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› VINGLI Comfy Linen Office Desk Chair Instruction Manual

VINGLI ebed717f-aac3-445b-b0e3-3fcfd1b510cc

VINGLI Comfy Linen Office Desk Chair Instruction Manual

Model: ebed717f-aac3-445b-b0e3-3fcfd1b510cc

IMPORTANT SAFETY INFORMATION

Please read and understand all instructions before assembly and use. Retain this manual for future reference.

- Always read and follow assembly instructions carefully.
- Do not attempt to assemble or disassemble the chair while it is in use.
- Keep fingers and other body parts away from moving parts during assembly and use.
- Do not exceed the maximum weight capacity of **330 lbs**.
- Always detach Velcro covers/cushions before cleaning to prevent damage or injury.
- Keep the chair on a stable surface and avoid sudden movements to prevent tipping or falling.
- Always use the chair in accordance with the manufacturer's instructions to ensure safe and proper use.

PRODUCT OVERVIEW

The VINGLI Comfy Linen Office Desk Chair is designed for comfort and functionality in various settings. It features a breathable linen fabric, high-resilience foam cushioning, and a sturdy metal frame with a wood-like finish on armrests and base. Key features include height adjustment, 360° swivel, and a reclining mechanism.



Image: Front-side view of the assembled VINGLI Comfy Linen Office Desk Chair in Khaki.

SETUP AND ASSEMBLY

Assembly of your VINGLI office chair requires minimal components and is designed to be straightforward. Ensure all parts are present before beginning.

Components Overview



Freely DETACHABLE



Image: Detachable seat and back cushions, along with armrest covers, secured by Velcro.

The chair features a one-piece seat and back cushion, and separate armrest covers, all secured with Velcro for easy attachment and removal.

Base and Gas Lift Assembly



Image: The five-star base with installed wheels, ready for the gas lift cylinder.

Insert the wheels into the five-star base. Place the gas lift cylinder into the central hole of the base. Ensure it is seated firmly.



Image: Close-up of the gas lift mechanism and the height adjustment lever located beneath the seat.

Attach the seat mechanism to the underside of the seat cushion using the provided screws. Then, place the assembled seat onto the gas lift cylinder. Finally, attach the backrest to the seat assembly and secure the armrests.

Refer to the detailed assembly instructions included in the product packaging for step-by-step guidance and specific hardware.

OPERATING INSTRUCTIONS

Height Adjustment

To adjust the chair height, locate the lever on the right side beneath the seat (as shown in the gas lift image).

- **To raise the seat:** Lift the lever while taking your weight off the seat. The seat will rise automatically. Release the lever at the desired height.
- **To lower the seat:** Lift the lever while seated. The seat will lower. Release the lever at the desired height.

Swivel Function

The chair is equipped with a 360° swivel mechanism, allowing for easy rotation without moving the base.

Reclining and Tension Control

The chair features a reclining mechanism with tension control and lock options.

- **To recline:** Pull out the same lever used for height adjustment. Lean back to recline.
- **To lock upright:** Push the lever in to lock the chair in an upright position.
- **Tension adjustment:** Rotate the round knob located at the front underside of the seat mechanism to adjust the recline tension. Turn clockwise to increase tension (harder to recline) and counter-clockwise to decrease tension (easier to recline).

MAINTENANCE

Proper care ensures the longevity and appearance of your VINGLI office chair.

Cleaning Instructions

- **Detachable Covers:** The armrest covers and the seat/back upholstery are secured with strong Velcro. Detach these covers before cleaning.
- **Spot Cleaning:** Spot clean with a mild detergent. Apply a small amount of detergent to a clean cloth and gently blot the affected area. Avoid saturating the fabric.
- **Drying:** Air dry all cleaned components thoroughly before reattaching them to the chair. Do not machine wash or tumble dry unless explicitly stated on a care label (not provided here).
- **Frame and Base:** Wipe the wood-like armrests and base with a soft, damp cloth. Avoid abrasive cleaners.



Image: Detachable cushions and armrest covers, highlighting the Velcro fastening for easy removal for cleaning.

TROUBLESHOOTING

If you encounter any issues with your VINGLI office chair, refer to the following common solutions.

- **Chair does not adjust height:** Ensure the gas lift lever is fully engaged or disengaged as required. Check if the gas lift cylinder is properly seated in the base and seat mechanism. If the issue persists, the gas lift may need replacement.
- **Chair wobbles or feels unstable:** Verify that all screws and bolts used during assembly are tightened securely. Ensure the chair is on a flat, stable surface.
- **Difficulty reclining or locking:** Check the tension control knob beneath the seat. Adjust it to a looser setting if reclining is too stiff, or a tighter setting if it reclines too easily. Ensure the recline lock lever is fully engaged or disengaged.
- **Squeaking noises:** Apply a small amount of silicone lubricant to moving parts, such as the wheel axles or the connections in the seat mechanism. Avoid oil-based lubricants on plastic components.

For persistent issues or defects, please contact VINGLI customer support directly through the platform where the product was purchased for prompt assistance.

SPECIFICATIONS

Brand	VINGLI
Model Number	ebed717f-aac3-445b-b0e3-3fcfd1b510cc
Color	Khaki-linen Fabric
Material	Linen Fabric, Foam, Polyester, Metal Frame
Overall Item Dimensions (D x W x H)	27"D x 23.4"W x 36"~38.2"H
Seat Dimensions (W x D x Thickness)	19.7" x 18.5" x 4.3"
Adjustable Seat Height (from floor)	19.3" - 21.7"
Backrest Height	18.9"
Item Weight	32.2 lbs
Maximum Weight Capacity	330 lbs
Assembly Required	Yes

WARRANTY AND SUPPORT

For any assembly issues, defects, or further assistance, please contact VINGLI customer support. You can typically reach support through the messaging system of the retailer where you purchased the product (e.g., Amazon).

Please provide your model number (ebed717f-aac3-445b-b0e3-3fcfd1b510cc) and purchase details when contacting support to ensure prompt and accurate service.