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> [VINGLI Criss Cross Office Chair Instruction Manual](#)

VINGLI SF20250921B0FL2C772S

VINGLI Criss Cross Office Chair

Model: SF20250921B0FL2C772S

IMPORTANT SAFETY INFORMATION

Please read all instructions carefully before assembly and use. Retain this manual for future reference.

- Always follow the assembly instructions provided.
- Be cautious when adjusting and folding the armrests to avoid injury.
- Do not exceed the maximum weight capacity of **330 lbs (150 kg)**.
- Keep the chair away from heat sources to prevent damage to the fabric.
- Ensure all screws and bolts are securely tightened before use. Periodically check and re-tighten as necessary.

PACKAGE CONTENTS

Verify that all components are present before beginning assembly. If any parts are missing or damaged, please contact VINGLI customer support.

- Chair Backrest
- Seat Cushion
- Armrests (2)
- Gas Lift Cylinder
- Star Base
- Casters (5)
- Mechanism Plate
- Hardware Pack (screws, washers, Allen wrench)

SETUP AND ASSEMBLY

Assembly is required. It is recommended to have a clear, flat workspace. Sorting screws by size before starting can simplify the process.

1. **Attach Casters to Base:** Insert each of the five casters into the holes at the end of the star base

until they click securely into place.

2. **Insert Gas Lift:** Place the gas lift cylinder into the center hole of the star base.
3. **Attach Mechanism to Seat:** Align the mechanism plate with the pre-drilled holes on the underside of the seat cushion. Secure it using the appropriate screws and the provided Allen wrench. Ensure the front of the mechanism faces the front of the seat.
4. **Attach Armrests to Seat:** Secure the armrests to the sides of the seat cushion using the designated screws. Ensure they are oriented correctly.
5. **Attach Backrest to Seat:** Align the backrest with the mounting points on the seat cushion and armrests. Secure it using the remaining screws.
6. **Connect Seat to Gas Lift:** Carefully place the assembled seat onto the gas lift cylinder, ensuring it is centered and stable.
7. **Final Check:** Verify all connections are tight and the chair is stable before use.



Image: Detailed diagram illustrating the dimensions of the VINGLI Criss Cross Office Chair, including seat width, backrest height, and overall chair height.

OPERATING INSTRUCTIONS

Seat Height Adjustment

To adjust the seat height, locate the lever on the right side beneath the seat. While seated, pull the lever

up to lower the seat. To raise the seat, stand up and pull the lever up. Release the lever at the desired height to lock it in place.

Adjustable Armrests

The armrests can be adjusted in height and can also be flipped up 90 degrees. To adjust the height, press the button on the side of the armrest and move it up or down. To flip the armrests up, simply rotate them upwards until they lock into a vertical position. This allows the chair to be stored under a desk, saving space.



Image: Close-up view demonstrating the multi-functional adjustable armrests, showing how to adjust their height and rotation angle.

Tilt Function and Tension Control

The chair features a tilt function allowing the backrest to recline between 90 and 120 degrees. To activate the tilt, pull the lever on the left side of the chair outwards. Push the lever inwards to lock the chair in an upright position. The tilt tension knob, located under the seat, can be rotated to adjust the resistance of the reclining motion. Turn clockwise to increase tension (firmer tilt) and counter-clockwise to decrease tension (easier tilt).



Image: Illustration of the chair's tilting feature, showing the 90-120 degree tilt range and the tilt tension and lock/unlock controls.

360° Swivel and Mobility

The chair is equipped with a 360-degree swivel function and smooth-rolling casters, allowing for effortless movement and rotation across various floor surfaces without noise or resistance.

Swivel Cross Legged Chair

Saving Space & Sturdy & Smooth & Silent



Image: Depiction of the chair's 360-degree swivel capability and flexible casters for smooth mobility.

MAINTENANCE

- **Cleaning:** For general cleaning, use a soft, damp cloth with mild soap. Avoid harsh chemicals or abrasive cleaners, as they may damage the Chenille fabric. Spot clean spills immediately.
- **Fabric Care:** The starry Chenille fabric is skin-friendly. To maintain its appearance, vacuum regularly with an upholstery attachment to remove dust and debris.
- **Hardware Check:** Periodically inspect all screws and bolts to ensure they remain tight. Re-tighten any loose fasteners to maintain stability and safety.
- **Caster Care:** Keep casters free of hair and debris to ensure smooth rolling. If casters become stiff, clean them and apply a silicone-based lubricant if necessary.

TROUBLESHOOTING

Problem	Possible Cause	Solution
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Problem	Possible Cause	Solution
Chair is wobbly or unstable.	Loose screws or uneven assembly.	Check and tighten all assembly screws. Ensure the chair is on a flat surface.
Seat height adjustment not working.	Gas lift cylinder malfunction or lever not engaged.	Ensure the height adjustment lever is fully engaged. If the issue persists, the gas lift may need replacement. Contact support.
Chair does not tilt or tilts too easily/stiffly.	Tilt lock engaged or tension knob incorrectly set.	Disengage the tilt lock lever. Adjust the tilt tension knob (clockwise for stiffer, counter-clockwise for easier).
Casters are not rolling smoothly.	Debris caught in casters or casters are damaged.	Clean any hair or debris from the caster wheels. If damaged, casters may need replacement.

SPECIFICATIONS

Brand	VINGLI
Model Number	SF20250921B0FL2C772S
Color	Khaki
Product Dimensions (D x W x H)	25.2" x 30.3" x 33.9"
Seat Depth	17.7 inches
Weight Capacity	330 lbs (150 kg)
Item Weight	37 pounds (16.8 kg)
Material	Chenille Fabric, High-density Foam Fill
Special Features	90°-120° Tilting Feature, Adjustable Height, Flip-Up Armrests, Extra Wide and Soft Cushion, 360° Swivel, Silent Casters

Durable Build

Structural components for long-lasting performance



360° Silent casters



Reinforced chassis



Dual-Layer gas lift



Image: Visual representation of the chair's durable construction, including 360-degree silent casters, reinforced chassis, and dual-layer gas lift.

Feather-Soft & Sturdy: Thick Cushion Structure Revealed in Cross-Section



Image: Cross-section view detailing the cushion structure, composed of starry Chenille fabric, high-density foam, and a sturdy plank base.

WARRANTY AND SUPPORT

For warranty information, product support, or to order replacement parts, please contact VINGLI customer service directly. Refer to your purchase documentation for specific warranty terms and contact details.

You can typically find support information on the VINGLI official website or through the retailer where the product was purchased.