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HOMCOM 921-796V00BK

HOMCOM High Back Swivel Office Chair Instruction Manual

Model: 921-796V00BK

Introduction

Thank you for choosing the HOMCOM High Back Swivel Office Chair. This manual provides essential information for the safe assembly, proper operation, and maintenance of your new office chair. Please read these instructions carefully before assembly and retain them for future reference.



Image: The HOMCOM High Back Swivel Office Chair, featuring a black mesh back, black fabric seat, and white frame, positioned in a modern office environment.

Safety Information

- Ensure all parts are present and undamaged before assembly. Do not use if any parts are missing or damaged.
- Follow assembly instructions precisely. Incorrect assembly can lead to instability or injury.
- Do not stand on the chair. Use it only for seating one person at a time.
- Do not exceed the maximum weight capacity of 265 lbs (120 kg).
- Keep children away from the assembly area. Small parts may be a choking hazard.
- Regularly check all bolts and screws to ensure they are tight. Retighten as necessary.

Package Contents

Before beginning assembly, verify that all components listed below are present in your package:

- Backrest with Mesh
- Seat Cushion
- Headrest
- Armrests (2)
- Gas Lift Cylinder
- Star Base
- Casters (5)
- Mechanism Plate
- Hardware Pack (screws, washers, Allen wrench)

Setup and Assembly

Assembly typically requires one person and approximately 30-60 minutes. Lay out all components on a clean, soft surface to prevent scratches.

1. **Attach Casters to Base:** Insert each of the five casters into the holes at the end of each leg of the star base. Push firmly until they click into place.
2. **Insert Gas Lift:** Place the gas lift cylinder into the center hole of the star base.
3. **Attach Mechanism Plate to Seat:** Align the mechanism plate with the pre-drilled holes on the underside of the seat cushion. Ensure the front of the mechanism faces the front of the seat. Secure with screws provided in the hardware pack.
4. **Attach Armrests to Seat:** Secure the armrests to the sides of the seat cushion using the provided screws. Do not overtighten initially.
5. **Attach Backrest to Seat/Armrests:** Connect the backrest to the seat and armrests using the remaining screws. Once all connections are made, tighten all screws securely.
6. **Attach Headrest:** Slide the headrest into the designated slots at the top of the backrest.
7. **Connect Seat Assembly to Gas Lift:** Carefully place the assembled seat onto the gas lift cylinder, ensuring it is centered and stable.

Operating Instructions

Your HOMCOM office chair offers several adjustment features to enhance comfort and support.

1. Seat Height Adjustment

To adjust the seat height, locate the lever on the right side, under the seat. While seated, pull the lever up to lower the seat. To raise the seat, stand up and pull the lever up. Release the lever at the desired height.

2. Adjustable Headrest



Image: A diagram illustrating the vertical (up/down) and rotational adjustment capabilities of the chair's headrest.

The headrest can be adjusted both vertically (up/down) and rotationally to provide optimal neck support. Gently push or pull the headrest to move it up or down. Rotate the headrest forward or backward to find your preferred angle.

3. Adjustable Lumbar Support



Image: A diagram demonstrating how the lumbar support can be adjusted vertically (up/down) and horizontally (forward/backward) for personalized back comfort.

The lumbar support can be adjusted up, down, forward, or backward. Use the knob on the backrest to adjust the depth of the lumbar support. To adjust the height, gently slide the lumbar support mechanism up or down along the backrest.

4. Flip-up Armrests



Image: A visual representation of the chair's flip-up armrests, showing them in the down position for use and in the upward-folded position to allow the chair to be tucked under a desk.

The armrests can be flipped up to allow the chair to be pushed closer to a desk, saving space. To flip them up, simply lift the armrests upwards until they lock into the vertical position. To return them to the horizontal position, pull them down.

5. Tilt and Rocking Function



Image: A diagram illustrating the chair's tilt function, showing the range of recline and how to adjust the tilt tension and lock/unlock the tilt mechanism.

The chair features a tilt and rocking function. Pull the lever on the left side, under the seat, outwards to unlock the tilt mechanism, allowing the chair to rock. Push the lever inwards to lock the chair in an upright position. The tension of the rocking motion can be adjusted by turning the round knob located under the seat, at the front of the mechanism plate. Turn clockwise to increase tension, counter-clockwise to decrease tension.

6. Swivel and Mobility

The chair is designed with a 360-degree swivel function and smooth-rolling casters for easy movement across various floor surfaces.

Maintenance

- **Cleaning:** Wipe clean with a damp cloth. For mesh and fabric areas, use a mild soap solution if necessary, and blot dry. Avoid harsh chemicals or abrasive cleaners.
- **Inspection:** Periodically check all screws and bolts for tightness. Retighten as needed to ensure stability and safety.

- **Casters:** Keep casters free of hair and debris to ensure smooth rolling.

Troubleshooting

- **Chair Squeaks:** Check and tighten all assembly screws. A small amount of silicone lubricant can be applied to moving parts if necessary.
- **Gas Lift Not Adjusting:** Ensure the height adjustment lever is fully engaged or disengaged. If the issue persists, the gas lift cylinder may need replacement.
- **Chair Wobbles:** Verify that all screws are securely tightened and that the casters are fully inserted into the base. Ensure the chair is on a flat, even surface.

Specifications

Product Dimensions and Details

Feature	Specification
Model Name	Mesh Office Chair
Model Number	921-796V00BK
Overall Dimensions (W x D x H)	25.2" x 24.8" x 45.3"-49.2" (64cm x 63cm x 115-125cm)
Seat Dimensions (W x D)	20.1" x 19.7" (51cm x 50cm)
Seat Height	17.7" (45cm) adjustable to 21.7" (55cm)
Backrest Width	18.9" (48cm)
Arm Height (from seat)	7.9" (20cm)
Maximum Weight Recommendation	265 lbs (120 kg)
Material	Mesh (100% Polyester), Foam, Steel, Nylon
Color	Black
Item Weight	22 lbs (10 kg)
Special Features	Adjustable Headrest, Adjustable Lumbar Support, Flip-up Armrests, Tilt Function, Swivel Base



Image: A detailed diagram displaying the key dimensions of the HOMCOM High Back Swivel Office Chair, including overall height, width, seat depth, and armrest height.

Warranty and Support

For warranty information or technical support, please refer to the purchase documentation or contact HOMCOM customer service directly. Keep your proof of purchase for any warranty claims.

Contact Information: Please visit the official HOMCOM website or refer to your product packaging for the most current customer service contact details.

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