

IKIMI KD-ZK-W5-WHEEL01

IKIMI 5-Drawer File Cabinet with Wheels Instruction Manual

Model: KD-ZK-W5-WHEEL01

1. INTRODUCTION

This instruction manual provides detailed guidance for the assembly, operation, and maintenance of your IKIMI 5-Drawer File Cabinet with Wheels. Designed for home and office use, this heavy-duty metal filing cabinet offers spacious storage for A4, letter, and legal-size files, enhanced security with a lock, and convenient mobility with its integrated wheels. Please read this manual thoroughly before assembly and use to ensure proper function and safety.

2. SAFETY INFORMATION

- Always assemble the cabinet on a clean, flat, and stable surface to prevent damage or injury.
- Ensure all screws and fasteners are securely tightened before use. Periodically check and re-tighten as necessary.
- Do not overload drawers. Each drawer has a maximum weight capacity of 55 pounds.
- The cabinet features an anti-tilting mechanism. Only open one drawer at a time to prevent the cabinet from tipping over, especially when drawers are heavily loaded.
- Keep small parts and assembly tools out of reach of children.
- When moving the cabinet, ensure all drawers are closed and locked. Engage the wheel locks once the cabinet is in its desired position.
- Avoid placing hot items directly on the cabinet surface.

3. PACKAGE CONTENTS

Before beginning assembly, verify that all parts are present and undamaged. If any parts are missing or damaged, please contact customer support.

- File Cabinet Body (1)

- Drawers (5)
- Wheels (4)
- Assembly Hardware (Screws, Corner Brackets, etc.)
- Keys for Lock (2)
- Assembly Instruction Manual (This document)



Image: Overview of the 5-drawer file cabinet with its included wheels and assembly hardware.

4. SETUP AND ASSEMBLY

The IKIMI 5-Drawer File Cabinet requires assembly. Please follow these steps carefully. An installation video is also available for visual guidance.

4.1 Attaching the Corner Brackets

1. Carefully lay the cabinet on its side or back to access the bottom corners.

2. Align the metal corner brackets with the pre-drilled holes on each corner of the cabinet's base.
3. Secure each bracket using the provided screws and a screwdriver or drill. Ensure they are firmly attached.



Image: Detailed view of the rigid and durable steel construction, showing how corner brackets are attached.

4.2 Installing the Wheels

The cabinet comes with four wheels for easy mobility. Two of these wheels are lockable casters.

1. Once the corner brackets are installed, insert the stem of each wheel into the designated hole on each corner bracket.
2. Twist the wheels clockwise until they are securely fastened. Ensure the lockable casters are placed on the front side of the cabinet for easy access.
3. Carefully lift the cabinet upright once all wheels are installed.

MOVEABLE WHEELS



Image: Illustration of the cabinet's moveable wheels, highlighting their 360-degree rotation and lockable caster feature.

4.3 Installation Video: How to Install the Wheels

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Video: A step-by-step guide demonstrating the proper installation of the cabinet wheels.

4.4 Drawer Installation

The drawers are designed for easy insertion into the cabinet. Ensure the ball-bearing slide rails are properly aligned.

HANGING FILE FOLDER DRAWER



Image: Detail of a drawer, illustrating the hanging file folder rails suitable for both legal and letter size documents.

5. OPERATING INSTRUCTIONS

5.1 Using the Drawers

Each of the five drawers features full-extension ball-bearing slide rails for smooth opening and closing. They are equipped with adjustable hanging rails to accommodate Legal, Letter, and A4 size files.

- To open a drawer, gently pull the gooseneck handle.
- To close, push the drawer firmly until it is fully seated.
- **Anti-Tilt Mechanism:** For safety, only one drawer can be opened at a time. This prevents the cabinet from tipping forward when drawers are extended and loaded.

ANTI-TILT DESIGN

Avoid the cabinet tipping over due to the heavy contents, only one drawer can be opened at one time.



Image: Visual explanation of the anti-tilt design, emphasizing that only one drawer should be open at a time to maintain stability.

5.2 Locking Mechanism

The cabinet is equipped with a single lock that secures all five drawers simultaneously.

- To lock: Ensure all drawers are fully closed. Insert one of the provided keys into the lock cylinder located on the top drawer and turn it clockwise until all drawers are secured.
- To unlock: Insert the key and turn it counter-clockwise.
- Keep the spare key in a safe place.

5.3 Mobility and Stability

The cabinet's wheels allow for easy repositioning. Two of the wheels are lockable to ensure stability once the cabinet is in place.

- To move: Unlock the two lockable casters by pressing the lever upwards. Gently push or pull the cabinet to its desired location.
- To stabilize: Once positioned, press the lever downwards on the two lockable casters to engage the brakes. This will prevent the cabinet from rolling.

6. MAINTENANCE

Regular maintenance will prolong the life and appearance of your file cabinet.

- **Cleaning:** Wipe the cabinet surfaces with a soft, damp cloth. For stubborn marks, a mild soap solution can be used, followed by drying with a clean cloth. Avoid abrasive cleaners or harsh chemicals, as they may damage the powder-coated finish.
- **Rust and Corrosion:** The cabinet is made from cold-rolled steel with a matte powder coat finish, providing anti-rust and anti-corrosion properties. However, avoid prolonged exposure to moisture or extreme humidity.
- **Drawer Rails:** Periodically check the ball-bearing slide rails for smooth operation. If they become stiff, a small amount of silicone-based lubricant can be applied.
- **Wheel Care:** Keep the wheels free of debris. If they become difficult to roll, clean any accumulated dirt or hair from the axles.



Image: The cabinet's matte powder coat finish is easy to clean and offers anti-rust and anti-corrosion benefits.

7. TROUBLESHOOTING

- **Drawers not opening/closing smoothly:** Check for obstructions in the drawer slides. Ensure the cabinet is on a level surface. If necessary, apply a small amount of silicone lubricant to the ball-bearing slides.
- **Cabinet feels unstable:** Ensure the cabinet is placed on a flat, level surface. If using the wheels, make sure the lockable casters are engaged. Do not open more than one drawer at a time.
- **Lock not working:** Ensure all drawers are fully closed before attempting to lock. Check if the key is fully inserted and turned correctly. If the lock mechanism appears damaged, contact customer support.
- **Difficulty moving the cabinet:** Ensure the lockable casters are disengaged. Check wheels for any debris or obstructions.

8. SPECIFICATIONS

Feature	Detail
Brand	IKIMI
Model Number	KD-ZK-W5-WHEEL01
Color	White
Material	Cold-rolled steel
Product Dimensions (D x W x H)	17.7"D x 14.96"W x 64.2"H
Drawer Size (D x W x H)	15.6"D x 13"W x 9.8"H
Weight Limit (Each Drawer)	55 lbs
Total Weight Limit	275 lbs
Item Weight	81 lbs
Special Features	Lockable, Moisture Resistant, Rust Resistant, Wheeled, Anti-tilt mechanism
Lock Type	Key

DIMENTION



Max Weight Capacity



72" 66.1"

UNIT	INCH
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Product Size

H66.1" × D17.7" × W14.96"

Drawer Size

H9.8" × D15.6" × W13"

66.1"



17.7"

14.96"



9.8"

15.6"

13"



1.2"

2.04"

1.2"

1.50"

0.66"



one drawer max weight capacity

Image: Detailed dimensions of the cabinet and drawers, along with maximum weight capacities.

9. WARRANTY AND SUPPORT

For any questions, concerns, or assistance with your IKIMI 5-Drawer File Cabinet, please contact the manufacturer or seller directly. Refer to your purchase documentation for specific warranty details. The seller, Kuadu Steel Furniture, offers customer support and a 30-day easy return policy.

- **Manufacturer:** IKIMI
- **Seller:** Kuadu Steel Furniture
- **Returns:** 30-day easy returns (as per Amazon policy at time of purchase)
- **Customer Support:** Please refer to your Amazon order details for direct contact information for Kuadu Steel Furniture.

