components are present:

- HP 14-inch Laptop
- Power Adapter
- Recovery USB
- Documentation

2. Connecting to Power

Connect the power adapter to the laptop's power port and then plug it into a wall outlet. It is recommended to fully charge the battery before first use.

3. First Boot and Windows 11 Setup

Press the power button to turn on the laptop. Follow the on-screen instructions to complete the Windows 11 Home setup, which includes:

- Selecting your region and keyboard layout.
- Connecting to a Wi-Fi network.
- Signing in with or creating a Microsoft account.
- Setting up a PIN or password.



BACK TO SCHOOL SPECIAL EDITION

*Includes 1 year of Microsoft 365
Ideal for students*



Figure 1: HP 14-inch Laptop with Windows 11 interface.

OPERATING

1. Power On/Off and Sleep

- **Power On:** Press the power button located on the side or keyboard deck.
- **Shut Down:** Click the Start button, then Power > Shut down.
- **Sleep:** Close the lid or click the Start button, then Power > Sleep.

2. Using Windows 11

Your laptop comes with Windows 11 Home, offering a redesigned user interface and features like Microsoft Copilot AI for assistance with tasks. Explore the Start menu for applications and settings.

3. Microsoft 365 Web Apps and OneDrive

Access Microsoft 365 Web Apps (Word, Excel, PowerPoint, etc.) through your web browser. Your purchase includes 1TB of OneDrive cloud storage for document and file management.

4. Connecting Peripherals and Ports

The laptop features various ports for connecting external devices:

- 1 x USB 2.0
- 1 x USB 3.2 Gen 1 (Type-A)
- 1 x USB-C 3.2 Gen 1 (DisplayPort 1.2 compatible)
- 1 x HDMI 1.4b (for external displays)
- 1 x Headphone / Mic Combo Jack
- 1 x Multi-Format SD Media Card Reader
- 1 x AC smart pin (power adapter)

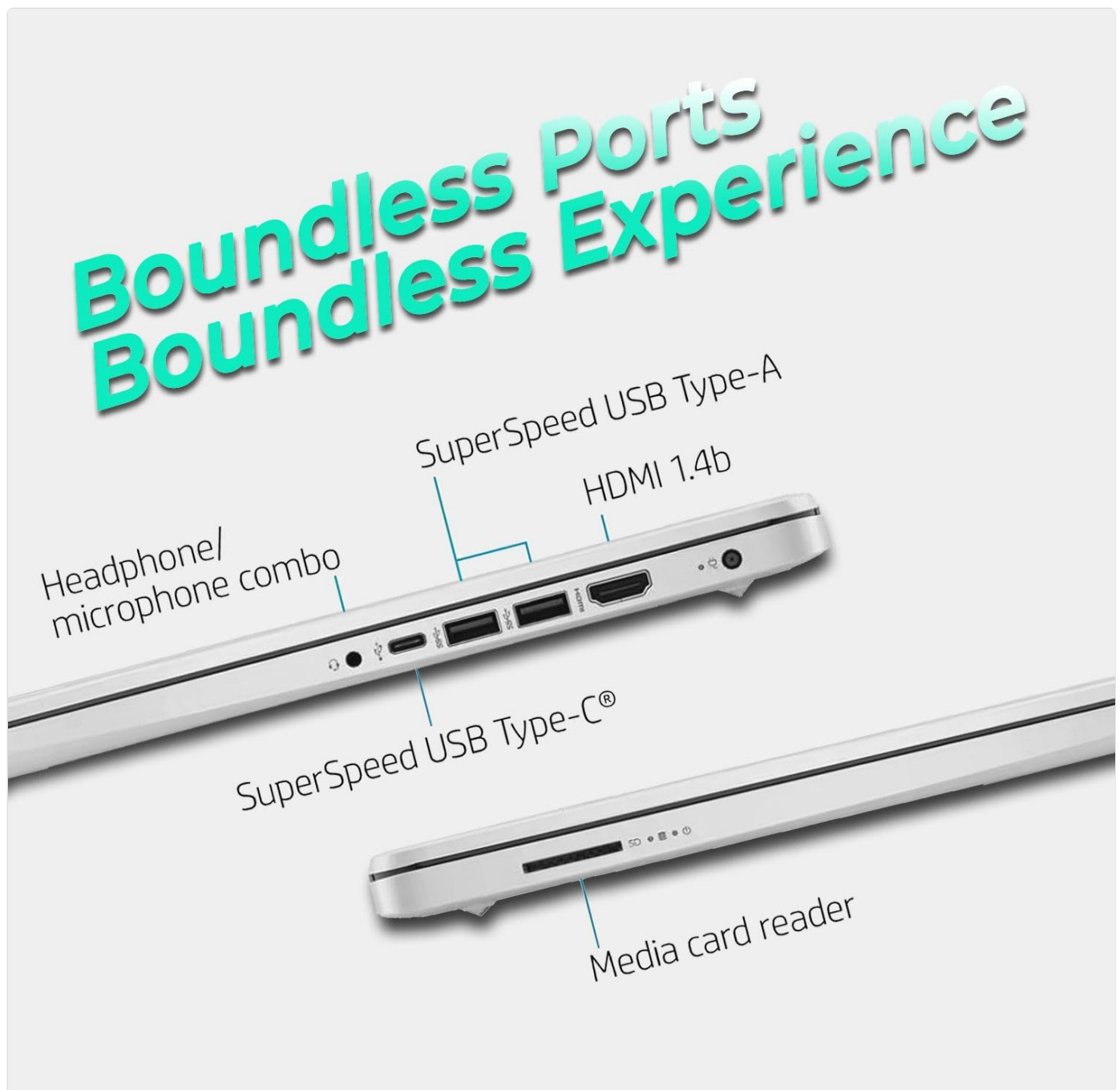


Figure 2: Laptop ports for connectivity.

5. Wireless Connectivity

The laptop supports WiFi 802.11ax and Bluetooth 5.4 for wireless connections to networks and peripherals.

6. Display

The 14-inch HD (1366 x 768) display features a micro-edge design and BrightView technology. It also includes an anti-glare coating for improved eye comfort.

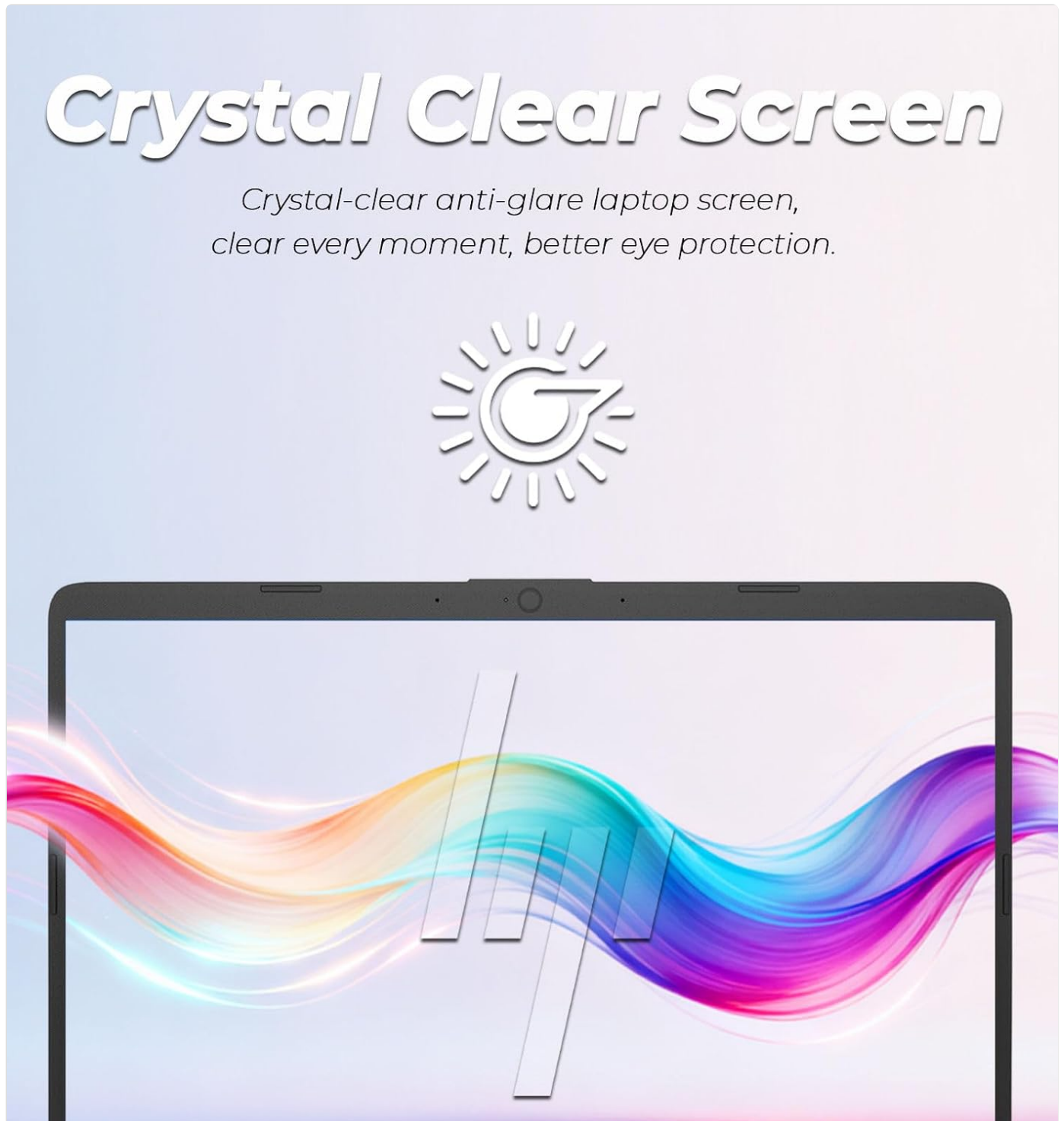


Figure 3: Crystal clear anti-glare display for eye protection.

MAINTENANCE

1. Cleaning the Laptop

- Use a soft, lint-free cloth to clean the screen and exterior.
- For stubborn marks, dampen the cloth slightly with water or a screen-safe cleaner.
- Avoid harsh chemicals, abrasives, or excessive moisture.

2. Battery Care

- Avoid extreme temperatures.
- Do not leave the laptop plugged in constantly at 100% charge for extended periods.
- For optimal battery health, allow the battery to discharge partially before recharging.

Strong battery life

Take notes in class and work on exercises after class—this laptop with 11.5-hour long battery life keeps your study flow uninterrupted by low power.



Figure 4: Laptop battery life indication.

3. Software Updates

Regularly update Windows and drivers to ensure optimal performance and security. Windows Update can be accessed via Settings > Windows Update.

4. Data Backup

Regularly back up important data to an external drive or cloud storage (like the included 1TB OneDrive) to prevent data loss.

TROUBLESHOOTING

1. Laptop Does Not Power On

- Ensure the power adapter is securely connected to both the laptop and a working power outlet.
- Verify the power outlet is functional by plugging in another device.
- Try holding the power button for 15-20 seconds to perform a hard reset.

2. Screen Remains Blank

- Check if the laptop is powered on (indicator lights).
- Connect an external monitor to see if a display appears there. If so, the laptop screen may have an issue.
- Adjust screen brightness using function keys.

3. Wi-Fi Connectivity Issues

- Ensure Wi-Fi is enabled in Windows settings.
- Restart your router and modem.
- Forget the network and reconnect.
- Update Wi-Fi drivers through Device Manager.

4. Slow Performance

- Close unnecessary applications running in the background.
- Check Task Manager for processes consuming high CPU or RAM.
- Ensure Windows and drivers are up to date.
- Run a disk cleanup.
- Consider running a malware scan.

SPECIFICATIONS

Feature	Detail
Model Name	UltraBook
Processor	Intel Celeron N4500 Dual-Core (up to 3.6 GHz)
Graphics	Integrated Intel Graphics
Operating System	Windows 11 Home 64-bit
RAM	8GB DDR4 SDRAM
Storage	256GB SSD + 1TB OneDrive Cloud Storage
Display	14-inch HD (1366 x 768), micro-edge, BrightView, 220 nits, 45% NTSC

Feature	Detail
Wireless	WiFi 802.11ax, Bluetooth 5.4
Audio	High Definition (HD) Audio, Stereo speakers
Keyboard	US English, Non-Backlit Full Size Keyboard
Webcam	HP True Vision 720p HD camera with temporal noise reduction
Ports	1x USB 2.0, 1x USB 3.2 Gen 1, 1x USB-C 3.2 Gen 1 (DisplayPort 1.2), 1x AC smart pin, 1x HDMI 1.4b, 1x Headphone/Mic Combo, 1x Multi-Format SD Media Card Reader
Battery Life	Up to 12 Hours
Color	Snowflake White
Dimensions (L x W x Th)	12.76 x 8.86 x 0.71 inches
Weight	3.24 lbs
Included Software	1 Year Microsoft 365 Subscription

WARRANTY AND SUPPORT

For warranty information and technical support, please refer to the documentation included with your product or visit the official HP support website. Keep your purchase receipt and product serial number handy when contacting support.
HP Support Website: support.hp.com

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Question

Example: How do I reset this device or fix this error?

Details

Model number, symptoms, what you tried, or the section of the manual you are using.

Submit question

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