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› [SYBO Commercial Grade Stainless Steel Percolate Coffee Maker Hot Water Urn, 4.5L Grey - Instruction Manual](#)

## SYBO SRS-CP-30BG

# SYBO Commercial Grade Stainless Steel Percolate Coffee Maker Hot Water Urn (4.5L Grey) - Instruction Manual

Model: SRS-CP-30BG

## 1. INTRODUCTION AND OVERVIEW

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Thank you for choosing the SYBO Commercial Grade Stainless Steel Percolate Coffee Maker Hot Water Urn. This appliance is designed for efficient and reliable coffee brewing and hot water dispensing in commercial and large-scale settings. Please read this manual thoroughly before operation to ensure safe and optimal performance.



Figure 1: SYBO Commercial Grade Stainless Steel Percolate Coffee Maker Hot Water Urn (4.5L Grey)

## 2. SAFETY INSTRUCTIONS

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**WARNING: To reduce the risk of fire, electric shock, or injury, always follow these basic safety precautions:**

- Read all instructions before using the appliance.
- Do not touch hot surfaces. Use handles or knobs.
- To protect against electric shock, do not immerse cord, plugs, or the appliance in water or other liquid.
- Close supervision is necessary when any appliance is used by or near children.
- Unplug from outlet when not in use and before cleaning. Allow to cool before putting on or taking off parts, and before cleaning the appliance.
- Do not operate any appliance with a damaged cord or plug, or after the appliance malfunctions or has been damaged in any manner. Contact customer service for examination, repair, or adjustment.
- The use of accessory attachments not recommended by the appliance manufacturer may cause injuries.
- Do not use outdoors.

- Do not let cord hang over edge of table or counter, or touch hot surfaces.
- Do not place on or near a hot gas or electric burner, or in a heated oven.
- Always attach plug to appliance first, then plug cord into the wall outlet. To disconnect, turn any control to "off," then remove plug from wall outlet.
- Do not use appliance for other than intended use.
- This appliance is for commercial use.
- **CAUTION: HOT SURFACE.** Minimum water level of 35 cups is required for safe operation.

### 3. PRODUCT COMPONENTS

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Familiarize yourself with the parts of your SYBO Coffee Maker Hot Water Urn:

- **Main Urn Body:** Constructed from food-grade 304 stainless steel, resistant to dents and corrosion.
- **Lid:** Features a twist-lock function for secure placement.
- **Percolating Stem:** Essential for the brewing process.
- **Filter Basket:** Durable and reusable, eliminating the need for paper filters.
- **Spigot:** High-quality, drip-free dispenser for easy serving.
- **Water Level Gauge:** Visible on the exterior to monitor liquid levels.
- **Handles:** Durable side handles for safe transport.
- **Indicator Lights:** Separate lights for "Heating" (red) and "Keep Warm" (orange).
- **On/Off Switch:** Sealed for extra protection.

**Food Grade 304 Stainless Steel**



**Durable Side Handles**



**Dent Resistant Body**



**Drip-free Spigot**

Figure 2: Key components of the SYBO Coffee Maker Hot Water Urn.



### Exterior water level markings for easy refilling

You'll always know precisely how much water to add for refilling.

### No paper filter needed!

Durable & Easy to clean duty filter basket ready to go.



Figure 3: Exterior water level markings for easy refilling and the durable, no-paper-filter-needed basket.

## 4. SETUP

1. **Unpack:** Carefully remove all components from the packaging.
2. **Clean:** Before first use, wash the urn body, lid, percolating stem, and filter basket with warm, soapy water. Rinse thoroughly and dry.
3. **Assemble Percolating System:** Insert the percolating stem into the center of the urn. Place the filter basket onto the percolating stem.
4. **Placement:** Place the urn on a stable, flat, heat-resistant surface, away from edges and flammable materials. Ensure the power cord can reach an outlet without being stretched.

## 5. OPERATING INSTRUCTIONS

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### 5.1 Brewing Coffee

1. **Fill Water:** Pour cold, fresh water into the urn. Use the internal coffee level markings to measure the desired amount (minimum 35 cups). Do not overfill.
2. **Add Coffee Grounds:** Add your desired amount of medium to fine ground coffee directly into the filter basket. No paper filter is needed.
3. **Secure Lid:** Place the lid on the urn and twist to lock it securely in place.
4. **Power On:** Plug the power cord into a 110-120V electrical outlet. Flip the On/Off switch to the "On" position. The red "Heating" indicator light will illuminate.
5. **Brewing:** The coffee will begin to percolate. Brewing a full 4.5L (30-40 cups) typically takes 30-40 minutes.
6. **Keep Warm:** Once brewing is complete, the red "Heating" light will turn off, and the orange "Keep Warm" light will illuminate, maintaining the coffee at an optimal serving temperature.

### 5.2 Dispensing Coffee/Hot Water

To dispense, place a cup under the spigot. The spigot features a pressure-activated backstop for single servings. For continuous pouring, lift the spigot lever upwards.

## Brews Big, Serves Fast



Perfecting 30 Cups in 30 Minutes for  
Ultimate Commercial Excellence!

Figure 4: Brewing and serving coffee from the urn.

## 6. CLEANING AND MAINTENANCE

Regular cleaning ensures the longevity and hygiene of your coffee maker.

1. **Unplug and Cool:** Always unplug the appliance and allow it to cool completely before cleaning.
2. **Remove Components:** Remove the lid, filter basket, and percolating stem. Dispose of used coffee grounds.
3. **Wash:** Wash the urn interior, lid, percolating stem, and filter basket with warm, soapy water. A soft brush may be used for the filter basket to remove any residue.
4. **Rinse:** Rinse all parts thoroughly with clean water.
5. **Dry:** Dry all components completely before reassembling or storing.
6. **Exterior:** Wipe the exterior of the urn with a damp cloth. Do not use abrasive cleaners or immerse the

base in water.

7. **Descaling:** Periodically descale the urn to remove mineral deposits, especially in hard water areas. Follow manufacturer's instructions for descaling solutions or use a vinegar solution.

## 7. TROUBLESHOOTING

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If you encounter issues with your SYBO Coffee Maker Hot Water Urn, please refer to the following common problems and solutions:

- **Appliance does not turn on:** Ensure the power cord is securely plugged into a functional 110-120V outlet and the On/Off switch is in the "On" position.
- **Coffee is too weak/strong:** Adjust the amount of coffee grounds used according to your preference. Ensure the coffee grind size is appropriate (medium to fine).
- **Slow brewing:** Check for mineral buildup (scale) inside the urn. Descaling may be required. Ensure the percolating stem is properly seated.
- **Leaking spigot:** Ensure the spigot is properly tightened. If leaking persists, contact customer service.

## 8. SPECIFICATIONS

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| Feature            | Specification  |
|--------------------|--|
| Brand              | SYBO   |
| Model Name         | SRS-CP-30BG  |
| Capacity           | 4.5 Liters (approx. 30-40 cups)  |
| Material           | Food Grade 304 Stainless Steel   |
| Color              | Grey   |
| Product Dimensions | 10.24"D x 10.24"W x 18.31"H  |
| Item Weight        | 5.33 pounds  |
| Power Source       | 110-120V (ETL Certified)   |
| Special Features   | Stain resistant, viewable water gauge, durable, no paper filter needed |

## 9. WARRANTY AND SUPPORT

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SYBO offers a **2-year new replacement warranty** for this product. Additionally, a 30-day refund/replacement policy is available. For any issues, defects, or support inquiries, please contact SYBO customer service at [cs@sybo.us](mailto:cs@sybo.us).



CE Listed



ETL US &  
Canada



NSF Listed



Figure 5: ETL Certification ensures safety and quality.

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Related Documents - SRS-CP-30BG



### [SYBO Coffee Urn Troubleshooting Guide](#)

A troubleshooting guide for SYBO coffee urns, covering common issues like leakage, power problems, and heating malfunctions, with solutions for each.



### [SYBO Commercial Coffee Maker Operating Instructions | Installation & Maintenance Guide](#)

SYBO Commercial Coffee Maker operating instructions and maintenance guide. Learn how to install, operate, and clean your SYBO coffee machine, including models SF-CB-2GA, SF-UT1A, SF-UA1A, SF-CB-1AA, and SF-BALA. Features safety warnings and de-scaling procedures.



### [SYBO Commercial Coffee Maker Operating Instructions and Manual](#)

Official operating instructions and user manual for the SYBO Commercial Coffee Maker. Includes model information, safety warnings, installation guide, operation procedures, and maintenance tips for models like SF-CB-2GA, SF-UT1A, and others.



### [Sybo Bain Marie Wet Heat Soup Warmer Instructions and Operation Guide](#)

Detailed instructions and operating guide for the Sybo Bain Marie Wet Heat Soup Warmer, including specifications, maintenance, safety warnings, and contact information for support and warranty claims.



### [SYBO DL2112 Heat Lamp User Manual](#)

User manual for the SYBO DL2112 Heat Lamp, covering safety instructions, preparation, operation, cleaning, maintenance, disposal, and warranty information.